

Grants Allocation Committee Meeting

PUBLIC BUSINESS AGENDA

A Grants Allocation Committee Meeting
will be held in the Council Chamber,
Torphin Crescent, Tokoroa
on Tuesday 22 November 2022
Commencing at 11.00am

OUR VISION

“Healthy people thriving in a safe, vibrant and sustainable community.”

Grants Allocation Committee

Reporting to	Council
Constitution	Four Councillors Community representatives as required Mayor – Ex Officio

Meeting Frequency

As required

Objective

To distribute grant and loan monies within the guidelines of Council and outside funding agencies.

Scope of Activity

To consider and make grant allocations and loans within guidelines set down by the funding agency, including Creative New Zealand and the South Waikato District Council, and ensure the schemes are administered equitably.

Power to Act

As above

Management Responsibility

Group Manager Community and Corporate

Attendees

Members	Chairperson	T Lee
	Councillors	Cr Garner Cr Purdy Cr Wallace
	Mayor (ex Officio)	G Petley
Staff	Community Programme Coordinator	H Smith
	Executive Assistant to the Mayor (Minutes)	S Curreen

Agenda Confirmed by:

S Law

Chief Executive

*RECOMMENDATIONS contained in Reports are NOT to be construed as COUNCIL DECISIONS.
Refer to Council Minutes for RESOLUTIONS.*

Order of Business

1.	Apologies	4
2.	Confirmation of Agenda	4
3.	Conflicts of Interest	4
4.	Confirmation of Minutes	5
4.1	Confirmation of Minutes - Public	5
5.	Reports	9
5.1	Community Development Grant Allocation	9

1. **Apologies**

2. **Confirmation of Agenda**

3. **Conflicts of Interest**

4. Confirmation of Minutes

4.1 Confirmation of Minutes - Public

Document Information

Report To: Grant Allocation Committee
Meeting Date: Tuesday, 22 November 2022
Author: T Lee
Author Title: Chairperson
Report Date: Tuesday, 8 November 2022

Purpose

1. To present past minutes.

Recommendation

2. That the Grant Allocation Committee:
 - a) receives the minutes of the public business of the Grant Allocation Committee held on Wednesday 8 June 2022.

Attachments

Unconfirmed Grant Allocation Committee public minutes – 8 June 2022

Grant Allocation Committee Meeting

PUBLIC BUSINESS MINUTES

A Grant Allocation Committee Meeting
was held in the Council Chamber,
Torphin Crescent, Tokoroa
on Wednesday 8 June 2022
Commencing at 11.00am

Attendees

Members	Chairperson	T Lee
	Councillors	P Schulte S Wallace
	Mayor (ex Officio)	J Shattock
Staff	Community Programme Coordinator	R Smith
	Executive Support Team Leader – Minutes	B Morunga

1. Apologies

22/117 Resolved

Cr Lee / Her Worship

That apologies from Cr Jansen be received and sustained.

2. Confirmation of Agenda

The Agenda was confirmed with no amendments.

3. Conflicts of Interest

No conflicts of interest were declared.

4. Confirmation of Minutes

Matters of Fact

There were no matters of fact raised.

22/118 Resolved**Cr Wallace / Cr Schulte**

That the Minutes of the Public Business of the Grants Allocation Committee Meeting held on Wednesday 3 November 2021 are confirmed as a true and accurate record and the Recommendations therein approved.

Matters Arising

There were no matters arising.

The committee discussed the applications that were received in hard copy. The Grants and Loans Policy states that applications must be received online, effective May 2019. The committee agreed to process applications submitted in hard copy this funding round.

22/119 Resolved**Her Worship / Cr Wallace**

That the hard copy applications received for the Round 2 Community Development Grant Allocations 2021-22 be accepted for review.

5. Reports**5.1 Community Development Grant Allocations – November 2021**

The Report was taken as read.

Presentations commenced:

- Putāruru Pioneers Leisure Marching
- Sonnet Olls
- South Waikato Menzshed Inc
- South Waikato Senior Net Incorporated
- Te Awhi Mai Te Kōhanga Reo

The meeting adjourned at 12.30pm and resumed at 12.55pm.

Presentations continued:

- The Good Shepherd Society
- Transform Aotearoa
- United Community Centre

22/120 Resolved**Her Worship / Cr Wallace**

1. *That Report No 2022-587430, Round 2 Community Development Grant Allocations 2021/22, be received.*
2. *That funding allocations documented in the following attachment 2021/2022 Rd2 Community Development Grant Allocation Schedule, be accepted and granted to successful applicants.*

All in favour / Carried

				To allocate:	\$46,800.00
Reference	Organisation	Total cost of project	Amount requested	Amount allocated	Description of project
CDG 220442045	CNIKT Balmoral Kindergarten	\$ 11,448.21	\$ 10,000.00	\$ 0.00	To assist with the installation of drop-down outdoor blinds for our veranda area
CDG 220425192	Graeme Dingle Foundation	\$ 58,014.00	\$ 10,000.00	\$10,000.00	Seeking support for delivery costs of our Kiwi Can Programme at Tokoroa Central School and Tainui Full Primary
CDG 29042228	Putaruru Pioneers Leisure Marching	\$ 1,200.00	\$ 1,200.00	\$1,200.00	For set up, uniforms, boots, facility hire
CDG 220441668	Samoa Taumafai Aoga Amata	\$ 7,912.16	\$ 7,912.16	\$ 0.00	2 x Desktops, 1-ipad, panels for our Aoga Amata
CDG 20576470	Sonnett Olls	\$ 4,000.00	\$ 4,000.00	\$ 1,000.00	Operational costs, materials, paints, for Art Therapy classes.
CDG 20603562	South Waikato Menzshed Inc	\$ 1,400.00	\$ 1,200.00	\$ 1,000.00	To purchase pallet packing for our store
CDG 2245755	South Waikato Senior Net Incorporated	\$ 11,829.00	\$ 10,000.00	\$ 5,000.00	Replace out of date computer equipment.
CDG 220437252	Te Awhi Mai Te Kōhanga Reo	\$ 74,100.00	\$ 74,100.00	\$ 0.00	Fencing for new property
CDG 220334474	Te Rau Āwhina Womens Refuge	\$ 2,699.00	\$ 2,699.00	\$ 2,000.00	Purchase a freezer
CDG 220354010	Te Tamawai Trust	\$ 14,000.00	\$ 10,000.00	\$ 5,000.00	Funding to subsidise 4 classes of our Taku Wairua Kura Program in Tokoroa Primary Schools.
CDG 121151720	The Good Shepherd Society	\$ 10,896.00	\$ 10,896.00	\$ 5,000.00	Seeking a grant for 50% of the first year rent on Opportunity Shop.
CDG 220328085	Tokoroa Bluelight Ventures	\$ 34,553.87	\$ 6,000.00	\$ 6,000.00	To help with operation cost of programs, events and wages.
CDG 220440477	Tokoroa Community Foodbank Trust	\$ 6,750.00	\$ 3,000.00	\$ 2,400.00	We are applying for a grant towards Administration expenses such as power, telephone, insurance, volunteer expenses and r&m for the foodbank premises keeping it open 5 days a week.
CDG 05362255	Tokoroa Kart Club	\$ 2,208.00	\$ 2,208.00	\$ 1,500.00	To have an ambulance and medic on site for racing at the Spring Series.
CDG 220442343	Transform Aotearoa	\$ 700.00	\$ 700.00	\$ 700.00	An art based program titled - Ko Wai Ahau/ Who am I
CDG 220245544	United Community Centre	\$ 17,446.00	\$ 10,210.00	\$ 6,000.00	Overheads, operational costs and volunteer expenses

The meeting closed at 2.05 pm

T Lee
CHAIRPERSON

5. Reports

5.1 Community Development Grant Allocation

Document Information

Report To:	Grants Committee
Meeting Date:	Tuesday, 22 November 2022
Author:	Kiri Diamond
Author Title:	Manager Strategy and Engagement
Report Date:	Tuesday, 4 October 2022

Purpose

1. To provide information to assist the Council's Grants Committee to determine the allocation of the current round of funding available.
2. Staff have provided separately detailed information from applicants and marking schedules.

Recommendations

3. That the Grants Committee:
 - a) receives Report 2022-606483, Community Development Grant Allocation.
 - b) considers the applications made, assesses them in accordance with Council's Grants and Loans Allocation Policy attached to this report and decides on an allocation of grants within the funding available.

Executive Summary

4. Twice a year, Council considers Community Development Grants.
5. Staff have provided separately detailed information from applicants and marking schedules.
6. Consideration by the Grants Allocation Committee has been delayed to accommodate the local body elections.
7. This round there is \$49,053.98 less advertising and administration costs to allocate.
8. Sixteen applications have been made and staff consider all are eligible for consideration for allocation.
9. Six individual applicants have requested to support their application; however, one is unable to attend due to the rescheduled date. A speakers list and timetable follow.

Speaker/Organisation	Time
Bluelight Tokoroa – Donna Campbell	11.15-11.30am
David Henry Kindergarten	11.35-11.50am
Graeme Dingle Foundation	11.55-12.10am
House of Science	12.15-12.30pm
Waikato River Trails – Glyn Wooller	12.35-12.50pm

Discussion

10. The funds for these grants are budgeted in Council's Long Term Plan.
11. This year, the Local Body Elections have delayed the meeting of the Grants Committee.
12. The eligible applications have requested a total amount of \$214,732.62 to support projects totalling \$1,901,300.34. These are summarised in the Schedule to this report.
13. There was an initial allocation amount of \$45,000.00, however, a refund of \$8107.97 has been received, to be split between the two funding rounds. The total amount to allocate at the hearing is \$49,053.98.
14. Staff have separately provided full details of each application along with its respective support documentation and a partially completed matrix form for the assessment process. The Committee is asked to complete their portion of this form as part of their evaluation.

Attachments

Community Development Grant 2022/2023 Rd 1 - Allocation Schedule
Grants and Loans Policy – DocSet ID 109397

Community Development Grant 2022/2023 Rd 1 - Allocation Schedule

							Amount to allocate: \$49,053.98	
Reference	ORGANISATION	TOTAL COST OF PROJECT	AMOUNT REQUESTED	DESCRIPTION OF PROJECT	Activity category	Community Group	Strategic Alignment	
CDG 220948954	Aotearoa Wāhine Toa Ora Trust	\$1,488,734.00	\$50,000.00	IBCPC Dragon Boat festival in April 2023	Event	Women	Nil	
CDG 22032803	Blue Light Tokoroa	\$19,000.00	\$10,000.00	Intervention Programme	Education Programme	Youth	Safe and sustainable	
CDG 220934055	Central North Island Kindergarten Trust for David Henry Kindergarten	\$8,196.72	\$6,000.00	Supply and install x5 clear pvc Ziptrak screens	Asset	Preschool	Nil	
CDG 220933290	Community Patrols of New Zealand Charitable Trust	\$26,781.91	\$16,781.91	To purchase a new vehicle for our Putaruru Patrol	Asset	Whole community (Putāruru)	Safe, vibrant community	
CDG 220946566	Graeme Dingle Foundation Waikato	\$48,222.00	\$10,000.00	Kiwi Can - our primary school programme at Tokoroa Central School and Tainui Full Primary.	Education Programme	Youth	Safe and sustainable	
CDG 220945962	House of Science NZ Charitable Trust - South Waikato Branch	\$2,500.00	\$2,500.00	Purchase a new science kit	Education Programme	Youth	Vibrant and sustainable	
CDG 220936693	Life Education Trust Central Plateau	\$155,352.00	\$6,000.00	Operational costs in delivering our Life Education Programme to children.	Education Programme	Youth	Safe and sustainable	
CDG 220950165	Mangakaretu Marae	\$10,064.80	\$10,064.80	Replacement shade covers for Manuhiri Shelters at Mangakaretu Marae	Asset	Hapū	Nil	
CDG 220948521	Pride in Putaruru	\$25,555.00	\$8,770.00	The Putaruru Water and Food Festival	Event	Whole community (Putāruru)	Vibrant	
CDG 220935890	Putaruru Baptist Church Family	\$4,350.00	\$4,100.00	2023 Easter Youth Camp fees and assistance with running costs associated with the youth group	Education Programme	Youth	Nil	

Reference	ORGANISATION	TOTAL COST OF PROJECT	AMOUNT REQUESTED	DESCRIPTION OF PROJECT	Activity category	Community Group	Strategic Alignment
CDG 220900315	South Waikato Cultural Festival Committee Inc	\$21,650.00	\$21,650.00	Costs for staging, lighting, and sound. (Staging costs, Lighting costs, Sound costs/mics etc, Labour)	Event	Community (Tokoroa)	Vibrant culture
CDG 220835347	South Waikato Education Centre Trust	\$50,446.00	\$50,446.00	Project management costs associated with the development, management, and execution of the South Waikato Careers Expo 2023	NA	NA	
CDG 220950286	South Waikato YMCA	\$10,000.00	\$10,000.00	We are holding a community event –Christmas in the Park and require funding for prize giveaways, hire carnival rides and bouncy castles for children.	Event	Community (Tokoroa)	Vibrant culture
CDG 220933608	Tokoroa Senior Citizens and Welfare Centre Inc	\$6,111.91	\$6,111.91	Free standing oven, Stationery and Rental & Lease support	Asset and OPEX	Seniors	Vibrant culture
CDG 220735948	Waikato River Trails	\$23,786.00	\$1,800.00	Traffic Management for Summer Sizzler event	Event	Visitors and locals	Safe, Vibrant culture
CDG 220929556	Womens Institute Tokoroa	\$550.00	\$508.00	Wool for Women's Refuge. Wool for Hospice. Material and products for hospital bags.	Assets	Women	nil
	Total requested/ allocated	\$1,901,300.34	\$214,732.62				

Staff Recommendations

1. Of the above applications, and when aligned to Council key strategic focus areas, the following outcomes have been identified:

Vision: Healthy people thriving in a safe, vibrant, and sustainable community

Outcomes: Relationships, Growth and Resilience

Key Focus Areas: Vibrant culture, Healthy, proud, and connected community, Environmental sustainability, Economic development, Durable infrastructure

2. There are common activities that the funds have been applied for which are:

Events (6), Educational Programmes (4) Community Programmes (1) Community Groups (4)

3. Of these applications, one is not in our District. Staff recommend that funding for this applicant is not provided.
4. Of these applications, one is contracted to Council to deliver the Putaruru Water and Food Festival. On that basis, Staff recommend that funding for this applicant is not provided.
5. Of these applications, one event is in retrospect prior to allocation of funds. Although the application was received in its entirety prior to Grant round closing, Staff recommend referral to members of the allocating committee to review.
6. One application has been withdrawn due to misleading information.
7. YMCA have withdrawn their application for funding.
8. Of the events, Staff suggest a proportional amount be provided, as per the Application Marking sheets, and that further conversations be had on the delivery of funding these events taking into account the increased costs of regulatory requirements. Such as Traffic Management Plans and Waste Minimisation Plans.
9. Staff recommend repetitive applicants be encouraged to seek further funding options outside the Community Development Grant.
10. Of the 12 remaining applicants, eight meet Strategic alignment.
11. In accordance with Council Strategic Alignment, staff recommend the following allocations:

Bluelight Tokoroa	Partial funding	\$6,000.00
Community Patrols of NZ Charitable Trust	Partial funding	\$10,000.00
Graeme Dingle Foundation	Partial funding	\$6,000.00
House of Science	Full funding	\$2,500.00
Life Education Trust	Partial funding	\$5,000.00
Mangakaretu Marae	Partial funding	\$5,000.00
Tokoroa Senior Citizens	Partial funding	\$5,000.00
Waikato River Trails	Full funding	\$1,800.00

Grant and Loans Allocation POLICY

Grants and Loans Allocation Policy



Record number:	DocSet - 109397	
ECM Version:	23	
Approval Date/Resolution Number:	19 April 2018	RES - 18/102
Responsibility:	Community Services Manager	
Next review date:	2021	
Historic revision dates:	9 October 2003 (375/03) – <i>first adopted</i> , 14 June 2007 (07/212) 9 October 2008 (08/298) 6 October 2011 (11/325) 17 May 2012 (12/180) 11 October 2012 (12/396), 23 October 2014 (C14/049)	
Review frequency:	Three yearly prior to Council's Long Term Plan process.	
Approval authority:	Council	
Consultation required:	(Special Consultative procedure – if required as part of the LTP)	

Policy Objectives

To provide assistance to community organisations in a financially prudent manner.

Principles

The principles of Section 14 of the Local Government Act 2002 apply, relating to Grants Committee decisions.

A local authority must manage its revenue, expenditure and general financial dealings prudently, and in a manner that promotes the current and future interests of the community (Section 101, Local Government Act 2002).

In discharging its responsibilities, Council must ensure that money provided to organisations is spent for the purpose intended and that money loaned must have adequate security to minimise loss to Council and the community.

Background

Council is an integral part of a community and, in discharging its role of enabling local decision making and action by and on behalf of communities and promoting the Council's community outcomes, Council needs to provide adequate opportunity to assist the community to achieve its outcomes. In doing so, Council recognises a level of commitment through grant funding.

Policy Statement

1. Allocation in Annual Forecast

- 1.1 The annual budget for Community Grants will be as determined by Council in its Annual plan and long-term council plan each year, but normally within a range of 0.5% to 1% of the previous financial year's total rates levy. This amount is to include recreation and social grants, Mayoral Grants and grants for events sponsorship.
- 1.2 Fifteen percent of the annual Community Grants budget will be available throughout the financial year for allocation as agreed by the Mayor and Deputy Mayor. To guide budgets for the Community Grant allocation rounds (April and September), the remaining 85% will be split evenly between the two allocation periods.

- 1.3 The Creative Communities and Community Grants will be allocated by two independent committees in accordance with the requirements outlined by Creative New Zealand for the Creative Communities Scheme. However both committees will meet on the same day to allocate funds and the same timeframes and process will be used for administration purposes. Meeting will take place twice in September and April each financial year.

2. Purpose of Grants

- 2.1 The allocating body shall consider the respective roles of central and local government in allocating funds.
- 2.2 Any grant shall recognise the outcomes for the community and strategies outlined in the Long-Term Plan.
- 2.3 Council's Community Grants budget shall include only grants for events, sponsorship, Community Grants and the Mayoral Grant.
- 2.4 The use of grants will be maximised, subject to the community deriving benefit from Council funding to the activity to warrant Council's involvement.
- 2.5 The allocating body shall not make a grant for any purpose which, in its opinion, would be regarded as unbecoming to the community.

3. Guidelines –Community Grants

3.1 The Organisation

- 3.1.1 The organisation must have its focus within the South Waikato District.
- 3.1.2 The organisation should not be a commercial organisation, i.e. not primarily intended as a profit-making organisation.
- 3.1.3 The organisation shall provide information on the purpose for which the grant has been applied, and a statement of the organisation's financial situation.
- 3.1.4 The organisation can apply for multiple projects on one application form.
- 3.1.5 Council will not fund the same project twice in the same financial year.

3.2 Acceptance of Applications

- 3.2.1 Applications for Council's Community Grants will only be referred to the allocation committee for consideration if the following criteria are met:
- Efforts have been made to seek other grants through external funders
 - Supporting letter/s are attached
 - Applications are signed by the Chairperson or delegated authority
 - Quotes or proof of current pricing are attached (no older than three months)
 - A set of annual accounts (or bank statements if annual accounts unavailable) are attached
 - Application in its entirety is received prior to the close off time and date
 - The organisation has provided accountability reports for all past Community Grants (received in the last five years)
 - All applications must be submitted online effective May 2019
 - All applications must provide information around other assistance given by Council to the organization for the year the grant is requested.
- 3.2.2 If the application does not meet the requirements as stated above, the organisation will be notified of why the application wasn't considered. If in time to resubmit with appropriate changes and meet requirements the application will be referred to members of the allocating body. If not in time to resubmit prior to the closing date, the organisation will be encouraged to review their request and apply to the next grants round.

3.3 Level of Assistance/Allocation

- 3.3.1 In considering whether to make a grant and/or the amount of grant, other assistance given by Council to the organisation shall be taken into account, including any rates remission, reduced rentals for land and buildings, subsidised fees and charges, or other such benefits.
- 3.3.2 The level of allocation should take into account the funds raised by, and volunteer input into, the organisation through its own volunteer efforts and other external charitable funding. Council endeavors to top up funding

and not be the sole contributor to projects. As a result Council aims to provide no more than 70% of total project costs to any one application. Council should not be considered the first port for grant funding.

- 3.3.3 The assessed benefits, and the impact on the community in terms of numbers of persons assisted or participating, should be considered.

3.4 Priorities

- 3.4.1 Priority will be given to those community groups that do not receive funding from council community contracts.
- 3.4.2 Funding may take priority for organisations:
- To help them get an event or programme started.
 - To help them become self-sufficient.
 - To meet community needs where funding provisions are not adequate.
- 3.4.3 Preference may be given for facilities and programmes that are to be shared by more than one group, and upgrades of existing facilities and/or improve the safety and wellbeing of users.

4. Accountability Requirements

- 4.1 On notification of allocation, the successful group will be required to file an invoice to Council for the allocated amount within a month of the notification date. Council will then pay all allocated monies for that grant round. Successful organisations will be notified of the accountability requirements attached to the grant at the time of payment.
- 4.2 Organisations will be required to complete accountability reports. Organisations will be required to report nine months after receiving the grant or within three months of the completion of the project, whichever is the shorter.
- 4.3 The accountability report will require the group to demonstrate progress toward achieving their goals. The report should include:
- Purpose of project.
 - Outcomes/results to date or at conclusion of project.
 - Timing of reporting (in relation to project stage).
 - Narrative on what the project has achieved.
 - Evidence of what the grant has been spent on (with bank statements or receipt indicating use of funds)

5. Use of Monies

- 5.1 Monies allocated by Council that are not used for the purpose specified by the organisation must be returned to Council within 12 months of the grant being received.
- 5.2 Where an organisation uses granted monies for a purpose other than that allocated, a five-year stand-down period in which the organisation cannot apply to the Community Grant fund shall apply and the organisation may be required to return the said monies.

6. Appropriate Schemes

- 6.1 Council endeavors to distribute funds in the most efficient and effective manner therefore those organisations wishing to apply for funds of \$500 or less should approach or write to the Mayor requesting a Mayoral Donation. This can take place throughout the year and Council staff will redirect those grant applicants that are more suitable for Mayoral Donations.
- 6.2 The Creative Communities Scheme is for those organisations that aim to increase participation in the arts, increase the range and diversity of the arts available to the community and enhance and strengthen the local arts sector. An organisation with a project that aligns with the above should apply to the Creative Communities Scheme and not Community Grants.
- 6.3 If an organisation does not meet the requirements of the Creative Communities Scheme and is seeking a contribution between \$500 and \$10,000 to a project that works towards Council's community outcomes an application should be made to Community Grants.

- 6.4 If an organisation does not meet the requirements of the Creative Communities Scheme and is seeking a contribution above \$10,000 to a project that works towards Council's community outcomes an application to be considered for a Leisure, Arts and Cultural Loan should be made.

7. Mayoral Donations

- 7.1 A separate account called the "Mayoral Donations Account", created by retaining 15% of the annual Community Grants budget, will be held for distribution by agreement between the Mayor and Deputy Mayor (see Clause 1.2 above).
- 7.2 After the Community Grants have been allocated, any unallocated balance shall be transferred to the Mayoral Donations Account.
- 7.3 Any unexpended balance at the end of the financial year from the Mayoral Donations Account will be available for allocation in the next financial year.

8. Leisure, Arts and Cultural Loan Fund

- 8.1 The Leisure, Arts and Cultural Loan Fund shall be used to fund leisure, arts and culture.
- 8.2 The Council may make loans from the above fund up to a value of \$20,000. The loan fund will be subject to the same criteria as the Community Grants Fund.
- 8.3 Interest rates for loans from the Leisure, Arts and Cultural Loan Fund shall be set by Council on a case-by-case basis.
- 8.4 Interest rates will be gradually increased over the first three years of the repayment period. In following years the interest rate will be set at Council's internal borrowing rate.
- 8.5 Recipient groups of the Leisure, Arts and Cultural Loan Fund will be required to present annual accounts to Council upon request.

9. Criteria for Loans from the Leisure, Arts and Cultural Loans Fund

- 9.1 Loans may require security at the allocating body's discretion. The allocating body may require the organisation to meet the costs of arranging security.
- 9.2 The following information may be required in support of any loan application:
- An Income and Expenditure Statement and Statement of Assets and Liabilities for the preceding financial year, and preferably for three preceding years.
 - A budgeted Income and Expenditure Forecast for future years showing the full impact of loan payments on the organisation's finances.
 - Such other information as the allocating body deems fit.
- 9.3 Standard conditions of any guarantee are:
- The organisation must provide audited or satisfactory verified financial statements within three months of the end of the organisation's financial year for the duration of the guarantee.
 - The organisation must obtain all necessary regulatory permits or consents before commencing any construction work associated with the guarantee.
 - Such other conditions as the allocating body deems fit.
- 9.4 Any principal and interest accrued from loans to the Leisure, Arts and Cultural Loan Fund shall be paid back into the Fund.

Definitions

Allocating Body - Any committee of and/or Council appointed for the purpose of allocating grants or loans, or agreeing to act as guarantor under this Policy

Creative Communities Scheme - Funds received from Creative New Zealand for support of the arts in the South Waikato District, for distribution by the allocating body.

Donation - A gift in cash or kind to enable an organisation to pursue its objectives for the benefit of the community. The gift is not for a specific purpose.

Grant - A gift in cash or kind to an organisation for a specific purpose to pursue its objectives for the benefit of the community. The value of an "in kind" grant will not be deducted from the Community Grants budget, however, will be taken into account when decisions regarding allocations are made.

Organisation - Any community group or not-for-profit organisation applying for, or in receipt of, a Council grant or other benefit.

Relevant Delegations

Expenditure delegations – per Council's Delegation Manual.

Grants Committee - To consider and make grant allocations and loans within guidelines set down by the funding agency, including Leisure, Arts and Culture Fund and the South Waikato District Council, and ensure the schemes are administered equitably.

References and Relevant Legislation

Local Government Act 2002

Council's Delegations Manual

Annotations

<u>Res No</u>	<u>Date</u>	<u>Subject/Description</u>
370/03	25/09/03	Grants Committee recommended to Council
375/03	09/10/03	Adopted by Council
	24/08/03	Policy amended
307-8/04	24/08/04	Policy amended and Schedule added
132/06	23/03/06	Reconfirmed/amended
07/212	14/06/07	Amended Policy adopted
08/298	09/10/08	Amended Policy adopted
11/325	06/10/11	Amended Policy adopted
12/180	17/05/12	Amended Policy adopted
12/396	11/10/12	Amended Policy adopted and Schedule removed
C14/049	23/10/14	Amended Policy adopted
18/102	19/04/18	Amended Policy adopted

Council Outcomes

- Growth - Activities and strategies that facilitate sustainable economic growth and lift community pride.
- Resilience - A resilient district with good infrastructure, services, a sound financial position, rates affordability and a healthy environment that has the ability to anticipate, resist, respond to and recover from significant change or events.
- Relationships - Strong relationships with Iwi and Māori, Pacific Peoples and community and business groups that can achieve growth and a resilient community.