

Tirau Community Board Meeting

PUBLIC BUSINESS AGENDA

A Tīrau Community Board Meeting
will be held in the Tīrau War Memorial Hall,
Main Road, Tirau
on Tuesday 3 May 2022
Commencing at 5.30pm

OUR VISION

“Healthy people thriving in a safe, vibrant and sustainable community.”

Tirau Community Board - Functions

Reporting to

Council and Standing Committees, as appropriate.

Constitution

Four elected members.

Ward Councillor

Meeting Frequency

Six weekly

Objective

- Overview Council activities within the community (Tirau Ward) and consider and report on matters of concern to the community.

Scope of Activity

- To consider and report on all matters referred to it by Council.
- To consider and convey the concerns of community organisations and special interest groups within the community.
- Overview road work, water supply, sewerage, stormwater drainage, parks and recreational facilities, community activities and traffic management within the community.
- To provide community input to district planning and regulatory issues.
- To ensure community input to Council and Committee processes.
- To make annual submissions to Council on budgetary and annual planning process as they may impact on the community.

Power to Act

- Such matters as may from time to time be delegated by Council.

Management Responsibility:

Chief Executive

Attendees

Members	Chairperson	K Purdy
	Deputy Chairperson	C Brasell
		S Burling-Claridge
		K Slater
	Council Representative	P Schulte
	Her Worship the Mayor	J Shattock
Staff	Interim Chief Executive	M Taris
	Executive Assistant	B Morunga

Agenda Confirmed by:

M Taris
Interim Chief Executive

*RECOMMENDATIONS contained in Reports are NOT to be construed as COUNCIL DECISIONS.
Refer to Council Minutes for RESOLUTIONS.*

Order of Business

1.	Apologies	4
2.	Confirmation of Agenda	4
3.	Leave of Absence	4
4.	Conflicts of Interest	4
5.	Public Forum	4
6.	Confirmation of Minutes	5
6.1	Confirmation of Minutes	5
7.	Reports	10
7.1	Resource Management Report - 15 October 2021 - 25 April 2022	10
7.2	Tirau Community Board Discussion	13
8.	Members Information Requests	16

1. Apologies

2. Confirmation of Agenda

3. Leave of Absence

4. Conflicts of Interest

5. Public Forum

6. Confirmation of Minutes

6.1 Confirmation of Minutes

Document Information

Report To: Tirau Community Board
Meeting Date: Tuesday, 3 May 2022
Author: K Purdy
Author Title: Chairperson
Report Date: Wednesday, 2 February 2022

Purpose of Report

This report is for information purposes only.

The purpose of this report is to present past Minutes.

Recommendation

Tirau Community Board Meeting - Tuesday 30 November 2021 - Public Business

1. *That the Minutes of the Public Business of the Tirau Community Board Meeting held on Tuesday 30 November 2021 are confirmed as a true and accurate record and the Recommendations therein approved.*
2. *That the Action Sheet, as attached, be received.*

Attachment

Minutes - 30 November 2021
Action Sheet

Tirau Community Board Meeting

PUBLIC BUSINESS MINUTES

A Tirau Community Board Meeting
was held in the Tirau War Memorial Hall,
Main Road, Tirau
on Tuesday 30 November 2021
Commencing at 5.30pm

Attendees

Members	Chairperson	K Purdy C Brasell S Burling-Claridge K Slater
	Council Representative	P Schulte
	Her Worship the Mayor	J Shattock
Staff	Chief Executive	B Smit
	Executive Assistant to the Mayor (Minutes)	S Curreen

1. Apologies

T21/32 Resolved

Cr Schulte / S Burling-Claridge

That apologies from Cr Ngapo and Ms Christine Brasell are received and sustained.

2. Confirmation of Agenda

That the Agenda is as circulated.

3. Leave of Absence

T21/33 Resolved

K Slater / Cr Schulte

That a tentative leave of absence be noted for Cr Schulte from 15 January to 15 February 2022.

4. Conflicts of Interest

There were no conflicts of interest declared.

5. Confirmation of Minutes

5.1 Confirmation of Minutes

Matters of Fact

There were no matters of fact.

T21/34 Resolved

Cr Schulte / K Slater

1. That the Minutes of the Public Business of the Tīrau Community Board Meeting held on Tuesday 26 October 2021 are confirmed as a true and accurate record and the Recommendations therein approved.
2. That the Action Sheet, as attached, be received.

Matters Arising

Cr Nelis raised on behalf of C Brasell on page 8 item 7 inquiring what project was it referring to and who was the breakdown in communication with. The Chairperson, Mrs Purdy, replied the project was all about the Domain and the breakdown in communication was with Downer.

6. Reports

6.1 Tīrau Community Board Discussion

The Report was taken as read.

T21/35 Resolved

S Burling-Claridge / K Slater

That Report No 2021–572141, Tīrau Community Board Discussion, be received.

Discussion

- 1) Appreciated the update on the air conditioning for the hall.
- 2) The Manager of Caltex approached Mrs Purdy advising her the owner is not happy to move forward with the proposed loading zone change. Her Worship stated as it is up for sale there may be more luck with the new owner to proceed with the proposed loading zone change.
- 3) Mrs Purdy recalled the Group Manager Community & Corporate, Mr Gordon Naidoo, saying Council would pay for the trial. She will follow this up with Mr Naidoo. The trial will cost \$15,500. Lighting up the trees is unlikely to happen this Christmas. Her Worship asked why is a trial needed? This was recommended by Mr Naidoo.

Cr Nelis stated he was disappointed with this outcome which has been dragging it out for the TCB. Tīrau has nothing compared to Tokoroa and Putāruru and it is very disappointing it can't be activated. It was pointed out the process started over six months ago and nothing has happened.

Mrs Purdy stated she was told the TCB were not allowed to fund raise for the project and yet they don't have any money to fund it. Ms Burling-Claridge said there may be some money available to light up one tree. Part of the trial costs is for a generator to run the lights.

The Chief Executive, Mr Ben Smit, questioned the \$15,500 for a trial stating it is an exuberant amount. Her Worship said she could put some money towards lighting the trees from the Mayoral Fund.

- 4) Mrs Purdy advised she went down three nights ago to the Domain and had a look. The progress is amazing, it has been all opened up and the planting was fantastic.

Public access to the Domain will be permitted and the contractor will ensure the area is safe for the holidays. The Planting Day being held on 9 Dec is by invitation only. It is not open to the public due to the safety aspects and a BBQ lunch is being put on which required numbers. Those involved in the planting are the senior classes of the Tīrau Primary School, Tīrau Community

Board and Council staff at the upper Domain. Expecting a good progress report from DAG for the February meeting.

- 5) Mrs Purdy stated the CCTV was more important than the WiFi which was not the WiFi as stated in the response on page 13. TCB weren't concerned with the WiFi. COVID has delayed the process and it was asked if the new Orange Stoplight level would continue to disrupt progress. Was advise this should not.

7. Members Information Requests

A letter regarding potholes was tabled by Mrs Sally Greed and read out by Mrs Purdy. The issue raised was a 40m area outside the Tīrau Primary School which have dangerous potholes. Mrs Greed has sent numerous emails to NZTA and no one will commit to the repairs. Downer are willing to undertake the repairs it is just the matter of who is willing to pay. The potholes are dangerous to cyclist and vehicles. Mrs Purdy added a car hit one of the potholes and it took out its sump leaking oil all over the road. There has been no timeframe to remedy the dangerous incident. Mrs Greed stated the potholes are in the berm which is Council's responsibility. Mr Smit will follow up on the issue with the Roding Team.

ACTION: Follow up on potholes outside the Tīrau Primary School in the berm and investigate who is responsible for the repairs.

Mrs Purdy raised a complaint received from a member of the public regarding three trucks parking on residential street in Tīrau causing damage. In Station Street trees have been cut back to accommodate a truck, Hillcrest Street parking causing damage in the cul-de-sac and parking over the footpath, and the other truck parking overnight on the Council berm on Parapara Road just as you turn in causing damage to the new kerbs.

Also there is a truck constantly parking outside the Council flats on Station Road, which is leaking oil and diesel into the stormwater drain. Elected Members may need to relook at the bylaw of trucks parking in residential areas. There will be a follow up with photos and email with addresses sent to Council to be forwarded to Council's compliance officers.

Cr Schulte would like to thank Mr Smit for all the work he has done for the Tīrau Community it is very much appreciated.

Mrs Purdy would like to thank Tīrau Community Board and all Council Staff for all the work over the year. Appreciate every single person from the top to the bottom, The Mayor, CE and Executive Team. What has been accomplished this year she is very proud of and sure the Team is also. Also to Sandi who has helped out many of times with emails and assisted when required.

With the Tīrau Community Board chats if we see something happening, we are all in communication to work out ways to fix it. Thank you to the public especially the two regulars, as not a lot come to the meetings, so it is very appreciated. Mrs Purdy declared the last meeting of 2021 closed.

The meeting closed at 6.23pm.

K Purdy
CHAIRPERSON

TĪRAU COMMUNITY BOARD ACTION SHEET 2021**PUBLIC - CURRENT**

No	Meeting	Action / Query	Staff Member	Due Date	Action Taken / Response
27	30/11/2021	Follow up on the issue of potholes outside the Tirau Primary School and to seek ownership of who is to undertake the repairs.	GM Assets	8/2/2022	Yellow Safety hit down posts have been put in place to improve the safety for pedestrians and prevent the formation of these potholes. In addition, Council's contractor has been requested to repair these potholes as a matter of urgency.

7. Reports

7.1 Resource Management Report - 15 October 2021 - 25 April 2022

Document Information

Report To:	Tirau Community Board
Meeting Date:	Tuesday, 3 May 2022
Author:	Tanya Wood
Author Title:	Planning Manager
Report Date:	Tuesday, 26 April 2022

Purpose of Report

This report is for information purposes only.

To inform the Tirau Community Board of the progress of applications being processed in the Tirau Ward by the planning team so that the Board is informed when dealing with the public.

Recommendation

That Report No 2022-583424, Resource Management Report –15 October 2021 to 25 April 2022, be received.

Background

The issue discussed in this report is aligned with the Council vision, community outcomes, Council policies and the Council Strategy.

All land use and subdivision activities are assessed under the Operative South Waikato District Plan. Where a resource consent is required, Council becomes involved with all non-notified applications being processed by Council officers acting under delegated authority.

Discussion

Received and/or still processing – Resource Consent Applications

Applicant	Location	Proposal
Rachel Van't Wout Parangon Building Ltd RM220022	231 Horahora Road, Tirau	Land use for a new dwelling and accessory building within an Outstanding Natural Landscape Area
T Fitzgerald RM220049	350 Tapapa Road, Tirau	To subdivide Lot 2 DP 544273 into two lots. Lot 1 of 1.29ha and Lot 2 of 15.96ha

Received and/or approved – Resource Consent Applications

Applicant	Location	Proposal
C McClenaghan & J Talbot RM210105	14 Oxford Street, Tirau	To remove the Building Line Restriction encumbrance on the title under Section 327A of the LGA 1974 to allow for future development on the property.
Fonterra Limited RM220015	Okoroire Road, Tirau	The proposal seeks to construct and operate a replacement Potable Water Treatment Plant.
TFB Productions RM210090	18 Somerville Road, Okoroire	To hold a two day music and camping festival
D & L Johnson/Oxford Pastoral Ltd RM220037	68 Okoroire Road, Tirau	The applicant intends establishing a new 7 bay farm shed that exceeds the gross floor area allowed.
DOC & Glomile Farm Limited RM220024	213 Waiohotu Road	A variation to consent RM210108.
JM & MS Evers RM210113	102 Wells Road, Tirau	To subdivide Lot 4 DP 551274 into three lots
KF & PJ Arnold RM220005	314 Somerville Road, Tirau	To subdivide Lots 2 & 3 DP 407322 into 4 lots, Lot 1 of 1.33ha, Lot 2 of 4.86ha, Lot 3 of 2.08ha and Lot 4 of 102.17ha (two additional titles).
Main Family Trust RM210120	295 State Highway 1, Tirau	To create two additional lots in the rural zone.
DJ & JL Renner RM220006	467 Paparamu Road, Tirau	To subdivide property to create two additional lots and land use for non-complying yards to outbuilding.
AG and DI Benson RM220010	Bayly Road, Tirau	To subdivide Lot 15 DP 23022 into two lots; Lot 1 with an area of 1.20 ha and Lot 2 of 28.28 ha.
RSD Properties Limited RM220035	31 Main Road, Tirau	Subdivision into Lot 1 of 475m and Lot 2 of 537m
J & L Le Roux RM210102	12 High Street, Tirau	To subdivide Section 1 SO57508 into 4 lots, Lot 1 of 366m ² , Lot 2 of 387m ² , Lot 3 of 386m ² & Lot 10 of 275m ² as a common access lot for Lots 2 & 3. And to site three dwellings on one lot while subdividing that lot.
D Parton RM220011	31 Station Street, Tirau	To subdivide property from one lot to two lots, Lot 1 of 453m ² and Lot 2 of 559m ² .
Tapapa West Holdings Ltd RM210112	9 Tapapa West Road	To subdivide one lot into two.

Approved Survey Plans for Subdivision

The following table demonstrates subdivisions certified to Section 223 requirements by Council since the last report.

Applicant	Location	Proposal
Okoroire Holdings Limited RM210056	735 Okoroire-Te Poi Road	To subdivide Lot 1 DPS 87626 into Lot 1 of 1ha and Lot 2 of 17.34ha.

224 Certificates Issued for Subdivision

Applicant	Location	Proposal
RJ & SM Provan RM200026	20 High Street, Tirau	To subdivide Lot 45 DP 136 and Lot 19 DPS 12315 into two lots, Lot 1 of 612m ² and Lot 2 of 1,472m ² .
Kaitarei Limited RM190097	577 Kakahu Road	To subdivide property to create two additional lots.
Okoroire Holdings Limited RM210056	735 Okoroire-Te Poi Road	To subdivide Lot 1 DPS 87626 into Lot 1 of 1ha and Lot 2 of 17.34ha.

7.2 Tirau Community Board Discussion

Document Information

Report To:	Tirau Community Board
Meeting Date:	Tuesday, 3 May 2022
Author:	K Purdy
Author Title:	Chairperson
Report Date:	Tuesday, 19 April 2022

Purpose of Report

This report is for information purposes only.

Recommendation

That Report No 2022-583385, Tirau Community Board Discussion, be received.

Discussion

- 1 CCTV/WIFI: Could we have an update please as the cameras are needed due to a horrendous increase of crime/ vandalism in our town's business's.

This has been a challenging project, which has been affected by material, equipment and staff shortages and the ongoing impact of COVID-19 on staff (contractor and Council staff). These challenges are not unique to Tirau and are affecting several projects throughout New Zealand. Council staff have prioritised their time to support Council contractors and Consultants to deliver this project. The team is working well together with an emphasis on forward planning, identifying risks and finding mitigation strategies for those risks.

Council's contractors expect to achieve the following:

- Fibre Connections installed by 5 May
- Firewall Install completed by 18 May
- Testing Wi-Fi / CCTV delivered, and issues resolved by 1 June
- Handed over to operations by 10 June

The ongoing challenges include:

- The installation of the camera at the junction of SH1 and SH27 requires approval from Waka Kotahi (due to its location on state Highways). Council does not yet have approval from Waka Kotahi.
- One of the existing lamppost stubs (at the corner of SH1 and Hillcrest Street) is badly corroded and needs to be replaced before Council can mount the equipment on the pole.
- Potential teething problems with the Wi-Fi system, which utilises some leading-edge technology.

- 2 Security measures in businesses: What are our businesses not allowed/allowed to do to improve their security? Are they allowed steel roller doors on the outside etc?

Staff are happy to discuss measures retail businesses might like to take to increase levels of security. However, the costs of installation and maintenance of these facilities will fall on the business owner. Bollards are one option but can restrict available footpath space. Lockable steel barriers attached to the buildings are also very effective and can be seen in several locations around larger urban centres. An example is shown below:



Are they allowed steel roller doors on the outside etc?

The current District Plan has no restriction currently regarding the use of steel roller doors on private property.

- 3 The old pedestrian crossing: We would like the kerbside safety harbours removed from the old pedestrian crossing as people are still thinking it's a crossing with these still in place, we understood this was all being decommissioned last year.

Staff have raised this with Waka Kotahi previously and will discuss this again with Waka Kotahi. The desire from Waka Kotahi was to retain the kerb extensions as they provide a traffic calming effect by creating localised narrowing and slowing vehicle speeds.

- 4 Yellow no parking lines: The yellow no parking lines that were put outside The Baker and the liquor merchant on SH1 by mistake are still there, the TCB understood these were being worked on to be removed last year. Could we have an update please.

Staff will check what no stopping lines have been approved in the Land Transport Bylaw within Tirau and will remove these lines if they are unauthorised.

- 5 No engine brakes signs: We need signs at the North and South entrance into Tirau please, this is being asked by residents of the community as the use of truck engine braking is worsening.

Waka Kotahi will need to approve these signs. Staff will investigate the background to these signs and discuss options with Waka Kotahi. If Waka Kotahi does approve the installation of these signs, Council's Land Transport Bylaw will need to be changed to enable Council to enforce the signage.

A Bylaw change requires a significant amount of work and takes time. Council would need to consider the priority of this Bylaw change against its other priorities, which are numerous.

- 6 Tirau Memorial Hall: We seem to have an Ant problem in the hall and Kitchen, could this be looked into please.

Service Request 2205432 has been raised

- 7 Keep clear road markings: Could we please look into “keep clear” road markings at the exit/entrance on SH1 from Hillcrest, Rose, Church and Okororie Streets please, during long weekends and holidays it’s horrendous to get in and out of these residential streets.

Staff will make a request to Waka Kotahi on behalf of the TCB.

- 8 Broken Kerbs: Have these been assessed as to what can be done around our community as some residential streets are getting really bad.

Staff currently have a priority list for kerb repairs but would welcome considering a list submitted by the TCB detailing their priorities. This will be added to the overall priority list. Work has recently been undertaken on Station, Bear and Rose Streets with more work proposed on these streets during June.

- 9 Lighting up a tree in Tirau: has this been looked into any further with a quote for 1 tree to be fully lit up? And is the TCB responsible for fully funding this?.

TCB needed to decide whether they wanted to continue with the lighting of the tree and others after the trial. If so, then TCB is responsible for fully funding.

- 10 DAG report: Susan Proven (chair) to provide.

Noted

- 11 Thank you to those that helped put The Tirau Anzac ceremony together, it’s appreciated.

Noted

8. Members Information Requests

Council Outcomes

- Growth - Activities and strategies that facilitate sustainable economic growth and lift community pride.
- Resilience - A resilient district with good infrastructure, services, a sound financial position, rates affordability and a healthy environment that has the ability to anticipate, resist, respond to and recover from significant change or events.
- Relationships - Strong relationships with Iwi and Māori, Pacific Peoples and community and business groups that can achieve growth and a resilient community.