

# Parks and Reserves Access Approval - Application Form

## Parks and Reserves –

**Project Details** - The following is to be completed for the assessment of the project



Applicant Details:			
Name:			
Postal Address:			
Contact :	Mobile:		
	Daytime Phone:		
Email:			
Applicant is the (please circle one of the following) Project Manager, Resident, Occupier, Lessee, Prospective Purchaser, the Crown, Network Utility Operator			
Group Details If Applicable:			
Club, Group or Business:			
Club Office Position:			
Lease Number:		Expiry Date:	
Lease Period:		Extension Period:	
Are planned works within the leased area:			
This Application Is For			
<input type="checkbox"/>	Installing a public utility facility or service over or on the park – Specify Type: Stormwater, Wastewater, Water, Power, Telco, Gas other		
<input type="checkbox"/>	Installing a private utility facility or service over or on the park – Specify Type: Stormwater, Wastewater, Water, Power, Telco, Gas other		
<input type="checkbox"/>	Creating a new asset on the park		
<input type="checkbox"/>	Modifying an existing private / club / user group asset on the park		
<input type="checkbox"/>	Undertaking planting on a park		
<input type="checkbox"/>	Establishing a community garden on a park		
<input type="checkbox"/>	Requesting an easement, right of way on parkland		
<input type="checkbox"/>	Requesting a temporary access over parkland		
<input type="checkbox"/>	Other – please describe:		

Site Details:	
Park / Site Name:	
Park Address:	
Location on Park / Site:	
Project Details:	
Detailed Description of Project :	
Are you providing plans/aerial maps/sketches/photos? If so, please list names of attachments:	
How will the project impact on park, users and other stakeholders:	
Mitigation Works for Impact:	
Proposed Physical Works Start Date:	
Proposed Physical Works Completion Date:	
Alternative Options Researched:	
Detailed Description of Other Alternative Options That Have Been Explored:	
Reason Why Alternative Option Was Dismissed:	
Contractors Details If Applicable:	Phone and Mobile
Consent Details If Applicable:	
Resource Consent No. and Details:	
Building Consent No. and Details:	
Other Details:	
Applicant Signature:	Date:

Please submit completed application form along with relevant plans via email to [info@southwaikato.govt.nz](mailto:info@southwaikato.govt.nz)