

# Council Meeting

## PUBLIC BUSINESS AGENDA

A Council Meeting  
will be held in the Council Chamber,  
Torphin Crescent, Tokoroa  
on Thursday 7 March 2019  
Commencing at 9.30am

### OUR VISION

“Healthy people thriving in a safe, vibrant and sustainable community.”



## Attendees

Members	Mayor (Chairperson)	J Shattock
	Deputy Mayor (Deputy Chairperson)	J Gash
	Councillors	G Baldwin A Bell W Cook M Glucina T Lee W Machen A Ngapo-Lipscombe P Schulte H Van Rooijen
Staff	Chief Executive	B Smit
	Group Manager Assets	T Anderson
	Group Manager Regulatory	S Robinson
	Acting Group Manager Community	H Gaby
	Chief Financial Officer	F Ferrar
	Communications Manager	K Fabrie
	Executive Assistant (Minutes)	J Parr

## Agenda Confirmed by:

B Smit

**Chief Executive**

## Prayer

The Mayor will lead the Council in Prayer.

*RECOMMENDATIONS contained in Reports are NOT to be construed as COUNCIL DECISIONS.  
Refer to Council Minutes for RESOLUTIONS.*

## Order of Business

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1. **Apologies**

2. **Confirmation of Agenda**

3. **Leave of Absences**

4. **Conflicts of Interest**

5. **Public Forum**

## **6. Confirmation of Minutes**

### **6.1 Confirmation of Minutes - Public**

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#### **Document Information**

Report To: Council  
Meeting Date: Thursday, 7 March 2019  
Author: J Shattock  
Author Title: Chairperson  
Report Date: Monday, 25 February 2019

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#### **Purpose of Report**

This report is for information purposes only.

The purpose of this report is to present past Minutes.

#### **Recommendations**

##### **Council – Thursday 14 February 2019**

##### **Public Business**

*That the Minutes of the Public Business of the Council Meeting held on Thursday 14 February 2019 are confirmed as a true and accurate record and the Recommendations therein approved.*

#### **Attachments**

Council Public Minutes – 14 February 2019

# Council Meeting

## PUBLIC BUSINESS MINUTES

A Council Meeting  
was held in the Council Chamber,  
Torphin Crescent, Tokoroa  
on Thursday 14 February 2019  
Commencing at 9.30am

### Attendees

Members	Mayor (Chairperson)	J Shattock
	Deputy Mayor (Deputy Chairperson)	J Gash
Councillors		G Baldwin
		A Bell
		M Glucina
		T Lee
		W Machen
		A Ngapo-Lipscombe
		P Schulte
Staff		H Van Rooijen
	Chief Executive	B Smit
	Group Manager Regulatory	S Robinson
	Acting Group Manager Community	H Gaby
	Chief Financial Officer	F Ferrar
	Communications Manager	K Fabrie
	Executive Assistant (Minutes)	J Parr & B Morunga

### 1. Apologies

**19/19 Resolved**

**Cr Gash / Cr Schulte**

*That apologies from Cr Cook and Cr Van Rooijen for lateness are received and sustained.*

### 2. Confirmation of Agenda

**19/20 Resolved**

**Cr Gash / Cr Machen**

*That the agenda as circulated be confirmed. The meeting will be adjourned at 10am to go into the Council Solid Waste Hearing and will then resume following this.*

### **3. Leave of Absences**

**19/21 Resolved**

**Cr Gash / Cr Bell**

*That a Leave of Absence be granted for Cr Schulte from 17 February to 1 March 2019 and Cr Glucina from 4 August to 4 September 2019.*

### **4. Conflicts of Interest**

Cr Schulte declared a conflict of interest in regard to Report 7.3 – Code of Conduct Amendments. Her Worship advised that there would be no conflict as the report was merely adopting an amendment to Section 13.5 of the Code of Conduct.

### **5. Public Forum**

There were three members of the public that spoke at the Public Forum.

### **6. Confirmation of Minutes**

#### **6.1 Confirmation of Minutes - Public**

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#### ***Matters of Fact***

There were no Matters of Fact.

**19/22 Resolved**

**Cr Schulte / Cr Bell**

*That the Minutes of the Public Business of the Council Meeting held on Thursday 24 January 2019 are confirmed as a true and accurate record and the Recommendations therein approved.*

#### ***Matters Arising***

There were no Matters Arising

**19/23 Resolved**

**Cr Gash / Cr Schulte**

*That the Minutes of the Tiraú Community Board Meeting held on 20 November 2018 are received.*

#### ***Matters Arising***

There were no matters arising.

### **7. Reports**

#### **7.1 Mayoral Report – January & February 2019**

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The report was taken as read.

**19/24 Resolved**

**Cr Gash / Cr Lee**

*That Report No 2019-467062, Mayoral Report January & February 2019 be received.*

There was discussion on the decision of NZTA to have permanent one laning on SH1 through Tokoroa. Some Councillors expressed concern at the decision due to safety issues.

The Chief Executive commented that there had been a lot of evidence to suggest that one laning was a lot safer and further modifications would be made with regards to the merge lanes.

Her Worship advised that further information will be obtained from NZTA and will be reported back to Council. **Action**

**The meeting was adjourned at 10.03 am to move to the Solid Waste Hearing.**

**The meeting resumed at 10.54am.**

## **7.2 Appointment of the Corporate & Regulatory Committee Chairperson**

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The report was taken as read.

There was no discussion.

**19/25 Resolved**

**Her Worship / Cr Gash**

1. *That Report No 2019–466056, Appointment of the Corporate and Regulatory Community Chairperson, be received.*
2. *That Cr Machen be appointed the Chair of the Corporate and Regulatory Committee.*
3. *That Her Worship the Mayor be appointed the Deputy Chairperson of the Corporate and Regulatory Committee.*

## **7.3 Code of Conduct - Amendments**

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The report was taken as read.

Cr Ngapo-Lipscombe is not in support of the changes as she stated that the investigators role should be limited to determining whether the complaint is material or not before starting a full investigation.

It was discussed that there would be two stages. The investigators would determine whether the complaint is material or non-material. If it is deemed to be material, the complaint would move into stage two which is a full investigation by the same investigators.

**19/26 Resolved**

**Cr Van Rooijen / Cr Lee**

1. *That Report No 2019–466906, Code of Conduct - Amendments, be received.*
2. *That the amendments to the Code of Conduct, Section 13.5 and Appendix B – Steps 1-4, be approved.*

*Cr Ngapo-Lipscombe voted against and Cr Schulte abstained from voting.*

## **7.4 Delegations Update**

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The report was taken as read.

The Chief Executive explained the payment contracts and meeting the financial delegations of a position. He noted that the significant changes are mostly because roles have changed or people have moved into a new role which requires changes to their financial delegation.



**19/27 Resolved**

**Cr Baldwin / Cr Van Rooijen**

1. That Report No 2019-467272, Delegations Update, be received.
2. That the Delegations Manual is updated with the recommended financial delegation changes.

**7.5 2019 Annual General Meeting Remit Process**

The report was taken as read.

Her Worship requested feedback from Councillors. Councillors would like more time to think about this and provide feedback if necessary.

**19/27 Resolved**

**Cr Baldwin / Cr Lee**

That Report No 2019-466890, 2019 Annual General Meeting Remit Process, be received.

**8. Members Information Requests**

Cr Van Rooijen was contacted by a member of the public who had been in Countdown Putāruru and saw that someone was selling watercress in the carpark and asked what the process is for people undertaking this. Staff are investigating.

The pedestrian crossing across State Highway 1 in Putaruru always leaves queueing vehicles on the road. NZTA are considering options for the stretch of road between the roundabout to Harry Martin Drive and recommendations will be proposed.

Cr Lee queried the path between Pellikan Place and Dumfries Road. Her Worship responded that Council has completed the options we agreed to. The Chief Executive noted that the problem may be issues with stock.

**9. Public Excluded—Resolution to Exclude the Public**

Section 48, Local Government Official Information and Meetings Act 1987.

**19/28 Resolved**

**Cr Gash / Cr Lee**

1. That the Council Public Excluded Business will commence at the conclusion of the Finance, Audit and Risk Public Excluded Business.
2. That the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution</b>	<b>Ground(s) Under Section 48(1) for the passing of the resolution</b>
Council – 24 January 2019 Public Excluded	Reason(s) for excluding the public are recorded in the Public Minutes of the Meeting 24 January 2019.	The public conduct of this part of the meeting would be likely to result in the disclosure of information for which there is good reason for it being withheld. Section 48(1)(a)

<p><i>Chief Executive's Report – February 2019</i></p>	<p><i>This report is <b>CONFIDENTIAL</b> in accordance with section 46A (8) and 46A (9) of the Local Government Official Information and Meetings Act 1987, being a report that the Chief Executive of the South Waikato District Council reasonably expects will be discussed with the public excluded.</i></p> <p><i>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest – Section 48(1)(a); Section 7 (2)(c)(ii)</i></p>	<p><i>The public conduct of this part of the meeting would be likely to result in the disclosure of information for which there is good reason for it being withheld. Section 48(1)(a)</i></p>
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*This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public.*

The meeting closed at 11.31am

J Shattock  
**MAYOR**

## **7. Reports**

### **7.1 Mayoral Report – February 2019**

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#### **Document Information**

Report To:	Council
Meeting Date:	Thursday, 7 March 2019
Author:	J Shattock
Author Title:	Mayor
Report Date:	Monday, 25 February 2019

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#### **Purpose of Report**

This report is for information purposes only.

To inform Councillors of appointments and fund allocations undertaken during the month.

#### **Background**

The issues discussed in this report are aligned with the Council vision, community outcomes and Council policies but are currently not included in the Council Strategy.

#### **Wednesday 6 February**

Attended Waitangi Day celebrations

#### **Thursday 7 February**

Met with Shadna Nand  
Met with Luke Kirkeby  
Met with Neil Sinclair  
Met with Warwick Felton

#### **Saturday 9 February**

Attended Festival of Cultures at SWSEC

#### **Monday 11 February**

Attended meeting on Provincial Growth Fund (PGF) application  
Attended The NZ Productivity Commission presentation in Hamilton  
Attended the Waters Collaboration Investigation Mayoral Reference Group meeting in Hamilton

#### **Tuesday 12 February**

Attended Wawa District Licencing Hearing  
Attended Leith Place design meeting

#### **Wednesday 13 February**

Met with Putāruru Community Gardens Committee  
Met with Jim McMurray  
Attended Pacific Peoples' session at SWSEC

**Thursday 14 February**

Chaired Council meeting  
Attended Corporate & Regulatory meeting  
Attended Finance, Audit & Risk meeting

**Sunday 17 February**

Attended Dog Show at Memorial Sportsground

**Tuesday 19 February**

Met with Sheryl Earles  
Attended Senior Citizens meeting

**Wednesday 20 February**

Radio Raukawa interview  
Attended SuperSport opening

**Thursday 21 February**

Met with Roger and Naomi Drower re Hearing Dogs NZ

**Friday 22 February**

Hosted Citizenship Ceremony at SWSEC  
Attended SuperSport event  
Met with Allied in Cambridge re town centre pavers  
Attended SuperSport event

**Saturday 23 February**

Attended various SuperSport events

**Sunday 24 February**

Attended various SuperSport events  
Attended Plaza event

**Monday 25 February**

Attended Waikato Mayoral Forum  
Attended BCM update meeting

**Recommendation**

*That Report No 2019-469414, Mayoral Report February 2019, be received.*

## 7.2 Citizenship Ceremony

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### Document Information

Report To:	Council
Meeting Date:	Thursday, 7 March 2019
Author:	Jenny Shattock
Author Title:	Mayor
Report Date:	Monday, 26 February 2018

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### Purpose of Report

This report is for information purposes only.

The Citizenship Ceremony was held at the South Waikato Sport & Events Centre on 22 February 2019. The Citizenship Ceremony is held to formalise the candidates becoming New Zealanders.

### Background

List of candidates that swore allegiance to Her Majesty the Queen of New Zealand at the South Waikato Sport & Events Centre on Friday 22 February 2019 at 9.30am.

Name	Nationality	Form of Oath
David Thomas Milton BURNS	Australian	Oath
Luisa Fernanda DELGADO MARTINEZ	Colombian	Oath
Mariana BENITEZ DELGADO	Colombian	Oath
Jechrie Abucejo LAGONOY	Filipino	Oath
Florence Tapales LAGONOY	Filipino	Oath
Jench Josef Tapales LAGONOY	Filipino	No Oath (Minor)
Pout No NEAK	Cambodian	Oath
Elaine Ruth REEVE	Australian / British	Affirmation
Robin Gustaf Sven ANDERSSON	Swedish	Affirmation
Marijke VAN ZUYDAM	South African	Affirmation
Rudolph Christian VAN ZUYDAM	South African	Affirmation
Rudolph Christian VAN ZUYDAM	South African	No Oath (Minor)

### Recommendation

*That Report No 2019-467997, Citizenship Ceremony, be received.*

### 7.3 Approval to Appoint Director to WLASS Board

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#### Document Information

Report To: Council  
Meeting Date: Thursday, 7 March 2019  
Author: Jenny Shattock  
Author Title: Mayor  
Report Date: Friday, 22 February 2019

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#### Purpose of Report

This report requires a decision from Council.

#### Background

The issue discussed in this report is aligned with the Council vision, community outcomes and Council policies but is currently not included in the Council Strategy.

#### Discussion

Approval is sought by Council for the Chief Executive Mr Ben Smit to be appointed as a Director on the Waikato Local Authority Shared Services Ltd Board (WLASS) following his appointment as Chief Executive.

#### Recommendation

1. *That Report No 2019-469410, Approval to Appoint Interim Director to WLASS Board, be received.*
2. *That approval is given to the Chief Executive to be appointed as a Director on the WLASS Board.*

## 8. Members Information Requests

## 9. Public Excluded—Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987.

### Recommendations

1. *That the Council Public Excluded Business will commence at the conclusion of the Community and Assets Public Excluded Business.*
2. *That the public be excluded from the following parts of the proceedings of this meeting.*

*The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution</b>	<b>Ground(s) Under Section 48(1) for the passing of the resolution</b>
<i>Council – 14 February 2019 Public Excluded</i>	<i>Reason(s) for excluding the public are recorded in the Public Minutes of the Meeting 14 February 2019.</i>	<i>The public conduct of this part of the meeting would be likely to result in the disclosure of information for which there is good reason for it being withheld. Section 48(1)(a)</i>
<i>Chief Executive Report – March 2019</i>	<i>This report is <b>CONFIDENTIAL</b> in accordance with section 46A (8) and 46A (9) of the Local Government Official Information and Meetings Act 1987, being a report that the Chief Executive of the South Waikato District Council reasonably expects will be discussed with the public excluded. That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest – Section 48(1)(a); Section 7 (2)(c)(ii)</i>	<i>The public conduct of this part of the meeting would be likely to result in the disclosure of information for which there is good reason for it being withheld. Section 48(1)(a)</i>

<p><i>Fees &amp; Charges 2019/20 Amendments</i></p>	<p><i>This report is <b>CONFIDENTIAL</b> in accordance with section 46A (8) and 46A (9) of the Local Government Official Information and Meetings Act 1987, being a report that the Chief Executive of the South Waikato District Council reasonably expects will be discussed with the public excluded.</i></p>	<p><i>The public conduct of this part of the meeting would be likely to result in the disclosure of information for which there is good reason for it being withheld. Section 48(1)(a)</i></p>
<p><i>Putāruru Stormwater Modelling</i></p>	<p><i>This report is <b>CONFIDENTIAL</b> in accordance with section 46A (8) and 46A (9) of the Local Government Official Information and Meetings Act 1987, being a report that the Chief Executive of the South Waikato District Council reasonably expects will be discussed with the public excluded.</i></p>	<p><i>The public conduct of this part of the meeting would be likely to result in the disclosure of information for which there is good reason for it being withheld. Section 48(1)(a)</i></p>

*This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public.*





<b>Council Outcomes</b>
<b>Growth</b> - Activities and strategies that facilitate sustainable economic growth and lift community pride.
<b>Resilience</b> - A resilient district with good infrastructure, services, a sound financial position, rates affordability and a healthy environment that has the ability to anticipate, resist, respond to and recover from significant change or events.
<b>Relationships</b> - Strong relationships with Iwi and Māori, Pacific Peoples and community and business groups that can achieve growth and a resilient community.