

Tirau Community Board Meeting

PUBLIC BUSINESS AGENDA

A Tīrau Community Board Meeting
will be held in the Tīrau War Memorial Hall,
Main Road, Tirau
on Tuesday 29 January 2019
Commencing at 5.30pm

OUR VISION

“Healthy people thriving in a safe, vibrant and sustainable community.”

Tirau Community Board - Functions

Reporting to

Council and Standing Committees, as appropriate.

Constitution

Four elected members.

Ward Councillor

Meeting Frequency

Six weekly

Objective

- Overview Council activities within the community (Tirau Ward) and consider and report on matters of concern to the community.

Scope of Activity

- To consider and report on all matters referred to it by Council.
- To consider and convey the concerns of community organisations and special interest groups within the community.
- Overview road work, water supply, sewerage, stormwater drainage, parks and recreational facilities, community activities and traffic management within the community.
- To provide community input to district planning and regulatory issues.
- To ensure community input to Council and Committee processes.
- To make annual submissions to Council on budgetary and annual planning process as they may impact on the community.

Power to Act

- Such matters as may from time to time be delegated by Council.

Management Responsibility:

Chief Executive

Attendees

Members	Chairperson	C Robinson
	Deputy Chairperson	C Collingwood
		H Blair
		S Burling-Claridge
	Council Representative	P Schulte
	Her Worship the Mayor	J Shattock
Staff	Chief Executive	B Smit
	GM Assets	T Anderson
	Executive Assistant	J Parr

Agenda Confirmed by:

B Smit
Chief Executive

*RECOMMENDATIONS contained in Reports are NOT to be construed as COUNCIL DECISIONS.
Refer to Council Minutes for RESOLUTIONS.*

Order of Business

1.	Apologies	4
2.	Confirmation of Agenda	4
3.	Leave of Absence	4
4.	Conflicts of Interest	4
5.	Public Forum.....	4
6.	Confirmation of Minutes.....	5
6.1	Confirmation of Minutes	5
7.	Reports.....	11
7.1	Resource Management Report – 8 November 2018 – 18 January 2019.....	11
7.2	Tirau Community Board - Discussion	13
8.	Members Information Requests	14

1. Apologies

2. Confirmation of Agenda

3. Leave of Absence

4. Conflicts of Interest

5. Public Forum

6. Confirmation of Minutes

6.1 Confirmation of Minutes

Document Information

Report To: Tirau Community Board
Meeting Date: Tuesday, 29 January 2019
Author: C Robinson
Author Title: Chairperson
Report Date: Monday, 21 January 2019

Purpose of Report

This report is for information purposes only.

The purpose of this report is to present past Minutes.

Recommendation

Tirau Community Board Meeting - Tuesday 20 November 2018 - Public Business

1. *That the Minutes of the Public Business of the Tirau Community Board Meeting held on Tuesday 20 November 2018 are confirmed as a true and accurate record and the Recommendations therein approved.*
2. *That the Action Sheet, as attached, be received.*

Attachments

Minutes – 20 November 2018
Action Sheet

Tirau Community Board Meeting

PUBLIC BUSINESS MINUTES

A Tirau Community Board Meeting
was held in the Tirau War Memorial Hall,
Main Road, Tirau
on Tuesday 20 November 2018
Commencing at 5.30pm

Attendees

Members	Chairperson Deputy Chairperson	C Robinson C Collingwood H Blair S Burling-Claridge
Mayor	Council Representative	P Schulte J Shattock
Staff	Acting Chief Executive Marketing Officer Executive Assistant	B Smit A Chapman J Parr

1. Apologies

T18/53 Resolved

C Robinson / C Collingwood

That an apology from Mayor Jenny for lateness and Cr Ngapo-Lipscombe be received.

2. Confirmation of Agenda

T18/54 Resolved

C Robinson / P Schulte

That the agenda as circulated be confirmed.

3. Leave of Absence

There were no leave of absence requested.

4. Conflicts of Interest

No conflicts of interest were declared.

Mayor Jenny arrived at 5.35pm.

5. Public Forum

- Lynda Spooner – Spoke about the new Fairview Street development and her concerns around signage and road markings. She advised that she would like an idea of what was going to happen in regard to this and advised there is no signage on the intersection at the moment. The Chief Executive advised that he would get the Southtech Manager to look into this. **Action 63**
- Lyndsay McQuarrie – Advised that as there is now no parking at the hotel, motorhomes are also parking in Fairview Road and there is concern around security for these visitors. The Chairperson advised that Tīrau do have a Freedom Camping policy and parking is available in the parking area behind the Enchanted Café. There is no signage there at present about freedom camping and this will also be raised with the Southtech Manager. **Action 64**

6. Confirmation of Minutes

6.1 Confirmation of Minutes

Matters of Fact

There were no matters of fact.

Matters Arising

The Chairperson read out a letter that had just been received from MP Louise Upston re her meeting with NZTA following the last TCB meeting. The letter will be distributed by email to the Board. **Action 65**

The following points from the letter were noted:

Tīrau Pedestrian Crossing – The proposal is to remove the existing Tīrau Pedestrian Crossing on SH1 and construct a new crossing opposite the Tīrau i-Site. The intention is that it will be completed this financial year.

Speed reduction on SH1 and SH27 – NZTA is developing a programme to determine where improved speed management could provide a significant reduction to the number of people killed or seriously injured on our roads. The primary focus will be in ensuring safe and appropriate speeds on the road where this will provide the highest benefit. The programme will include a review of speed limits along SH1 Between the end of the Waikato Expressway and Tīrau. This should occur within the next six months.

SH1/Hillcrest Street Intersection – NZTA is working alongside the Council to make improvements through the urban area of Tīrau. Council has identified improvements that can be made to safety, maintenance, accessibility, amenities and parking. As part of this work, Council is considering options for the SH1/Hillcrest Street intersection.

A discussion followed on exit signage to the service lane at the BP. A no left turn sign has been erected but it is hard to see. It was suggested having it lifted up and moved to the right hand side and the addition of a stop or give way sign also. Signage on end of the service lane indicating no right turn from the service lane to BP could be looked at, at the same time. **Action 66**

T18/55 Resolved

C Robinson / P Schulte

1. *That the Minutes of the Public Business of the Tīrau Community Board Meeting held on Tuesday 9 October 2018 are confirmed as a true and accurate record and the Recommendations therein approved.*
2. *That the Action Sheet, as attached, be received.*

Matters of Arising

There were no matters arising.

7. Reports

7.1 The Castle Proposal

The report was taken as read.

The Chief Executive welcomed Ms Elizabeth Kyle from The Castle to the meeting. Ms Kyle gave an interesting presentation on her vision for The Castle. Ms Kyle is a prospective purchaser of The Castle and advised that she would need assistance from a benefactor to enable the vision to become a reality.

T18/56 Resolved

C Robinson / P Schulte

That Report No 2018-460740, The Castle Proposal, be received.

7.2 Resource Management Report - 1 October to 7 November 2018

The report was taken as read.

T18/56 Resolved

C Robinson / S Burling-Claridge

That Report No 2018-460735, Resource Management Report – 1 October to 7 November 2018, be received.

7.3 Tīrau Walkway Bridge and Domain Report on Accessibility

The report was taken as read.

Walter Williams the Project Manager and Hans Nelis from the Domain Action Group (DAG) joined the meeting for this report.

They advised that there were only two practical options – stairs or build a ramp. The best option would be to build a ramp, but this will require additional budget and a decision on where accessibility starts and ends. An option paper is currently being written with the recommendation of a ramp.

Mr Nelis asked if the Economic Development Manager, Paul Bowden, could be invited to the next DAG meeting. **Action 67**

A discussion followed on funding options. Funding from NZTA had been applied for but although funding had been received for the crossing, no additional funding has been received. It was suggested that an application for tourism funding could be made and the Project Manager advised this will be discussed in the paper.

The Project Manager advised that the gates to the Domain will be open before Christmas and people will be able to park on the grass.

Mr Nelis advised that Downer (Council's new Parks Contractor) had done a great job with tidying up the lawns and also other areas around Tīrau. The Chief Executive advised that this positive feedback will be passed on to Downer. **Action 68**

A member of the public at the meeting suggested that it would be great if Tirau could be linked up to the Cycle Trails Network. This will be looked into. **Action 69**

T18/57 Resolved

C Robinson / P Schulte

1. *That Report No 2018 - 461222, Tirau Walkway Bridge and Domain Report on Accessibility, be received.*
2. *That the decision process outlined in the report is followed to make decisions on the level of accessibility for each part of the Tirau Domain.*

7.4 Tirau Community Board Code of Conduct- Amendments

The report was taken as read.

T18/58 Resolved

C Collingwood / C Robinson

1. *That Report No 2018–461001, Tirau Community Board Code of Conduct - Amendments, be received.*
2. *That the Tirau Community Board adopt the Code of Conduct and recommended amendments.*

All in favour / carried

8. Members Information Requests

The Chairperson advised that the TCB would like to see the updating of the Tirau Concept Plan prioritised and set in motion immediately. This plan will be important with the upcoming changes in roading. A draft copy of a plan to create a Concept Plan will be distributed in due course with a Workshop being held for the Board before community engagement.

Her Worship advised the Board and members of the public about Ben Smit's recent appointment to Chief Executive of the Council and congratulated him.

The meeting closed at 6.41pm.

C Robinson
CHAIRPERSON

Tirau Community Board Action Sheet 2018

	Meeting Date	Action/Query	Staff member	Due Date	Action Taken/Response
62	09/10/2018	Community Award to be presented to Hohepa at next TCB meeting	Chairperson	20/11/2018	
63	20/11/2018	Investigate signage and road marking for the new Fairview Street development	Southtech Manager	29/01/2019	Investigation underway.
64	20/11/2018	Signage advising freedom camping parking available behind the Enchanted Café.	Southtech Manager	29/01/2019	Staff are seeking approval from NZTA for installation.
65	20/11/2018	Letter received from MP Louise Upston re NZTA to be distributed by email to the Board	Executive Assistant	29/01/2019	Letter distributed to TCB.
66	20/11/2018	Exit sign at exit to service lane at the BP is hard to see, suggest it be moved to the right hand side and an addition of a stop or give way sign also	Southtech Manager	29/01/2019	Has been actioned with Council's Signs Contractor.
67	20/11/2018	Invite Paul Bowden to the next DAG meeting	Senior Projects Manager	29/01/2019	Paul Bowden attended the DAG meeting.
68	20/11/2018	Positive feedback to be passed on to Downer for great job of tidying up the lawns and other areas in Tirau.	Parks & Reserves Manager	29/01/2019	Downer was informed of compliment.
69	20/11/2018	Investigate if Tirau could be linked up to the Cycle Trails Network.		29/01/2019	Pass on to appropriate forums and people.

7. Reports

7.1 Resource Management Report – 8 November 2018 – 18 January 2019

Document Information

Report To: Tirau Community Board
Meeting Date: Tuesday, 29 January 2019
Author: Alan Moss
Author Title: Planning Manager
Report Date: Friday, 18 January 2019

Purpose of Report

This report is for information purposes only.

To inform the Tirau Community Board of the progress of applications being processed in the Tirau area by the Planning Team so that the Board is informed when dealing with the public.

Background

All land use and subdivision activities are assessed under the Operative South Waikato District Plan. Where a resource consent is required, Council becomes involved with all non-notified applications being processed by Council officers acting under delegated authority.

Discussion

Received and/or still processing – Resource Consent Applications

Applicant	Location	Proposal	Zone
IBR Holdings Ltd RM180014	5 Rose Street Tirau	To create health care services / medical rooms with days/hours of operation being Monday to Saturday 8.00am to 6.00pm, and; To create a function centre with days/hours of operation being Monday to Sunday 7.00pm to 10.00pm periodically, catering for 30-60 persons. (Further information requested).	Tirau Town Centre
A, B & J Watkins RM180027	66 Horahora Road Tirau	Subdivision - To create two additional rural lots from Lot 2 DP 471253. Land use - for specific setback criteria in terms of the top of the bank on the subject property. (Draft conditions with agent for consideration).	Rural
ME & MG Moon RM180073	1420 State Highway 5 Tirau	To subdivide the subject property into two lots.	Rural

Grasslands Lane Ltd RM180066	196 Horahora Rd Tirau	To erect new dwelling on a site affected by an Outstanding Natural Landscape planning overlay policy area. Also, a rural shed and stable will be developed.	Rural
A Hammond & S Lundberg RM180076	241 Horahora Rd	To change conditions of the approved Land Use resource consent RM180023, to substitute the consented house plans with a new plan set reflecting a change in design and for several other subsequent amendments to the consented dwelling. (Further Information Requested).	Rural Residential

Received and/or approved – Resource Consent Applications

Applicant	Location	Proposal	Working days
JP Hodgson & SC Bonk RM180043	4 Bexhill Terrace Tirau	To subdivide Lots 25 & 26 DP 37240 and Lot 1 DPS 78031. (Draft conditions with Agent).	56 (Section 37)
Leech Estates RM180055	250 State Highway 27 Tirau	To subdivide the existing lot into 3 lots. (Part 11 DP 3612).	17
CW & ML Brensell RM180067	124 Paparamu Road Tirau	To subdivide property into two lots.	16

Approved Survey Plans for Subdivision

There were no applications certified to Section 223 requirements received and processed by Council staff since the last report.

224 Certificates Issued for Subdivision

The following table demonstrates applications that have been certified to Section 224 requirements received and processed by Council staff since the last report.

Applicant	Location	Proposal
C & M Brensell RM180005	124 Paparamu Road Tirau	To subdivide the property into two allotments of 2.94ha (Lot 1) and 9.6ha (Lot 2).
BJ & RA Stratton RM180007	10 Hillcrest Street Tirau	To subdivide the subject property (Lot 10 DP 415278) into two lots.

Recommendation

That Report No 2019-465843, Resource Management Report – 8 November 2018 to 18 January 2019, be received.

7.2 Tirau Community Board - Discussion

Document Information

Report To:	Tirau Community Board
Meeting Date:	Tuesday, 29 January 2019
Author:	Cassandra Robinson
Author Title:	Chairperson
Report Date:	Monday, 21 January 2019

Purpose of Report

This report is for information purposes only.

Updates

- Update on the Tirau Domain project from Council and related discussion.
- Okoroire / Prospect Street reserve update from Council and related discussion.
- Update of the Tirau Traffic Management Plan from Council and related discussion.
- Other NZTA related items.

Discussion

- Annual Plan Submission discussion – 2019/2020
- Tirau Concept Plan
- Village Green needs
- Significant event ideas
- Cemetery upkeep
- CBD requirements
- Township requirements
- Rural requirements

Recommendation

That Report No 2019-465959, Tirau Community Board - Discussion, be received.

8. Members Information Requests

Council Outcomes

- Growth - Activities and strategies that facilitate sustainable economic growth and lift community pride.
- Resilience - A resilient district with good infrastructure, services, a sound financial position, rates affordability and a healthy environment that has the ability to anticipate, resist, respond to and recover from significant change or events.
- Relationships - Strong relationships with Iwi and Māori, Pacific Peoples and community and business groups that can achieve growth and a resilient community.