

Draft
**Fees and
Charges**
2023-24



Year 3 of the
Long Term Plan 2021-31
Mahere pae tawhiti

SECURING **TODAY**. SHAPING **TOMORROW**. STRONG **FUTURE**.

Index of Fees and Charges

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1. Introduction

He kupu whakataki

All the fees and charges listed are the maximum that will be required to be paid for any particular service or item. Council reserves the right, at its absolute discretion, to charge a lesser amount for any particular service or item in any case where it is of the opinion that that is reasonable and fair, or in accordance with Council policy.

*Fees and charges are GST inclusive
(at 15% GST)*

Fees and Charges are also available from the Council's website at www.southwaikato.govt.nz.

The fees and charges in this document apply from 1 July 2023 to 30 June 2024 and are shown as GST inclusive (at 15% GST). The fees and charges exclude any charges imposed by banks e.g. credit card charges.

This document includes fees for 2022-23 as a comparison. Council sets fees and charges during the Long Term Plan process for a three-year period. Fees and charges for years 2 and 3 of that period may change during the annual plan process in those years. Every year the cost of providing Council services increases, so most fees and charges are increased annually by inflation using the Local Government Cost Index (LGCI). There are two reasons for not increasing fees by the LGCI:

1. Rounding - fees won't be increased until the new fee is at a logical value that is sensible to collect (e.g. a fee of \$125 will increase to \$130 and then may stay at that level for two years before rising again).
2. When there are legislative or other cost drivers that mean the value will be more or less than the cost index increase.

Please note that you never pay twice for the same thing. Council uses a combination of rates, user charges, loans and subsidies to fund each activity. Our Revenue and Financing Policy (the policy) guides how Council makes these decisions. This includes setting the balance between user fees (what you pay at the counter) and rate input (what is included in rates) for each service.

Council has worked out how much money will be needed for each activity in the coming year, and how much will come from each type of funding. The proportion of total costs coming from rates vs fees and charges for each activity is detailed in Council's Revenue and Financing Policy which is available from Council's website.

2. Financial

Pūtea

Credit Card Service Fee	2022-23 Year 2	2023-24 Year 3
Per transaction to any amount paid by credit card - to cover Council's reasonable costs in processing credit card payments	1.00% of payment amount	1.00% of payment amount
Invoicing Fee	2022-23 Year 2	2023-24 Year 3
Charged at Councils discretion (intended for low value invoices and/or where fee usually paid at time of purchase / order or similar)	\$15	\$15

3. Abandoned vehicles

He waka whakarere

	2022-23 Year 2	2023-24 Year 3
Vehicles taken into custody	Actual cost with \$500 minimum	Actual cost with \$500 minimum

4. Building consent fees

He whakautu hangatanga

Please note:

- In addition to the fee for a building consent, other fees may be applicable.
- Additional processing/inspection fees will be charged at the hourly rate for extra processing and inspections as required. If engineering/design peer reviews are required by Council officers, then the costs will be charged as additional to the below fees.

Provisions to the schedule above

Where Council Officers do not have the qualifications to certify or approve any building work, the fee for the building consent shall be charged on the following basis:

- The scheduled fee for the issue of a building consent shall be charged, plus all actual and reasonable costs for the provision of contracted certification(s).
- Such additional charge(s) shall be estimated at the time of application of the consent and a deposit of this amount will be required.

The applicant shall pay the actual and reasonable costs of the service(s) provided, less the deposit, prior to the issue of any certificates. Alternatively, any excess will be refunded.

All fees have an additional Alpha One charge that needs to be added to these fees. Please refer to the Alpha One table that follows for these charges.

Building Consent Fees (Building Act 2004)	2022-23 Year 2	2023-24 Year 3
New - Commercial	\$3,820	\$ 4,560
New - Industrial	\$3,820	\$ 4,560
Alterations – Commercial	\$2,150	\$ 2,560
Alterations – Industrial	\$2,150	\$ 2,560
New – Residential – Standard	\$2,810	\$ 3,330
New – Residential – Brick	\$3,110	\$ 3,690
New – Residential – Standard Owner/builder exemption	\$3,560	\$ 4,230
New – Residential – Brick Owner/builder exemption	\$3,865	\$ 4,590
Rural – Minor building	\$795	\$ 920
Dairy shed	\$2,000	\$ 2,380
Dairy shed – with WC	\$2,300	\$ 2,720
Dwelling additions / alterations	\$1,430	\$1,720

Building Consent Fees (Building Act 2004)	2022-23 Year 2	2023-24 Year 3
Relocated buildings	\$1,850	\$ 2,200
Garage/accessory	\$795	\$ 920
Garage/sleep out	\$1,580	\$ 2,050
Swimming pool	\$560	\$ 690
Aerials/Masts/Shades	\$650	\$ 790
Plumbing	\$560	\$ 670
Drainage	\$405	\$ 490
Heaters	\$315	\$ 370
Demolition	\$405	\$ 510
Carport	\$515	\$ 620
Certificate of Title	\$21	\$21
Solar water heating (Residential only)	Alpha One fee applies	Alpha One fee applies

Alpha One fee		
Estimated Value of Work	2022-23 Year 2	2023-24 Year 3
\$1 - \$124,999	\$86.25	\$86.25
\$125,000 - \$499,999	\$258.75	\$258.75
\$500,000 - \$999,999	\$431.25	\$431.25
\$1 Million - \$5 Million (capped at \$5 Million)	0.0375% of Estimated value of work + GST	0.0375% of Estimated value of work + GST

Building Consent Fees continued	2022-23 Year 2	2023-24 Year 3
Sewer connection admin fee (Installation cost on request)	Please see section 32 'Sewer connections'	Please see section 32 'Sewer connections'
Water connection admin fee (Installation cost on request)	Please see section 45 'Water connections'	Please see section 45 'Water connections'
Compliance schedules (plus \$10.00 per item listed)	\$145	\$ 180

Other Building Consent Fees	2022-23 Year 2	2023-24 Year 3
Project Information Memorandum (PIM) – no charge if issued with building consent	\$150	\$ 180
Extension of time for existing building consent	\$95	\$ 120
Building warrant of fitness processing (annual fee)	\$95	\$ 120
Building warrant of fitness – 2nd reminder notice	\$150	\$ 180

Other Building Consent Fees	2022-23 Year 2	2023-24 Year 3
Additional processing fee (per hour) Including processing extensive further information requests, timeframe exceeding expectation.	\$150	\$ 180
Simple inspections within the district - less than 30 minutes of staff time (general in nature, not pursuant to a consent) (per inspection)	\$150	\$ 180
Inspection for certificate or change of use of building (per inspection)	\$150	\$ 180
Additional inspection	\$150	\$ 180
Certificate of public use	\$150	\$ 250
Request for exempt work	\$150	\$ 180
Inspection of buildings outside district	\$150 plus IRD vehicle cost rate/km	\$180 plus IRD vehicle cost rate/km
Auditing of building or site with Compliance Schedule	\$95 for the first half an hour, \$150 per hour thereafter	\$ 120 for the first half an hour, \$ 180 per hour thereafter
Simple request for information – less than 30 minutes of staff time (other than a LIM or a certificate of any type)	No charge	No charge
Solar water heating consent fees (residential)	No charge	No charge
Spa/swimming pool compliance inspection	\$150	\$ 180
Application for waiver of building code requirements	Actual and reasonable costs	Actual and reasonable costs
Monthly statistical printout of building works	\$151/year or \$17/month	\$155/year or \$17/month
Photocopying charge for electronic building consents	Actual costs - see section 26 'Photo copying costs'	Actual costs - see section 29 'Photo copying costs'
Building consent amendment	Actual and reasonable costs, minimum charge of \$151	Actual and reasonable costs, minimum charge of \$ 180
Structural checking	Actual costs	Actual costs
Registration of certificates issued under section 73 of the Building Act 2004	Actual costs	Actual costs
Certificate issued under section 77 of the Building Act 2004	Actual costs	Actual costs
Building Control Authority (BCA) – fee per \$1000 of value over \$20,000	\$3	\$ 3.50
Amusement devices (Amusement Devices Regulations 1978) Fee set by Statute	First device \$11.50, subsequent devices \$2.30	First device \$11.50, subsequent devices \$2.30

Other Building Consent Fees	2022-23 Year 2	2023-24 Year 3
Notice to Fix issued under section 164 of the Building Act 2004.	\$220	\$ 360
Revaluation Fees (for all work over \$9,999)	\$130	\$135

Levies – set by statute	2022-23 Year 2	2023-24 Year 3
Building research levy (BRANZ) – buildings over \$20,000. Fee per \$1000 of value	\$1	\$1
Ministry of Business Innovation and Employment – buildings from \$20,444. Fee per \$1000 of value	\$1.75	\$1.75

5. Bylaw administration, monitoring and enforcement charges

Ngā aroturuki me te tuku whaina

Local Government Act 2002; Bylaws Administration Bylaw 2017	2022-23 Year 2	2023-23 Year 3
Work requiring less than 30 minutes of staff time	No charge	No charge
Work requiring in excess of 30 minutes of staff time	Actual cost*	Actual cost*
Bylaw permits and licences not otherwise stated	Actual cost*	Actual cost*
Release of impounded recreational devices (including skateboards, scooters and roller blades)	\$26	\$27

*Actual cost means staff time and any other associated costs incurred by Council such as materials, perishables, labour, travel, communications, administration, disbursements to required third parties etc.

Footpath Occupancy (Public Places Bylaw 2017)	2022-23 Year 2	2023-24 Year 3
Application for Permit to Occupy Footpath	No charge	Temporary (up to 14 days) No charge Longer term \$85

6. Cemetery charges

He whakautu urupā

(Burial and Cremation Act 1964)

Right of burial (reserve or buy a plot)	2022-23 Year 2	2023-24 Year 3
Adult	\$590	\$605
Child (under 12)	\$395	\$405
Ashes	\$155	\$160
Returned servicemen/women	No charge	No charge
Plot establishment fee (including Returned Servicemen/women)	\$260	\$265

Interment (burial)	2022-23 Year 2	2023-24 Year 3
Adult	\$660	\$675
Child (under 12)	\$430	\$440
Baby	\$100	\$105
Ashes	\$145	\$150
Additional charges for Saturday, Sundays and statutory holidays (adult and child)	\$235	\$240
Disinterment and re-interment	2022-23 Year 2	2023-24 Year 3
Disinterment (exhumation)	\$660	\$675
Re-interment (reburial)	\$660	\$675
Disinterment of ashes (dig up ashes)	\$120	\$125
Re-interment of ashes (reburial of ashes)	\$120	\$125

Miscellaneous charges	2022-23 Year 2	2023-24 Year 3
Late fee for interment information (less than 24 hours prior to interment)	\$100	\$100

7. Corridor access request

He tūwheratanga pānui huarahi

Note: Corridor access requests (which used to be called road opening notices) are required for, but not limited to:

Any activity that alters the surface of any part of the road reserve. The placement of any pipe, duct, pole, cabinet or structure on or above the road reserve (corridor). A new driveway

A **traffic management plan** (see section 43) is required for any activity that alters the normal movement of pedestrians or vehicles within the road reserve.

A **site lay plan** is required to be submitted with all corridor access requests.

For information on how to locate and protect services in the area of the proposed works, use the 'beforeUdig' website - www.beforeyoudig.co.nz

Single occurrence permit	2022-23 Year 2	2023-24 Year 3
Urban including up to 2 site inspections	\$490	\$500
Rural including up to 2 site inspections	\$630	\$645
Additional inspections / amendments / non-compliance		\$160 / hour

8. Council publications for sale

Ngā pānuitanga Kaunihera

Note: Publication fees do not apply to draft documents open for submission. Copies of these documents are provided free of charge to the public.

(Where appropriate)	2022-23 Year 2		2023-24 Year 3	
	Black & White	Colour	Black & White	Colour
CD Format	No Charge		No Charge	
Summary documents	No Charge		No Charge	
Property file information copied to CD/DVD or flash drive	\$6.30		\$6.40	
Up to 50 pages	\$6.50	\$19.50	\$6.60	\$19.50
51 - 100 pages	\$6.50	\$32.00	\$6.60	\$33.00
101 - 150 pages	\$13.00	\$45.00	\$13.20	\$46.00
151 - 200 pages	\$13.00	\$57.00	\$13.20	\$58.00
201 – 250 pages	\$19.30	\$70.00	\$19.80	\$72.00
251 – 300 pages	\$19.30	\$83.00	\$19.80	\$84.00
301 – 350 pages	\$26.00	\$96.00	\$26.50	\$98.00
Caution/hazard notices – by way of refundable deposit. File confidentiality	\$78.00		\$80.00	

9. Development Contributions

Ngā whanaketanga koha

Development Contribution fees	2022-23 Year 2	2023-24 Year 3
Reconsideration	\$360	\$369
Objection	Actual Cost with \$1,800 deposit required	Actual Cost with \$1,845 deposit required

The following Development Contribution fees are set by the Development and Financial Contributions Policy. The following fees, correct as at 23 February 2022, are shown below for information purposes only and may change during the year if the Development and Financial Contributions Policy changes. Please refer to the Development and Financial Contributions Policy for details of how the following fees are applied.

Development Contribution	2022-23 Year 2	2023-24 Year 3
Water (HUE)	\$5,535	\$5,535
Wastewater (HUE)	\$5,262	\$5,262
Reserves (HUE)	\$1,681	\$1,681
Roading (LID)	\$5,985	\$5,985

10. Dog control and registration fees

He whakautu kurī

(Dog Control Act 1996)

Registration fees	2022-23 Year 2	2023-24 Year 3
Selected owner in urban area	\$86	\$88
Spayed or neutered	\$120	\$123
Standard registration fee – rural	\$75	\$77
Standard registration fee – urban	\$172	\$176
Dangerous dog	150% of the fee that would apply if the dog was not classified	150% of the fee that would apply if the dog was not classified
Menacing dogs	Normal fee	Normal fee

Other fees	2022-23 Year 2	2023-24 Year 3
Penalty on Registration fees if paid after 31 July in registration year (per dog)	50% of normal fee	50% of normal fee
Disability dog	No charge	No charge
Transfer registered dog from one area to another	No charge	No charge
More than two dogs per urban property licence	\$235	\$240
Fee when a person/s who holds a licence for more than two dogs per urban property moves to a new address and they notify Council that they have moved.	\$117	\$120
Fee when a person/s holds a licence for more than two dogs per urban property moves to a new address and they do not notify Council that they have moved.	\$235	\$240
Microchip implant for dog that has not been impounded	\$25	\$25
Replacement dog tag	\$6	\$6
Rehoming fee (if dog is not micro chipped, then micro chipping fee is added to this fee)	\$97	\$99
Impounding fees (add sustenance)	2022-23 Year 2	2023-24 Year 3
First impounding	\$120	\$123
Second impounding	\$200	\$200
Third and subsequent impounding	\$300	\$300
Disposal of dog	\$51	\$52
Seizure fee	\$200	\$200
Fee for microchip implant for dog who has been impounded and did not previously have a microchip	\$35	\$36

Note: Number of impounding's relate to life of dog

Sustenance fees while impounded	2022-23 Year 2	2023-24 Year 3
The second and subsequent days of impounding (per day)	\$15	\$16

Equipment	2022-23 Year 2	2023-24 Year 3
Dog collar – extra small	Actual cost	Actual cost
Dog collar – small	Actual cost	Actual cost
Dog collar – medium	Actual cost	Actual cost
Dog collar – large	Actual cost	Actual cost
Leads – large	Actual cost	Actual cost
Purchase of a barking collar	Actual cost	Actual cost

Infringement Fines - Dog Control Act 1996 Schedule 1 - set by statute (for information only)

Note: in order to improve transparency, fines set by central government legislation have also been included

	2022-23 Year 2	2023-24 Year 3
18 Wilful obstruction of dog control officer or ranger	\$750	\$750
19(2) Failure or refusal to supply information or wilfully providing false particulars	\$750	\$750
19A(2) Failure to supply information or wilfully providing false particulars about dog	\$750	\$750
20(5) Failure to comply with any bylaw authorised by the section	\$300	\$300
28(5) Failure to comply with effects of disqualification	\$750	\$750
32(2) Failure to comply with effects of classification of dog as dangerous dog	\$300	\$300
32(4) Fraudulent sale or transfer of dangerous dog	\$500	\$500
33E(2) Failure to comply with effects of classification of dog as menacing dog	\$300	\$300
36A(6) Failure to implant microchip transponder in dog	\$300	\$300
41 False statement relating to dog registration	\$750	\$750
42 Failure to register dog	\$300	\$300
46(4) Fraudulent procurement or attempt to procure replacement dog registration label or disc	\$500	\$500
48(3) Failure to advise change of dog ownership	\$100	\$100
49(4) Failure to advise change of address	\$100	\$100
51(1) Removal, swapping or counterfeiting of registration label or disc	\$500	\$500
52A Failure to keep dog controlled or confined	\$200	\$200
53(1) Failure to keep dog under control	\$200	\$200
54(2) Failure to provide proper care and attention, to supply proper and sufficient food, water and shelter, and to provide adequate exercise	\$300	\$300
54A Failure to carry leash in public	\$100	\$100
62(4) Allowing dog known to be dangerous to be at large unmuzzled or unleashed	\$300	\$300

Schedule 1: substituted on 7 July 2004 by section 26 of the Dog Control Amendment Act 2004 (2004 No 61).

11. Environmental health

Te Aō hauora

Food Act 2014 Registrations

Note: All fees are annual fees unless shown otherwise.

Registration: Receiving and processing of applications for registration of food businesses.

Verification: Undertake verification activities for those premises operating under a Food Control Plan

Registration fees for a Food Control Plan	2022-23 Year 2	2023-24 Year 3
Processing an application under the Food Act 2014 for a new Food Control Plan registration	\$594	\$608
Providing additional tailoring and mentoring services in relation to preparing and implementing a template food control plan (per hour 30-min units)	\$150	\$154
Processing an application under the Food Act 2014 for a renewal of Food Control Plan registration before the expiry of the current registration.	\$297	\$303
Updating database registration records in relation to Food Control Plans, including adding additional food businesses to a current registration.	\$74	\$76
Cancelling an audit/verification without giving a minimum of 24 hours' notice before the scheduled date and time of the visit.	\$114	\$116.50

Registration fees for a National Programme (Food Act 2014)	2022-23 Year 2	2023-24 Year 3
Processing an application under the Food Act 2014 for a new National Programme registration	\$594	\$608
Processing an application under the Food Act 2014 for a renewal of National Programme registration before the expiry of the current registration.	\$297	\$303
Updating database registration records in relation to National Programmes, including adding additional food businesses to a current registration.	\$74	\$76

Verification Fees for a Food Control Plan	2022-23 Year 2	2023-24 Year 3
Auditing, verification and consultation on food control plan based upon a template or model issued by MPI of a business subject to a Food Control Plan Includes site visit, reporting, travel and general administration (per hour 30-min units)	Admin fees of \$68 per application plus \$149.50 per hour	Admin fees of \$69.50 per application plus \$153 per hour
Follow up visits (including reporting) (per hour charged in 30 minute units)	Admin fees of \$68 per application plus \$149.50 per hour	Admin fees of \$69.50 per application plus \$153 per hour

Compliance and monitoring activities	2022-23 Year 2	2023-24 Year 3
Monitoring of food safety and suitability	\$149.50 per hour	\$153 per hour
Complaint driven investigation resulting in issue of improvement notice by Food Safety Officer	Administration fees of \$68 plus \$149.50 per hour	Administration fees of \$69.50 plus \$153 per hour

Other fees	2022-23 Year 2	2023-24 Year 3
Sale of food control plan based upon a template or model issued by MPI of a business subject to a Food Control Plan Food Control Plan Template - Simply Safe and Suitable	\$21	\$21.50

Note

1. Section 205(1) of the Act enables the Council, by resolution, to fix fees to recover the direct and indirect costs of any registration, verification, compliance and monitoring functions performed under the Act after consulting using the special consultative procedure of the LGA.
2. All Council costs shall be calculated per 30-minute period which includes travel time and writing reports.

All other registrations

Note: All fees are annual fees unless shown otherwise.

Non-food stalls	2022-23 Year 2	2023-24 Year 3
Commercial (one day)	\$62.50	\$64
Registered charitable trusts and non-profit organisations	No charge	No charge

Bylaws Section	2022-23 Year 2	2023-24 Year 3
Residential institutions motels (Hostels Bylaw 2017)	\$359	\$368
Hawkers i.e. resident in district (Public Places Bylaw 2017)	\$160	\$163.50
Mobile shops and itinerant traders i.e. non-resident (Public Places Bylaw 2017)	\$302	\$309
Other statutes or regulations	2022-23 Year 2	2023-24 Year 3
Offensive trades (Health Act 1956)	\$320	\$327
Stock sale yards (Health Act 1956)	\$257	\$263
Hairdresser's premises (Health [Hairdressers] Regulations 1980)	\$320	\$327
Camping grounds (Camping Ground Regulations 1985)	\$382	\$391
Funeral directors/mortuaries (Health [Burial] Regulations 1946)	\$320	\$327
Urgent processing or administration fee		
All other inspections/consulting fee	\$257	\$263
Transfer of registration	\$257	\$263
Return of device that has been seized under the RMA 1991 because of excessive noise	\$162	\$166

12. Financial contributions

Ngā pūtea koha

Note: Financial contributions are charged in accordance with District Plan Rule Provisions as applicable at the time of application. Costs are per asset per additional lot created and payable at Section 224 stage. Please note that there will be no stormwater financial contribution charged on subdivision applications due to a 100% Council discount. The discounted Council charge is the amount that the customer pays. Financial Contribution fees for year 3 are dependent on future asset values, inflation and number of properties or services connections.

The Financial Contribution fee that will apply, is that which is current as at the date a complete consent application is received as per RMA Section 88.

Calculated Contribution (refer to the table below for amount the customer pays)	2022-23 Year 2	2023-24 Year 3
Roading	\$11,129	15,021
Reserves	\$1,728	\$1,749
Stormwater	\$3,492	\$5,906
Water	\$3,526	\$4,674
Wastewater	\$4,145	\$7,686
Car parking	\$5,181	\$5,595

Actual Contribution per additional lot created through subdivision (this is the amount that the customer actually pays)	2022-23 Year 2	2023-24 Year 3
Roading (70% discount)	\$3,339	\$4,506
Reserves	\$1,728	\$1,749
Stormwater (100% discount)	\$0	\$0
Water	\$3,526	\$4,674
Wastewater	\$4,145	\$7,686
Car parking	\$5,181	\$5,595

13. Gambling – class 4 venues and board venues

He Petipeti – wāhanga 4 wāhi me te papa pāri

(Gambling Act 2003)

	2022-23 Year 2	2023-24 Year 3
Class 4 Venues and Board Venues	Actual costs, with \$1,280 payable with application	Actual costs, with \$1,310 payable with application

14. Hall hire charges

He whakautu horo

(Local Government Act 2002)

	2022-23 Year 2	2023-24 Year 3
The Plaza (Putāruru)	On negotiation	On negotiation
Public and community halls	Hire charges set by Hall Committees (Check Council's website, or call Council for contact details)	Hire charges set by Hall Committees (Check Council's website, or call Council for contact details)

15. Hire of Council facilities

He whakautu tari ā Kaunihera

Council's portable toilet facility	2022-23 Year 2	2023-24 Year 3
Day	\$172	\$176
Weekend	\$313	\$321
For one week or longer	On negotiation	On negotiation
Cleaning charge (per clean)	\$130	\$132

Council's refuse bins for hire	2022-23 Year 2	2023-24 Year 3
Refuse bin for use for an event (per bin)	\$73	\$75
Hireage of Trailer Recycling Facility – per day	\$89	\$91

16. Housing (GST exempt)

Ngā whare (whakawātea GST)

	2022-23 Year 2	2023-24 Year 2
1 bedroom pensioner flat (per week)	\$135	\$155
2 bedroom pensioner flat (per week)	\$170	\$195

17. Incidents and events

He kaupapa tūpono, he takutanga ohore

	2022-23 Year 2	2023-24 Year 3
Charge for when a Council Officer is required to attend an incident or event, or provide administration services which require in excess of 30 minutes of staff time	Actual cost	Actual cost

18. Land information memoranda (LIMs)

Manatū whakatakanga whakaaturanga whenua

	2022-23 Year 2	2023-24 Year 3
Land Information Memorandum (LIM) - within 10 working days	\$251	\$256
Land Information Memorandum (LIM) - within 3 working days	\$407	\$417
Land Information Memorandum (LIM) - vacant site (10 working days)	\$188	\$192
Land Information Memorandum (LIM) - vacant site (3 working days)	\$313	\$321
Enquiries regarding detailed responses or replies to multiple enquiries - costs include maps, photocopying, etc.	Actual and reasonable costs	Actual and reasonable costs

19. Legal documents

He tuinga ture

	2022-23 Year 2	2023-24 Year 3
Leases – licences to occupy	\$146	\$150
Leases - Commercial/industrial buildings	\$162	\$166
Renewal of lease, licence, deed of covenant (on assignment)	\$65	\$66
Release of statutory land charge and similar documents	\$157	\$160
Bonds, Section 37 Building Act Certificates	\$146	\$150
Overseas Investment Certificates, Memoranda of Encumbrance and other like documents	\$172	\$176
Any other documentation or investigatory work including bulk property valuation requests (not already covered).	\$108	\$110
All third party fees and disbursements	\$33	\$34
Service of legal documents	\$150	\$154

20. Library charges

He whautu wharepukapuka

(Local Government Act 2002)

Membership	2022-23 Year 2	2023-24 Year 3
If living within the district	No charge	No charge
Out of district borrowers (annual charge)	\$46	\$47
Temporary membership (6 month maximum - bond refundable)	\$46	\$47
Replacement cards	\$3.10	\$3.20

Borrowing

Note: that renewal charges on all rental items will be charged at the same cost as original rental.

Unless the item is reserved, up to two renewals are allowed with the exception of:

- Hot picks (no renewals allowed)
- Toys, junior puzzles and magazines (one renewal only)

Pensioner membership - gold card	2022-23 Year 2	2023-24 Year 3
Large print/audio books	No charge	No charge
All other items	Reduced price	Reduced price

Other	2022-23 Year 2	2023-24 Year 3
Hot picks collection fiction 2 weeks	\$4	\$4
Hot picks collection non-fiction 2 weeks	\$2	remove
Adult rental fiction 3 weeks	\$1.80	\$1.80
Large print fiction 3 weeks	No charge	No charge
Magazines 1 week	\$1.20	\$1.20
Talking books 3 weeks	\$2.20	\$2.20
All other books - 3 weeks	No charge	No charge
Adult jigsaws - 3 weeks	No charge	No charge
DVDs (fiction), CD ROMs 1 week	\$4.40	\$4.40
DVDs (TV series) – 2 weeks	\$4.40	\$4.40
DVDs (non-fiction) – 1 week	\$1	\$1
Music CDs - 1 week	\$2.10	\$2.10
Toys - 2 weeks	\$1.60 - \$6.10	\$1.70 - \$6.20
Children's puzzles - 2 weeks	\$1.80	\$1.80

Borrowing - reserves	2022-23 Year 2	2023-24 Year 3
Local (within the South Waikato District)	\$1	\$1
Inter library loan - journal article	\$3.80	\$3.90
Inter library loan	From \$7.30	From \$7.30

Borrowing – overdue items	2022-23 Year 2	2023-24 Year 3
Junior items 1 day's grace then	\$0.10/day	\$0.10/day
Adult items 1 day's grace then	\$0.30/day	\$0.30/day
DVDs	\$0.50/day	\$0.50/day
Rental Hotpicks	\$0.50/day	\$0.50/day
Withdrawn stock	Prices as marked	Prices as marked

Book covering service		
Small books – 23cm height or less	\$4.20	\$4.30
Large books – 24 – 30cm height or less	\$5	\$5
Outsize books	Price on request	Price on request

Faxes	2022-23 Year 2	2023-24 Year 3
National	\$2.10 for first page, \$1/page thereafter	\$2.10 for first page, \$1/page thereafter
International	\$5.80 for first page, \$1/page thereafter	\$5.90 for first page, \$1.10/page thereafter
Receiving	\$0.30/page	\$0.30/page

Internet access	2022-23 Year 2	2023-24 Year 3
30 minute session per customer per day. Under certain circumstances and if no one else is waiting, an extension to this time limit may be granted at the discretion of the library staff.	No charge	No charge

Miscellaneous	2022-23 Year 2	2023-24 Year 3
Lost and damaged books	Replacement cost + administration charge	Replacement cost + administration charge
Book repairs (varies according to time and materials)	Minimum \$5.80	Minimum \$5.90
Administration fee if book returned after declared lost (only adult books)	\$4.60	\$4.70

Photocopying/microfiche/printing (per side)	2022-23 Year 2	2023-24 Year 3
A4 photocopy (pay copier)	\$0.20	\$0.20
A4 photocopy (pay copier) colour	\$0.50	\$0.50
A3 photocopy (pay copier)	\$0.40	\$0.40
A3 photocopy (pay copier) colour	\$1	\$1
A4 laminating	\$1.20	\$1.20
A3 laminating	\$1.80	\$1.80
A4 Public Internet printing	\$0.30	\$0.30
Black and white	\$1.00	\$1.00
Colour		

21. Liquor licensing

Raihana waipiro

Sale and Supply of Alcohol Act 2012

With the introduction of the [Sale and Supply of Alcohol Act 2012](#) the Government have set national default fees for alcohol licensing. Important details to note are:

- An annual fee is payable on the anniversary of your premise licence.
- Changes have been made to Manager's fees, Special Licences and Temporary Authorities.
- Licences for premises are based on a cost/risk-based approach for alcohol licensing fees.

Please use the table below to calculate your weighting amount for your premises and then use that to establish which risk category your premises fits into. Once calculated, please refer to the default liquor fees table (further down) for the application fee. Definitions of Class 1, 2 and 3 premises are available online on <http://www.legislation.govt.nz/act/public/2012/0120/latest/DLM3339333.html>

Cost/risk category framework for alcohol licences

Licence Type	Type of premises (definitions are available below this table)	Weighting
On Licence	Class 1 restaurants, night club, tavern, adult premises	15
	Class 2 restaurants, hotel, function centre	10
	Class 3 restaurants, other	5
	BYO restaurant, theatres, cinemas, winery cellar doors	2
Off Licence	Supermarket, grocery store, bottle store	15
	Hotel, tavern	10
	Class 1, 2 or 3 club, remote sale premises, other	5
	Winery cellar doors	2

Licence Type	Type of premises	Weighting
On Licence or Club Licence	2am or earlier	0
	Between 2.01am and 3am	3
	Any time after 3am	5
Off Licence	10pm or earlier	0
	Any time after 10pm	3
Remote sales premises	Not applicable	0

Licence Type	Number of enforcements holdings in last 18 months	Weighting
	None	0
	1	10
	2 or more	20

Default liquor fees

Cost/risk category	Renewal fee (licensee every 3 years) OR initial application fee (payable by first time applicant)	Annual fee (payable by licensee)
Very low (0-2)	\$368	\$161.00
Low (3-5)	\$609.50	\$391.00
Medium (6-15)	\$816.50	\$632.50
High (16-25)	\$1,023.50	\$1,035.00
Very high (26 plus)	\$1,207.50	\$1,437.50

Other fees	2022-23 Year 2	2023-24 Year 3
Class 3 Special Licence – small event (less than one hundred attendees) with one or two proposed events within the application	\$63.25	\$63.25
Class 2 Special Licence – small events with three to 12 proposed events within the application or one to three medium proposed events within the application	\$207	\$207
Class 1 Special Licence – 13 or more small proposed events application – 4 or more medium proposed events within application – 1 or more large proposed event/s within application	\$575	\$575
Application for temporary authority	\$296.70	\$296.70
Application for Managers Certificate (including renewal)	\$316.25	\$316.25
Copy of an extract from any record register kept under Section 66 if the Sale and Supply of Alcohol Act 2012	\$50	\$50

Building and Planning Certificates	2022-23 Year 2	2023-24 Year 3
Building Certificate required by the Sale and Supply of Alcohol Act 2012	\$143	\$146
Planning Certificate required by the Sale and Supply of Alcohol Act 2012	\$171	\$175

22. Litter infringements

He ahapa whakautu para

(Litter Act 1979)

Descriptors for typical offences*:

	2022-23 Year 2	2023-24 Year 3
Depositing litter of less than 1 litre Examples: a takeaway container or contents of a car ash tray (it should be noted that enforcement of offences at this level is rare)	\$100	\$100
Depositing litter from 1 to 20 litres** Depositing potentially hazardous waste*** Examples: roadside dumping of a single 1.5 litre plastic bottle, any whole glass container or a single disposable nappy, or placing household rubbish bags or accumulated car waste in public litter bins	\$200	\$200
Depositing litter from 20 to 120 litres**** Depositing waste in a public green space Depositing material from plants listed in the Council's Pest Plan Management Plan Examples: roadside dumping of small volumes of household or green waste, or of any pest plant material, or depositing any waste in a park	\$300	\$300
Depositing litter of more than 120 litres Depositing hazardous waste Abandoning or depositing offensive material and/or other wastes that may pose significant health risks or alternative waste that is deemed very offensive Examples: dumping commercial waste, multiple disposable nappies, car parts or glass, e-waste or animal remains	\$400	\$400

* Where an offence fits more than one descriptor, the higher fine shall apply. For repeat offending for the same offence within 12 months, the next higher fine level shall apply, if available.

** 20 litres is the approximate maximum capacity of two standard supermarket bags.

*** Hazardous waste includes hazardous substances as classified under the Hazardous Substances and New Organisms Act 1996 and other potentially dangerous items such as syringes and broken glass.

**** 120 litres is the approximate maximum capacity of a standard 'wheelie bin'.

23. Official information requests

He pānui tono

(or required under Local Government Official Information and Meetings Act 1987)

Requests for Information	2022-23 Year 2	2023-24 Year 3
Requiring less than 60 minutes of staff time	No charge	No charge
Requiring in excess of 60 minutes of staff time	Actual cost*	First hour no charge. \$38 per half hour of part thereof thereafter. Photocopying or other charges may apply

- Fees are as per Office of the Ombudsman guidelines. Actual costs may be charged if external costs are incurred. A deposit may be required.
- If staff believe the request will take longer than 60 minutes, then the requester will be notified of the likely and maximum time and cost involved

24. Overweight, over-dimension, high productivity motor vehicles (HPMV) and 50MAX

Ngā waka nunui

	2022-23 Year 2	2023-24 Year 3
Permit approval	\$149	\$153
Supervision (where applicable)	The greater of \$178 or actual costs	The greater of \$189 or actual costs
High Performance Motor Vehicle (HPMV) applications for routes that cannot support increased weight loading and where the route is required by the applicant: a full assessment as to the cost effectiveness of the upgrade can be requested by the applicant. This assessment will be undertaken by a professional bridge engineer at the applicant's cost.	Actual costs apply	Actual costs apply

25. Parking infringements

He hapa whakautu wāhi tū

(Transport Act 1998) Fees set by statute – for information only

Part A: Time parked in excess of limit	2022-23 Year 2	2023-24 Year 3
Not more than 30 minutes	\$12	\$12
More than 30 minutes but not more than 1 hour	\$15	\$15
More than 1 hour but not more than 2 hours	\$21	\$21
More than 2 hours but not more than 4 hours	\$30	\$30
More than 4 hours but not more than 6 hours	\$42	\$42
More than 6 hours	\$57	\$57

Part B: Inconsiderately parked	2022-23 Year 2	2023-24 Year 3
Parking on a disabled car park	\$150	\$150

Part C: Time parked in excess of limit	2022-23 Year 2	2023-24 Year 3
On a broken yellow line, in a 'no stopping' area, on a bus stop, double parked, on a clearway, inconsiderately parked, within 6m of the nearest side of a pedestrian crossing or within area marked out on approach to a pedestrian crossing	\$60	\$60
In a loading zone, within 500mm of a fire hydrant, in a mall, contrary to a bylaw, obstructing a vehicle entrance, parked on an incorrect side of the roadway or any other parking offence which, in the circumstances, warrants action other than by the issue of a written warning notice	\$40	\$40

Offences against traffic regulations	2022-23 Year 2	2023-24 Year 3
Failure to display red lights on parked goods service vehicle	\$75	\$75
Using worn or damaged tyre, using a smooth tyre, operating a vehicle without current Warrant of Fitness.	\$150	\$150
Using or permitting to be used on a road, an unlicensed motor vehicle or motor vehicle that does not have registration plates affixed in the prescribed manner	\$200	\$200

26. Photocopying charges

Whakautu pūrere whakaahua

Note: Does not include pay copiers

	2022-23 Year 2	2023-24 Year 3
A4 – black and white	\$0.20	\$0.20
A4 – black and white – double sided	\$0.40	\$0.40
A4 – colour	\$0.50	\$0.50
A4 – colour – double sided	\$1	\$1
A3 – black and white	\$0.40	\$0.40
A3 – black and white – double sided	\$0.80	\$0.80
A3 – colour	\$1	\$1
A3 – colour – double sided	\$2	\$2

27. Plan, GIS and AutoCAD printing

Ngā mom perehītanga

	2022-23 Year 2	2023-24 Year 3
A4	\$0.50	\$0.50
A3	\$1	\$1
A2	\$2	\$2
A1	\$4	\$4
Aerial photographs - A1 (or part) - hard copy	\$8	\$8
A0	\$16	\$16
Set up fee for GIS (actual cost for special projects)	\$55 min plus copying charges	\$55 min plus copying charges
A3 (actual costs for special projects)	\$7 min plus copying charges	\$7 min plus copying charges
A2 (actual costs for special projects)	\$12 min plus copying charges	\$12 min plus copying charges
A1 (actual costs for special projects)	\$18 min plus copying charges	\$18 min plus copying charges
Aerial photograph (plot) (actual cost for special projects)	\$24 min plus copying charges	\$24 min plus copying charges

28. Rating rolls

Ngā momo utu

	2022-23 Year 2	2023-24 Year 3
Whole district	\$454	\$465
Tokoroa Ward	\$272	\$278
Putāruru or Tīrau Wards (each)	\$131	\$134
Certified copy for one property	\$22.50	\$22.50

29. Regional Infrastructure Technical Specification

He mana mātāpono mo ngā wāhi whakatupu

	2022-23 Year 2	2023-24 Year 3
Online only	No charge	No charge

30. Resource Management

Penapena rawa

Resource Management Act 1991 (RMA) - Section 36 Note: Deposit/minimum fees are taken at the time of lodgement of the application. Actual costs for processing the application will be charged (at the current hourly rate) and invoiced after the decision is issued, Progress invoices may be issued.	2022-23 Year 2 Deposit/ Minimum Fee	2023-24 Year 3 Deposit/ Minimum Fee
Pre lodgement meetings (includes attendance from engineers, where appropriate)	First hour no charge, there after charged out at the officer's hourly rate. Business case management no charge	First hour no charge, there after charged out at the officer's hourly rate. Business case management no charge
Non-notified applications for subdivision consent (including Māori partitions, boundary adjustments, applications for unit titles, applications for cross leases, etc)	\$2,910	\$2,910
Notified applications for subdivision consent (including Māori partitions, boundary adjustments, applications for unit titles, applications for cross leases, etc)	\$6,600	\$6,600
All fees associated with the processing of heritage and ecological resource consent applications that would otherwise be a permitted activity are to be waived (Council resolution 336/02)	No charge	No charge

Resource Management Act 1991 (RMA) - Section 36 Note: Deposit/minimum fees are taken at the time of lodgement of the application. Actual costs for processing the application will be charged (at the current hourly rate) and invoiced after the decision is issued, Progress invoices may be issued.	2022-23 Year 2 Deposit/ Minimum Fee	2023-24 Year 3 Deposit/ Minimum Fee
Resource consents for sports and recreation organisations on reserve land	50% waiver of total fee	50% waiver of total fee
Non-notified land use consent for non-compliance with one building setback, height or coverage rule only, where applicant supplies relevant affected party consent.	\$840	\$840
All other non-notified land use consent (add to the above the monitoring deposit).	\$1,170 plus monitoring based on hourly rate	\$1,170 plus monitoring based on hourly rate
Non-notified land use consent applications made under National Environmental Standards.	\$1,020 plus monitoring based on hourly rate	\$1,020 plus monitoring based on hourly rate
Notified applications for land use consent (for more complex applications, or when the cost of processing the applications is likely to be greater than normal, a deposit equal to the estimated cost of processing the application may be charged)	\$6,600 plus monitoring based on hourly rate	\$6,600 plus monitoring based on hourly rate
Joint processing of a non-notified land use consent and non-notified subdivision consent	\$4,030	\$4,030
Investigations where non-compliance with Sections 9, 10A and 17 of the RMA has been determined (Officers Hourly Rate)	Officer's hourly rate	Officer's hourly rate
(Section 10 of the RMA) Existing use rights extension	\$660	\$660
(section 87BA of the RMA) Boundary activities approved by neighbours on infringed boundaries are permitted activities	\$660	\$660
(Section 87BB of the RMA) Activities meeting certain requirements are permitted activities	\$660	\$660
(Section 99 of the RMA) Pre-hearing meeting	\$390 per meeting plus officer's hourly rate for attendance	\$400 per meeting plus officer's hourly rate for attendance
(Section 125 of the RMA extension of time)	\$840	\$840
(Section 127 of the RMA) Variation or cancellation of condition	\$840	\$840
(Section 128 of the RMA) Application or review of conditions of consent	\$1,105	\$1,105
(Section 138 of the RMA) Surrender of resource consent	\$450	\$450
(Section 139 and 139(A) of the RMA) Compliance certificate or existing use of rights certificate	\$1,175	\$1,175
(Sections 168/168(A) Notice of requirement / request for a designation		
-If Notified	\$3,960	\$3,960
-If Non-notified	\$2,640	\$2,640
(Section 176a of the RMA) Outline plans	\$1,050	\$1,050
(Section 176a of the RMA) Waiver of Outline plan	\$430	\$430
(Section 181 of the RMA) Alteration to a designation		
-If Notified	\$3,960	\$3,960
-If Non-notified	\$2,640	\$2,640
(Sections 182 and 184 of the RMA) Removal of, or lapsing of a designation	\$840	\$840
(Section 189 of the RMA) Heritage Order		
- If Notified	\$3,960	\$3,960
- If Non-notified	\$2,640	\$2,640
(Section 195A of the RMA) Alteration of a heritage order	\$3,960 \$2,640	\$3,960 \$2,640

Resource Management Act 1991 (RMA) - Section 36 Note: Deposit/minimum fees are taken at the time of lodgement of the application. Actual costs for processing the application will be charged (at the current hourly rate) and invoiced after the decision is issued, Progress invoices may be issued.	2022-23 Year 2 Deposit/ Minimum Fee	2023-24 Year 3 Deposit/ Minimum Fee
- If notified - If non-notified		
(Section 196 of the RMA) Removal of heritage order	\$840	\$840
(Section 221 of the RMA) Consent Notice*	\$840	\$840
*Section 221 of the RMA Consent Notice where supplied in strict accordance with the relevant conditions	\$255	\$260
(Section 223 of the RMA) Approval of Survey Plans	\$660	\$660
(Section 224 of the RMA) Approval of Consent Conditions (includes 'c' and 'f' of the RMA	\$1,320 plus \$130 revaluation fee for each Certificate of Title created	\$1,320 plus \$135 revaluation fee for each Certificate of Title created
Approval pursuant to Section 226 of the RMA	\$1,320	\$1,320
(Section 235 and 237B of the RMA) Instrument Creating Esplanade or Access Strip)	\$790	\$790
(Section 240 of the RMA) Deed of Covenant	\$660	\$660
(Section 241 and 243 of the RMA) Revocation of easements and cancellation of compulsory amalgamation condition	\$660	\$660
(Section 327A of LGA) Cancellation of Building Line Restrictions	\$790	\$790
(Section 348 of LGA) Rights of Way not requiring subdivision consents	\$790	\$790
Hearings, site visits and deliberations by Hearings Committee (refer to hourly rate for staff time charge-out rates also)	\$720	\$730
Other certificates, approvals, authenticated copy of resolution, etc	\$790	\$790
Certificate of Title	\$21	\$21
Bonds	\$670	\$690
Application pursuant to Overseas Investment Act 2005	\$560	\$590
Inspection Fees (for example engineering [third party and subsequent inspections])	Actual Cost	Actual Cost
Enforcement action such as abatement notice and enforcement order	Actual cost (plus legal fees)	Actual cost (plus legal fees)
Return of equipment seized under Section 323 or 328 of the RMA	Actual Cost	Actual Cost
Application for private changes to District Plan (subject to waiver by Council)	\$13,200	\$13,200
Proposed District Plan paper copy (Parts A to D) (text)	\$115	\$118
Proposed District Plan paper copy - Appendices A to I (excluding E)	\$115	\$118
Proposed District Plan - Appendix E (colour) each volume	\$170	\$175
Proposed District Plan Maps - colour	\$170	\$175
Section 32 Analysis	\$115	\$118
Proposed District Plan CD	\$34	\$35
Officer's Hourly Rates	\$180	\$180

Resource Management Act 1991 (RMA) - Section 36 Note: Deposit/minimum fees are taken at the time of lodgement of the application. Actual costs for processing the application will be charged (at the current hourly rate) and invoiced after the decision is issued, Progress invoices may be issued.	2022-23 Year 2 Deposit/ Minimum Fee	2023-24 Year 3 Deposit/ Minimum Fee
(Based on an average of all officers involved in processing including Engineers)		

Note: Additional Fixed Fees

At any time after receipt of an application and before a decision has been made Council may fix a fee pursuant to Section 36(1) of the RMA which is in excess of the fixed charge set out in this Fees and Charges Schedule. Section 36 of the RMA allows Council to charge additional fees if necessary, to recover actual and reasonable costs.

In that event Council may require that no further action will be taken in connection with the application until that fixed fee is paid in accordance with Section 36(7) of the RMA and pursuant to Section 36(3) of the RMA makes additional charges.

31. Rural numbering

He nama wāhi

	2022-23 Year 2	2023-24 Year 3
Allocation of new number and issue of gate plate (charged at time of subdivision)	\$115	\$118
Replacement gate plate	No charge	No charge

32. Sewer connections

Ko ngā honohono

	2022-23 Year 2	2023-24 Year 3
Administration fee - all connections to Council sewer systems (Installation at actual cost)	\$210	\$215

33. Solid Waste / Refuse / Recycling charges

Whakautu parahanga

(Waste Minimisation Act 2008 and Solid Waste and Minimisation Bylaw 2017)

Landfill / Transfer Station	2022-23 Year 2	2023-24 Year 3
Standard fee	\$290/tonne (includes National Waste Levy charge at \$34.50 tonne)	\$ 340/tonne (includes National Waste Levy charge at \$57.50 tonne)
	Minimum fee \$5.00	Minimum fee \$5.00

Note:

- All fees include an Emission Trading Scheme charges and National waste Levy's charged to council.
- Tyres larger than 20" diameter not accepted.
- No liquid hazardous waste permitted and non-soluble wastes permitted only by special arrangement.
- Greenwaste fees only applicable to material that is free of chemical sprays or similar.
- All commercial and industrial waste to Tokoroa transfer station only.
- Fees may be adjusted if Emissions Trading Scheme costs change.

Recyclables	2022-23 Year 2	2023-24 Year 3
Approved items sorted to recycling depots. E.g. glass, cans, paper	No charge	No charge

Wheelie bins and crates	2022-23 Year 2	2023-24 Year 3
Purchase of recycling crate	\$15 each	\$15 each
Purchase of 120L kerbside refuse bin	\$65 each	\$65 each
Purchase of 240L kerbside recycling bin	\$95 each	\$95 each
Wheelie Bin Retailing Clip - fitted		\$12 for 1 \$20 for 2

Greenwaste	2022-23 Year 2	2023-24 Year 3
Clean greenwaste free of chemical sprays. Maximum wood size 100 mm diameter	Fee based on weight as shown below	\$152 / tonne Minimum fee \$5
Compostable greenwaste free of chemical sprays – cars and domestic trailers Maximum wood size 100 mm diameter	\$120 per tonne Minimum fee \$5	delete
Compostable greenwaste free of chemical sprays – other than car or domestic trailer loads. Maximum wood size 100 mm diameter	\$120 Per tonne Minimum fee \$5	delete
Landscaping material that is not suited for composting e.g. flax, large branches, tree stumps and organic soils		delete

Disposal of refuse bags	2022-23 Year 2	2023-24 Year 3
Unofficial refuse bags – 60 litre capacity maximum only (per bag)	Standard Transfer Station fees apply	Standard Transfer Station fees apply Minimum fee \$5
delete		

Car bodies	2022-23 Year 2	2023-24 Year 3
Car bodies not accepted	Car bodies not accepted	

Tyres	2022-23 Year 2	2023-24 Year 3
(per tyre) up to 20" diameter only	\$26	\$26.50
Over 20" diameter – not accepted	Over 20" diameter – not accepted	

Miscellaneous	2022-23 Year 2	2023-24 Year 3
Monthly account fee for landfills	\$15	\$15
TVs: disposal of old television sets at landfill or transfer stations (domestic only, cost per tv)	not accepted	
Whiteware	Limit of 2 items. \$23 each	\$ 25 each
Use of weighbridge to weigh a vehicle (no rubbish deposited)	\$12.50	\$13

Levies - set by statute (for information only)	2022-23 Year 2	2023-24 Year 3
National Waste Levy per tonne. Incorporated into fees above. Subject to change.	\$34.50	\$57.50

34. South Waikato Sports and Events Centre

Ko ngā whakatakanga hākinakina

Arena	2022-23 Year 2	2023-24 Year 3
Per court (Standard)	\$240 Half day (up to 4 hours) \$410 Full day (over 4 hours)	delete
Per Court (Not for Profit/Charitable Organisations/Schools)	\$120 Half day (up to 4 hours) \$220 Full day (over 4 hours)	delete
Peak time Badminton (per hour per court)	new	\$10
Peak time Basketball/Netball (per hour per court)	new	\$36
Peak time Match (per court per hour)	new	\$36
Peak time Volleyball (per hour per court)	new	\$27
Off peak time Badminton (per hour per court)	new	\$8
Off peak time Basketball/Netball (per hour per court)	new	\$28
Off peak time Match (per court per hour)	new	\$28
Off peak time Volleyball (per hour per court)	new	\$24
Entire arena including spectator area per hour	new	\$70
Schools/Not for profit (per badminton court per hour)	new	\$4
Individuals (open court per hour)	\$5	\$5
Carpet tiles to cover the floor - 1 court	\$390	\$ 400
Carpet tiles to cover the floor - 2 courts	\$645	\$ 660

Entire Venue	2022-23 Year 2	2023-24 Year 3
Entire Venue (Standard)	\$1,220 full day (over 4 hours) \$620 half day (up to 4 hours)	\$ 1,330 full day (up to 10 hours) \$ 670 half day (up to 4 hours)
Entire Venue (Not for Profit/Charitable Organisations/Schools)	\$590 full day (over 4 hours) \$315 half day (up to 4 hours)	\$ 650 full day (up to 10 hours) \$ 335 half day (up to 4 hours)

Function rooms	2022-23 Year 2	2023-24 Year 3
Rotary Room: Standard	\$210 half day (up to 4 hours) \$395 full day (over 4 hours)	\$ 50 per hour (up to 4 hours) \$ 400 full day (up to 10 hours)
Rotary Room: Not for Profit/Charitable Organisations/Schools	\$145 half day (up to 4 hours)	\$ 35 per hour (up to 4 hours)

	\$280 full day (over 4 hours)	\$280 full day (up to 10 hours)
Lions Room: Standard	\$155 half day (up to 4 hours) \$300 full day (up to full day)	\$ 40 per hour (up to 4 hours) \$ 320 full day (up to 10 hours)
Lions Room: Not for Profit/Charitable Organisations/Schools	\$95 half day (up to 4 hours) \$185 full day (over 4 hours)	\$ 28 per hour (up to 4 hours) \$ 224 full day (up to 10 hours)
Combined function area: Standard	\$300 half day (up to 4 hours) \$590 full day (over 4 hours)	\$ 75 per hour (up to 4 hours) \$ 600 full day (up to 10 hours)
Combined function area: Not for Profit/Charitable Organisations/Schools	\$185 half day (up to 4 hours) \$365 full day (over 4 hours)	\$ 52 per hour (up to 4 hours) \$ 420 full day (up to 10 hours)
Additional setup/pack up time (where additional is required outside of allocated booking times)	new	Charged hourly @ 50% of hourly rate

Other	2022-23 Year 2	2023-24 Year 3
Bond (at Council's discretion, depending on extent of and type of use)	Standard - \$500 Alcohol free \$100	Standard - \$500 - \$1,000 Alcohol free \$100
Kitchen/Foyer/Kiosk (package)	\$100	delete
Kitchen		\$20 per hour
Foyer (per Hour)		\$50 \$400 up to 10 hours
Changing rooms/showers (per room)	\$20	\$22
Spectator charge. Council has the option to charge a spectator fee to events where ticket or door sales are sold. This fee is to cover cleaning costs.	\$1	\$1
Additional charge for bookings that go later than 10pm at night	\$32/hour	Full venue \$160/hour Function room \$50/hour Combined function rooms \$75/hour
Bar fridge	\$40	\$ 30
Sound system & microphones	\$55	\$ 50
Whiteboard	\$15	\$ 10
Projector/Laptop	\$35	\$20
Tables and seating - table clothes, cutlery and setting	\$55 (up to 50 people) \$75 (51-100 people) \$140 (101-500 people) \$215 (over 500 people)	\$1 per person/setting
Tables and seating – crockery and glassware		0.50c per person/setting
Tea, coffee and juice	\$3 person/setting	\$3 person/setting

South Waikato Sport and Event Centre - Other	2022-23 Year 2	2023-24 Year 3
Additional non-standard cleaning	\$50 - \$100	\$ 100 - \$400
Catering facilitation (per person)	\$2	\$2
Damages charged at cost	As per individual repair or replacement	As per individual repair or replacement

Stage/Lectern (External Hire Only)	\$50	\$50
Deposits (for bookings)	50% at time of booking	25% at time of booking, further 25% within 48 hours
Deposits (for entire venue bookings)	50% at time of booking	Must be paid in full one month prior to hire
Cancelation fees	14 days or more notice – no charge 7-13 days notice – 50% of deposit Less than 7 days notice – no refund of deposit amount	Minimum 14 days notice – no charge 7-13 days notice – 25% of the venue booking cost Less than 7 days notice – no refund of venue booking fee

35. Sportsground and Parks hire charges

Whakautu papa takaro

(Local Government Act 2002)

Fields / Courts / Reserves	2022-23 Year 2	2023-24 Year 3
Sports fields – Soccer / Rugby / League (excluding Touch), (per field per season) Seniors only (18+yrs)	\$435	\$445
Sports courts (per court per season) Seniors only (18+yrs)	\$157	\$160
Sports fields - Touch (per field per season) Seniors only (18+yrs)	\$305	\$310
Casual Hire - Tokoroa Memorial Sportsground - Oval lights (per use)	\$31	\$32
Reserves - (per reserve per day)	\$69	\$71
Bond (for field/park use) (per event)	\$200	1-50 persons \$205 51-99 persons \$350 100-500 persons \$500 Over 500 persons \$1000

Pirates Building Charges: Sports or Event Use	2022-23 Year 2	2023-24 Year 3
Half day hireage (up to 4 hours)	\$31	delete
Evening hireage (up to 4 hours)	\$63	delete
Full day hireage(up to 10 hours)	\$115	\$delete
Full weekend hireage	\$210	delete
Bond (for use)	Minimum \$300	delete

Pirates Building Charges: Function or Event Use (non-sports)	2022-23 Year 2	2023-24 Year 3
Half day hireage (up to 4 hours)	\$115	delete
Evening hireage (up to 4 hours)	\$190	delete
Full day hireage(up to 10 hours)	\$220	delete
Full weekend hireage	\$330	delete

Bond (for use)	Minimum \$500	delete
Axemen's Building Charges	2022-23 Year 2	2023-24 Year 3
Half day hireage (up to 4 hours)	\$26	\$27
Evening hireage (up to 4 hours)	\$42	\$43
Full day hireage(up to 10 hours)	\$52	\$53
Full weekend hireage	\$104	\$107
Bond (for use)	Minimum \$300	Minimum \$300

36. Stock impounding

He taumanu tōkiāri

Recovery and Cartage of Stock	2022-23 Year 2	2023-24 Year 3
Hourly rate or part thereof	\$57	\$59
Vehicle costs	As per IRD website	As per IRD website
Cartage costs and advertising costs	Actual and reasonable	Actual and reasonable

Sustenance Fees	2022-23 Year 2	2023-24 Year 3
Per head of stock	\$16	\$16

37. Stock truck effluent facilities

Ngā wāhi whakaweto paru

	2022-23 Year 2	2023-24 Year 3
Disposal at State Highway 5, Tapapa	No charge	No charge

38. Street, kerb and crossing and encroachment fence

He moni tāpui pakaru

	2022-23 Year 2	2023-24 Year 3
Street, kerb and crossing damage deposit	\$1,400	\$1,430
Refund if no damage occurred, and if kerb crossing is installed at developer's cost.	Deposit paid less administration fee of \$84	Deposit paid less administration fee of \$85
Note: Where damage occurs, the cost of the repair will be deducted from the refund. Should the cost of the repair exceed the deposit, the balance will be charged.	No charge	No charge
Application to form a vehicle crossing	No charge	No charge
Road encroachment application		\$153
Vehicle crossing application		\$153
Stock underpass application including one inspection		\$640
Additional inspections, each		\$160

39. Swimming pool charges

Whakautu puna kaukau

(Local Government Act 2002)

South Waikato Indoor Pools (Tokoroa)

Casual swimmers – prices for pool entry	2022-23 Year 2	2023-24 Year 3
Adult (16 years and older)	\$4.90	\$ 4.80
Child (5 years – 15 years)	\$2.30	\$ 2.40
Student (student ID required)		\$2.40
Senior Citizen (65+)	\$3.90	\$ 2.40
Family (up to 2 Adults/3 Children)	\$10.40	\$ 12.20
Spectator	\$0.50	\$0.50
Under 5 years	\$0.50	No charge
Frequent Swimmer Card	10%	Pay for 9 swims get 10 th swim free
Babies under 12 months	No charge	delete
Swimmer with disabilities and their caregiver (From within the district)	No charge	No charge
Swimmer with disabilities and their caregiver (From outside district)	Full charge applies	Full charge applies

Annual subscriptions (able to be used at all Council pools throughout the district)	2022-23 Year 2	2023-24 Year 3
Adult (17 years and older)	\$440	delete
Children (5 years – 16 years) and senior citizens (65+ years)	\$220	delete
Family (2 adults, up to 3 children)	\$775	delete

Six month subscriptions (able to be used at all Council pools throughout the district)	2022-23 Year 2	2023-24 Year 3
Adult (17 years and older)	\$220	delete
Children (5 years – 16 years) and senior citizens (65+ years)	\$110	delete
Family (2 adults, up to 3 children)	\$385	delete

Three month subscriptions (able to be used at all Council pools throughout the district)	2022-23 Year 2	2023-24 Year 3
Adult (16 years and older)	\$110	\$ 120
Children (5 years – 15 years) and senior citizens (65+ years) and students (with student ID)	\$55	\$ 60
Family (2 adults, up to 3 children)	\$193	\$ 210

Woggle classes	2022-23 Year 2	2023-24 Year 3
Adult (16 years and older)	\$6.70	\$ 6.70
Children (5 years – 16 years) and senior citizens (65+ years)	\$3.90	delete
Senior Citizens (65+ years)	\$3.90	\$ 4
Class concession Cards	\$52 \$31.50	Pay for 9 classes, get 10 th class free

Programmes (residents who live in the district) <i>programme fees include one spectator per attendee</i>	2022-23 Year 2	2023-24 Year 3
LTS – Child (x2 weekly for 5 weeks)	\$68	delete
LTS – Child (x1 weekly for 5 weeks)	\$34.50	delete
LTS – Preschool (for 5 weeks)	\$57.50	delete
LTS – Adult (per lesson)	\$10	delete
LTS Second child	\$34.50	delete
Swim Academy – Adult/Child (for 5 weeks)	\$68	delete
Swim Academy – Second Child (for 5 weeks)	\$34.50	delete
Learn To Swim – First child per lesson		\$7
Learn To Swim – Second child (sibling) per lesson		\$5.25
Learn To Swim – Third child (sibling) per lesson		\$3.50
Learn To Swim – Fourth child (sibling) per lesson		No charge
Learn To Swim – Baby per lesson		\$10
Learn To Swim – Adult per lesson		\$10.50

Programmes (residents who live out of the district)	2022-23 Year 2	2023-24 Year 3
LTS – Child (x2 weekly for 5 weeks)	\$84	delete
LTS – Child (x1 weekly for 5 weeks)	\$42	delete
LTS – Preschool (for 5 weeks)	\$73	delete
LTS – Adult (per lesson)	\$12	delete
LTS Second child	\$42	delete
Swim Academy – Adult/Child (for 5 weeks)	\$84	delete
Swim Academy – Second Child (for 5 weeks)	\$42	delete
Learn To Swim (one child per lesson)		\$8
Learn To Swim Adult (per lesson)		\$12

Private hire per hour (for residents who live in the district)	2022-23 Year 2	2023-24 Year 3
Up to 50 people	\$157	\$160
51-100 people	\$167	\$197
101-200 people	\$178	\$208
201-300 people	\$198	\$228

Private hire per hour (for residents who live out of the district)	2022-23 Year 2	2023-24 Year 3
Up to 50 people	\$188	\$190
51-100 people	\$198	\$228
101-200 people	\$214	\$258
201-300 people	\$245	\$288

Miscellaneous charges	2022-23 Year 2	2023-24 Year 3
Frequent swimmer discount – swipe card system – 10% discount	\$21 min deposit with top ups	delete
Caregiver for disabled	No charge	delete
Use of the Community Room for meetings by non-users of the swimming pools (per hour)	\$22	\$22.50
School usage/hire (per hour)	\$47	\$48
Community Room parties/functions up to three hours		\$30

Putāruru War Memorial and Tirau Pools

Casual swimmers – prices for pool entry	2022-23 Year 2	2023-24 Year 3
Adult (16 years and older)	\$3.20	\$3.30
Child (5 years – 15 years)	\$1.80	\$1.80
Under 5 years	No charge	No charge
Spectator	No charge	0.50c
Family (2 adults, up to 3 children)	\$7	\$10.400
Student (with student id)		\$1.80
Senior Citizens (65+)	\$1.80	\$1.80

Seasonal passes (for use at both at the Tirau and Putāruru seasonal pools)	2022-23 Year 2	2023-24 Year 3
Adult (16 years and older)	\$88	\$90
Children (5 years – 15 years)	\$44	\$ 46
Family (2 adults, up to 3 children)	\$151	\$ 153
Students (with student ID)		\$46
Senior Citizens (65+)	\$44	\$ \$46

Miscellaneous charges	2022-23 Year 2	2023-24 Year 3
Adult (17 years and older) concession for 10 swims	\$27	delete
Children (16 years and under) and senior citizens concession for 10 swims	\$12.50	delete
Concession card (all ages)		Pay for 9 swims, get 10th swim free
Private Hire	\$115	\$118
Club use (per season)	\$1,350	\$1,380
School charges per hour (additional lifeguard charges may apply)	\$27	\$ 30
School swimming carnivals (per day) (additional lifeguard charges may apply)	\$84	\$85
Lifeguard charges per hour (supervision policy requires one lifeguard per 50 swimmers)		\$30

Tirau Pool

Casual swimmers – prices for pool entry	2022-23 Year 2	2023-24 Year 3
Adult (17 years and older)	\$3.20	delete
Child (5 years – 16 years) and senior citizens (65+years)	\$1.80	delete
Preschool (1-4 years old)	No charge	delete
Spectator	No charge	delete
Family (2 adults, up to 3 children)	\$7	delete
Babies under 12 months	No charge	delete

Seasonal passes (for use at both the Tirau and Putāruru seasonal pools)	2022-23 Year 2	2023-24 Year 3
Adult (17 years and older)	\$88	delete
Children (5 years – 16 years) and senior citizens (65+ years)	\$44	delete
Family (2 adults, up to 3 children)	\$151	delete

Miscellaneous charges	2022-23 Year 2	2023-24 Year 3
Adult (17 years and older) concession for 10 swims	\$27	delete

Miscellaneous charges	2022-23 Year 2	2023-24 Year 3
Children (16 years and under) and senior citizens concession for 10 swims	\$12.50	delete
Private Hire	\$115	delete
School charges (per hour)	\$27	delete
School swimming carnivals (per day)	\$84	delete

40. Temporary Road closures

Huarahi kati

(Transport [Vehicular Traffic Road Closure] Regulations/Tenth Schedule, Local Government Act 1974)

Note: The total amount of the charge must be paid prior to the first advertising. A 50% refund will be granted should the second advertisement not proceed.

	2022-23 Year 2	2023-24 Year 3
One separately described portion of road to be closed	\$820	\$840
Each additional separately described portion of road to be closed	\$42	\$43

41. Tokoroa Airfield

He whakautu papa rererangi Tokoroa

	2022-23 Year 2	2023-24 Year 3
Closure of runway for any event – weekends and Statutory Holiday (aviation event) (per day)	\$220	\$225
Closure of runway for any event – weekends and Statutory Holiday (non-aviation event) (per day)	\$430	\$440
Closure of runway for any event – weekdays (aviation event) (per day)	\$151	\$155
Closure of runway for any event – weekdays (non-aviation event) (per day)	\$290	\$300
Commercial use of runway for aerial application of solid fertiliser and sprays (per tonne royalty on amount of material spread)	\$5.20	\$5.30
Commercial use of airport grounds (per day if runway not closed)	\$290	\$300
Notams (Notice to pilots – runway closures)	\$75	\$77
Use of airfield by the Model Flying Club (per year)	\$345	\$355
Use of airfield for flying model aircraft by those who are not members of the Model Flying Club (per day)	\$3.10/person	\$3.20/person
Landing charges for private aircraft – casual users	\$10/day	\$10/day
Administration fee – charged when casual landing charges are not paid and invoicing is required	\$26/day	\$27/day
Annual landing fee	\$178	\$182

42. Trade waste

Ngā para hook

Sludge, Septic Tank and Grease Trap Waste	2022-23 Year 2	2023-24 Year 3
South Waikato District sourced (minimum charge of \$50/load)	\$31.50/m ³	\$32/m ³
Annual Fee – Tankered Waste		

Trade waste charges (to be read in conjunction with Trade Waste Bylaw 2008)	2022-23 Year 2	2023-24 Year 3
Administration: Application fee (Permitted/Controlled with grease trap)	\$315/site	\$320/site
Administration: Application fee – Conditional Consent (covering 5 hours staff time incl. final inspections)	\$780/site	\$800/site
Conditional trade waste charge (Admin Fee & inspection costs only)	\$385/site	\$395/site

Conditional trade waste discharge: (Admin fee, inspections and monthly sampling & Analysis costs)	\$1,510/site	\$1,550/site
Administration: Inspection fee	\$117.50/site	\$120/site
Controlled (permitted) trade waste activities (Annual Charge)	Urban sewage disposal rate	Urban sewage disposal rate
Hourly rate for applications	-	\$110/hr
Special trade waste agreements, renewals or variations.		Actual costs recovered including but not limited to consultant or legal fees
Renewal fee for Trade Waste Consents (plus additional hourly rate for more than 2 hours time noting that the site inspection charge might also apply)	-	\$110/hr
Variation/Change of Details request for permitted or conditional consents (plus additional hourly rate for more than 30-minute time noting that site inspection charges may also apply)	-	\$55.00
Site Inspection fees	2022-23 Year 2	2023-24 Year 3
Permitted discharge– Site Inspection/Audit (per site visit)	-	\$160.00
Conditional Consent– Site Inspection/Audit (per site visit)	-	\$240.00
Non Compliance – Site Inspection/Audit (per site visit)	-	\$245.00
Annual Fees	2022-23 Year 2	2023-24 Year 3
Permitted	-	\$59.00
Conditional	-	\$990.00
Any temporary discharge	-	\$220.00
Independent monitoring (per sample collected)	-	\$240.00

Composite flow and load based charge	2022-23 Year 2	2023-24 Year 3
Volume (m ³)	\$1.36	\$1.39
BOD5 (Biological Oxygen Demand) (per kg)	\$1.04	\$1.07
Suspended solids (per kg)	\$0.73	\$0.75
TKN (Total Kjeldahl Nitrogen) (per kg)	\$1.02	\$2.00
Phosphorus (per kg)	\$5.85	\$5.98
OR:		
Metered flow alone (by agreement) (per m ³)	\$3.15	\$3.20

43. Traffic management plan approvals

He rautaki whakahaere waka

	2022-23 Year 2	2023-24 Year 3
Compliance with Temporary Traffic Code of Practice requirements	\$290	\$300
Supervision (where applicable)	\$180	\$180
Approval of Traffic management Plan	\$84	\$85

44. Use of Council property for commercial purposes (excluding sportsgrounds)

Whakamahi wāhi Kaunihera

	2022-23 Year 2	2023-24 Year 3
Use of Council property, road reserves, e.g. Film sequences, etc. (Traffic Management Plans, if required, extra – see Traffic Management Plans)	Fee to be negotiated based on type of use and period, minimum fee \$345 per occasion (administration fee)	Fee to be negotiated based on type of use and period, minimum fee \$355 per occasion (administration fee)

45. Water connections

Honohono wai me te wāra

	2022-23 Year 2	2023-24 Year 3
Administration fee - all Council systems (water)	\$210	\$215

46. Water supply

Wai whakawhiwhi

Note: 320m³ per annum is the entitlement within the Targeted Rate. Extraordinary users will pay the following charges. These are the targeted rates as stated in the Long Term Plan 2021-31 for an ordinary supply set for the district serviced by the particular water supply. This is the minimum charge.

Extraordinary water supply

	2022-23 Year 2	2023-24 Year 3
Tīrau, Putāruru, Arapuni, Athol and Tokoroa	\$1.22 m ³	\$1.25 m ³
Water Used in Excess of 200m ³ per day	\$1.43 m ³	\$1.46 m ³
Initial cost of any meter required for any extraordinary connection – included in charge determined for such connections as provided in Clause 769 of Council's Water Supply Bylaw	Actual Cost	Actual Cost
Reconnection fee – Clause 7.1.2 Water Supply Bylaw	Actual cost	Actual cost
Disconnection fee - Disconnection from water supply upon removal or demolition of a building	-	Actual Cost
Final Meter Reading	2022-23 Year 2	2023-24 Year 3
Conduct and process final reading	-	\$57.00

Hydrant service pipe supply (Tokoroa, Tīrau and Putāruru only)	2022-23 Year 2	2023-24 Year 3
District users	\$1.22 m ³	Delete
Annual hydrant take permit 1 July to 30 June:		
Standpipe with meter	\$125 + cost of water	Delete
Standpipe without meter (maximum 1 week hire)	\$495	Delete
Bond for hire of standpipe	\$65	delete
Tanker filling Station	2022-23 Year 2	2023-24 Year 3
Application/Initial registration fee		\$400.00

Water charger per m ³		\$6.00
Annual review of registration		\$110.00
Administration fee		\$25/month
Water transported out of district (after Council approval)	Not permitted	Not permitted

Backflow prevention	2022-23 Year 2	2023-24 Year 3
Annual testing of backflow device	\$190	\$220
Installation of backflow devices: double check valve	\$780	Actual cost
Installation of backflow devices: double check valve 32mm and 40mm	\$1,150	\$1,175
Installation of backflow devices: double check valve 50mm	\$1,620	\$1,655
Installation of backflow devices: double check valve 100mm	\$5,730	\$5,860
Reduced pressure zone device 20mm and 25mm	\$1,005	\$1,025
Reduced pressure zone device 32mm and 40mm	\$1,585	\$1,620
Reduced pressure zone device 50mm	\$1,725	\$1,765
Installation of Reduced pressure zone device	\$7,190	Actual Cost
Removal or replacement of backflow or RPZ devices	-	Actual Cost
Administration fee (2 hours allowed)	-	\$220.00

Note: Tanker suppliers are prohibited from drawing water from any hydrant within the district, all water takes must be from our dedicated tanker filling stations.

Council will not approve any applications for carriers who wish to take water out of the District unless it is part of Emergency Management as outlined in the Water Services Act.

Backflow prevention devices may be installed on water supply connections to ensure that contaminants cannot flow back into the mains water pipes. They are intended to protect the health of the community and are normally required where the activities on the property are deemed to be potentially hazardous.