

# Tirau Community Board Meeting

## PUBLIC BUSINESS AGENDA

A Tīrau Community Board Meeting  
will be held in the Tīrau War Memorial Hall,  
Main Road, Tirau  
on Tuesday 29 November 2022  
Commencing at 5.30pm

### OUR VISION

“Healthy people thriving in a safe, vibrant and sustainable community.”

## **Tirau Community Board - Functions**

### **Reporting to**

Council and Standing Committees, as appropriate

### **Objective**

- Overview Council activities within the community (Tirau Ward) and consider and report on matters of concern to the community.

### **Scope of Activity**

- Represent, and act as an advocate for, the interests of its community.
- Consider and report on all matters referred to it by the South Waikato District Council, or any matter of interest or concern to the community board.
- Maintain an overview of services provided by the South Waikato District Council within the community.
- Prepare an annual submission to the South Waikato District Council for expenditure within the community.
- Communicate with community organisations and special interest groups within the community.
- Undertake any other responsibilities that are delegated to it by the South Waikato authority.
- Monitor the agreed activities of the South Waikato District Council's Annual Plan and Budget.
- Provide updates to the community on the above.
- Provide submissions to South Waikato District Council on the annual, spatial, resource and long-term planning processes that relate to Tirau.

### **Power to Act**

- Such matters as may from time to time be delegated by Council.

### **Management Responsibility:**

Chief Executive

## Attendees

Members

G Bond  
G Singer  
K Slater  
J Wanden

Council Representative

His Worship the Mayor

G Petley

Staff

Chief Executive

S Law

Interim Executive Manager Corporate

M Booth

Interim Executive Manager Operations

J Hassall

Executive Assistant (Minutes)

S Curreen

## Agenda Confirmed by:

S Law

**Chief Executive**

## Order of Business

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### 1. Apologies

### 2. Confirmation of Agenda

### 3. Leave of Absence

### 4. Conflicts of Interest

## **5. Inauguration**

### **5.1 Member's Declaration**

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#### **Document Information**

Report To: Tirau Community Board  
Meeting Date: Tuesday, 29 November 2022  
Author: S Law  
Author Title: Chief Executive  
Report Date: Wednesday, 16 November 2022

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#### **Purpose**

1. To seek a decision from the Tirau Community Board.

#### **Recommendation**

1. That the Tirau Community Board:
  - a) notes Report 2022-609985, Member's Declaration.

#### **Attachments**

Tirau Community Board Declaration by Board Member



## TIRAU COMMUNITY BOARD DECLARATION BY BOARD MEMBER

ENTER FULL NAME

I, **Enter Full Name**, declare that I will faithfully and impartially, and according to the best of my skill and judgement, execute and perform, in the best interests of the Tīrau Ward of the South Waikato District, the powers, authorities, and duties vested in or imposed upon, me as a

**Tirau Community Board Member  
of the South Waikato District Council**

by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

Dated at Tokoroa this 29<sup>th</sup> day of November 2022.

Signed:

In the presence of:

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**Board Member**

**Mayor  
South Waikato District Council**

## 5.2 Governance Matters

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### Document Information

Report To:	Tirau Community Board
Meeting Date:	Tuesday, 29 November 2022
Author:	S Law
Author Title:	Chief Executive
Report Date:	Wednesday, 23 November 2022

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### Purpose

1. To elect a Tirau Community Board Chairperson and Deputy Chairperson for 2022-2025 term.

### Recommendation

2. That the Tirau Community Board:
  - a) undertakes an election process as required by the Local Government Act.
  - b) determine meeting dates and frequency.

### Executive Summary

#### First meeting (inaugural)

3. The business to be conducted at the first meeting following a general election must include the following:
  - (a) The making and attesting of the declarations required of members under cl.14, Schedule7 (LGA 2002), and
  - (b) The election of the Chairperson (if any) and the making and attesting of the declaration required of the Chairperson under cl.14 Schedule7 (LGA 2002), and
  - (c) A general explanation, given or arranged by the chief executive, of:
    - i. LGOIMA; and
    - ii. Other laws affecting members, including the appropriate provisions of the Local Authorities (Members Interests) Act 1968; and sections 99, 105, and 105A of the Crimes Act 1961; and the Secret Commissions Act 1910; and the Financial Markets Conduct Act 2013;
  - (d) The fixing of the date and time of the first meeting of the local authority, or the adoption of a schedule of meetings; and
  - (e) the election of the deputy Chairperson in accordance with cl.17 Schedule 7 (LGA 2002).

*cl. 21(5), Schedule 7, LGA 2002.*

4. In addition, a community board will normally adopt its standing orders at the first meeting, although this is not a requirement (unless amendments are made at the meeting) as standing orders remain in force after each triennial election.

## **Chairperson**

The Chairperson is elected at the first meeting of each triennium and shares the same responsibilities as other Board Members. The Chairperson also has the following roles:

- The presiding member at Community Board meetings;
- Ensuring the orderly conduct of business during meetings (in accordance with Standing Orders);
- An advocate on behalf of the community - promoting the community and representing its interests (advocacy is most effective where it is carried out with the knowledge and support of the Board);
- providing leadership and feedback to Board Members;
- Promoting teamwork.

## **Deputy Chairperson**

The Deputy Chairperson is elected by Board Members at the first meeting of each triennium of the Community Board. The Deputy Chairperson exercises the same roles as other Board Members. If the Chairperson is absent or incapacitated, the Deputy Chairperson must perform all of the responsibilities and duties, and may exercise the powers, of the Chairperson.

## **Meeting Dates**

The previous Tirau Community Board held its meetings on a 6 week cycle. The South Waikato District Council has adopted a 6 week cycle for 2023. A proposed schedule of 6 weekly meetings is outlined in Appendix A.

## **Attachment**

Appendix A - Proposal of Tirau Community Board Meeting Dates for 2023.



### Proposed Tirau Community Board Meeting Dates for 2023

7 February

21 March

2 May

13 June

25 July

5 September

17 October

28 November

## **6. Confirmation of Minutes**

### **6.1 Confirmation of Minutes**

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#### **Document Information**

Report To: Tirau Community Board  
Meeting Date: Tuesday, 29 November 2022  
Author: S Law  
Author Title: Chief Executive  
Report Date: Wednesday, 16 November 2022

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#### **Purpose**

1. To present past minutes.

#### **Recommendation**

2. That the Tirau Community Board:
  - a) notes the minutes of the public business of the Tirau Community Board held on Tuesday 6 September 2022.

#### **Attachments**

Unconfirmed Tirau Community Board public minutes – 6 September 2022

# Tirau Community Board Meeting

## PUBLIC BUSINESS MINUTES

A Tirau Community Board Meeting  
was held in the Tirau War Memorial Hall,  
Main Road, Tirau  
on Tuesday 6 September 2022  
Commencing at 5.30pm

### Attendees

Members	Chairperson	K Purdy
	Deputy Chairperson	C Brasell S Burling-Claridge K Slater
	Council Representative	P Schulte
	Her Worship the Mayor	J Shattock
Staff	Chief Executive	S Law
	Executive Assistant to the Mayor (Minutes)	S Curreen

### 1. Apologies

*There were no apologies received.*

### 2. Confirmation of Agenda

The Agenda is as circulated.

### 3. Leave of Absence

There were no leaves of absence requested.

### 4. Conflicts of Interest

There were no conflicts of interest declared.

### 5. Public Forum

- Graeme Singers – trucks in the Domain  
Today there were two trucks parked in the Domain. Signage is needed but not in the carpark it needs to be out on the road.

- Her Worship - acknowledgements

Would like to acknowledge on behalf Tirau and the community the work and effort that has been carried out over the last three year. Thanked Ms Purdy for her leadership and positivity. She also thanked Ms Brasell and Ms Burling-Claridge, who are standing down off the Board, for all the work they have done.

## **6. Confirmation of Minutes**

### **6.1 Confirmation of Minutes**

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#### **Matters of Fact**

Ms Purdy raised on page 8 under Members Information Requests she did not want to restrict the dogs in the exercise area, she just wanted dogs on leashes to make it safer for the people at the Domain and the other dogs especially the smaller dogs.

#### ***T22/15 Resolved***

***Cr Schulte / C Brasell***

1. That the Tirau Community Board:
  - a) confirms the minutes of the public business of the Tirau Community Board held on Tuesday 26 July 2022 as a true and accurate record.
  - b) receives the Action Sheet.

#### **Matters Arising**

Her Worship advised the proposals were taken back to Council, perhaps there is a need to go back and follow up on some especially the bollards and chains for the safety of the people and protection of the grass and concrete.

Cr Schulte stated the Rural Access Committee meeting is scheduled to be held on Wednesday 21 September 2022, time to be confirmed.

## **7. Reports**

### **7.1 Resource Management Report – 19 July to 24 August 2022**

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The Report was taken as read.

The Interim Executive Manager – Operations, Mr Hassall provided an update. WSP/Waka Kotahi work is on hold, Markaz Holdings is progressing, Lake District Adventures is limited to three interested parties and 294 Totman Road has been granted.

#### ***T22/16 Resolved***

***Cr Schulte / S Burling-Claridge***

1. That the Tirau Community Board:
  - a) receives Report No 591583, Resource Management Report – 19 July to 24 August 2022.

### **7.2 Tirau Community Board Discussion – August 2022**

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The Report was taken as read.

1. That the Tirau Community Board:

a) receives Report No 2022-597748, Tirau Community Board Discussion – August 2022.

**Discussion Points**

4, Engine Breaking Signs – was advised the signs are still there but unable to find them. Don't know who or why they were removed. Her Worship will follow this up.

5, The Interim Executive Member – Operations, Mr Hassall, advised painting of power/phone boxes in the district is being followed up on by staff.

6, Security at Tirau Domain - Interim Executive Member – Operations, Mr Hassall advised the cost of the bollards and chains is \$17,000 and look at way for possible funding. He also noted the Tirau Domain it is a site permitted for freedom camping and opening it up for short term freedom camping. In terms of trucks parking there it may detour some vandalism with the presence of the truck. Mr Hassall has been informed the carpark has been designed to handle their weight, but is not suggesting that the truck to be permit or not permitted to park in the carpark. Ms Purdy replied if there were 2 – 3 trucks parking in the carpark overnight. This would stop any freedom campers from being able to use the carpark. Signage with appropriate wording will need to be erected. Ms Purdy will ensure checking of the Domain carpark is included on the Security Patrol list.

7. Words from the new TCB Board

Kevin Slater – put his name forward and will remain on the Board for the next three year term.

There are three new Board Members –

- Graeme Singers - has been living in Tirau for six years, interested in the politics of Tirau and would like to see it continue flourishing. Interested in the Tirau Domain and the trucks using the Domain for parking. Is a member of the Tirau Lions Club
- Ms Gaby Bond - has been in Tirau for twenty years, has four children, home schools two. Hoping to keep Tirau Community Board going, be a voice for the families of the community and to bring new things to the town as it is a great little place.
- Ms Jessica Wanden – has been in Tirau for seven years, home schools her three daughters, husband works at Fonterra in Lichfield and also in the fire brigade. Put her name forward to have a voice on the Board with fresh new ideas and input from families and the community.

**8. Members Information Requests**

Her Worship the Mayor introduced Michael Booth the Interim Executive Manager – Corporate. Michael provided a summary of the areas he is responsible for and what he is undertaking at Council.

She also advised Debbie Lascelles is the Interim Executive Manager – Transformation, who is not here tonight.

Her Worship the Mayor also formally introduced James Hassall Interim Executive Manager – Operations, he also provided a summary of the areas he is responsible for.

**Thank you from the Chairperson, Ms Purdy**

- Thank you to the Domain Action Group Committee – Christine Brasell, Kevin Slater, Cr Peter Schulte, Cr Hans Nelis and Chairperson Susan Provan.

They have worked endlessly and tirelessly for the planting, ongoing meetings, the organising of playground discussions and choosing of the bridge. She does not think the community knows how much this Team has done and how much they are appreciated.

#### **Presentation by the Chairperson, Ms Purdy**

- To Sandi Curreen for being a sounding board, a rock and all the help and support during her term as Chairperson.
- To Kim & Ruth for attending every Tirau Community Board meeting.
- To the Tirau Community Board - Kevin Slater who has done so much for the hall and looking after it which is really appreciated. Sharon Burling-Claridge and Christine Brassell who have been great support. Sharon took on the lighting of the trees in Tirau, which is an amazing job and still ongoing.
- To Cr Peter Schulte thank you for everything you have done over the last 6 years, she has learnt a lot from him.
- To Cr Hans Nelis for attending every Tirau Community Board meeting, which is appreciated.
- To Her Worship the Mayor, Jenny Shattock, thank you for all you have done not just for the Tirau Community Board and the Tirau Community but for her personally.

Final words from Cr Schule - he has been on Council for two terms, six years, and would like to say thank you to the Council staff for help with queries he had, they were fantastic. Would also like to thank our Mayor who really came through for the domain.

Ms Purdy also added that Council Staff from the Customer Service to the Executive are really amazing.

Final words from Sharon Burling-Claridge – Advice to the new Tirau Community Board don't be afraid to dream, dream big. The Domain is a beautiful space. Be creative if you can, have fun with it. A wonderful facility has been built and people will come to it, and everyone will love it.

Final words from Christine Brassell congratulations to the new Tirau Community Board members. Graham you have the experience with the Domain group and your heart and soul went into the planting. Kevin you have the experience and Gaby and Jessica it is great to see some young people on the Board to bring a different perspective. Good luck Team, I wish you all the best.

Final words from Her Worship the Mayor, Jenny Shattock, to Kerry Purdy, hopes that you recognise yourself as you brought everyone together, you have been absolutely brilliant as a Chair and your contribution to the Tirau Community outside of the Tirau Community Board has been pretty amazing. Council is lucky to have you as the Tirau Ward Councillor and the Tirau Community Board will be lucky to have you as their representative.

On that note the Chairperson, Ms Purdy, declare the final Tirau Community Board meeting for the term closed.

The meeting closed at 6.08pm.

K Purdy

**CHAIRPERSON**

## 7 Resource Management Report - 25 August to 14 November 2022

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### Document Information

Report To: Tirau Community Board  
Meeting Date: Tuesday, 29 November 2022  
Author: Tanya Wood  
Author Title: Planning Manager  
Group Manager Lead: Group Manager Regulatory  
Report Date: Tuesday, 15 November 2022

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### Purpose

1. To inform the Tirau Community Board on recently received/processed resource consents.

### Recommendation

2. That the Tirau Community Board:
  - a) receives Report No 608684, Resource Management Report – 25 August to 14 November 2022.

### Context

3. All land use and subdivision activities are assessed under the Operative South Waikato District Plan. Where a resource consent is required, Council becomes involved with all non-notified applications being processed by Council officers acting under delegated authority.

### Discussion

#### 4. *Received and/or still processing – Resource Consent Applications*

Applicant	Location	Proposal	Zone
WSP/Waka Kotahi	85 State Highway 1	To alter Designation D451 in the South Waikato District Plan to allow for the construction, operation and maintenance of	Rural
Markaz Holdings	5 Okoroire Street	To subdivide 15 Okoroire Street, Tirau to create five residential allotments	Tirau Residential
Lake District Adventures	404 Horahora Road	For the relocation and expansion of a commercial tourism and visitor accommodation activity	Rural
TFB Productions Ltd	18 Somerville Road	One event to be held at the Okoroire Hot Springs Hotel	Rural

<b>Applicant</b>	<b>Location</b>	<b>Proposal</b>	<b>Zone</b>
GD & PM Jackson	396 Okoroire Road	To subdivide four registered titles into two lots To subdivide the subject land into two lots: Lot 1 of 2.13ha and Lot 2 of 45.60ha	Rural
RJ Deval Limited	4 Hillcrest Street	To subdivide 4 Hillcrest Street, Tirau to create 8 additional lots	Residential
Oxford Pastoral Limited	68 Okoroire Road	Subdivision to establish two additional vacant rural residential Lots	Rural
Rebecca GSM Trust	39 State Highway 27	To subdivide the subject property to establish an additional residential site in the middle of the property	Rural

5. ***Received and/or approved – Resource Consent Applications***

<b>Applicant</b>	<b>Location</b>	<b>Proposal</b>	<b>Zone</b>
K O'Donoghue	294 Totman Road	Application for subdivision of Lot 2 DP 9788 into Lot 1 of 3500m <sup>2</sup> , Lot 2 of 3200m <sup>2</sup> and Lot 3 of 37.32 hectares	Rural
R & F Leonard	556 Harwoods Road	Boundary relocation transferring Lot 4 DP 386011 & amalgamating it with Lot 3 DP 13787	Rural
Trinity Lands Limited	488A-N State Highway 1	Seven lot boundary adjustment	Rural
Hands Properties Limited	30 Station Street	To subdivide Lot 1 DPS 15650 into two lots, lot 1 of 456m <sup>2</sup> and lot 2 of 738m <sup>3</sup>	Residential

6. ***Approved Survey Plans for Subdivision***

There have been no applications for s223 processed in the timeframes covered by this report

<b>Applicant</b>	<b>Location</b>	<b>Proposal</b>	<b>Zone</b>
Ticiano Costa	114 Lewis Road	To subdivide Lot 3 DP 540539 into Lot 1 of 1.16ha and Lot 2 of 6.0ha	Rural
Crowsnest Trust	197 Horahora Road	To subdivide one lot to create two additional rural lots	Rural
J & L Le Roux	12 High Street	To subdivide Section 1 SO57508 into 4 lots	Residential
AG and DI Benson	Bayly Road	To subdivide Lot 15 DP 23022 into two lots; Lot 1 with an area of 1.20 ha and Lot 2 of 28.28ha	Rural
JA & JR Monteith	57 Paparamu Road	For a 2 lot subdivision on site Lot 2 DP 547832	Rural



## 7. 224 Certificates Issued for Subdivision

<b>Applicant</b>	<b>Location</b>	<b>Proposal</b>	<b>Zone</b>
Ticiano Costa	114 Lewis Road	To subdivide Lot 3 DP 540539 into Lot 1 of 1.16ha and Lot 2 of 6.0ha	Rural
Crowsnest Trust	197 Horahora Road	To subdivide one lot to create two additional rural lots	Rural
J & L Le Roux	12 High Street	To subdivide Section 1 SO57508 into 4 lots	Residential
AG and DI Benson	Bayly Road	To subdivide Lot 15 DP 23022 into two lots; Lot 1 with an area of 1.20 ha and Lot 2 of 28.28 ha	Rural
JA & JR Monteith	57 Paparamu Road	For a 2 lot subdivision on site Lot 2 DP 547832	Rural
EI & LS Scott & JS Rowart	Lake Road	Variation to condition 8 (power supply) of Resource consent 170028	Rural

### Options

8. There are no options available as this report is for information only.

### Linkage to Strategic Plan Priorities

9. This report is for information only.

### Consultation (Internal and External)

10. Not required as this report is for information only.

### Financial Considerations

11. There are no financial considerations as this report is for information only.

### Risks

12. There are no risks as this report is for information only.

### Significance & Engagement Policy

#### Significance

13. Staff have considered the key considerations under the Significance and Engagement Policy and have assessed that the recommendation(s) in this report is low as this report is for information only.

#### Engagement

14. No engagement is necessary as this information is for only.

## 8 Public Forum



**Council Outcomes**

- Growth - Activities and strategies that facilitate sustainable economic growth and lift community pride.
- Resilience - A resilient district with good infrastructure, services, a sound financial position, rates affordability and a healthy environment that has the ability to anticipate, resist, respond to and recover from significant change or events.
- Relationships - Strong relationships with Iwi and Māori, Pacific Peoples and community and business groups that can achieve growth and a resilient community.