



## WHAT WE DO

The regulatory groups assist the community with the following activities:

- Planning guidance and compliance
- Building guidance
- Civil defence
- Animal control
- Sale and supply of alcohol licensing
- Auditing food premises
- Noise control
- Parking and bylaw enforcement
- Business management

## WHY WE DO IT

The focus of the regulatory activity is to make sure that our residents and the environment are safe. By supporting our communities in planning and operating in a safe manner, we can build on a sustainable culture that will ensure a strong future for our District.



## WHAT CAN YOU EXPECT FROM US



Activity	Our Objective Level of Service	Strategy	How we Measure Success
<b>Animal control and compliance</b>	Ensure that animals, predominantly dogs, do not become a nuisance to the community	Healthy, proud and connected community	95% of known dogs in the South Waikato District are registered annually or infringements issued.
	Council is required to have a service that is responsible for keeping dog registration records and provide experienced officers that are charged with keeping control of animals within their district		
	Council's compliance team works within our community 24 hours 7 days a week to promote and regulate responsible dog ownership and welfare of dogs. This includes attending attacks and aggression complaints, investigating barking complaints and facilitating resolutions between complainants and dog owners/voluntary handovers.		
	Council provide a dog and stock pound facility, rehoming and de-sexing programme and microchipping service and ensure that animals, predominantly dogs, do not become a nuisance to the community. Staff offer free of charge education and awareness programmes about dog safety, hygiene, behaviour issues and welfare.		
Minimal parking compliance and monitoring operates within the CBDs or as directed. This team leads general compliance matters which are also managed on a reactive basis related to Council's bylaws and infringement fines for Litter. Council's compliance team assist Police and SPCA inspectors regularly.	Healthy, proud and connected community	Not less than 200 hours per year spent on car parking patrols and complaints	
		100% of urgent* animal service requests are attended to within one hour on 24/7 basis. *Urgent means wandering stock on roads, roaming or aggressive or attacking dogs.	

Activity	Our Objective Level of Service	Strategy	How we Measure Success
<b>Building control</b>	To maintain Building Consent Authority accreditation and to ensure that building work that is completed is safe and complies with the requirements of the legislation	Economic Development Durable Infrastructure Healthy, proud and connected community Environmental sustainability	Council will retain accreditation as a Building Consent Authority.
	Council activity includes providing building control guidance through a daily duty officer available, consent processing (usually within 10 days) and inspection (24hr notice), swimming pool fencing management and building control related policy eg. earthquake prone buildings	Economic Development Durable Infrastructure Healthy, proud and connected community Environmental sustainability	The Building team will meet with builders and designers at least twice per year.
	Council work with applicants to find effective solutions to meet the Code through suggesting available options. Council outsources expertise when we do not have the in-house capability eg. significant commercial development. Compliance and enforcement matters are reactive.	Economic Development Durable Infrastructure	At least 100% of building consents are processed within statutory timelines (20 working days).
		Economic Development Durable Infrastructure	All swimming pools on Council's pool register will be inspected at least once every three years (or 33% each year).
<b>Civil defence</b>	Council plans and prepares for a civil defence emergency within the District. Council provide our community with 24 hours 7 days a week initial response capability.	Healthy, proud and connected communities. Environmental Sustainability	At least one Emergency Operations Centre or Managers exercise is run annually to measure the effectiveness of training delivery to meet the Group KPI
	Council Emergency Operations Centre (EOC) staff support and statutory roles such as Controllers, Welfare and Recovery Managers are provided for as secondary to other business as usual (BAU) roles.	Healthy, proud and connected communities. Environmental Sustainability	Council staff will participate in 20 or more activities with local organisations; of those, four must be collaborative meetings with the local welfare committee and/or emergency services coordinating committee
	Council promote and offer education and awareness programmes within the community and facilitate training for staff and social sector groups free of charge, to improve our collective readiness for natural hazards and emergencies	Healthy, proud and connected communities. Environmental Sustainability	
	Council are reactive in our engagement with high hazard facility emergency response planning due to capacity.	Healthy, proud and connected communities. Environmental Sustainability	Civil Defence staff will engage with high hazard facilities at least twice per year.

Activity	Our Objective Level of Service	Strategy	How we Measure Success
<b>Environmental Health</b>	Provide health and licensing services and provide general protection to public health and safety	Healthy, proud and connected communities. Vibrant Culture	95% of premises registered under the Health Act 1956 will be inspected annually
	Auditing and verification of food premises to ensure that they meet the Food Act.	Healthy, proud and connected communities. Vibrant Culture	There are legislated timeframes to complete verifications within and the aim by staff is to complete at least 90% of these on time. There are instances where suspended registrations, closed premises and cancelled verifications for example mean that timeframes cannot be adhered to.
	Council outsources expertise when we do not have inhouse capability eg. noise measurement, hazardous substances, Food Act enforcement	Healthy, proud and connected communities. Vibrant Culture	
	Sale and Supply of Alcohol Licensing Provide alcohol licensing services and provide general protection to public health and safety. This involves face to face interviews with applicant for General Manager certification and facilitation of stakeholders for large scale special licence applications.	Healthy, proud and connected communities. Vibrant Culture	100% of premises that hold either on, off or club licences will be inspected annually.
		Healthy, proud and connected communities. Vibrant Culture	Alcohol licenses/renewals and general manager certificates are issued within three months of application, providing there are no objections or opposition from the agencies, the chair or a hearing requested by Alcohol Regulatory and Licensing Authority (ARLA).
		Healthy, proud and connected communities. Vibrant Culture	Three or more meetings per calendar year will be held with the South Waikato Alcohol Accord group.
	Noise Control In addition, 24 hour 7 days a week noise complaint and investigation service are provided.	Healthy, proud and connected communities. Vibrant Culture	100% of urban complaints regarding excessive noise are responded to within one hour as contracted.

Activity	Our Objective Level of Service	Strategy	How we Measure Success
<b>Resource management and planning</b>	To promote the sustainable management of the District's natural and physical resources and process resource consents and provide environmental services in accordance with the Resource Management Act 1991.	Environmental sustainability Economic development	100% of consents are processed within the Resource Management Act 1991 timeframes.
		Environmental sustainability Economic development	100% of decisions permitting boundary activity certificates are issued within statutory timeframes.
	This includes processing of resource consents (20 days), a daily duty officer available, managing of bylaw reviews and minimal monitoring of consented activities. Complaint investigation is reactive	Environmental sustainability Economic development	Not less than 80 hours per year is spent on monitoring land uses eg., resource consents, consent notices certificates of compliance and existing situations
	Staff work with applicants through suggesting consultant support options and engagement facilitation with stakeholders such as iwi and NZTA	Environmental sustainability Economic development	90% of all potential business development projects that require an integrated regulatory approach (i.e. Business Case Management) are contacted within two working days.
	Council staff supports, advocates and provides funding for various environmental enhancement programmes and projects help to promote sustainable management. State of Environment reporting is minimal.  Council outsources resource when we do not have inhouse capacity to meet demand for District Plan Policy programme changes and resource consent processing	Environmental sustainability Economic development	<i>Required planning input into 100% of all building consent applications is assessed within five working days of online registration.</i>

## SIGNIFICANT NEGATIVE EFFECTS

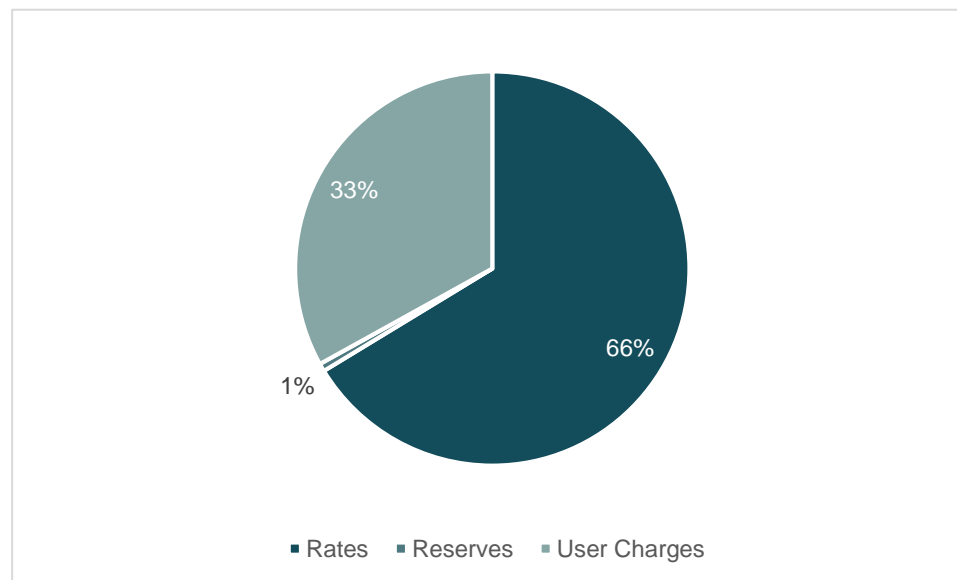
Potential Negative Effect	How it will be mitigated
<b>There is a perception that red tape and bureaucracy are holding up new developments.</b>	Council operates the Business Case Management programme including use of discretion, which helps applicants navigate through any regulatory processes in order to minimise delays. Council has obligations under various Acts to ensure developments and activities are sustainable and no future liability on ratepayers occurs.

	<p>Improved application detail from applicants and upfront vetting of deficiencies saves time.</p> <p>Engagement with regular customers through newsletters and education sessions on common areas for improvement.</p>
<p><b>Costs of regulatory processes may cause financial hardship for households and businesses.</b></p>	<p>When developing the Revenue and Financing Policy Council decides how much of each activity should be funded by general rates, targeted rates and/or user fees. For each of the activities in the regulatory group of activities, Council has agreed to an appropriate split between general rates and user fees to ensure that neither ratepayers nor users are unfairly burdened. If you would like to read the Revenue and Financing Policy, go to <a href="https://southwaikato.govt.nz/our-council/strategies-plans-policies-bylaws/policies">southwaikato.govt.nz/our-council/strategies-plans-policies-bylaws/policies</a>. Pre application meetings and the availability of duty technical officers are provided at no charge. Automatic payment agreement options and links to community funding groups are offered in genuine hardship circumstances.</p>

## MAJOR PROJECTS

Activity	Major Project	Year(s) Delivered	Cost \$000	Funding Source	Classification
Resource Management	District plan - Eplan	2022-2031	2,313	Loan	Level of service
Emergency Management	Replacement generator	2022-2024	118	Asset replacement reserve	Renewals

## HOW IT'S PAID FOR



## THE FINANCIALS – Funding Impact Statement

### Funding Impact Statement - Regulatory

For the year commencing 1 July

	Annual Plan	LTP	LTP	LTP	LTP	LTP	LTP	LTP	LTP	LTP	LTP
	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31
	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's
<b>SOURCES OF OPERATING FUNDING</b>											
<b>Rates Revenue:</b>											
General Rates, Uniform Annual General Charges, rates penalties	2,978	2,866	2,876	2,937	3,056	3,090	3,216	3,281	3,345	3,420	3,542
<b>Other Revenue:</b>											
Subsidies & grants for operating purposes	2	-	-	-	-	-	-	-	-	-	-
Fees, charges & targeted rates for water supply	1,382	1,428	1,482	1,527	1,605	1,636	1,685	1,711	1,802	1,854	1,888
Interest & dividends from investments											
Internal charges & overheads recovered	-	-	-	-	-	-	-	-	-	-	-
Local authorities fuel tax, fines, infringement fees, and other receipts	69	69	71	72	74	75	77	79	80	82	84
<b>TOTAL OPERATING FUNDING (A)</b>	<b>4,431</b>	<b>4,363</b>	<b>4,429</b>	<b>4,536</b>	<b>4,735</b>	<b>4,801</b>	<b>4,978</b>	<b>5,071</b>	<b>5,227</b>	<b>5,356</b>	<b>5,514</b>
<b>APPLICATION OF OPERATING FUNDING</b>											
Payments of staff & suppliers	2,673	2,702	2,714	2,710	2,818	2,892	2,990	3,016	3,086	3,155	3,267
Finance Costs	12	3	4	6	9	13	20	28	36	40	43
Internal charges & overheads applied	1,583	1,498	1,648	1,740	1,831	1,800	1,833	1,848	1,887	1,914	1,948
Other operating funding applications	3	6	6	6	6	7	7	7	7	7	4
<b>TOTAL APPLICATIONS OF OPERATING FUNDING (B)</b>	<b>4,271</b>	<b>4,209</b>	<b>4,372</b>	<b>4,462</b>	<b>4,664</b>	<b>4,712</b>	<b>4,850</b>	<b>4,899</b>	<b>5,016</b>	<b>5,116</b>	<b>5,262</b>







## WHAT WE DO

Council owns, operates (under contracts) and maintains the following assets and services:

- A weekly kerbside household rubbish collection and disposal service
- A Fortnightly kerbside household recycling collection and processing service
- A greenwaste drop off and processing service
- Rubbish transfer stations in Tokoroa and Putāruru
- Three recycling drop off centres (RDOP)
- Maintenance and aftercare of three closed landfills
- Behaviour change, community engagement and policy development to achieve waste minimisation and reduction

## WHY WE DO IT

The purpose of the Waste Minimisation Act 2008 is to encourage waste minimisation and decrease waste disposal to landfill. A key part of this act is that Council prepares and regularly reviews a Waste management and Minimisation Plan. The current WMP was prepared in 2018 and is due for review in 2024.

Council's strategy presents what we are going to do for the next ten years to make our District a better place to live and work.



## WHAT CAN YOU EXPECT FROM US



Activity	Our Objective Level of Service	Strategy	How we Measure Success
<b>Landfill</b>	Council manages its closed landfills subject to each landfills' aftercare provisions. All sites are managed in accordance with Council's Solid Waste Site Management Plans.	Durable Infrastructure	90% of enquiries and service requests relating to recycling collection are responded to within two working days of notice
	Refuse is transferred out of our District to an externally owned and managed landfill	Durable Infrastructure	90% of enquiries and service requests relating to refuse collection are responded to within two working days of notice
<b>Household rubbish and recycling collection</b>	Council provides a fortnightly kerbside recyclable collection service for defined areas (mostly urban) in Arapuni, Putāruru, Tirau and Tokoroa.	Healthy, proud and connected community	Two waste minimisation education campaigns are undertaken each year.
	Council provides a weekly kerbside refuse kerbside collection service for defined areas (mostly urban) in Arapuni, Putāruru, Tirau and Tokoroa	Healthy, proud and connected community	South Waikato kerbside collection service users rate overall satisfaction of 75% or above annually.
<b>Transfer station and drop-off zones</b>	A transfer Station and Recycling drop-off zone operate in Tokoroa and Putāruru Rural recycling drop off zones operate in Tirau, Kuranui School and Waotu.	Durable Infrastructure	Recycling as percentage of the waste disposed to landfill increases: 2020/21 greater than 10% 2021/22 greater than 12.5% 2022/23 greater than 15%
	Recycling collected from these drop-off zones are processed by an external contractor. All sites are managed in accordance with Council's Solid Waste Site Management Plans.	Durable Infrastructure	There will be no Formal Enforcement Actions from the Consenting Authority regarding Council's compliance with resource consent conditions.
		Durable Infrastructure	90% of enquiries and service requests relating to recycling collection are resolved within three working days of notice.
		Durable Infrastructure	90% of enquiries and service requests relating to refuse collection are resolved within three working days of notice.

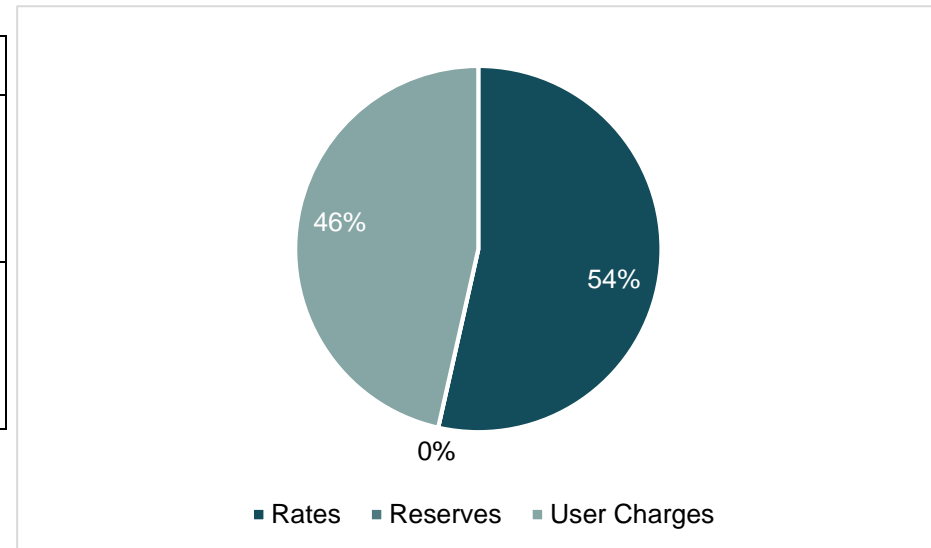
## SIGNIFICANT NEGATIVE EFFECTS

Potential Negative Effect	How it will be mitigated
<b>Inappropriate disposal of waste results in adverse effects on the environment.</b>	Transfer Station users are encouraged to separate chemicals, batteries and used oil from waste so it can be treated appropriately. A reduction of total waste is encouraged through realistic charges and the promotion of recycling. Options for managing and disposing of green waste is being investigated. The closed landfills are monitored as required in the consent conditions. The results are reported to Waikato Regional Council.
<b>Unanticipated growth rates and/or demolition leading to increased rubbish disposal.</b>	Council will monitor for acceptable levels of solid waste disposal; this will enable efficient planning for accommodate growth and development within the District.

## MAJOR PROJECTS

Activity	Major Project	Year(s) Delivered	Cost \$000	Funding Source	Classification
Waste Disposal	Putāruru refuse transfer station upgrade programme	2023-2024	384	Loan	Level of service
Waste Disposal	Tokoroa transfer station resource recovery centre	2025-2026	442	Loan	Level of service

## HOW IT'S PAID FOR









## WHAT WE DO

The South Waikato District Council is in the business of owning, operating and maintaining the Land Transport Network (excluding State Highways) because

- The provision of roads is vital to the needs and aspirations of all who live in the District. They provide the primary means of safe, reliable and efficient access to resident's homes, schools, and businesses 24 hours a day, 365 days a year
- Through Council, local communities have representation regarding their transportation needs and the regional road corridors
- Council manages its largest asset soundly now and for future generations at the appropriate level of service.
- The existing land transport network is a community asset which should be controlled by Council.

Some of the activities Council facilitates are:

- Resealing of roads and cycleways
- Road pavement rehabilitation
- Seal widening and extensions
- Road marking
- Maintenance of signs and streetlighting designated to Council
- Maintenance of footpaths
- Road maintenance which is carried out by contractors

## WHY WE DO IT

Council provides a roading network and associated roading services to support these assets to ensure easy, safe and secure access to the District and around the District so that:

- business development can take place to increase our economic growth through a secure network
- our community and visitors can move safely around the District
- access to our facilities and services is easy
- operate existing business effectively and efficiently

### **Waka Kotahi change in subsidy**

Council received notice that Waka Kotahi reduced the subsidy provided for roading in late May 2021. The roading programme was amended to accommodate the revised budget.



## WHAT CAN YOU EXPECT FROM US

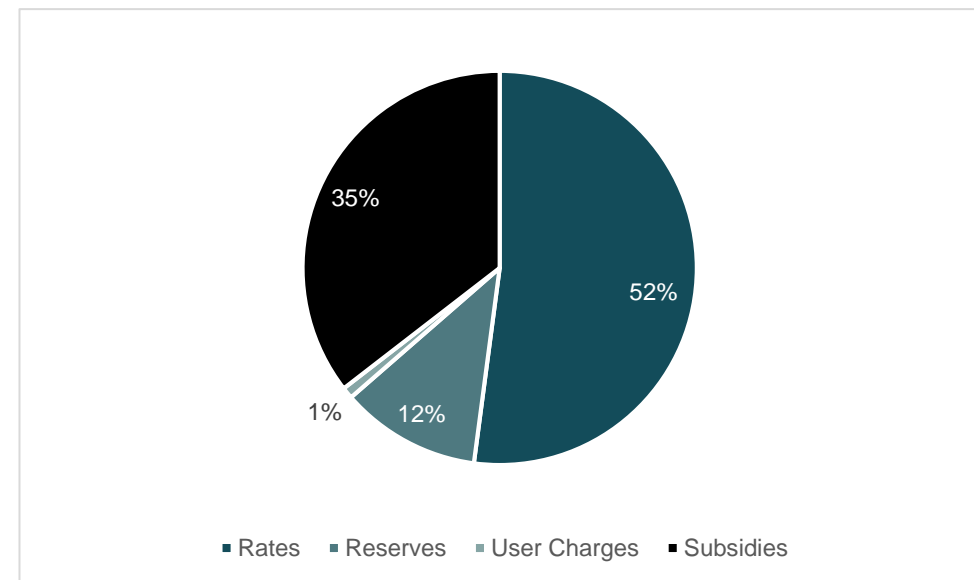


Activity	Our Objective Level of Service	Strategy	How we Measure Success
<b>Resealing of road and cycleways</b>	Council maintains its sealed road surface as part of its renewal targets set by the Asset Management Plan	Durable Infrastructure	The three-year rolling average of annual resurfacing completed is no less than 6% of the networks total seal area.
<b>Pavement (road) rehabilitation</b>	Council's roading network allows its users to travel efficiently to their desired destinations.	Durable Infrastructure	The percentage of vehicle kilometres travelled on smooth sealed local roads is at least 80%.
<b>General maintenance</b>	Users of our roading network can expect their enquiries and service requests relating to the roading network to be responded to in a timely manner.	Durable Infrastructure	South Waikato road users rate overall satisfaction with the quality of footpaths at 75% or above annually
		Healthy, proud and connected community	Council will respond to 90% of all urgent service requests within two working days of notice
		Healthy, proud and connected community	Council will respond to 90% of all non-urgent service requests within ten working days of notice.
<b>Road safety programme</b>	Council continues to provide a safer roading network	Durable Infrastructure	Two South Waikato District Council road safety education campaigns are undertaken each year
		Healthy, proud and connected community	There are no fatalities or serious injury crashes on the local transport network that are directly attributable to road conditions.
<b>Footpaths</b>	Council has a footpath network that allows its users to travel safely and easily to their desired destination	Healthy, proud and connected community	An annual audit of at least 10% of the footpath network will be undertaken each year
		Durable Infrastructure	90% of the footpath network that was audited should have a displacement of less than 15mm.

## SIGNIFICANT NEGATIVE EFFECTS

Potential Negative Effect	How it will be mitigated
<b>Effects on the environment including emissions, run-off, dust, and noise</b>	<p>Ensure that Council applies for any resource consents that may be required.</p> <p>Manage contracts to ensure that any effect on the environment is minimised.</p> <p>Design stormwater infrastructure to ensure that effects of run-off are minimised.</p> <p>Council has a seal extension programme in place in order to reduce the length of unsealed roads in the District, which in turn reduces the dust nuisance experienced by some of our residents.</p>
<b>Accidents may result in death or serious injury</b>	<p>Operates a road safety programme and work closely with partners (including the Police, New Zealand Transport Agency, and ACC) to raise awareness of road safety issues.</p> <p>Makes improvements to the roading network to improve safety eg. realigning dangerous intersections.</p> <p>Speed restrictions are imposed to help ensure that motorists travel at speeds that are appropriate for the road.</p>

## HOW IT'S PAID FOR





## MAJOR PROJECTS

Activity	Major Project	Year(s) Delivered	Cost \$000	Funding Source	Classification
Drainage renewals	District drainage renewals	2022-2031	1,775	Rates	Renewal
Footpaths	District construction of new footpaths	2022-2031	888	Rates	Level of service
Maintenance operations of local roads	District road formation widening	2022-2031	3,995	Rates	Level of service
Sealed road surfacing	District sealed road resurfacing	2022-2031	13,315	Rates	Renewal
Minor Improvements	Arapuni corridor study and improvement	2025-2027	329	Rates	Level of service
Minor Improvements	District cycle lane strategy and implementation	2029-2031	301	Rates	Level of service
Minor Improvements	District footpath strategy and implementation	2028-2030	353	Rates	Level of service
Minor Improvements	District widening associated with pavement rehabilitation	2022-2031	2,219	Rates	Level of service
Minor Improvements	Domain Road geometric and sight benching improvements	2022-2024	247	Rates	Level of service
Minor Improvements	Old Taupo Road improvements	2022-2024	1,961	Rates	Level of service
Minor Improvements	Wiltsdown Road corridor study and improvements	2024-2026	346	Rates	Level of service
Non-subsidised roading	Arapuni concrete pathway to powerhouse road	2026	55	Loan	Level of service
Non-subsidised roading	Putāruru Buttermilk site - new road industrial development	2022-2024	836	Rates/ Loan	Growth/ Renewal

Non-subsidised roading	Dumfries 800m new road link	2022-2023	1,620	Council created reserve	Growth
Non-subsidised roading	Leith Place Car Park - reformat to diagonal parking	2026	141	Rates	Level of service
Non-subsidised roading	District seal widening	2022-2031	888	Rates	Level of service
Non-subsidised roading	District sealed car park renewals for parks and reserves	2022-2031	1,511	Rates	Level of service
Pavement Rehabilitation	District pavement rehabilitation	2025-2031	8,524	Rates	Renewal
Pavement Rehabilitation	Pavement rehabilitation for Tokoroa roads	2022-2024	1,493	Rates	Renewal
Pavement Rehabilitation	Pavement rehabilitation for Tirau roads	2022-2024	430	Rates	Renewal
Pavement Rehabilitation	Pavement rehabilitation for Putaruru roads	2022-2024	197	Rates	Renewal
Pavement Rehabilitation	Pavement rehabilitation for Lichfield roads	2022-2024	474	Rates	Renewal
Pavement Rehabilitation	Pavement rehabilitation for Tapapa roads	2022-2024	123	Rates	Renewal
Pavement Rehabilitation	Pavement rehabilitation for Wiltsdown roads	2022-2024	207	Rates	Renewal
Traffic services renewals	District streetlighting	2022-2031	2,053	Rates	Renewal
Traffic services renewals	District traffic services signs	2022-2031	777	Rates	Renewal
Tokoroa CBD upgrade	CBD Upgrade	2023-2025	1,264	Loan	Level of service

## THE FINANCIALS – Funding Impact Statement

### Funding Impact Statement - Transport and roading

For the year commencing 1 July

	Annual Plan	LTP	LTP	LTP	LTP	LTP	LTP	LTP	LTP	LTP	LTP
	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31
	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's
<b>SOURCES OF OPERATING FUNDING</b>											
<b>Rates Revenue:</b>											
General Rates, Uniform Annual General Charges, rates penalties	4,555	4,292	4,755	4,985	5,076	5,279	5,294	5,248	5,343	5,408	5,407
Targeted rates											
<b>Other Revenue:</b>											
Subsidies & grants for operating purposes	1,871	2,922	2,968	2,978	3,015	3,083	3,151	3,215	3,286	3,356	3,432
Fees, charges & targeted rates for water supply	84	77	79	81	82	84	86	88	90	92	94
Interest & dividends from investments	-	33	39	46	52	59	66	73	80	88	96
Internal charges & overheads recovered	685	54	62	66	72	68	68	68	68	68	69
Local authorities fuel tax, fines, infringement fees, and other receipts	155	155	159	162	166	170	173	177	181	185	189
<b>TOTAL OPERATING FUNDING (A)</b>	<b>7,350</b>	<b>7,533</b>	<b>8,062</b>	<b>8,318</b>	<b>8,463</b>	<b>8,743</b>	<b>8,838</b>	<b>8,869</b>	<b>9,048</b>	<b>9,197</b>	<b>9,287</b>
<b>APPLICATION OF OPERATING FUNDING</b>											
Payments of staff & suppliers	3,265	4,708	4,733	4,801	4,862	4,969	5,127	5,174	5,291	5,457	5,524
Finance Costs	140	53	67	72	81	82	78	74	70	67	66
Internal charges & overheads applied	2,128	938	976	1,037	1,087	1,034	1,081	1,072	1,087	1,134	1,130
Other operating funding applications		-	-	-	-	-	-	-	-	-	-
<b>TOTAL APPLICATIONS OF OPERATING FUNDING (B)</b>	<b>5,533</b>	<b>5,699</b>	<b>5,776</b>	<b>5,910</b>	<b>6,030</b>	<b>6,085</b>	<b>6,286</b>	<b>6,320</b>	<b>6,448</b>	<b>6,658</b>	<b>6,720</b>

