

Dear Patrons

We are happy to be able to offer you the use of the Community Room and/or the electric barbeque in our facility.

However, we do require that the room and barbeque be left clean after your use. Please do not use staples to fasten any decorations to the walls. We are happy for you to use sellotape or blutak (please supply this yourselves).

The following points will help you return the room and barbeque to its original clean condition. We are happy to supply the cleaning materials.

- 1. The floor needs to be swept and rubbish picked up. If the floor is dirty it will need to be mopped.
- 2. All tables need to be wiped down, chairs cleaned off and stacked.
- **3.** Please wipe all areas in the kitchenette and off the windows and remove everything from the walls and windows that you may have used to decorate the room. This includes sellotape and blutak.
- **4.** The barbeque must be scrubbed and wiped down and the area left clean of any rubbish or scraps.

Thank you for helping us to keep our facility clean and tidy for everyone's enjoyment.

