

Tirau Community Board Meeting

PUBLIC BUSINESS AGENDA

A Tirau Community Board Meeting
will be held in the Tirau War Memorial Hall,
Main Road, Tirau
on Tuesday 4 May 2021
Commencing at 5.30pm

OUR VISION

“Healthy people thriving in a safe, vibrant and sustainable community.”

Tirau Community Board - Functions

Reporting to

Council and Standing Committees, as appropriate.

Constitution

Four elected members.

Ward Councillor

Meeting Frequency

Six weekly

Objective

- Overview Council activities within the community (Tirau Ward) and consider and report on matters of concern to the community.

Scope of Activity

- To consider and report on all matters referred to it by Council.
- To consider and convey the concerns of community organisations and special interest groups within the community.
- Overview road work, water supply, sewerage, stormwater drainage, parks and recreational facilities, community activities and traffic management within the community.
- To provide community input to district planning and regulatory issues.
- To ensure community input to Council and Committee processes.
- To make annual submissions to Council on budgetary and annual planning process as they may impact on the community.

Power to Act

- Such matters as may from time to time be delegated by Council.

Management Responsibility:

Chief Executive

Attendees

Members	Chairperson	K Purdy
	Deputy Chairperson	C Brasell
		S Burling-Claridge
		K Slater
	Council Representative	P Schulte
	Her Worship the Mayor	J Shattock
Staff	Chief Executive	B Smit
	Minutes	

Agenda Confirmed by:

B Smit
Chief Executive

*RECOMMENDATIONS contained in Reports are NOT to be construed as COUNCIL DECISIONS.
Refer to Council Minutes for RESOLUTIONS.*

Order of Business

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1. Apologies

2. Confirmation of Agenda

3. Leave of Absence

4. Conflicts of Interest

5. Public Forum

6. Confirmation of Minutes

6.1 Confirmation of Minutes

Document Information

Report To: Tirau Community Board
Meeting Date: Tuesday, 4 May 2021
Author: K Purdy
Author Title: Chairperson
Report Date: Friday, 30 April 2021

Purpose of Report

This report is for information purposes only.

The purpose of this report is to present past Minutes.

Recommendation

Tirau Community Board Meeting - Tuesday 23 March 2021 - Public Business

1. *That the Minutes of the Public Business of the Tirau Community Board Meeting held on Tuesday 23 March 2021 are confirmed as a true and accurate record and the Recommendations therein approved.*
2. *That the Action Sheet, as attached, be received.*

Attachment

Minutes - 23 March 2021
Action Sheet

Tirau Community Board Meeting

PUBLIC BUSINESS MINUTES

A Tirau Community Board Meeting
was held in the Tirau War Memorial Hall,
Main Road, Tirau
on Tuesday 23 March 2021
Commencing at 5.30pm

Attendees

Members	Deputy Chairperson	C Brasell S Burling-Claridge K Slater
	Council Representative	P Schulte
	Her Worship the Mayor Councillor	J Shattock H Nelis
Staff	Chief Executive	B Smit
	Executive Assistant	J Parr
	Group Manager Community & Corporate	G Naidoo

1. Apologies

T21/06 Resolved

Cr Schulte / S Burling-Claridge

That an apology from the Chairperson, Cr Ngapo and the Chief Executive for lateness, be received and sustained.

2. Confirmation of Agenda

There were no changes to the agenda.

3. Leave of Absence

There was no leave of absences requested.

4. Conflicts of Interest

No conflicts of interest were declared.

5. Public Forum

There were no speakers at the Public Forum.

6. Confirmation of Minutes

6.1 Confirmation of Minutes

Matters of Fact

There were no matters of fact.

T21/07 Resolved

Cr Schulte / K Slater

1. *That the Minutes of the Public Business of the Tiraú Community Board Meeting held on Tuesday 9 February 2021 are confirmed as a true and accurate record and the Recommendations therein approved.*
2. *That the Action Sheet, as attached, be received.*

Matters Arising

There were no matters arising.

The Chief Executive arrived at 5.34pm

7. Reports

7.1 Resource Management Report - 19 January to 10 March 2021

The Report was taken as read.

Cr Schulte queried when a decision would be made on the application by Ohaupo Investment Ltd. This information will be sought from staff and the Board will be advised. **Action**

T21/08 Resolved

Cr Schulte / S Burling-Claridge

That Report No 2021-551549, Resource Management Report – 19 January to 10 March 2021, be received.

7.2 TCB - Discussion

The Report was taken as read.

Responses from staff are in italics and any further points noted from the meeting follow.

- 1) **The TCB are asking if the Okoroire/Prospect park could be named, it has no title as such and would be great if it could, also advising users it is dog friendly would be great, could this be looked into please?**

A response had been provided to the Board; however, the request had been misinterpreted by staff. They were not seeking information as to the naming or re-naming of the reserve but are after a plaque or signage that designated the area as a recreation reserve. **Action**

2) **The paths at the Tirau Domain are overgrown and covered in grass, it's actually hard to see there is a path there, could these please be sprayed, along with the blackberry.**

Parks and Reserves staff have followed up with the open spaces maintenance contractor to have them rectified immediately.

Parks and Reserves staff will check the location of the blackberry, if it is located along the railway /Domain fence line that is for the open spaces maintenance contractor to keep sprayed out, otherwise it will be the DAG's responsibility to control within the lower Domain.

The Board queried what defined the open space area and was advised that this is the part of the Domain area that is covered by the Downers contract and not looked after by the Domain Action Group (DAG).

3) **Tirau Domain update (Dag report) presented by DAG Chair, Susan Provan.**

- A working bee was held a couple of weeks ago which was well attended by TCB and elected members and was very successful.
- Only a few trees have been lost from the new plantings.
- Three tenders have been received for the bridge – two of these are for a suspension bridge and the other is an industrial bridge. DAG have met and reviewed the designs and a response will go to the Tenders Board Committee. Start date for construction should be October with the finish date in November.
- Staff advised that DAG and the Board could put a submission in to the LTP. A community information meeting is being held in Tirau next week. Following the meeting copies of the consultation material was given to the Board which included the submission form.
- The Project Manager, Mr Walter Williams will be leaving Council at the end of the week and the group is looking forward to meeting his replacement. Special thanks are to be passed on to Mr Williams for all the work he has done for DAG and the Board. Mrs Brasell commented that Mr Williams had gone way beyond his duties, was emotionally involved in projects and his work has been very much appreciated. **Action**

4) **There are many broken kerbs in Tirau, along Station/Bear and Rose Streets especially, when will these be sorted? Some large chunks of broken concrete are posing a safety hazard.**

- *Station Street footpath and kerb repairs are due to start by the end of March 2021.*
- *Bear and Rose repairs are programmed to start by 30 April 2021.*

5) **CCTV/WIFI, any further updates on how this is progressing?**

Staff have arranged for a verbal update on progress of the project by the appointed Contractor at the TCB meeting on 23 March 2021.

The following consultant and contractors were present – David Raven from Odyssey, Simon Coe – Project Manager NZ for NBSmartcities and Manaaks Pivac, Contracts Manager for McKay Electrical.

- McKay is Councils streetlight contractor.
- Odyssey is Council's professional services provider.
- David Raven will lead the project with the departure of Mr Williams
- David Raven introduced the team and spoke about the agreement of the community and police on location. He also spoke about timeframe of the project with the start date in May and completion late June.
- Manaaks Pivac from McKay spoke about the physical works stating that while there will be disruption it would be limited as most of the work will be of the road. He also stated that work will progress fast once all the cabling was done. There has already been a lot of investigation carried out to date. Communication will happen closer to the date by McKay to the businesses.
- Simon Coe from NBSmartcities spoke about the world leading technology.
- The new technology could allow for the monitoring when and if required for:
 - Air pollution
 - Traffic counts for bikes, cars, trucks etc.
 - Traffic management.
- Work in Putāruru will following the completion of the Tirau project.
- Once the project is complete McKay will look to sponsor a local event to showcase the project.

Her Worship commented that this was an exciting project for the community and would like to see comms around this to engage the community and involve stakeholders. **Action**

Following the presentation Mrs Burling-Claridge demonstrated samples of outdoor lighting that she had received which would be suitable to decorate the town and businesses. The next steps are for a lighting plan, electrical plan and funding options to be put in place. Mrs Burling-Claridge is currently communicating with a contact who works in this field – lighting up towns.

McKay confirmed that it would be possible to co-ordinate the town lighting project with the street lighting project.

Her Worship suggested applying for funding from the Community Development Grants. Applications are now open and can be accessed on-line.

6) **Bus Shelters for Tirau, when are these being installed?**

The shelters have been ordered. The Project Manager has advised that the bus shelter will be installed by the end of June 2021.

7) **The old pedestrian crossing located outside BP/Tirau school still have the zebra poles etc at both ends, this still looks like a pedestrian crossing, could we have this decommissioned properly please.**

This work is due to be completed in the last week of March 2021.

- 8) **The TCB would like the use of the Council's speed counter machine to be used at both the north and south entrances from SH1, speed is an ongoing issue in our town and getting the data for it, to be passed onto the correct authorities would help with community safety and allow them to look into this issue.**

Staff have forwarded the request onto NZTA who are responsible for the management of the State Highways. Staff expect a response by mid-April 2021. Staff will advise TCB of the NZTA response at the next TCB meeting.

The Board advised that the speed counter in Arapuni Street is not working. This will be looked at. **Action**

T21/09 Resolved

Cr Schulte / K Slater

That Report No 2021-551753, TCB Discussion, be received.

8. Members Information Requests

Cr Schulte requested an update on the Neighbourhood Party for Tirau. **Action**


The meeting closed at 6.15 pm

C Brasell

DEPUTY CHAIRPERSON

TĪRAU COMMUNITY BOARD ACTION SHEET 2021

PUBLIC - CURRENT

No	Meeting	Action / Query	Staff Member	Due Date	Action Taken / Response
2.	23/03/2021	When will a decision be likely on the application by Ohaupo Investment Ltd. Can the Board please be advised.	Planning Manager, Alan Moss	23/04/2021	
3.	23/03/2021	The Board's query re naming of the Okoroire/ Prospect Reserve was misinterpreted. The Board are asking if a plaque can be erected naming the reserve and advising that it is designated as a recreation reserve.	Parks Manager, Phil Parker	23/04/2021	The reserve is listed within the P&RM's capex project spreadsheet as one of the reserves to have a name sign erected. For continuity this will follow the normal signage style used in reserves, being constructed of ACM board material inset within two timber posts using white lettering on a green background and using icons to indicate permitted and non-permitted activities, as appropriate to that particular reserve., An example is shown below:
					
4.	23/03/2021	The Board's thanks are to be passed on to the Project Manager, Walter Williams.	GM Community & Corporate	25/03/2021	The Board's comments were passed on to Walter at his farewell function.
5.	23/03/2021	Ensure that comms are in place around the CCTV/Wi-Fi project in Tīrau. An exciting project to engage the community in.	Communications Manager, Kerry Fabrie	23/04/2021	

6.	23/03 /2021	The speed counter in Arapuni Street is not working. Can this be looked at.	Road Safety Co-ordinator, Andrew Cathie	23/04 /2021	Battery has gone flat. Device is scheduled to be retrieved and data downloaded once staff become available. Device will then be redeployed in Putāruru. Next street scheduled is Totara Street.
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7. Reports

7.1 TCB - Discussion

Document Information

Report To: Tirau Community Board
Meeting Date: Thursday, 6 May 2021
Author: Kerry Purdy
Author Title: Chairperson
Report Date: Friday, 23 April 2021

Purpose of Report

This report is for information purposes only.

Recommendation

That Report No 2021-555847, Tirau Community Board - Discussion, be received.

Discussion

- 1) Traffic Management plan: Has all parking signage been done and erected? This is a priority to be done please if not completed.

The parking signage has been completed.

- 2) Footpath fixes: When will the next sections be started? With winter coming it is a safety issue.

The footpath programme for this financial year is as follows:

Footpath renewals

- Station Street
- Bear Street
- Rose Street
- Footpath outside the Ice Cream Shop SH1

New Financial Year

- Currently working on the forward footpath programme for next year.

- 3) Signage for Tirau entry and exit: The TCB and the community were advised on the 25th August 2020 agenda that these would be installed onsite February 2021, were the tenders sent out December 2020 as advised?

Staff recognise that the entry statements have been a long time in the planning and apologise for that. Council has put funding in the long term plan to design and install these for our towns

(including Tirau). We are now refreshing the branding for each town so that this can be used to inform the look of the entry statements ready for design and installation in the new financial year

- 4) Do we know where the 5G Spark tower is going?

This proposed tower received resource consent for heritage reasons 10/06/2019. (Attachment)

Staff were advised that the project was abandoned as at the time the community advised that they didn't want it.

As they are most often permitted activities under both the DP but also more importantly the relevant Telecommunications NES other locations may not require approval of Council.

Building team have advised that this work would fit within the scope of the "Exempt Work-Schedule 1", and no building consent would be required for this structure. The network utility operator has all of the Engineer oversight during the design, construction, and inspection of such structures.

- 5) Dag report: Susan Provan to report.

- 6) The TCB would like the council to seriously look at installing another public toilet at the Hillcrest street site, this is needed as the lines for the single toilet can be very long.

Recommend a submission to the draft Long Term Plan

8. Members Information Requests

Council Outcomes

- Growth - Activities and strategies that facilitate sustainable economic growth and lift community pride.
- Resilience - A resilient district with good infrastructure, services, a sound financial position, rates affordability and a healthy environment that has the ability to anticipate, resist, respond to and recover from significant change or events.
- Relationships - Strong relationships with Iwi and Māori, Pacific Peoples and community and business groups that can achieve growth and a resilient community.