

Decision number: 17/SP/028/2024.

IN THE MATTER of the Sale and Supply of
Alcohol Act 2012 (the Act)

AND

IN THE MATTER of an application by
**Courtney Kaye
HENDERSON on behalf of
the PUTARURU ROTARY
CLUB** pursuant to s138 of
the Act for
an on-site Special
Licence in respect of
premises situated
at 55 Kensington Street,
Putaruru known as '**ST
MARY'S SCHOOL HALL**'.

BEFORE THE SOUTH WAIKATO DISTRICT LICENSING COMMITTEE

THE APPLICATION

Courtney Kaye HENDERSON on behalf of the PUTARURU ROTARY CLUB for
an on-site Special Licence in respect of premises situated at 55 Kensington Street,
Putaruru known as '**ST MARY'S SCHOOL HALL**'.

The event is a Quiz Night Fundraiser and up to 100 people are expected to attend.

The day and hours sought are:

Friday 14 August 2026, 6.15pm to 10.30pm

Substantive food and low alcohol and non-alcoholic beverages will be available at
all times.

A certificated manager will oversee the sale, supply and consumption of alcohol.

THE REASONS FOR THE DECISION

The Inspector has provided a report on the application and believes the application meets the criteria for issue.

The Club has been granted special licences in the past for similar functions, and these have not created any issues for the regulatory agencies or neighbours.

A certificated manager will also be overseeing the sale, supply and consumption of alcohol at each event.

Neither the Police nor the Medical Officer of Health has raised any matters in opposition.

I am satisfied as to the matters to which we must have regard as set out in s.142 of the Act.

DECISION

The District Licensing Committee, pursuant to the Sale and Supply of Alcohol Act 2012 **grants** the application by **Courtney Kaye HENDERSON on behalf of the PUTARURU ROTARY CLUB** for an on-site Special Licence in respect of premises situated at 55 Kensington Street, Putaruru known as **'ST MARY'S SCHOOL HALL'** subject to conditions.

Conditions:

The licence is subject to the following conditions:

1. Alcohol may be sold and supplied for consumption on the premises only on the following days and hours:
Friday 14 August 2026, 6.15pm to 10.30pm
 2. Drinking water is to be provided to patrons free of charge from a water supply prominently situated on the premises;
 3. A certificated manager must be on duty at all times when the premises are open for the sale and supply of alcohol;
 4. Food must be available for consumption on the premises at all times the premises are open for the sale and supply of alcohol, in accordance with the sample menu supplied with the application for this licence or menu variations of a similar range and standard;
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5. The licensee must have available for consumption on the premises, at all times when the premises are open for the sale and supply of alcohol, a reasonable range of non-alcoholic and low-alcohol beverages;
6. The Licensee must display signage as follows:
 - a. At every point-of-sale detailing restrictions on the sale and supply of alcohol to minors and intoxicated persons;
 - b. A copy of the licence attached to the premises so as to be easily read by persons attending the premises; and
 - c. A sign prominently displayed at the premises, which identifies by name the manager for the time being on duty.
7. The licensee must provide information and advice about alternative forms of transport available to patrons from the licensed premises.
8. No BYO alcohol is to be brought into the event.

DATED at TOKOROA this 31st day of July 2026

A handwritten signature in black ink, appearing to read 'Murray Clearwater', with a long, sweeping horizontal stroke extending to the right.

Murray Clearwater
Chairperson/Commissioner
South Waikato District Licensing Committee