

Notice of Management Change

Section 231, Sale & Supply of Alcohol Act 2012

What are you notifying?

(Please tick and complete one of the below)

Note: It is not necessary to notify the DLC or Police in respect of the appointment of a temporary or acting manager for any period not exceeding 48 consecutive hours.

New Certificate Holding Manager

Full Name: _____
 Certificate Number: _____
 Certificate Expiry Date: _____
 Effective from: _____

Temporary Manager

(see s.229, Sale and Supply of Alcohol Act)

Note: A temporary manager must apply for a Manager's Certificate within two working days of their appointment

Full Name: _____
 Date of Birth: _____
 Residential Address: _____
 Effective from: _____
 Who are they replacing: _____
 Reason: _____

Acting Manager

Full Name: _____
 Date of Birth: _____
 Residential Address: _____
 Effective from: _____
 Who are they replacing: _____
 Reason: _____

Cancellation of Manager Appointment

Full Name: _____
 Certificate Number: _____
 Certificate Expiry Date: _____
 Effective from: _____
 Reason: _____

Forward a copy of this completed form, within two working days of the appointment (or termination) to BOTH agencies below:

Post: The Secretary, District Licensing, Private Bag 7, Tokoroa, Attn: Liquor Licensing Inspector
Email: Environmental.Health@southwaikato.govt.nz

Post: Alcohol Harm Reduction Officer, Tokoroa Police, PO Box 44, Tokoroa 3420
Email: AHRO.Taupo@police.govt.nz

Name of Licensed Premises:	
Licensee:	
Signature of Licensee:	
Date:	
Contact Number:	
Email Address:	