

# Corporate and Regulatory Committee Meeting

## PUBLIC BUSINESS AGENDA

A Corporate and Regulatory Committee Meeting

Will be held in the Council Chamber,

Torphin Crescent, Tokoroa

On Thursday 30 June 2022

Commencing at the conclusion of Council

Public Business

### OUR VISION

"Healthy people thriving in a safe, vibrant and sustainable community."

## **Community & Corporate and Regulatory Committee**

**Reporting to** Council

**Constitution** Full Council

### **Meeting frequency**

Six-weekly

### **Objective**

To overview and, where necessary, determine activities in the Community and Corporate & Regulatory Groups

### **Scope of activity**

- Enforcement of statutes, bylaws and rules including resource management, health, plumbing and drainage, sale of liquor, noise, air pollution, dangerous goods, dog control, animal/stock control, litter, general bylaws, building and traffic enforcement, emergency management and Civil Defence
- Development of appropriate control mechanisms identified by the Council or referred by staff
- Initiate, discontinue or give instructions on legal proceedings within the scope of the Committee activities
- Monitor the Community and Corporate and governance, information technology, strategic policy and projects and business improvement activities of the Council
- Consider and determine such reports as are placed before the Committee regarding the activities of the Community and Corporate & Regulatory Group
- Consider and determine matters which would normally fall within the Scope of Activity of the Community and Assets Committee

### **Power to act**

- Pursuant to Clause 32 of Schedule 7 to the Local Government Act 2002, the Council delegates all of its responsibilities, duties and powers to the Community and Corporate & Regulatory Committee with the following exceptions required by the LGA (which are also stated in Section 1.1 of this document).

### **Management responsibility**

Group Manager Community and Corporate & Group Manager Regulatory

## Attendees

Members	Chairperson	A Ngāpō
	Mayor	J Shattock
	Deputy Mayor	W Machen
	Councillors	H Daine
		M Glucina
		A Jansen
		T Lee
		H Nelis
		G Petley
		P Schulte
		S Wallace
	Tirau Community Board (Chairperson)	K Purdy
Staff	Chief Executive	S Law
	Group Manager Assets	T Anderson
	Group Manager Regulatory	S Robinson
	Interim Group Manager Community and Corporate	D Lascelles
	Chief Financial Officer	F Ferrar
	Communications Manager	K Fabrie
	Executive Support Assistant (Minutes)	C Cawood

## Agenda Confirmed by:

S Law

**Chief Executive**

*RECOMMENDATIONS contained in reports are NOT to be construed as COUNCIL DECISIONS.  
Refer to Council minutes for RESOLUTIONS.*

**Order of Business**

- 1. **Apologies** ..... 4
- 2. **Confirmation of Agenda** ..... 4
- 3. **Conflicts of Interest** ..... 4
- 4. **Confirmation of Minutes**..... 5
  - 4.1 Confirmation of Minutes - Public ..... 5
- 5. **Reports** ..... 10
  - 5.1 Executive Group Report..... 10
  - 5.2 Community and Corporate Group Report – May 2022 ..... 16
  - 5.3 Regulatory Group Report ..... 18
  - 5.4 Performance Report – May 2022 ..... 23
- 6. **Members Information Requests**..... 44

**1. Apologies**

**2. Confirmation of Agenda**

**3. Conflicts of Interest**

## **4. Confirmation of Minutes**

### **4.1 Confirmation of Minutes - Public**

---

#### **Document Information**

Report To: Corporate and Regulatory  
Meeting Date: Thursday, 30 June 2022  
Author: Arama Ngapo  
Author Title: Chairperson  
Report Date: Wednesday, 22 June 2022

---

#### **Purpose of Report**

This report is for information purposes only.

The purpose of this report is to present past Minutes.

#### **Recommendation**

##### **Corporate and Regulatory – 19 May 2022**

##### **Public Business**

1. *That the minutes of the public business of the Corporate and Regulatory Committee meeting held on 19 May 2022 are confirmed as a true and accurate record and the recommendations therein approved.*
2. *That the Action Sheet, as attached, be received.*

#### **Attachment**

Minutes – 19 May 2022

Action Sheet

# Corporate and Regulatory Committee Meeting

## PUBLIC BUSINESS MINUTES

A Corporate and Regulatory Committee Meeting  
was held in the Council Chamber,  
Torphin Crescent, Tokoroa  
on Thursday 19 May 2022  
Commencing at 11.45 am

### Attendees

Members	Chairperson	A Ngāpō
	Mayor	J Shattock
	Deputy Mayor	W Machen
	Councillors	M Glucina
		T Lee
		P Schulte
		S Wallace
		H Daine
		A Jansen
		H Nelis
	Tīrau Community Board (Chairperson)	K Purdy
Staff	Interim Chief Executive	M Taris
	Group Manager Assets	T Anderson
	Group Manager Regulatory	S Robinson
	Interim Group Manager Community & Corporate	D Lascelles
	Chief Financial Officer	F Ferrar
	Communications Manager	K Fabrie
	Executive Support Assistant (Minutes)	C Cawood

### 1. Apologies

There were no apologies.

### 2. Confirmation of Agenda

**22/106 Resolved**

**Cr Nelis / Cr Petley**

*That the Agenda, as circulated, be confirmed.*

### 3. Conflicts of Interest

That there were no conflicts of interest

## **4. Confirmation of Minutes**

### **4.1 Confirmation of Minutes - Public**

---

#### **Matters of fact:**

That the resolved actions not to be included in the minutes.

#### **22/107 Resolved**

**Cr Schulte / Cr Wallace**

*That the Minutes of the Public Business of the Corporate and Regulatory Committee Meeting held on Thursday 7 April 2022 were confirmed as a true and accurate record and the Recommendations therein approved.*

#### **Matters arising:**

There were no matters arising from the minutes.

## **5. Reports**

### **5.1 Executive Group Report – May 2022**

---

Interim Chief Executive Miriam Taris took the report as being read.

Head of Economic Development spoke on the report.

Head of Communications spoke on the report.

Interim Chief Executive suggested to have a bigger area up the front of the chambers for those who speak to the councillors. It is noted.

#### **22/108 Resolved**

**Cr Schulte / Cr Lee**

*That Report No 2022-583249, Executive Group Report – May 2022, be received*

### **5.2 Regulatory Group Report – May 2022**

---

Regulatory Group Manager Sharon Robinson took the report as read.

**ACTION:** The Regulatory Group Manager to email councillors with information from the last report regarding the earthquake prone buildings.

#### **22/109 Resolved**

**Cr Nelis / Cr Machen**

*That Report No 2022-583251, Regulatory Group Report – April 2022, be received.*

### **5.3 Performance Group Report – March 2022**

---

Chief Financial Officer Fiona Ferrar took the report as read.

#### **22/110 Resolved**

**Cr Petley / Cr Nelis**

*That Report No 2022-585739, Performance Report – March 2022, be received.*

## 5.4 BNZ Private Bank Report – December 2021 to March 2022

---

Chief Financial Officer took the report as read.

**22/111 Resolved**

**Cr Daine / Cr Wallace**

*That Report No 2022-585831, BNZ Private Bank Report – December to March 2022, be received.*

## 6. Members Information Requests

There were no members requests.

Before closing the meeting, Cr Ngapo wanted to thank our interim Chief Executive for her support, commitment and help to the Council during the transitional period. It had been an honour and privilege to work with her.

Meeting closed 1.34pm

A Ngāpō

**CHAIRPERSON**



**C & R COMMITTEE ACTION SHEET 2022****PUBLIC - CURRENT**

<b>No</b>	<b>Meeting</b>	<b>Action Point/ Requester</b>	<b>Responsibility</b>	<b>Due Date</b>	<b>Action Taken/ Completion Date</b>
9	Corporate and Regulatory 19/05/2022	The Regulatory Group Manager to email councillors with information from the last report regarding the earthquake prone buildings.	The Regulatory Group Manager	09/06/2022	Email sent to all councillors

## 5. Reports

### 5.1 Executive Group Report

---

#### Document Information

Report To:	Corporate and Regulatory
Meeting Date:	Thursday, 30 June 2022
Author:	Susan Law
Author Title:	Chief Executive
Report Date:	Thursday, 9 June 2022

---

#### Purpose of Report

This report is for information purposes only.

#### Recommendation

*That Report No 2022- 588082, Executive Group Report – May 2022, be received.*

#### Background

The issue discussed in this report is aligned with the Council vision, community outcomes, Council policies and the Council Strategy.

The following services are included in this group report: Human Resources, Economic Development, Financial Services and Communications.

#### Discussion

##### Human Resources

*All figures quoted in the report below are expressed in terms of actual numbers of people employed. This means that all employees (whether part time, casual or fixed term employees) are considered to be one employee for the purposes of the below statistics.*

There are currently **182** employees on the staff of the South Waikato District Council.

Please note that these figures provided below reflect, over the course of the year, a number of student interns, casual staff and those employed on a fixed term basis to meet seasonal surges in demand (such as occur during the summer period in our libraries and leisure centres).

##### Headcount Statistics (three year rolling average)

Year	Staff Turnover*	Staff Recruited*
2020	37	30
2021	62	78
2022 (year to date)**	35	30

\* Includes casual staff and seasonal staff

\*\* Reflects part year status

### **Voluntary Turnover Statistics**

Voluntary turnover of permanent employees from the 1 July 2021 to 5 May 2022 is currently standing at 11.7%. Local Government NZ shows voluntary annual turnover of permanent employees in local government bodies to be 13.9% per annum for 2021 / 2022.

### **Positions Currently Vacant within South Waikato District Council**

Date	Positions Vacant*	Positions Advertised	Positions at Interview Stage	Positions Currently Under Offer
March 2022	14	8	1	5

\* This overall figure includes positions that have been agreed for recruitment and are in the process of being prepared for advertising or positions that are currently on hold for recruitment whilst further discussion takes place. Please note that the figures in the last three columns will not always add up to 100% of the position vacant column, because of the way vacancies are categorised during recruitment.

The Planning Manager, the Leisure Services Manager, the Property Services Manager and the Programme Manager's roles have now been filled after considerable periods of time vacant.

### **Staff Satisfaction Survey 2022**

Work is now underway regarding the staff satisfaction survey for 2022. It is expected that the survey will be opened to staff during July 2022 and results shared with staff in August / September 2022.

### **Staff Development Opportunities**

Applications will open in July for SWDC staff in relations to the Murray Kivell Quality and Planning scholarship which is offered each year. Staff can apply to receive a sum of up to \$5,000 towards further education or development in the field of planning (resource, consenting or strategic) and / or quality improvement.

### **Three Waters Processes for Affected Staff**

The Entity B staff communication portal is due to go live during July 2022. This will mean staff can access information about the process of transition and be consulted around proposed changes to employment matters directly by the transition entity itself. Affected staff will receive a formal invitation to register in the portal during July 2022 and SWDC's Human Resources team will work with them to ensure registration is completed in an efficient and timely manner.

### **Communications**

This report covers the period 7 May to 16 July 2022.

Aside from the normal broad array of business-as-usual activities, the focus for the Communications team during this period included Elections campaign planning and rollout, messaging support across a range of emergent facility/weather issues, the May June issue of In Touch, community programme support (e.g., Matariki), Mayoral support, and communications support across a range of large projects including (but not limited to) Putāruru skatepark, Putāruru Waterpark and Tīrau Domain.

### **Media statements**

Two media statement was released during this period, both featuring mainstream and/or online:

- SWDC awards \$18 million worth of contracts
- Ofi outlines sustainability focus at new Tokoroa plant (Wright Communications)

**Media queries**

Communications staff responded to eleven media queries during the period relating to Tokoroa CBD, Tokoroa wastewater treatment plant, branding project, credit card expenses (processed as an OIR), gender and heritage of Mayoral roles, Countdown expression of interest process, roading contracts, council costs (right of reply), airfield tower and mobile voting unit.

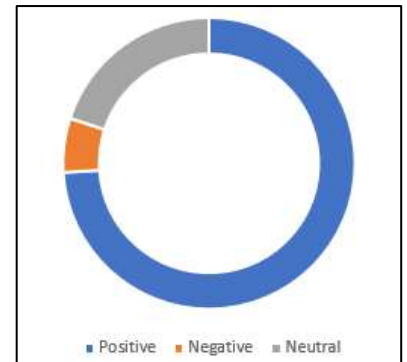
**Media coverage**

Google alerts are searched on 'South Waikato District Council', 'South Waikato', individual town names and several others, project specific. Sentiment analysis is deemed positive, neutral, or negative as related to Council specifically. Articles can appear as multiple sentiments depending on the angle of the story. A media coverage appendix is also attached for the reporting period.

Media coverage analysis in coming months will not cover election stories specific to individual candidates.

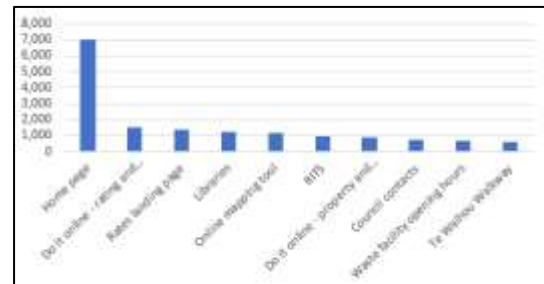
**Council specific news:**

- Negative Council mentions during the period included an article on the Tokoroa airfield tower.
- Neutral Council mentions three waters, NZ Today satirical feature and the rent opportunity of the Sheep.
- Positive Council mentions included Tokoroa Lions and the basketball court, Powerco moving line, Tirau Domain development, ofi development, branding project and mayoral stepdown – Mayor Jenny Shattock.



**Council website traffic**

The graph reflects the top 10-page hits for the quarter from the website.



**Newsletters**

Staff produced the May/June issue of In Touch that included the usual array of project updates, Council news, community news and regular features. This is the last issue to carry Councillor columns and contact details due to the per-election period starting 8 July. The intention is to carry new Council welcomes in the November/December issue as an introduction.

**Print advertising**

South Waikato Newsprint adverts this period: Māori freehold land consultation, Emergency Management Alert, Matariki event, Elections STAND (x3), Choose Local Business ads (marketing promotion) (x6) and the Waikato Tourism Feature in Sunday Star Times (Eco Development). We also funded advertising and editorial in the Welcome to the District supplement, geared for new farmers. In addition, our editorial/advertising initiative in the New Zealand Local Government magazine was well featured.



## Radio

Current advertising as per monthly contracts with NZME and Raukawa Vibes. Seasonal roading and civil defence messaging via NZME stations and Elections STAND messaging via Raukawa Vibes.

## Antenno

Over the past six weeks, we've seen Antenno installs climb in our community from 2,123 to 2,178 devices with a total of 3,081 places saved by users.

Forty-five reports were received via the app over the same period. The top three topics reported and noted below in the chart were maintenance needed (8), blockage or flooding (7) and road damage or obstruction (6).

## Social Media Highlights

Council's Facebook page has cracked the 6,000 page likes over the past six weeks. Overall, there are over 6,400 followers of the page who stay updated with Council information.

Our top performing posts of this period were:

- SWPICS appreciation award (posted 9 June 2022)  
Impressions 32,156, reach 31,817, engagements 4,446
- SH1 crash (posted 30 May 2022)  
Impressions 16,119, reach 15,477, engagements 3,869
- Post regarding road conditions (posted 13 June 2022)  
Impressions 11,395, reach 10,938, engagements 1,763
- University transport post (posted 13 June 2022)  
Impressions 9,200, reach 8,368, engagements 741

**Impression:** The number of times that our post is displayed to any user since it was first posted.

**Reach:** The number of unique users who have seen the post even if they had scrolled past it on their feed.

**Engagement:** The total number of times that users reacted to (liked, loved, wowed etc), commented, shared or clicked on a post since it was first posted.

## Economic development and marketing

### Meetings with potential investors within the South Waikato district

This period experienced no new investor interest in the district, which may reflect the more challenging economic conditions, anticipated by staff and economic forecasters for the second half of 2022. There continued to be strong developer interest in the South Waikato. It is worthy of note however that there is a tightening of development capital availability for new housing developments which may delay developments currently in train.

Period	Number of investor meetings by current location		
	Waikato NZ	other NZ	international
May 2022 – June 2022	0	0	0

### Meetings with developers

Several face-to-face, telephone and zoom meetings have taken place between staff and developers during this period.

Period	Number of local meetings by developer location		
	Waikato NZ	other NZ	international
May 2022 – June 2022	2	3	0

### **Public affairs**

Face-to-face, telephone and zoom meetings have taken place between staff and the following government and non-government organisations during this period.

#### **South Waikato Investment Fund Trust (SWIFT)**

Staff held two meetings with representatives during the period.

#### **Hauraki District Council**

Staff provided an overview of how South Waikato District Council manages economic development and marketing to a delegation of elected members and staff from Hauraki District Council.

#### **Kanoa**

Staff held one meeting with representatives during the period related to Maraetai Road Intermodal Business Park.

#### **Raukawa Settlement Trust**

Staff held one meeting with representatives during the period.

### **Marketing**

#### **Choose Local**

The Choose Local campaign has now concluded after 12 weeks. The winners for weeks 11 & 12 are yet to be announced and promoted, noting there is a delay between drawing a winner and announcing the winners to allow time for copy to be produced for print and radio.

The response to the winners so far has been positive with high engagement on all social media posts including the videos created by Raukawa Vibes and posted on their social media pages.

Week 1 – Ironic (Tokoroa)

Week 2 – Princes bakery & Roast (Putaruru)

Week 3 – Tucker Bar & Eatery (Tirau)

Week 4 – Canton Takeaway's (Putaruru)

Week 5 - Coffee & Cakeaway (Tokoroa)

Week 6 - Strong by Blood (Putaruru)

Week 7 - Tokoroa Sports & Outdoors (Tokoroa)

Week 8 – Morrisey's (Tokoroa)

Week 9 – Sutton + James (Putaruru)

Week 10 – Hard Yards Maintenance (Putaruru)

Week 11 – Rongoa Puku Iho Healing (Putāruru)

Week 12 – The Kebab Master (Tokoroa)

### **Public Relations**

Staff continue to work across marketing and communications to promote the district as part of short-term investor, resident, and visitor attraction and in accordance with our long-term objective of changing perceptions of the district.

### **Economic development and marketing staff**

No other changes during the period.

### **Priority work – short term**

- **Government funding:** Staff will continue advocacy for Kānoa funding application in relation to the MRIBP development. Staff will continue working on drafting a funding application to the Department of Internal Affairs.
- **Vaka Village:** Staff will support the engagement stage recommencing, subject to covid restrictions.
- **Marketing:** Staff will continue working on delivering stage two of the district entry signs project.
- **Developments:** Staff will continue working with developers to expedite new housing supply within Putāruru and Tokoroa

### **Attachments**

South Waikato Media Coverage 7 May 2022 to 16 June 2022

## 5.2 Community and Corporate Group Report – May 2022

---

### Document Information

Report To:	Corporate and Regulatory
Meeting Date:	Thursday, 30 June 2022
Author:	Debbie Lascelles
Author Title:	Interim GM Corporate and Regulatory
Report Date:	Thursday, 9 June 2022

---

### Purpose of Report

This report is for information purposes only.

### Recommendation

*That Report No 2022-588081, Community and Corporate – May 2022, be received.*

### Background

The issue discussed in this report is aligned with the Council vision, community outcomes, Council policies and the Council Strategy.

### Discussion

#### Strategic Planning

The Annual Plan will be finalised at this meeting through a separate report (ECM588594) and following the outcome of that report's recommendation, staff will prepare the Plan for publication both online and to have hard copies available at each of Council's locations and Arapuni.

Staff are beginning to plan for the 2023/24 Annual Plan and the Long-Term Plan 2024-34.

The Annual Report preaudit has begun and the timeline is now in place with an aim to have the report adopted at the 4 October Council meeting.

#### Strategic Property

The Legal services and procurement administrator has been assisting with the building rationalisation report, managing LGOIMA requests and fulfilling the duties of the Deputy Electoral Officer.

#### ***Current leases being worked on include***

- The Timber Museum
- Girl Guides Hall Tokoroa (Draft sent to Girl Guiding national body)
- Potential lease at Princess Beatrix site for the health shuttle
- Checking the Easement for Power Co at the May St water tank site

#### ***Legal work continues with the***

- Legalisation of Roding on Arapuni Road meeting with Power Co
- Section 73 of Building Act to be sent to LINZ for registration on title



- Request Legal opinion re public Places and recording of meetings

### **Corporate Policy**

Focus on this reporting period for the Policy Officer, has been around policy reviews and delegation manual administration. The following policies have been progressed to varying stages:

- The Gambling Class 4 and TAB Venue Policy was adopted by Council on the 5th of May.
- There have been several staff discussions on the Public Arts Policy and a Public Arts Guideline has been drafted.
- The Privacy Policy was adopted by the Executive Team on the 11<sup>th</sup> of April.
- The Infringement Policy was approved by the Executive Team on the 8<sup>th</sup> of June.
- The Charging Policy for Local Government Official Information and Meetings Act (LGOIMA) Requests is under review and is being prepared to be presented to the Executive Team.
- The Warm Homes Clean Air Policy is under review and due to be presented to the Executive Team.

### **Infrastructure Strategy**

#### ***Aerial photography***

Aerial photography of urban areas was completed during January 2021. Photography is available through the online mapping tool on Councils website.

The rural aerial photo survey for the Waikato Region commenced in early 2021. At the end of the flying season this year, capture for the Waikato region rural imagery sits at 74% complete.

#### ***Asset Class Revaluation***

Valuation of Three Waters Asset classes as of 30<sup>th</sup> June 2022 is underway. The internal valuation is being carried out by Staff and externally peer reviewed by a registered valuer, Beca Projects NZ Limited.

Beca has also been engaged to review and update the replacement unit rates and base lives of our assets. The replacement rates were reviewed and adopted by SWDC. The valuation process is programmed to be completed in June.

#### ***Asset Information***

Parks requested the capability to access the asset information system while in the field. This is to support condition inspections and auditing of Councils parks assets. Univerus installed their Mobility software which will enable asset condition inspections to be electronically captured in the field and be assigned to the asset. The Parks team have started to use this new capability to condition assess the Parks assets.

Capitalisation of assets is continuing with Three waters main being the current focus. Several water main renewals and wastewater treatment plant upgrade projects that were in Work in Progress (WIP) have been processed in recent months. Vested assets from subdivisions have also been entered into our asset information system.

#### ***Improvement Program***

CoLab (WLASS) has initiated a working group looking specifically at the hierarchy of Water Treatment and Wastewater Treatment Plant Assets. SWDC is a member of the working group. The aim of the group is to standardise the plant hierarchy structure across Waikato TLA's. The National Transition Unit for three waters reform has also picked up on this issue and looking to create a standardised hierarchy to be used nationally.

## 5.3 Regulatory Group Report – May 2022

---

### Document Information

Report To:	Corporate and Regulatory
Meeting Date:	Thursday, 30 June 2022
Author:	Sharon Robinson
Author Title:	Group Manager Regulatory
Report Date:	Thursday, 9 June 2022

---

### Purpose of Report

This report is for information purposes only.

### Executive Summary

Policy workstreams are progressing positively and development interest remain high.

Vacancies or new appointments requiring training are in every function in the regulatory group which may result in reduced levels of service to customer.

### Recommendation

*That Report No 2022- 588080, Regulatory Group Report – May 2022, be received.*

### Background

The issue discussed in this report is aligned with the Council vision, community outcomes, Council policies and the Council Strategy.

### Discussion

#### ***Growth***

#### **Resource Management**

#### ***State Highway 1/ State Highway 29 Intersection Upgrade-Progress Update***

Thistlehurst Dairy Limited (TDL) one of the submitters, filed an application with the Environment Court to have the direct referral to the court of the resource consents and Notice of Requirement deferred until such time as the applications for the realignment of SH1 from Cambridge to Piarere is ready to be heard. Waka Kotahi opposed the application for deferral on the grounds that the two projects are intrinsically separate and can be considered individually. Council supported Waka Kotahi's stance in this matter referencing road safety parameters.

The hearing of the application for deferral was held on 25 May 2022 and Judge Kirkpatrick sitting alone declined the deferment. TDL has opposed this court direction. The hearing is now set down for October 2022, however mediation between the parties can still take place before that date.

TDL has also objected to the Public Works Act notice to take land for the project. Whether the matters will be heard at the same time is yet to be determined. Council will be taking a neutral position on that matter.

## ***District Plan Changes***

The Nga Wahi Tuturu (culturally significant sites and landscape) workstream continues with stakeholder engagement and collaborative drafting.

The growth related workstreams are being reported to Council on 30 June as resolved, reporting on housing and business needs to meet the National Policy Statement on Urban Development. Te Arawa River Iwi Trust (TARIT) have yet to confirm their formal support (as required in accordance with Joint Management Agreement) for initiating this proposed plan change, but ongoing discussions are in place.

In addition, work is being undertaken on future changes to the District Plan on the following topics to align with the requirements of the National Planning Standards: energy efficiency, natural hazards and noise. In addition, work is being undertaken on developing a Maori Purpose Zone.

### ***Waotu Quarry/Pirauiti Pa***

Environment Court facilitated mediation was held on 14 June to discuss the J Swap's appeal to Council's abatement notice, with staff, legal and expert attendances from J Swap, Ngati Huri, Raukawa Charitable Trust and Council. Unfortunately, an agreed resolution was not able to be achieved despite some significant improved understanding between vibration, geotech and blasting experts. Mediation has been suspended for 3-4 weeks.

The formal request for further information related to the substantive resource consent application has been issued.

## **Environmental Health**

### ***Food***

Enquiries relating to temporary food sales have remained low, it is anticipated that this will increase over the next few months as interest in public gatherings and events return. A weekly market has been set up on Saturday mornings in Bridge Street Tokoroa. The event organiser has been proactive in ensuring requirements have been met and staff have not received any negative feedback thus far.

### ***Alcohol***

There has been an increase in special licence applications within the last couple of months. There has also been a number of alcohol applications not being lodged within the working day timeframes which staff intend to raise with licensed premises to improve.

## **Building Control**

Building staff continue to attend business case meetings as and when requested, high requests for building advice to potential developers and property owners remain on a consistent basis, building consent application numbers continue to be strong across the categories with use of contractors to assist to process with a new contract in place as previous contractor could not assist.

Public enquiries remain strong for proposed development of new and existing property which places consistent need on staff resources.

Demand for LIM reports also remain in constant demand.

### ***Statistics***

524 building consent applications have been granted/issued from 1 July 2021 to 15 June 2022 with a total average of eleven days to process and grant these building consents with a total value of \$97.8 million for applications received.

96.35% have been granted within the statutory 20 working day timeframe with 20 building consents going over time to date.

431 Residential (10-day average) \$43.5m

36 Commercial (12-day average) \$23.1m

57 Industrial (12-day average) \$31.2m

20.1% of all applications were stopped at vetting for further information.

50% of all applications had a request for further information once processing started.

There is an average of eleven days for processing, inspection bookings are being received within 48 hours of the notice required.

Area	2021/22	2020/21
Tirau	75	52
Putāruru	169	145
Tokoroa	280	285
Total	524	482
<b>TOTAL VALUE</b>	\$97,800,000	\$48,900,000

As previously reported numbers remain higher however there is a very significant rise in values of 100% from the previous 12 months which is due to the greater complexity of applications being received.

The intention is to use contractors to process applications only when there is a significant conflict of interest and/or no suitable competency or resource in house, one application to be processed is currently with contractors for processing.

### **Emergency Management**

Discussions continue with Waikato Civil Defence Emergency Management Group regarding the opportunity to enter into a service level agreement to provide local civil defence capability for South Waikato. Liaison has included our Iwi partner Raukawa, Taupo District Council with whom we share a Memorandum of Understanding and key Council functional managers. A recommendation will be put to the Executive Team and Chief Executive for this operational realignment in the coming weeks.

### **Resilience**

#### **Resource Management**

##### ***Update on the National Policy Statement for Indigenous Biodiversity***

Central government have released an exposure draft on the National Policy Statement for Indigenous Biodiversity (NPSIB). Submissions on the exposure draft close on 21 July. Officers are working through what the implications are and whether a local submission is appropriate.

##### ***Waikato Regional Council engagement on the National Policy Statement for Freshwater (NPS-FW)***

Waikato Regional Council are currently undertaking engagement on the NPS-FW. The engagement is at the very early stages but will result in changes to the Waikato Regional Policy Statement and Waikato Regional Plan. These changes are required to be in place by 2024. WRC staff have indicated that they will engage with Council directly on these developments. Officers will continue to advise council on these matters as they develop. There is a survey available on WRC's website for anyone who would like to have their say on this engagement.

##### ***Healthy Rivers Wai Ora Regional Plan Change***

Staff continue to liaise with experts and other interested parties with Environment Court mediation scheduled for later this month on our substantive appeal matters as point source discharger.

### **Environmental Health**

#### **Food**

The most recent monthly dashboard reporting received from MPI was for the month of April. The report stated that 100% of the verification and enforcement reports were entered into Titiro (national food registrations database) on time. All verifications conducted resulted in acceptable outcomes.

## **Public Places Bylaw**

The Environmental Health Technical Officer has been coordinating the review of proposed changes to the Public Places Bylaw relating in the main to alcohol prohibition on urban reserves used for sporting purposes – the hearing for this will be held 20 June 2022.

### **Noise**

During the month of April 2022 there were 63 callouts attended. Of these, 93% were attended within required timeframes whilst 7% were not and were subsequently billed at 50%. There were three jobs non-billable as they exceeded the response timeframe.

During the month of May 2022 there were 58 callouts attended. Of these, 100% were attended within required timeframes with no responses more than the set timeframes which was a great result.

The proactive management of contract at monthly meetings has substantially improved the compliance level of this contract and further regular operational reporting of this nature to Council, will be unnecessary unless levels of service significantly reduce in future.

### **Alcohol – Hearings**

A public hearing before the District Licensing Committee was held on 7 June 2022 for a Temporary Authority and a new On-Licence. At this time of writing the Temporary Authority was extended for a period of one month until a decision was reached in relation to granting the on licence.

## **Building Consent Authority (BCA) Accreditation (reporting to meet IANZ)**

### **Quality Objectives**

- **Maintaining accreditation**  
Confirmation of accreditation retained ongoing audits and process reviews.
- **Provide adequate resources**  
All current roles are filled, annual plan process in place to secure further resource.
- **Comply with procedures**  
Audits continue to be undertaken by BCA staff to provide evidence that procedures are followed.
- **Compliance with at least 100% within 20 days KPI**  
Tracking at 96.35% with assistance of contractor.
- **Communicate systems and procedures**  
All system and procedural changes are advised to all BCA staff and Group Manager by regular reporting.
- **Train, audit and review Building Consent Authority staff**  
Annual training records have been completed and monitoring is ongoing as part of six weekly reviews.  
All audits are scheduled in accordance with our Quality Manual.  
Competency assessments are current and due for review in July.
- **Review and audit procedures**  
Ongoing compliance schedule audits currently underway.
- **Report back on performance**  
Regular reporting to Group Manager Regulatory and Council.
- **Quality policy to be signed by CE and Building Control Manager to reflect management and organisation commitment**
- Completed 14 October 2021.

## **Animal and Compliance**

### ***Dog Registration***

The 2021/2022 dog registration year has now been completed and the 2022/2023 dog registration year has now commenced.

All dog owners within the district either received their dog registration through post or via an email address supplied to council. The penalty of 50% for failing to register a dog will be applied to all dog accounts that have not paid their balance in full or come in to arrange a part payment plan on 1 August 2022.

In total 108 dog owners had not cleared their dog registration accounts for the 2021/2022 year by paying the balance in full or coming into Council to arrange a part payment plan. Unfortunately, they have now incurred a \$300 Infringement for failing to do so.

### ***Signage for the CBD***

New signage has been purchased for instalment within the Tokoroa CBD to alert dog owners that there are no dogs permitted within the CBD between the hours of 8am and 6pm. These signs will be installed within the next month.

## **Emergency Management**

Planning for the tabletop exercise for end June continues with good engagement and collaboration from functional managers. The exercise will focus on activation, readiness and the initial response phase with key outputs to include emergency operations centre (EOC) capacity, skill and resource needs and gaps. This will form the required baseline for the proposed service level agreement with Group.

A recent audit of Council's civil defence recovery preparedness has been undertaken to identify areas for improvement and opportunities for regional wide collaboration to improve systems and processes.

## ***Relationships***

### **Resource Management**

Enhancements have been made to administrative functions within the planning environment to enable large scale multistage development to be processed with minimal unnecessary delays. Improved relationships with external processing consultants and updated contracts are in place for the 22/23 year. Staff will be looking to increase the consultant pool as development interest continues to increase.

A Joint Management Agreement (JMA) Implementation Plan has been agreed with Te Arawa River Iwi Trust (TARIT) for the 22/23 period.

A Joint Working Party (JWP) hui has been scheduled to discuss with decoupling of the proposed Nga Wahi Tuturu plan change to enable priority to be given to the enhanced protection of significant sites and the cultural landscape in the Waotu vicinity.

## **Building Control**

Liaison is ongoing with Fire Emergency New Zealand (FENZ) Safety Officers for support when issues arise with any buildings that have a building warrant of fitness that have any ongoing compliance matters and additionally any derelict properties and fire damage reports are attended to when requested.

The Building Control Manager continues to liaise with other Lakes Coast Cluster Group members and the Waikato LASS, meeting regularly for the purpose of consistency.

## 5.4 Performance Report – May 2022

---

### Document Information

Report To:	Corporate and Regulatory
Meeting Date:	Thursday, 30 June 2022
Author:	Fiona Ferrar
Author Title:	Chief Financial Officer
Report Date:	Monday, 20 June 2022

---

### Purpose of Report

This report is for information purposes only.

### Recommendation

*That Report No 2022-583284, Performance Report – May 2022, be received.*

### Background

The issue discussed in this report is aligned with the Council vision, community outcomes, Council policies and the Council Strategy.

### Discussion

This report is to provide the Performance Report to May 2022.

We use positives and negatives in our financial report to show debits and credits. Expenses are shown as positives (debits) and revenue from fees, rates, loans, reserves are shown as negatives (credits).

The variances can be confusing to portray. To try and simplify things, we have calculated the percentage change for each line and coloured them either green for good or orange for bad for those lines which we are commenting on the variances. This percentage variance key has been included on the Performance Report Explanations sheet at the beginning of the Performance Report.

Our rule of thumb for commenting on variances is if it is over a 10% variance it needs to be over \$20,000 variance, or if it is under 10% variance it needs to be over \$50,000 variance. The lines that we do not comment on variances for each report as the commentary would be the same are shown below:

- Depreciation – variances are due to the timing of capitalisation of assets and revaluation movements from the previous year.
- Overhead charges – We have a number of overhead departments such as Finance and Information Services. The total cost of these is split amongst the significant activities on the same basis as is budgeted. The variances are shown in the individual statements for those departments.
- Overhead recoveries – the contra entry to the overhead charges.

Reporting for investments and loans has changed and this information now shows as part of the Treasury Report which provides detail in relation to treasury policy compliance and debt and liquid investments.

**Explanation of the detail in the Treasury Report section is as follows:**

***Treasury Policy***

- The Treasury Policy compliance measures are set with the intention to manage council's various risks associated with borrowing. When policy compliance is achieved, risk is at an acceptable level. If policy is breached it is an indicator that a risk is greater than a prudent level and we will work towards regaining compliance as soon as practicable.

***Explanation of Policy Compliance***

- Fixed rate debt maturity  
This places an upper and lower limit on the percentage of debt that is able to be at fixed rates of interest per financial year to manage exposure to interest rate movements.
- Funding Maturity  
Ensures there is a spread of debt maturity dates so that council's exposure to interest rates upon refinancing the debt is not concentrated.
- Liquidity Ratio  
Ensures there is access to liquid investments of at least 10% of debt to enable council to meet cashflow requirements.
- Counterparty credit risk  
Limits any risk of losses arising from a counterparty defaulting on a financial instrument. Note that amounts contracted with the NZ Government and the LGFA re not limited.



# PERFORMANCE REPORT

## To 31 May 2022



## Performance Report Explanations

Column Headings (at the top of each statement)	Explanations
21/22 YTD Actual	Actual expense year to date
21/22 YTD Budget	Phased budget year to date
21/22 AP Budget	Adopted Annual Plan Full year budget
21/22 Revised Budget	AP budget revised for carry forwards and council resolutions
YTD Variance	Variance between ytd actual and budget

Report Line Headings (on the left hand side of each statement)	Explanations
External Operating Costs	All external costs including staff salaries
External Capital Costs	All external capital costs for capital expenditure projects
Loan Repayments	Payments on loans that have been raised to cover projects
<b>Total Costs</b>	<b>Total external costs</b>
External Revenue (excl rates)	All income received other than rates which includes fees and charges, rent, hireage and other income
<b>Total Revenue</b>	<b>Total external revenue</b>
<b>Net Costs/(Revenue)</b>	<b>Total external costs less the external revenue (excluding rates)</b>
<b>Non-cash and Internal Charges/Recoveries</b>	Charges/recoveries that are often just "book entries" as part of accounting transactions
Depreciation	The reduction of recorded cost of a fixed asset in a systematic manner based on use, wear and tear etc
Non funded Depreciation	To reflect depreciation that is not being funded from rates
Overhead charges	Costs that are charged from overhead cost centres such as Finance, IT and HR
Overhead recoveries	The credit for overhead charges that have been charged across the organisation
Copier/Internal SWSEC	Photocopier charges and internal charges for using SWSEC
Reserves interest	Interest charges on reserve balances - currently only done in June
Council rates	Internal SWDC rates
<b>Total Non-Cash and Internal Charges/Recoveries</b>	<b>Total</b>
<b>(Surplus)/Deficit</b>	<b>Net expense to be funded</b>
<b>Funding sources</b>	Amount of funding transferred from the council and targeted rates reserves to cover specific projects
Rates revenue	Rates revenue assigned to this activity
Transfers from ARR	Funding transferred from council and targeted rate reserves
Transfers from Council/TR reserves	Funding transferred from asset replacement reserves
Loans raised	Loans that have been raised during the year for specific projects
<b>Total Funding</b>	<b>Total of all funding sources</b>
<b>Funding (Surplus)/Deficit</b>	<b>Net Funding position</b>

Report % Variance	Explanations
Highlighted Green	Favourable variance to budget explained
Highlighted Orange	Unfavourable variance to budget explained

Rule of thumb for commenting on variances is if it is over a 10% variance it needs to be over \$20,000 variance, or if it is under 10% variance it needs to be over \$50,000 variance.

## 1. Activity Financial Statements

## Full Council

### May 2022 Monthly Financial Statement

	21/22 YTD Actual	21/22 YTD Budget	21/22 AP Budget	21/22 Revised Budget	YTD Variance (favourable)	% variance	Notes
<b>External Operating Costs</b>	32,064,924	34,077,043	36,718,634	37,174,737	(2,012,119)	6%	1
<b>External Capital Costs</b>	21,348,023	36,337,961	20,424,135	39,641,397	(14,989,938)	41%	2
<b>Loan Repayments</b>	1,857,460	1,857,460	2,026,328	2,026,328	-		
<b>Total Costs</b>	<b>55,270,407</b>	<b>72,272,464</b>	<b>59,169,097</b>	<b>78,842,462</b>	<b>(17,002,057)</b>		
<b>External Revenue (excl rates)</b>	(13,576,437)	(13,022,538)	(13,543,302)	(14,175,433)	(553,899)	4%	3
<b>Total Revenue</b>	<b>(13,576,437)</b>	<b>(13,022,538)</b>	<b>(13,543,302)</b>	<b>(14,175,433)</b>	<b>(553,899)</b>		
<b>Net Costs/(Revenue)</b>	<b>41,693,970</b>	<b>59,249,926</b>	<b>45,625,795</b>	<b>64,667,029</b>	<b>(17,555,956)</b>		
<b>Non-cash and Internal Charges/Recoveries</b>							
Depreciation	7,747,571	7,830,548	8,542,359	8,542,359	(82,977)		
Non funded Depreciation	(5,758,097)	(5,527,929)	(6,030,415)	(6,030,415)	(230,169)		
Overhead recoveries	-	(86,856)	239	(94,761)	86,856		
Copier/Internal SWSEC	18,796	-	-	-	18,796		
Vehicle charges	(6,238)	9,185	10,000	10,000	(15,423)		
Reserves interest	-	308	344	344	(308)		
Council rates	584,921	642,906	701,329	701,329	(57,985)		
Labour Capitalisation Recoveries	(588,557)	(800,272)	(873,022)	(873,022)	211,715		
Write-offs	91,620	41,338	45,100	45,100	50,282		
Gain/Loss on sale	308,457	275	300	300	308,182		
<b>Total Non-Cash and Internal Charges/Recoveries</b>	<b>2,398,471</b>	<b>2,109,503</b>	<b>2,396,234</b>	<b>2,301,234</b>	<b>288,968</b>		
<b>Accounting Deficit/(Surplus)</b>	<b>44,092,441</b>	<b>61,359,429</b>	<b>48,022,029</b>	<b>66,968,263</b>	<b>(17,266,988)</b>		
<b>Funding sources</b>							
Rates revenue	(28,939,649)	(29,563,742)	(31,410,113)	(32,282,115)	624,092		
Transfers from ARR	(4,795,476)	(10,668,889)	(4,962,795)	(11,638,795)	5,873,413		
Transfers from Council/TR created reserves	2,127,347	(2,778,523)	(1,770,287)	(3,031,114)	4,905,870		
Loans raised	(9,654,319)	(18,348,275)	(9,878,834)	(20,016,239)	8,693,956		
<b>Total Funding</b>	<b>(41,262,098)</b>	<b>(61,359,429)</b>	<b>(48,022,029)</b>	<b>(66,968,263)</b>	<b>20,097,331</b>		
<b>Funding Deficit</b>	<b>2,830,344</b>	-	-	-	<b>2,830,344</b>		

#### Overall Commentary

1. The external operating costs year to date are lower than expected for a range of reasons. Some of the main reasons include staff vacancies, lower maintenance in property, lower plants/planting costs in parks and reserves, lower roading related costs and training costs across the organisation due to covid restrictions.
2. The external capital costs are lower than expected mainly due to timing of projects and restrictions around supply due to covid.
3. External revenue is higher than expected due to higher income in services and from the Mayoral Task Force for Jobs WORKit project offset by lower income in roading and the BNZ Wealthnet portfolio.

## Assets Mgmt, Compliance and Support (including Infrastructure & Maintenance Units)

May 2022 Monthly Financial Statement

	21/22 YTD Actual	21/22 YTD Budget	21/22 AP Budget	21/22 Revised Budget	YTD Variance (favourable)	% variance	Notes
<b>External Operating Costs</b>	1,450,836	1,564,134	1,706,309	1,706,309	(113,298)	7%	1
<b>External Capital Costs</b>	8,965	13,750	15,000	15,000	(4,785)		
<b>Total Costs</b>	<b>1,459,801</b>	<b>1,577,884</b>	<b>1,721,309</b>	<b>1,721,309</b>	<b>(118,083)</b>		
<b>External Revenue (excl rates)</b>	(80,851)	(57,893)	(63,150)	(63,150)	(22,958)		
<b>Total Revenue</b>	<b>(80,851)</b>	<b>(57,893)</b>	<b>(63,150)</b>	<b>(63,150)</b>	<b>(22,958)</b>		
<b>Net Costs/(Revenue)</b>	<b>1,378,950</b>	<b>1,519,991</b>	<b>1,658,159</b>	<b>1,658,159</b>	<b>(141,041)</b>		
<b>Non-cash and Internal Charges/Recoveries</b>							
Depreciation	5,834	6,325	6,899	6,899	(491)		
Overhead charges	548,781	539,979	589,102	589,102	8,802		
Overhead recoveries	(1,628,775)	(1,726,868)	(1,883,860)	(1,883,860)	98,093		
Copier/Internal SWSEC	6,074	9,724	10,600	10,600	(3,650)		
Vehicle charges	9,747	68,761	75,000	75,000	(59,014)		
Labour Capitalisation Recoveries	(326,446)	(417,912)	(455,900)	(455,900)	91,466		
<b>Total Non-Cash and Internal Charges/Recoveries</b>	<b>(1,384,784)</b>	<b>(1,519,991)</b>	<b>(1,658,159)</b>	<b>(1,658,159)</b>	<b>135,207</b>		
<b>Accounting Deficit/(Surplus)</b>	<b>(5,834)</b>	-	-	-	<b>(5,834)</b>		
<b>Funding sources</b>							
Rates revenue	-	-	-	-	-		
<b>Total Funding</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
<b>Funding Surplus</b>	<b>(5,834)</b>	-	-	-	<b>(5,834)</b>		

### Notes

1. External operating costs are lower than expected to date due to lower salary expense costs due to vacancies and lower training costs.

## Property

### May 2022 Monthly Financial Statement

	21/22 YTD Actual	21/22 YTD Budget	21/22 AP Budget	21/22 Revised Budget	YTD Variance (favourable)	% variance	Notes
<b>External Operating Costs</b>	1,274,007	1,489,873	1,625,309	1,625,309	(215,866)	14%	1
<b>External Capital Costs</b>	793,814	1,976,337	701,000	2,156,000	(1,182,523)	60%	2
<b>Loan Repayments</b>	254,771	254,771	277,935	277,935	-		
<b>Total Costs</b>	<b>2,322,593</b>	<b>3,720,981</b>	<b>2,604,244</b>	<b>4,059,244</b>	<b>(1,398,388)</b>		
<b>External Revenue (excl rates)</b>	(609,627)	(578,105)	(630,650)	(630,650)	(31,522)		
<b>Total Revenue</b>	<b>(609,627)</b>	<b>(578,105)</b>	<b>(630,650)</b>	<b>(630,650)</b>	<b>(31,522)</b>		
<b>Net Costs/(Revenue)</b>	<b>1,712,965</b>	<b>3,142,876</b>	<b>1,973,594</b>	<b>3,428,594</b>	<b>(1,429,911)</b>		
<b>Non-cash and Internal Charges/Recoveries</b>							
Depreciation	552,595	550,011	600,017	600,017	2,584		
Non funded Depreciation	(235,959)	(199,441)	(217,569)	(217,569)	(36,518)		
Overhead charges	664,388	882,860	963,116	963,116	(218,472)		
Overhead recoveries	(1,276,601)	(1,295,514)	(1,413,283)	(1,413,283)	18,913		
Copier/Internal SWSEC	709	913	1,000	1,000	(204)		
Vehicle charges	(245,778)	(201,201)	(219,500)	(219,500)	(44,577)		
Reserves interest	-	(21,615)	(23,581)	(23,581)	21,615		
Council rates	266,880	292,479	319,056	319,056	(25,599)		
Labour Capitalisation Recoveries	-	(27,500)	(30,000)	(30,000)	27,500		
<b>Total Non-Cash and Internal Charges/Recoveries</b>	<b>(273,765)</b>	<b>(19,008)</b>	<b>(20,744)</b>	<b>(20,744)</b>	<b>(254,757)</b>		
<b>Accounting Deficit/(Surplus)</b>	<b>1,439,200</b>	<b>3,123,868</b>	<b>1,952,850</b>	<b>3,407,850</b>	<b>(1,684,668)</b>		
<b>Funding sources</b>							
Rates revenue	(978,696)	(968,682)	(1,056,767)	(1,056,767)	(10,014)		
Transfers from ARR	(365,072)	(1,358,016)	(377,456)	(1,481,456)	992,944		
Transfers from Council/TR created reserves	(291,865)	(369,996)	(403,627)	(403,627)	78,131		
Loans raised	(179,651)	(427,174)	(115,000)	(466,000)	247,523		
<b>Total Funding</b>	<b>(1,815,283)</b>	<b>(3,123,868)</b>	<b>(1,952,850)</b>	<b>(3,407,850)</b>	<b>1,308,585</b>		
<b>Funding Surplus</b>	<b>(376,083)</b>	-	-	-	<b>(376,083)</b>		

#### Notes

- External operating costs are lower than expected to date due to \$94k less in maintenance across all properties than expected, \$42k less in operational building costs, \$12k less in training costs, \$12k less in cleaning costs, \$38k less in salaries due to vacancies and \$18k less in power costs.
- External capital costs are lower than expected year to date due to delays in scoping of the rural subdivision project and office utilisation project, delays in upgrade works in the halls and at the Tokoroa Depot and the timing of upgrades to the pensioner units to meet healthy homes requirements.

## Parks and Reserves

### May 2022 Monthly Financial Statement

	21/22 YTD Actual	21/22 YTD Budget	21/22 AP Budget	21/22 Revised Budget	YTD Variance (favourable)	% variance	Notes
<b>External Operating Costs</b>	2,848,615	2,778,556	2,933,144	3,031,144	70,059	3%	1
<b>External Capital Costs</b>	2,829,226	3,582,425	2,289,850	3,908,112	(753,199)	21%	2
<b>Loan Repayments</b>	145,101	145,101	158,293	158,293	-		
<b>Total Costs</b>	<b>5,822,942</b>	<b>6,506,082</b>	<b>5,381,287</b>	<b>7,097,549</b>	<b>(683,140)</b>		
<b>External Revenue (excl rates)</b>	(361,514)	(355,498)	(230,678)	(387,809)	(6,016)		
<b>Total Revenue</b>	<b>(361,514)</b>	<b>(355,498)</b>	<b>(230,678)</b>	<b>(387,809)</b>	<b>(6,016)</b>		
<b>Net Costs/(Revenue)</b>	<b>5,461,428</b>	<b>6,150,584</b>	<b>5,150,609</b>	<b>6,709,740</b>	<b>(689,156)</b>		
<b>Non-cash and Internal Charges/Recoveries</b>							
Depreciation	376,799	438,207	478,028	478,028	(61,408)		
Non funded Depreciation	(46,662)	(54,142)	(59,068)	(59,068)	7,480		
Overhead charges	1,022,858	1,058,420	1,154,630	1,154,630	(35,562)		
Overhead recoveries	(495,827)	(497,299)	(542,508)	(542,508)	1,472		
Copier/Internal SWSEC	121	1,331	1,450	1,450	(1,210)		
Vehicle charges	19,798	23,925	26,100	26,100	(4,127)		
Reserves interest	-	(11,638)	(12,689)	(12,689)	11,638		
Council rates	71,968	106,161	115,809	115,809	(34,193)		
<b>Total Non-Cash and Internal Charges/Recoveries</b>	<b>949,056</b>	<b>1,064,965</b>	<b>1,161,752</b>	<b>1,161,752</b>	<b>(115,909)</b>		
<b>Accounting Deficit/(Surplus)</b>	<b>6,410,484</b>	<b>7,215,549</b>	<b>6,312,361</b>	<b>7,871,492</b>	<b>(805,065)</b>		
<b>Funding sources</b>							
Rates revenue	(3,667,307)	(3,725,095)	(3,983,725)	(4,063,725)	57,788		
Transfers from ARR	(83,044)	(327,811)	(357,626)	(357,626)	244,767		
Transfers from Council/TR created reserves	(192,580)	(264,121)	(113,000)	(288,131)	71,541		
Loans raised	(2,428,882)	(2,898,522)	(1,858,010)	(3,162,010)	469,640		
<b>Total Funding</b>	<b>(6,371,813)</b>	<b>(7,215,549)</b>	<b>(6,312,361)</b>	<b>(7,871,492)</b>	<b>843,736</b>		
<b>Funding Deficit</b>	<b>38,670</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>38,670</b>		

#### Notes

- External operating costs are higher than expected due to an increase in cleaning and maintenance requirements of the parks and reserves toilets in the district offset by lower plants/planting costs and signage.
- Capital projects costs are lower than expected due to timing of project work.

## Roading

### May 2022 Monthly Financial Statement

	21/22 YTD Actual	21/22 YTD Budget	21/22 AP Budget	21/22 Revised Budget	YTD Variance (favourable)	% variance	Notes
<b>External Operating Costs</b>	3,829,672	4,432,087	5,045,579	4,834,986	(602,415)	14%	1
<b>External Capital Costs</b>	2,664,681	4,549,413	4,245,386	4,962,981	(1,884,732)	41%	2
<b>Loan Repayments</b>	265,606	265,606	289,762	289,762	-		
<b>Total Costs</b>	<b>6,759,960</b>	<b>9,247,106</b>	<b>9,580,727</b>	<b>10,087,729</b>	<b>(2,487,146)</b>		
<b>External Revenue (excl rates)</b>	(3,460,267)	(4,705,657)	(4,808,429)	(5,133,429)	1,245,390	26%	3
<b>Total Revenue</b>	<b>(3,460,267)</b>	<b>(4,705,657)</b>	<b>(4,808,429)</b>	<b>(5,133,429)</b>	<b>1,245,390</b>		
<b>Net Costs/(Revenue)</b>	<b>3,299,693</b>	<b>4,541,449</b>	<b>4,772,298</b>	<b>4,954,300</b>	<b>(1,241,756)</b>		
<b>Non-cash and Internal Charges/Recoveries</b>							
Depreciation	3,472,850	3,260,081	3,556,427	3,556,427	212,769		
Non funded Depreciation	(3,472,850)	(3,222,879)	(3,515,847)	(3,515,847)	(249,971)		
Overhead charges	755,111	843,403	920,071	920,071	(88,292)		
Overhead recoveries	(7,619)	(49,357)	(53,841)	(53,841)	41,738		
Vehicle charges	10,153	16,038	17,500	17,500	(5,885)		
Reserves interest	-	(30,349)	(33,106)	(33,106)	30,349		
Council rates	12,761	14,311	15,613	15,613	(1,550)		
Labour Capitalisation Recoveries	(250,690)	(275,000)	(300,000)	(300,000)	24,310		
<b>Total Non-Cash and Internal Charges/Recoveries</b>	<b>519,716</b>	<b>556,248</b>	<b>606,817</b>	<b>606,817</b>	<b>(36,532)</b>		
<b>Accounting Deficit/(Surplus)</b>	<b>3,819,408</b>	<b>5,097,697</b>	<b>5,379,115</b>	<b>5,561,117</b>	<b>(1,278,289)</b>		
<b>Funding sources</b>							
Rates revenue	(3,978,590)	(4,101,691)	(4,291,569)	(4,474,571)	123,101		
Transfers from ARR	-	135,432	147,739	147,739	(135,432)		
Transfers from Council/TR created reserves	(945,753)	(612,337)	(1,136,000)	(668,000)	(333,416)		
Loans raised	(181,885)	(519,101)	(99,285)	(566,285)	337,216		
<b>Total Funding</b>	<b>(5,106,228)</b>	<b>(5,097,697)</b>	<b>(5,379,115)</b>	<b>(5,561,117)</b>	<b>(8,531)</b>		
<b>Funding Surplus</b>	<b>(1,286,820)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(1,286,820)</b>		

#### Notes

- External operating costs are lower than expected due to \$94k less in footpath maintenance and upgrades, \$36k less in contract supervision costs, \$72k less in go bus costs and unsubsidised roading costs like \$76k less in carpark maintenance and highway cleaning costs, \$36k less in kerb and channel maintenance, \$182k less in high shoulder (flanking) work, \$56k less in bridge maintenance and traffic sign costs to date, \$49k less in RAMM consultant charges. Covid has impacted on the continuity of work by making it harder to obtain necessary supplies to undertake and complete necessary maintenance. It is expected that at least \$400k will be carried forward to next year to fund the increase in contracts.
- External capital costs are lower than expected because the focus of capital work to date has been on the sealed road resurfacing, pavement rehabilitation and the Dumfries Rd link road to ensure that necessary resources are utilised there. The impacts of covid requirements and supply demands has been significant in the roading sector.
- External revenue is lower than expected due to the level of operational and capital expenditure that can be claimed from Waka Kotahi for the year to date.

## Services (excluding Infrastructure and Maintenance Units)

### May 2022 Monthly Financial Statement

	21/22 YTD Actual	21/22 YTD Budget	21/22 AP Budget	21/22 Revised Budget	YTD Variance (favourable)	% variance	Notes
<b>External Operating Costs</b>	7,060,191	9,447,691	10,306,494	10,306,494	(2,387,500)	25%	1
<b>External Capital Costs</b>	11,133,965	16,663,988	4,732,500	18,178,905	(5,530,023)	33%	2
<b>Loan Repayments</b>	526,383	526,383	574,241	574,241	-		
<b>Total Costs</b>	<b>18,720,539</b>	<b>26,638,062</b>	<b>15,613,235</b>	<b>29,059,640</b>	<b>(7,917,523)</b>		
<b>External Revenue (excl rates)</b>	(6,315,071)	(4,705,767)	(4,983,546)	(5,133,546)	(1,609,304)	34%	1
<b>Total Revenue</b>	<b>(6,315,071)</b>	<b>(4,705,767)</b>	<b>(4,983,546)</b>	<b>(5,133,546)</b>	<b>(1,609,304)</b>		
<b>Net Costs/(Revenue)</b>	<b>12,405,468</b>	<b>21,932,295</b>	<b>10,629,689</b>	<b>23,926,094</b>	<b>(9,526,827)</b>		
<b>Non-cash and Internal Charges/Recoveries</b>							
Depreciation	2,579,105	2,673,407	2,916,436	2,916,436	(94,302)		
Non funded Depreciation	(1,465,866)	(1,456,532)	(1,588,913)	(1,588,913)	(9,334)		
Overhead charges	2,923,758	3,150,697	3,437,089	3,437,089	(226,939)		
Overhead recoveries	-	(184,294)	(201,053)	(201,053)	184,294		
Copier/Internal SWSEC	911	869	950	950	42		
Vehicle charges	97,982	-	-	-	97,982		
Reserves interest	-	(551,111)	(601,210)	(601,210)	551,111		
Council rates	226,552	218,757	238,633	238,633	7,795		
Labour Capitalisation Recoveries	(11,421)	-	-	-	(11,421)		
Write-offs	11,633	-	-	-	11,633		
<b>Total Non-Cash and Internal Charges/Recoveries</b>	<b>4,362,654</b>	<b>3,851,793</b>	<b>4,201,932</b>	<b>4,201,932</b>	<b>510,861</b>		
<b>Accounting Deficit/(Surplus)</b>	<b>16,768,122</b>	<b>25,784,088</b>	<b>14,831,621</b>	<b>28,128,026</b>	<b>(9,015,966)</b>		
<b>Funding sources</b>							
Rates revenue	(10,146,328)	(10,084,888)	(11,001,635)	(11,001,635)	(61,440)		
Transfers from ARR	(4,210,553)	(8,731,734)	(4,207,537)	(9,525,537)	4,521,181		
Transfers from Council/TR created reserves	4,127,972	(880,605)	432,340	(960,660)	5,008,577		
Loans raised	(3,727,413)	(6,086,861)	(54,789)	(6,640,194)	2,359,448		
<b>Total Funding</b>	<b>(13,956,323)</b>	<b>(25,784,088)</b>	<b>(14,831,621)</b>	<b>(28,128,026)</b>	<b>11,827,765</b>		
<b>Funding Deficit</b>	<b>2,811,799</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,811,799</b>		

#### Notes

- The overall net impact of the external operating costs and revenue in services is \$3.99m favourable. This is due to a number of reasons which are explained in detail for each of the four areas of solid waste, wastewater, stormwater and water supply as follows:
  - the net impact of solid waste is \$830k unfavourable. This is mainly due to less fees received at the Tokoroa and Putaruru transfer stations offset by lower operational costs at the Tokoroa transfer station, lower waste reduction project costs and lower recycling haulage and disposal costs;
  - the net impact of wastewater is \$4.5m favourable. This is mainly due to \$4.3m received from the DIA for three waters service reforms, lower power costs to date, lower operational costs across all sites and lower laboratory costs due to timing;
  - the net impact of stormwater is \$80k unfavourable. This is mainly due to higher consultancy costs for the district and higher infrastructure insurance costs across all communities within the district offset by lower operational costs across the district;
  - the net impact of water supply is \$406k favourable. This is mainly due to \$364k received from the DIA for three waters service reforms and \$57k less in laboratory sampling costs. This is offset by higher power costs across the district.
- Only a portion of the services capital projects have taken place year to date due to the impacts of covid requirements and supply demands.



## Leisure Services

### May 2022 Monthly Financial Statement

	21/22 YTD Actual	21/22 YTD Budget	21/22 AP Budget	21/22 Revised Budget	YTD Variance (favourable)	% variance	Notes
<b>External Operating Costs</b>	1,225,847	1,232,550	1,344,605	1,344,605	(6,703)		
<b>External Capital Costs</b>	198,082	3,866,511	3,570,000	4,218,000	(3,668,429)	95%	1
<b>Loan Repayments</b>	179,718	179,718	196,055	196,055	-		
<b>Total Costs</b>	<b>1,603,647</b>	<b>5,278,779</b>	<b>5,110,660</b>	<b>5,758,660</b>	<b>(3,675,132)</b>		
<b>External Revenue (excl rates)</b>	(184,134)	(293,898)	(320,626)	(320,626)	109,764	37%	2
<b>Total Revenue</b>	<b>(184,134)</b>	<b>(293,898)</b>	<b>(320,626)</b>	<b>(320,626)</b>	<b>109,764</b>		
<b>Net Costs/(Revenue)</b>	<b>1,419,513</b>	<b>4,984,882</b>	<b>4,790,034</b>	<b>5,438,034</b>	<b>(3,565,368)</b>		
<b>Non-cash and Internal Charges/Recoveries</b>							
Depreciation	280,020	337,997	368,722	368,722	(57,977)		
Non funded Depreciation	(122,601)	(153,032)	(166,941)	(166,941)	30,431		
Overhead charges	415,730	437,756	477,553	477,553	(22,026)		
Copier/Internal SWSEC	829	2,750	3,000	3,000	(1,921)		
Vehicle charges	3,009	1,837	2,000	2,000	1,172		
Reserves interest	-	(20,229)	(22,070)	(22,070)	20,229		
Council rates	4,641	7,722	8,426	8,426	(3,081)		
<b>Total Non-Cash and Internal Charges/Recoveries</b>	<b>581,628</b>	<b>614,801</b>	<b>670,690</b>	<b>670,690</b>	<b>(33,173)</b>		
<b>Accounting Deficit/(Surplus)</b>	<b>2,001,141</b>	<b>5,599,683</b>	<b>5,460,724</b>	<b>6,108,724</b>	<b>(3,598,542)</b>		
<b>Funding sources</b>							
Rates revenue	(1,763,237)	(1,753,400)	(1,912,794)	(1,912,794)	(9,837)		
Transfers from ARR	(11,068)	(72,358)	(12,930)	(78,930)	61,290		
Loans raised	(187,014)	(3,773,924)	(3,535,000)	(4,117,000)	3,586,910		
<b>Total Funding</b>	<b>(1,961,319)</b>	<b>(5,599,682)</b>	<b>(5,460,724)</b>	<b>(6,108,724)</b>	<b>3,638,363</b>		
<b>Funding Deficit</b>	<b>39,822</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>39,822</b>		

#### Notes

- External capital costs are lower than expected due to the timing of projects. Pools upgrades and plant replacements are under review.
- External revenue is lower than expected due to the reduction of the use of the facilities. The impact of Covid 19 requirements has impacted these services significantly with fewer bookings at SWSEC and lower patronage at the pools than expected.

## Community and Corporate Support Services (including Democracy)

May 2022 Monthly Financial Statement

	21/22 YTD Actual	21/22 YTD Budget	21/22 AP Budget	21/22 Revised Budget	YTD Variance (favourable)	% variance	Notes
<b>External Operating Costs</b>	3,078,636	3,616,349	3,945,075	3,945,075	(537,713)	15%	1
<b>External Capital Costs</b>	549,850	871,992	622,274	951,274	(322,142)	37%	2
<b>Loan Repayments</b>	85,448	85,448	93,211	93,211	-		
<b>Total Costs</b>	<b>3,713,934</b>	<b>4,573,789</b>	<b>4,660,560</b>	<b>4,989,560</b>	<b>(859,855)</b>		
<b>External Revenue (excl rates)</b>	-	-	-	-	-		
<b>Total Revenue</b>	-	-	-	-	-		
<b>Net Costs/(Revenue)</b>	<b>3,713,934</b>	<b>4,573,789</b>	<b>4,660,560</b>	<b>4,989,560</b>	<b>(859,855)</b>		
<b>Non-cash and Internal Charges/Recoveries</b>							
Depreciation	291,983	351,538	383,486	383,486	(59,555)		
Non funded Depreciation	(291,983)	(346,698)	(378,210)	(378,210)	54,715		
Overhead charges	1,110,608	1,230,284	1,342,131	1,342,131	(119,676)		
Overhead recoveries	(2,800,656)	(3,394,853)	(3,608,477)	(3,703,477)	594,197		
Copier/Internal SWSEC	(3,972)	(55,110)	(60,100)	(60,100)	51,138		
Vehicle charges	1,813	4,862	5,300	5,300	(3,049)		
Labour Capitalisation Recoveries	-	(79,860)	(87,122)	(87,122)	79,860		
<b>Total Non-Cash and Internal Charges/Recoveries</b>	<b>(1,692,207)</b>	<b>(2,289,837)</b>	<b>(2,402,992)</b>	<b>(2,497,992)</b>	<b>597,630</b>		
<b>Accounting Deficit/(Surplus)</b>	<b>2,021,726</b>	<b>2,283,952</b>	<b>2,257,568</b>	<b>2,491,568</b>	<b>(262,226)</b>		
<b>Funding sources</b>							
Rates revenue	(1,470,176)	(1,663,376)	(1,580,568)	(1,814,568)	193,200		
Transfers from Council/TR created reserves	(536,269)	(504,163)	(550,000)	(550,000)	(32,106)		
Loans raised	(6,165)	(116,413)	(127,000)	(127,000)	110,248		
<b>Total Funding</b>	<b>(2,012,610)</b>	<b>(2,283,952)</b>	<b>(2,257,568)</b>	<b>(2,491,568)</b>	<b>271,342</b>		
<b>Funding Deficit</b>	<b>9,116</b>	-	-	-	<b>9,116</b>		

### Notes

- External operating costs are lower than expected due to salaries being \$232k lower due to vacancies, \$74k less in training, \$9k less in travel costs, \$20k less in legal costs and \$202k less in systems administration, licensing, network servicing, cloud hosting and copier costs in the IS area.
- External capital costs are lower than expected due to timing of project work. Delays in supplies due to covid restrictions has had a significant impact.

## Community and Strategy Services

### May 2022 Monthly Financial Statement

	21/22 YTD Actual	21/22 YTD Budget	21/22 AP Budget	21/22 Revised Budget	YTD Variance (favourable)	% variance	Notes
<b>External Operating Costs</b>	1,897,208	1,991,440	1,984,506	2,172,506	(94,232)	5%	1
<b>External Capital Costs</b>	137,423	131,428	26,375	143,375	5,995		
<b>Loan Repayments</b>	169,081	169,081	184,457	184,457	-		
<b>Total Costs</b>	<b>2,203,713</b>	<b>2,291,949</b>	<b>2,195,338</b>	<b>2,500,338</b>	<b>(88,236)</b>		
<b>External Revenue (excl rates)</b>	(443,809)	(5,500)	(6,000)	(6,000)	(438,309)	7969%	2
<b>Total Revenue</b>	<b>(443,809)</b>	<b>(5,500)</b>	<b>(6,000)</b>	<b>(6,000)</b>	<b>(438,309)</b>		
<b>Net Costs/(Revenue)</b>	<b>1,759,904</b>	<b>2,286,449</b>	<b>2,189,338</b>	<b>2,494,338</b>	<b>(526,545)</b>		
<b>Non-cash and Internal Charges/Recoveries</b>							
Depreciation	26,816	60,060	65,512	65,512	(33,244)		
Non funded Depreciation	-	(23,584)	(25,725)	(25,725)	23,584		
Overhead charges	323,878	308,220	336,207	336,207	15,658		
Overhead recoveries	(371,167)	(320,760)	(349,917)	(349,917)	(50,407)		
Copier/Internal SWSEC	505	3,674	4,000	4,000	(3,169)		
Vehicle charges	7,072	3,674	4,000	4,000	3,398		
Council rates	-	1,474	1,609	1,609	(1,474)		
<b>Total Non-Cash and Internal Charges/Recoveries</b>	<b>(12,896)</b>	<b>32,758</b>	<b>35,686</b>	<b>35,686</b>	<b>(45,654)</b>		
<b>Accounting Deficit/(Surplus)</b>	<b>1,747,008</b>	<b>2,319,207</b>	<b>2,225,024</b>	<b>2,530,024</b>	<b>(572,199)</b>		
<b>Funding sources</b>							
Rates revenue	(2,021,419)	(2,164,756)	(2,206,541)	(2,361,541)	143,337		
Transfers from ARR	-	(23,364)	(18,483)	(25,483)	23,364		
Transfers from Council/TR created reserves	49,708	(45,837)	-	(50,000)	95,545		
Loans raised	(130,403)	(85,250)	-	(93,000)	(45,153)		
<b>Total Funding</b>	<b>(2,102,114)</b>	<b>(2,319,207)</b>	<b>(2,225,024)</b>	<b>(2,530,024)</b>	<b>217,093</b>		
<b>Funding Surplus</b>	<b>(355,106)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(355,106)</b>		

#### Notes

- External operating costs are lower than expected due to \$46k unspent on the talking pole strategy to date and \$45k less in warm homes subsidies to date, \$124k less in town centre management related costs, \$103k less in community and general grant allocations due to timing, \$52k less in community centre costs than expected and \$26k unspent on operational costs associated with the Wifi and CCTV projects. This is offset by unbudgeted costs associated with the Mayoral task force for jobs project.
- External revenue is higher than expected due to the unbudgeted funding received for the Mayoral task force for jobs WORKit project.

## Customer Services and Libraries

### May 2022 Monthly Financial Statement

	21/22 YTD Actual	21/22 YTD Budget	21/22 AP Budget	21/22 Revised Budget	YTD Variance (favourable)	% variance	Notes
<b>External Operating Costs</b>	1,377,669	1,443,068	1,574,260	1,574,260	(65,399)	5%	1
<b>External Capital Costs</b>	159,549	188,848	186,000	206,000	(29,299)	16%	2
<b>Loan Repayments</b>	35,277	35,277	38,476	38,476	-		
<b>Total Costs</b>	<b>1,572,495</b>	<b>1,667,193</b>	<b>1,798,736</b>	<b>1,818,736</b>	<b>(94,698)</b>		
<b>External Revenue (excl rates)</b>	(184,601)	(214,973)	(234,528)	(234,528)	30,372	14%	3
<b>Total Revenue</b>	<b>(184,601)</b>	<b>(214,973)</b>	<b>(234,528)</b>	<b>(234,528)</b>	<b>30,372</b>		
<b>Net Costs/(Revenue)</b>	<b>1,387,894</b>	<b>1,452,220</b>	<b>1,564,208</b>	<b>1,584,208</b>	<b>(64,326)</b>		
<b>Non-cash and Internal Charges/Recoveries</b>							
Depreciation	122,175	76,208	83,142	83,142	45,967		
Non funded Depreciation	(122,175)	(71,621)	(78,142)	(78,142)	(50,554)		
Overhead charges	555,132	642,004	700,375	700,375	(86,872)		
Overhead recoveries	(476,550)	(619,256)	(675,548)	(675,548)	142,706		
Copier/Internal SWSEC	4,210	7,051	7,700	7,700	(2,841)		
Vehicle charges	5,769	2,288	2,500	2,500	3,481		
Council rates	2,119	2,002	2,183	2,183	117		
Write-offs	-	913	1,000	1,000	(913)		
Gain/Loss on sale	95	275	300	300	(180)		
<b>Total Non-Cash and Internal Charges/Recoveries</b>	<b>90,775</b>	<b>39,864</b>	<b>43,510</b>	<b>43,510</b>	<b>50,911</b>		
<b>Accounting Deficit/(Surplus)</b>	<b>1,478,669</b>	<b>1,492,084</b>	<b>1,607,718</b>	<b>1,627,718</b>	<b>(13,415)</b>		
<b>Funding sources</b>							
Rates revenue	(1,485,325)	(1,473,747)	(1,607,718)	(1,607,718)	(11,578)		
Loans raised	(66,179)	(18,337)	-	(20,000)	(47,842)		
<b>Total Funding</b>	<b>(1,551,504)</b>	<b>(1,492,084)</b>	<b>(1,607,718)</b>	<b>(1,627,718)</b>	<b>(59,420)</b>		
<b>Funding Surplus</b>	<b>(72,836)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(72,836)</b>		

#### Notes

- External operating costs are lower than expected due to \$69k less in salaries due to vacancies, \$10k less in stationery costs \$9k less in security costs, \$19k less in library programme, subscription and computer charges than expected. This is partly offset by higher cleaning, power and general maintenance costs across the libraries and I-site.
- External capital costs are lower than expected due to fewer purchases for the library collection and some of the other projects yet to start.
- External revenue is lower than expected due to lower fees and toy rental revenue to date as a result of lower patronage.

## Regulatory

### May 2022 Monthly Financial Statement

	21/22 YTD Actual	21/22 YTD Budget	21/22 AP Budget	21/22 Revised Budget	YTD Variance (favourable)	% variance	Notes
<b>External Operating Costs</b>	2,728,341	2,953,346	2,973,724	3,221,724	(225,005)	8%	1
<b>External Capital Costs</b>	134,740	155,826	126,000	170,000	(21,086)	14%	2
<b>Loan Repayments</b>	124,597	124,597	135,923	135,923	-		
<b>Total Costs</b>	<b>2,987,678</b>	<b>3,233,769</b>	<b>3,235,647</b>	<b>3,527,647</b>	<b>(246,091)</b>		
<b>External Revenue (excl rates)</b>	(1,539,731)	(1,400,785)	(1,497,195)	(1,497,195)	(138,946)	10%	3
<b>Total Revenue</b>	<b>(1,539,731)</b>	<b>(1,400,785)</b>	<b>(1,497,195)</b>	<b>(1,497,195)</b>	<b>(138,946)</b>		
<b>Net Costs/(Revenue)</b>	<b>1,447,946</b>	<b>1,832,984</b>	<b>1,738,452</b>	<b>2,030,452</b>	<b>(385,038)</b>		
<b>Non-cash and Internal Charges/Recoveries</b>							
Depreciation	32,589	34,870	38,040	38,040	(2,281)		
Overhead charges	1,459,203	1,356,333	1,479,634	1,479,634	102,870		
Overhead recoveries	(385,573)	(332,332)	(362,545)	(362,545)	(53,241)		
Copier/Internal SWSEC	2,439	11,748	12,800	12,800	(9,309)		
Vehicle charges	66,853	79,288	86,500	86,500	(12,435)		
Write-offs	1,972	17,501	19,100	19,100	(15,529)		
<b>Total Non-Cash and Internal Charges/Recoveries</b>	<b>1,177,483</b>	<b>1,167,408</b>	<b>1,273,529</b>	<b>1,273,529</b>	<b>10,075</b>		
<b>Accounting Deficit/(Surplus)</b>	<b>2,625,429</b>	<b>3,000,392</b>	<b>3,011,981</b>	<b>3,303,981</b>	<b>(374,963)</b>		
<b>Funding sources</b>							
Rates revenue	(2,645,794)	(2,780,370)	(2,865,954)	(3,063,954)	134,576		
Transfers from ARR	(125,740)	(137,522)	(66,027)	(150,027)	11,782		
Loans raised	(9,000)	(82,500)	(80,000)	(90,000)	73,500		
<b>Total Funding</b>	<b>(2,780,534)</b>	<b>(3,000,392)</b>	<b>(3,011,981)</b>	<b>(3,303,981)</b>	<b>219,858</b>		
<b>Funding Surplus</b>	<b>(155,105)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(155,105)</b>		

#### Notes

- External operating costs are lower than expected due to \$135k less in district plan work to date, \$167k less in salaries due to vacancies and staff on ACC, \$17k less in animal control operations and equipment maintenance costs, \$20k less in the noise control contract to date, \$34k less spent on training to date and \$79k less spent on the Healthy Rivers/Wai Ora plan change appeal and \$5k less in emergency management equipment maintenance. This is offset by \$130k more in consultancy costs to cover the work requirements across all regulatory activities and \$102k more in additional legal fees than expected.
- External capital costs are lower than expected as work on the emergency management equipment response trailer has not started.
- External revenue is higher than expected due to \$119k more in building consent fees and BCA levies, \$30k more in planning consent fees and \$22k more in environmental health and liquor fees. This is offset by lower dog impounding fees received and lower number of LIMs.

## Executive & Financial Services

### May 2022 Monthly Financial Statement

	21/22	21/22	21/22	21/22	YTD Variance	%	Notes
	YTD Actual	YTD Budget	AP Budget	Revised Budget	(favourable)	variance	
<b>External Operating Costs</b>	5,293,902	3,127,949	3,279,629	3,412,325	2,165,953	69%	1
<b>External Capital Costs</b>	2,737,727	4,337,443	3,909,750	4,731,750	(1,599,716)	37%	2
<b>Loan Repayments</b>	71,478	71,478	77,975	77,975	-		
<b>Total Costs</b>	<b>8,103,106</b>	<b>7,536,870</b>	<b>7,267,354</b>	<b>8,222,050</b>	<b>566,236</b>		
<b>External Revenue (excl rates)</b>	(396,832)	(704,462)	(768,500)	(768,500)	307,630	44%	3
<b>Total Revenue</b>	<b>(396,832)</b>	<b>(704,462)</b>	<b>(768,500)</b>	<b>(768,500)</b>	<b>307,630</b>		
<b>Net Costs/(Revenue)</b>	<b>7,706,275</b>	<b>6,832,408</b>	<b>6,498,854</b>	<b>7,453,550</b>	<b>873,867</b>		
<b>Non-cash and Internal Charges/Recoveries</b>							
Depreciation	6,803	41,844	45,650	45,650	(35,041)		
Overhead charges	675,430	735,757	802,655	802,655	(60,327)		
Overhead recoveries	(3,012,109)	(2,852,036)	(3,111,292)	(3,111,292)	(160,073)		
Copier/Internal SWSEC	6,969	17,050	18,600	18,600	(10,081)		
Vehicle charges	17,344	9,713	10,600	10,600	7,631		
Reserves interest	-	635,250	693,000	693,000	(635,250)		
Write-offs	78,014	22,924	25,000	25,000	55,090		
Gain/Loss on sale	308,362	-	-	-	308,362		
<b>Total Non-Cash and Internal Charges/Recoveries</b>	<b>(1,919,186)</b>	<b>(1,389,498)</b>	<b>(1,515,787)</b>	<b>(1,515,787)</b>	<b>(529,688)</b>		
<b>Accounting Deficit/(Surplus)</b>	<b>5,787,088</b>	<b>5,442,910</b>	<b>4,983,067</b>	<b>5,937,763</b>	<b>344,178</b>		
<b>Funding sources</b>							
Rates revenue	(782,776)	(847,737)	(902,842)	(924,842)	64,961		
Transfers from ARR	-	(153,516)	(70,475)	(167,475)	153,516		
Transfers from Council/TR created reserves	(83,866)	(101,464)	-	(110,696)	17,598		
Loans raised	(2,737,727)	(4,340,193)	(4,009,750)	(4,734,750)	1,602,466		
<b>Total Funding</b>	<b>(3,604,369)</b>	<b>(5,442,910)</b>	<b>(4,983,067)</b>	<b>(5,937,763)</b>	<b>1,838,542</b>		
<b>Funding Deficit</b>	<b>2,182,720</b>	-	-	-	<b>2,182,720</b>		

#### Notes

- External operating costs are higher than expected due to the unrealised losses on the wealthnet portfolio to date of \$2.026m due to the impact of covid and the war in Ukraine on the market, \$203k more in consultancy charges to cover vacant positions, legal proceedings and tax advice, \$92k more than expected for recruitment costs, \$18k more in rates remission costs and \$16k more in insurance costs than expected. This is offset by \$132k less spent in the Economic Development area than expected due to delays in marketing projects and the Tokoroa Town Centre project yet to start, \$11k less in training costs across the group, \$33k less than expected on communications advertising, productions and projects, \$8k less in internal cultural awareness costs and \$5k less in subscriptions across the group.
- External capital costs are lower than expected mainly due to the timing of work on the Maraetai Road Intermodal Business Park project.
- External revenue is lower than expected due to lower realised gains, interest and dividends received to date from the BNZ Wealthnet Portfolio.

## 2. Treasury Report

The table below shows our compliance in relation to our Treasury Policy limits and the chart below shows gross debt and liquid investments.

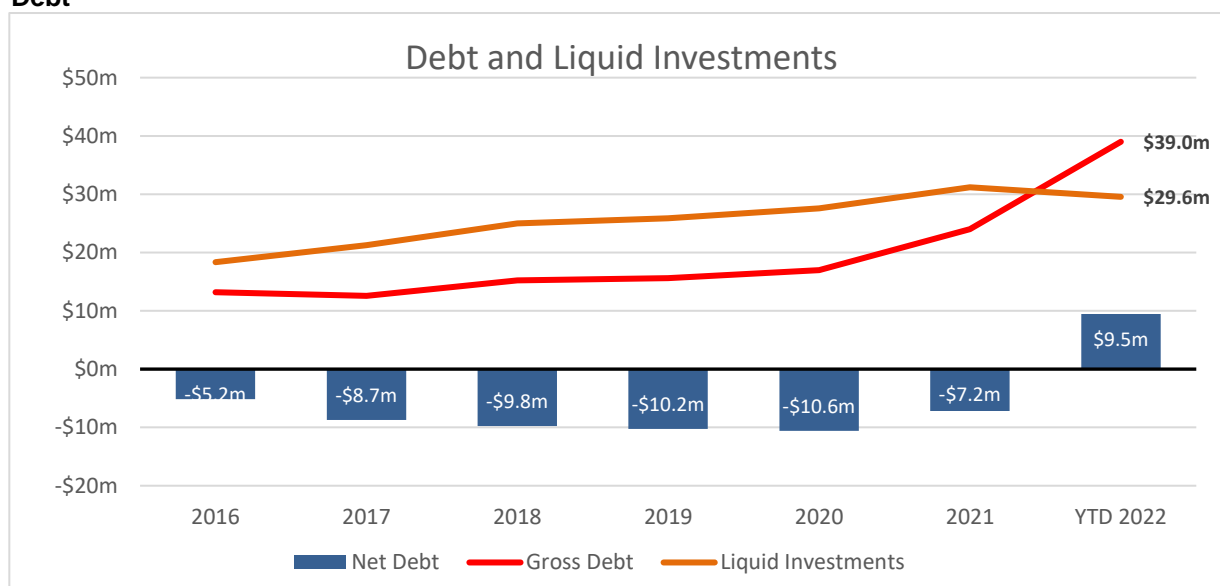
### Compliance with Treasury Policy limits

Policy Compliance	Measure	Policy	Result @ 31-May-22	Policy Compliance
Fixed rate debt maturity	all years	within annual parameters	achieved for all years	✓
Funding maturity	0 - 3 years	15% - 60%	44%	✓
	3 - 7 years	25% - 85%	56%	✓
	7 - 10 years	0% - 60%	0%	✓
Liquidity ratio	minimum	110%	120%	✓
Counterparty credit risk	maximum	BNZ \$15m	achieved	✓

### Comments on policy breaches

There are no breaches of policy.

### Debt



The chart above shows gross debt and liquid investments. The difference between the two is net debt (as measured by LGFA). SWDC is well within debt covenants with the 2022 year being the only year from the above data where debt exceeds liquid investments.

The weighted average cost of funds for gross debt is 2.39%.

## 3. Rates

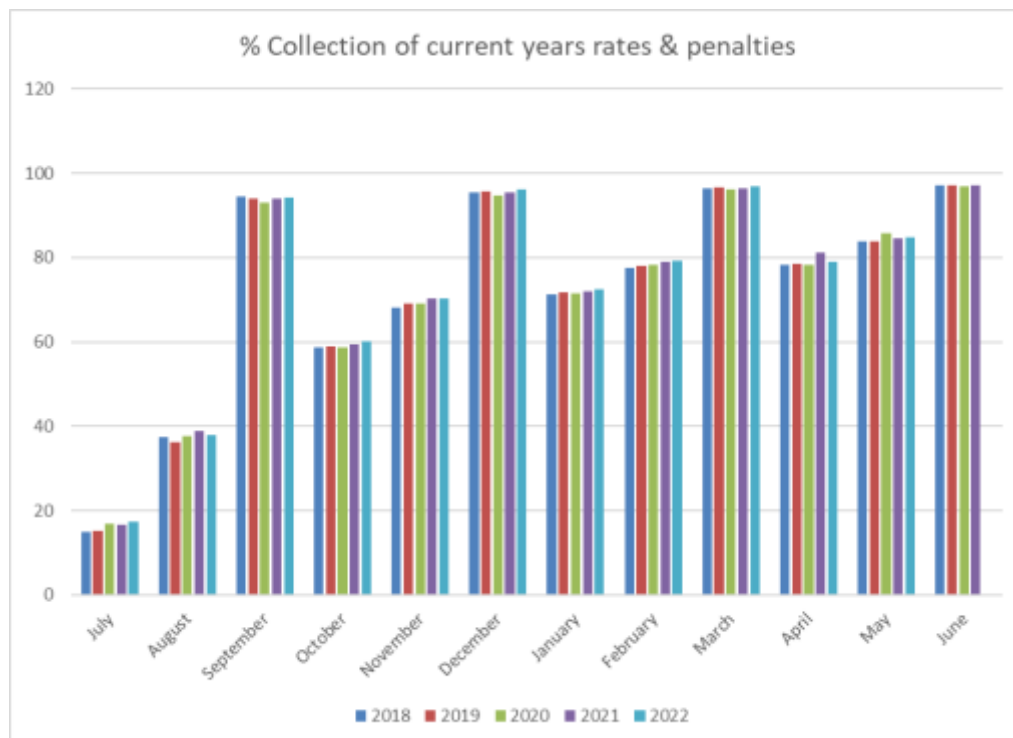
## Rates outstanding as at 31 May 2022

Current instalment balance	\$ 4,876,112
Arrears relating to rates charged this year	\$ 645,154
Penalties balance	\$ 178,158
Arrears still outstanding from previous years	\$ 1,123,588
Court Costs	\$ 0
<b>Total</b>	<b>\$ 6,823,011</b>

## %Rates Collection

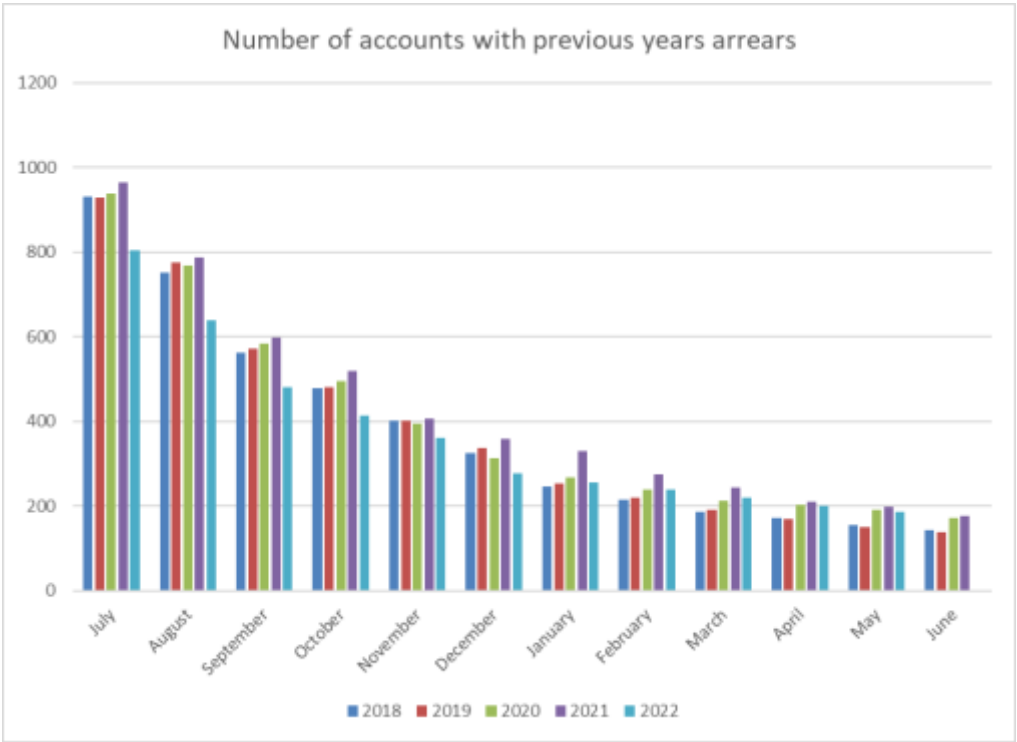
	% Rates Collected YTD This Year	Comparison to same month last year
Arrears as at 1 July 2021 \$2,097,605	46%	55%
Current Year Levied \$36,089,348	85%	86%
Penalties charged \$288,119	38%	39%
Current year including penalties \$36,377,467	84%	84%

## Current Rates and Penalties Collection % History



## Rates Account Arrears History





## 4. Council reserves as at 31 May 2022

### Asset replacement reserves

An amount of money equivalent to the current year's depreciation is transferred to these reserves during the year. These funds are then available to fund future capital expenditure and loan repayments.

Asset Replacement Reserves	Opening Balance at 1 July 2021 \$ (favourable)	Closing Balance at 31 May 2022 \$ (favourable)
Bridges ARR	(1,010,654)	(1,010,654)
Cemeteries ARR	(37,283)	(43,141)
District Recycling ARR	(175,592)	(175,592)
General ARR	(637,739)	(621,706)
General Properties ARR	(506,604)	(741,862)
Information Systems ARR	(1,072,476)	(522,476)
Libraries ARR	41,876	41,876
Parks & Reserves ARR	242,653	(12,764)
Putāruru CCTV ARR	(35,451)	(45,951)
Refuse Disposal ARR	(511,646)	233,354
Sport & Event Centre ARR	(967,056)	(1,034,005)
Sportsgrounds ARR	(257,835)	(175,659)
Stormwater ARR	(6,589,480)	(6,385,963)
Swimming Pools ARR	237,585	158,183
The Plaza ARR	(27,973)	(27,973)
Toilets ARR	78,698	78,698
Tokoroa CCTV ARR	(1,801)	(18,118)
Vehicle ARR	(461,888)	(190,435)
Wastewater ARR	(7,312,389)	(6,251,747)
Water ARR	(4,398,171)	(3,301,289)
<b>TOTAL</b>	<b>(23,403,227)</b>	<b>(20,047,224)</b>

### Targeted rate reserves

Targeted rates are levied on specific properties for a specific purpose. The funds are kept in separate reserve accounts, so they are only used for that specific purpose.

Targeted Rate Reserves	Opening Balance at 1 July 2021 \$ (favourable)	Closing Balance at 31 May 2022 \$ (favourable)
Arapuni Hall	(12,901)	(19,109)
District Recycling	595,068	380,238
Lichfield Hall	(7,152)	(6,839)
Piarere Hall	(119)	(40)
Puketurua Hall	(15,178)	(15,563)
Putāruru CBD	(18,857)	(28,727)
Putāruru Promotion	(49,834)	(66,127)
Refuse Collection	181,423	103,468
Stormwater	173,688	337,075
Tapapa Hall	(16,962)	(17,223)
Tirau CCTV	(16,070)	(3,108)
Tirau Community Board	(7,219)	(20,950)
Tokoroa CBD	(140,436)	(178,444)
Upper Atiamuri Hall	20,303	19,051
Waotu Hall	2,369	1,418
Wastewater	460,029	(2,140,765)
Water Supply	140,158	(976,018)
<b>TOTAL</b>	<b>1,288,309</b>	<b>(2,631,661)</b>

## Council created reserves

These reserves are created by Council for a specific purpose. The funds have been set aside and are able to be used at Council's discretion.

<b>Council Created Reserves</b>	<b>Opening Balance at 1 July 2021 \$ (favourable)</b>	<b>Closing Balance at 31 May 2022 \$ (favourable)</b>
Digital Hub Reserve	(150,000)	(91,304)
Forestry/Airport Reserve	(619,669)	(619,669)
Land Purchase	766,759	1,564,369
Mayoral grants reserve	(9,890)	(9,890)
Murray Kivell Scholarship	(10,000)	(8,500)
National Waste Levy Reserve	(27,931)	12,555
Pensioner Housing Account	81,136	506,833
Riverside Access Reserve	(421,214)	(421,214)
Roading Extra NZTA Funding Reserve	(377,836)	-
Solidwaste Ringfencing	1,038,882	518,882
South Waikato Economic Development Trust	(18,128)	-
South Waikato Investment Fund (SWIF)	(169,321)	(162,279)
Stormwater Financial Contribution	(1,941)	(1,941)
SW Financial Contributions - Reserves	(103,471)	(47,726)
SW Financial Contributions - Roothing	(280,100)	(376,025)
SWDC Asset Purchase	58,034	-
Wastewater Financial Contribution	-	(2,991)
Water Financial Contribution	(920)	(920)
Whakamaru Forestry Reserve	(183,800)	(46,965)
<b>TOTAL</b>	<b>(429,410)</b>	<b>813,214</b>

**6. Members Information Requests**



## Council Outcomes

**Growth** - Activities and strategies that facilitate sustainable economic growth and lift community pride.

**Resilience** - A resilient district with good infrastructure, services, a sound financial position, rates affordability and a healthy environment that has the ability to anticipate, resist, respond to and recover from significant change or events.

**Relationships** - Strong relationships with Iwi and Māori, Pacific Peoples and community and business groups that can achieve growth and a resilient community.