

Corporate and Regulatory Committee Meeting

PUBLIC BUSINESS AGENDA

A Corporate and Regulatory Committee Meeting
will be held in the Council Chamber,
Torphin Crescent, Tokoroa
on Thursday 28 March 2019
Commencing at the conclusion of Council
But not before 10.30am

OUR VISION

“Healthy people thriving in a safe, vibrant and sustainable community.”

Corporate and Regulatory Committee

Reporting to - Council

Constitution - full Council

Meeting frequency - six-weekly

Objective - to overview and, where necessary, determine activities in the Corporate and Regulatory Groups

Scope of activity

- Enforcement of statutes, bylaws and rules including resource management, health, plumbing and drainage, sale of liquor, noise, air pollution, dangerous goods, dog control, animal/stock control, litter, general bylaws, building and traffic enforcement, emergency management and civil defence
- Development of appropriate control mechanisms identified by the Council or referred by staff
- Initiate, discontinue or give instructions on legal proceedings within the scope of the committee activities
- Monitor the corporate governance arrangements of the Council
- Monitor and provide strategic input for Council's information services, legal, business improvement and strategic policy and projects activities
- Consider and determine such reports as are placed before the Committee regarding the activities of the Corporate and Regulatory Group
- Consider and determine matters which would normally fall within the Scope of Activity of the Corporate and Regulatory Committee

Power to act

Pursuant to Clause 32 of Schedule 7 to the Local Government Act 2002, the Council delegates all of its responsibilities, duties and powers to the Corporate and Regulatory Committee, with the following exceptions:

- a) The power to make a rate
- b) The power to make a bylaw
- c) The power to borrow money, or purchase or dispose of assets, other than in accordance with the long-term council community plan
- d) The power to adopt a long-term plan, annual plan, or annual report
- e) The power to appoint a Chief Executive
- f) The power to adopt policies required to be adopted and consulted on under this Act in association with the long-term council community plan or developed for the purpose of the local governance statement
- g) The adoption of bylaws, reviewed district plans or district plan changes

Management responsibility - Group Manager Corporate and Regulatory

Attendees

Members	Chairperson	J Shattock
	Deputy Mayor	J Gash
	Councillors	G Baldwin A Bell W Cook M Glucina T Lee W Machen A Ngapo-Lipscombe P Schulte H Van Rooijen
Staff	Chief Executive	B Smit
	Group Manager Assets	T Anderson
	Group Manager Regulatory	S Robinson
	Group Manager Strategy and Risk	G Naidoo
	Acting Group Manager Community	H Gaby
	Chief Financial Officer	F Ferrar
	Human Resources Manager	C Beach
	Communications Manager	K Fabrie
Personal Assistant (Minutes)	B Morunga	

Agenda Confirmed by:

B Smit

Chief Executive

*RECOMMENDATIONS contained in Reports are NOT to be construed as COUNCIL DECISIONS.
Refer to Council Minutes for RESOLUTIONS.*

Order of Business

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1. Apologies

2. Confirmation of Agenda

3. Conflicts of Interest

4. Confirmation of Minutes

4.1 Confirmation of Minutes - Public

Document Information

Report To: Corporate and Regulatory

Meeting Date: Thursday, 28 March 2019

Author: W Machen

Author Title: Chairperson

Report Date: Wednesday, 6 March 2019

Purpose of Report

This report is for information purposes only.

The purpose of this report is to present past Minutes.

Recommendation

Corporate and Regulatory Committee - Thursday 14 February 2019

Public Business

1. *That the Minutes of the Public Business of the Corporate and Regulatory Committee Meeting held on Thursday 14 February are confirmed as a true and accurate record and the Recommendations therein approved.*
2. *That the Action Sheet, as attached, be received.*

Corporate and Regulatory Committee Meeting

PUBLIC BUSINESS MINUTES

A Corporate and Regulatory Committee Meeting
was held in the Council Chamber,
Torphin Crescent, Tokoroa
on Thursday 14 February 2019
Commencing at 11.46 am

Attendees

Members	Chairperson Mayor	W Machen J Shattock
	Councillors	J Gash M Glucina A Bell T Lee H Van Rooijen A Ngapo-Lipscombe P Schulte G Baldwin
Staff	Chief Executive Group Manager Assets Group Manager Regulatory Acting Group Manager Community Chief Financial Officer Communications Manager Personal Assistant (Minutes)	B Smit T Anderson S Robinson H Gaby F Ferrar K Fabrie B Morunga

1. Apologies

19/32 Resolved

Cr Lee / Her Worship

That apologies from Cr Cook, be received and sustained.

2. Confirmation of Agenda

19/33 Resolved

Cr Schulte / Cr Bell

That the Agenda, as circulated, be confirmed.

3. Conflicts of Interest

There were no conflicts of interest declared.

4. Confirmation of Minutes

4.1 Confirmation of Minutes - Public

19/34 Resolved

Cr Van Rooijen / Cr Schulte

Corporate and Regulatory Committee - Thursday 6 December 2018 - Public Business

1. *That the Minutes of the Public Business of the Corporate and Regulatory Committee Meeting held on Thursday 6 December 2018 were confirmed as a true and accurate record and the Recommendations therein approved.*
2. *That the Action Sheet, as attached, be received.*

Matters arising:

There were no matters arising.

5. Reports

5.1 Strategic Planning and Information Group Report – February 2019

The Chief Executive presented the report.

He provided an explanation as to the reporting groups that will be delivered in this report in future.

19/35 Resolved

Her Worship / Cr Schulte

That Report No 2019-465838, Strategic Planning and Information Group Report – February 2019, be received.

5.2 Regulatory Group Report – February 2019

The GM Regulatory advised that a new format has been used to report to align with the Council outcomes (GRR).

The following updates were provided by the GM Regulatory:

The On-license for Wa Wa Bar and Grill has been approved with conditions following the District Licensing Committee hearing held on Tuesday 12 February.

A councillor queried fire readiness in the district. GM Regulatory responded that FENZ now manage fire however she is confident that co-ordination will be appropriately upheld.

Cr Ngapo-Lipscombe commented that the report is incorrect in regard to the directors of the Nexus Café and expressed that this information needs to be factual before it is reported. The Chairperson declared a conflict of interest on the matter.

19/36 Resolved

Cr Lee / Cr Schulte

That Report No 2019-465837, Regulatory Group Report – February 2019, be received.

The meeting adjourned for lunch at 12.12pm and reconvened at 1.00pm.

5.3 Hamilton and Waikato Tourism Report

Jason Dawson from Hamilton and Waikato Tourism provided a presentation to support his report.

19/37 Resolved

Cr Van Rooijen / Cr Bell

That Report No 2019-467505, Hamilton and Waikato Tourism Report, be received.

6. Members Information Requests

There were no Members Information Requests.

Meeting closed 1.34 pm.



W Machen
CHAIRPERSON

COUNCIL/COMMITTEE ACTION SHEET 2019**PUBLIC - CURRENT**

No	Meeting	Action Point/ Requester	Responsibility	Due Date	Action Taken/ Completion Date
3	Council 07/03/2019	Query regarding why there are no bike stands in Tīrau, Putāruru and Tokoroa town centre.	GM Assets	28/03/2019	GM Community advised stands are currently being advised for Putāruru. GM Assets to look into history of why stands removed and advise of suitable locations.

5. Reports

5.1 Corporate Group Report – March 2019

Document Information

Report To: Corporate and Regulatory

Meeting Date: Thursday, 28 March 2019

Author: Ben Smit

Author Title: Chief Executive

Report Date: Thursday, 14 March 2019

Purpose of Report

This report is for information purposes only.

Background

The issues discussed in this report are aligned with the Council vision, community outcomes, Council policies and the Council Strategy.

The following services are included in this group report: Strategic Planning and Infrastructure, and Information Services.

Discussion

Strategic Planning

The Strategic Planning team has been developing work programmes to be able to develop strategies and the concept plans. A calendar is continually being updated to schedule the work of reports and plans that need to be completed as well as any other legislative requirements.

Council owned property information is being collated so that it can be populated into Assetfinda and IntraMaps to provide a quicker tool reference point for strategically utilising Council-owned properties.

The Engagement Strategy is being workshopped with staff so that staff can better coordinate how Council engages with our community, so to build trust and a better customer experience.

Fees and Charges are being consulted on and the Annual Plan will be going out to the public for any informal feedback they choose to provide. The Fees and Charges hearing is currently scheduled for a meeting early in May 2019. The Annual Plan and Fees and Charges are scheduled to be adopted in the June 2019 meeting.

Efforts to connect with the public are being welcomed with positive feedback, eg. Inter-agency meeting in Tokoroa “we appreciate your efforts in connecting with the community to show what is planned for the future, giving a greater understanding of the process, which in turn gives an opportunity to make informed decisions on concept planning”. Follow up meeting with other town groups are also scheduled with the key focus of: socialising, promoting and information gathering for the Concept plans, sharing network referrals and expanding leads that will lead into a process to include the public in the development of the Concept plans.

Infrastructure Strategy

Growth

Putāruru Growth Model

GIS team continue their support of the Putaruru growth study, producing maps as requested by planning and economic development.

Strategic planning

An infrastructure strategy for three waters has been drafted. The draft strategy is being reviewed.

Resilience

Asset Information

BECA valuers have been engaged to carry out the valuation of our three waters assets. A desk top analysis of the value of our local road network will be undertaken by RATA. The work will be undertaken over the next three months.

Electricity Supply

Our electricity supply is due for renewal in June. SWDC has participated in All of Government (AoG) electricity Tranche 11 along with most of the Waikato LASS councils. Pricing from the five major retailers have been obtained. The results have been analysed and recommendations to SWDC have been made.

The forecasts for the wholesale electricity market are volatile due to various factors. This increased risk is reflected in the electricity price increases. It is estimated that electricity price increase will result in an increase in electricity costs.

Staff are assessing if this increase can be accommodated within existing electricity budgets.

Information Services

Activities since last report (December)

MagiQ v4 upgrade completed. Event Centre WiFi pricing received. IM Healthcheck / audit underway.

Infrastructure

Quotations for outsourcing some of the technical System Administration work have been received from Spark Gen-I with one pending from Datacom

Deloitte Audit

Nothing new to report – additional effort required for MagiQ password management but on-track for June re-visit

Strategic Projects

TaaS project now closed and with IS for operational support. Contact centre issues continue and analysis is underway with Vodafone network operations centre.

Skills and Structure

Training plans have started with the launch of CBT (online) training for three of the team – six courses are completed so far.

Local Government Official Information Act Requests

Going forward, Council's official information requests will be reported through this report. Staff felt that it would be beneficial information for Elected Members to view and gain an understanding of the requests Council receives by various organisations and individuals. In future reports, staff will collate this data on a six weekly basis.

Council staff received 57 Official Information Requests from 1 July 2018 to 28 February 2019.

Of these, 55 requests were processed within the timeframe. Two were not processed within the timeframe last year, which means non-compliance with the related KPI (which states a 100% compliance). In future reports staff will collate this data on a six weekly basis.

Topics included: average residential rates for 2018-19, contractor and staff wage levels, air flight costs, borrowing costs, drone policy and related documents, provincial growth fund, Mayor's vehicle details, use of service lanes, energy efficiencies, defamation costs, ombudsman investigation, urban dog fee, prostitution bylaw related matters, bullying and sexual harassment statistics, fleet numbers and costs, electricity costs, on hold music, job positions, Koru Club membership, Council spend on koha, financial support for residents and ratepayers organisations, professional association payments, rating sales, cost spent on paper, review of community boards, various project costs and Wawa/Pockets, Economic grants to Toyota, Pockets 8 Ball Club, Wastewater and Solid Waste costs and consultation, Councillors as interested parties awarded Council contracts, farm and food waste, 2019 Ratepayers report, TARGA rally, Putāruru concept plan and leisure services in Putāruru, Waste Management and Minimisation Plan funding grants, research for leveraging aggregate resources, chicken farm applications and Waikato River Trail trust funding.

Of these requests; one from the Ombudsman's Office, 18 from the Taxpayers Union, two from media outlets and the remainder were from independent organisations and individuals.

Recommendation

That Report No 2019-470565, Corporate Group Report - March 2019, be received.

5.2 Regulatory Group Report – March 2019

Document Information

Report To: Corporate and Regulatory
Meeting Date: Thursday, 28 March 2019
Author: Sharon Robinson
Author Title: Group Manager Regulatory
Report Date: Thursday, 14 March 2019

Executive Summary

Operational quarterly stats have been included in this report for the last three to six months.

The Regulatory team has continued to experience steady growth in all areas. Most departments are recruiting new staff which will result in a period of settling in to the new roles.

The Ministry for Primary Industries is working with the Environmental Health team to audit and improve our quality management system under the Food Act.

Business Case Management has dealt with a wide range of commercial proposals including the Pokaiwhenua Stream commercial tourist operators.

Building Control will have two separate meetings in April with key stakeholders on matters such as quality of building consent applications and information requests.

Recommendation

That Report No 2019-470564, Regulatory Group Report - March 2019, be received

Growth

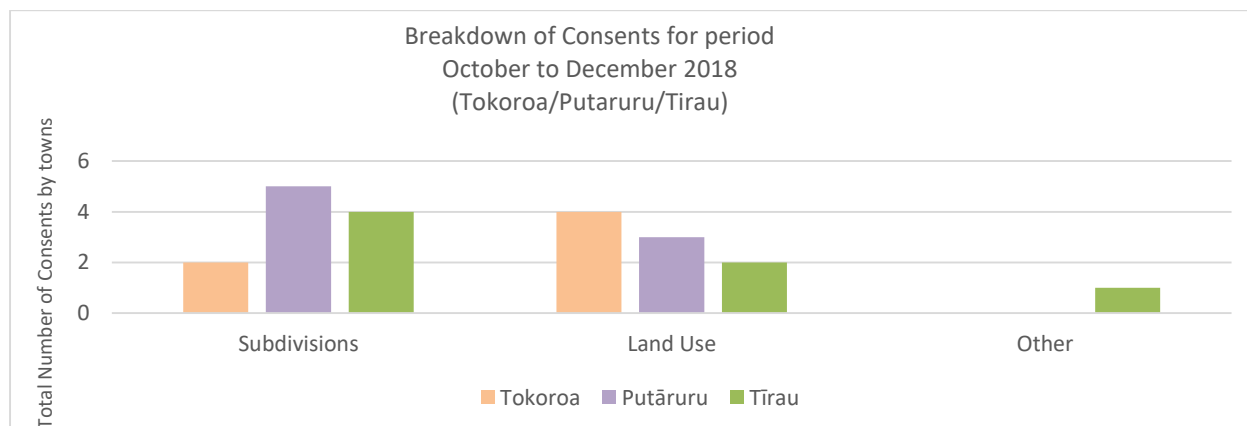
Resource Management

Resource Consent Applications – Quarterly Report

In the period October to December 2018, Council processed a total of 21 Resource Consents with a Year to Date total of 90% processed within time (KPI = 95%). There have been a number of very large and complex applications received and this has contributed to the KPI slippage.

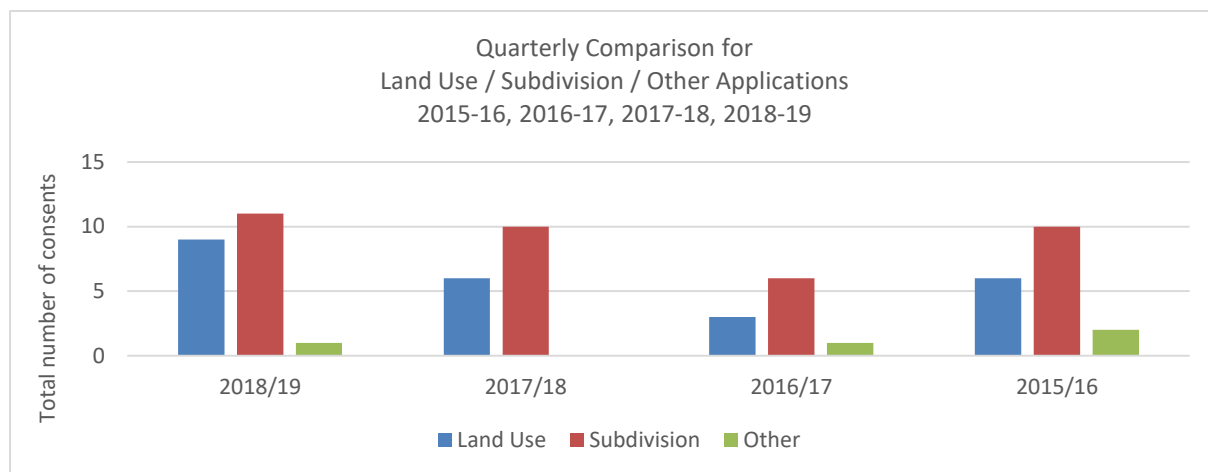
Graph A below shows a breakdown by town of the number and type of applications received.

Graph A



A quarterly comparison of all applications received and processed in previous years is shown in Graph B.

Graph B



Environmental Health

Liquor

The applications for Nexus Wine & Café, Tokoroa and Kina’s Sports Bar, Tokoroa were advertised and subsequently attracted one objection. At this stage, hearings are in the process of being organised and it is anticipated that they will be held within a month.

The Putāruru Hotel has obtained their Temporary Authority and have been in to see staff about lodging their substantive On Licence. It is hoped that this will be lodged within a couple of weeks.

Wawa Bar & Grill has been granted their on licence following a District Licensing hearing on 12 February 2019. The Director licensee is in discussions at the moment with Council’s Business Case Management team about putting in an application for the ground floor property known as Sweet Rose Café. The Director is also looking at the possibility of opening and licensing two spaces on the other side of the hairdressers (next to Sweet Rose) that she would like to turn into art galleries/pop up galleries that would be used for exhibitions or similar for emerging or existing artists. A comment was made to the Licensing Inspector by a Hamilton solicitor who said that having a space like that in Tokoroa would be a coup as they are not heavy on the ground in Hamilton and this could be a draw card for artists and talented people from far and wide.

The H20 Bar in Leith Place has applied for a variation to the licence to extend trading to include Sundays which it has not had with the most recent licensee.

Trends and Statistics

Noise Complaints	1 July 2017 – 30 June 2018	1 July 2018 – 28 February 2019
Complaints received & investigated	871	532
Formal warnings directed	379	197
Stereo Seizures	21	10

Liquor Applications Issued	1 July 2017 – 30 June 2018	1 July 2018 – 28 February 2019
Managers Certificates – New	16	29
Managers Certificates – Renewal	41	30
Special Licences	35	13
On Licences – New	1	2
On Licences – Renewal	2	3
Off Licences – New	3	2
Off Licences – Renewal	4	2
Club Licences – New	2	1
Club Licences – Renewal	4	2
Temporary Authorities	9	4

Putāruru Zoning Plan Change

Work continues to progress with various meetings and discussions with Watershed, the Steering Group, planners working team, NZTA and Councils transportation consultant. A Council workshop has been arranged to discuss the outcomes of the 3 waters modelling and plans for District Plan change notification.

Building Control

Building consent applications and enquiries from the public remain strong. Operational statistics and further breakdowns are attached at the end of the report.

Animal and Compliance Control

Dog roaming and barking complaints still appears in the top ten calls through to Council and additional patrols throughout the CBD and Te Waihou Walkway carparks continue to deter nuisance and illegal behaviour.

Dog Control Bylaw

The Compliance Manager has been working with the Parks Manager to make the necessary changes to the existing Dog Control Bylaw in regard to removing the Dog Exercise classification for Barnett Street Reserve and adding Totara Park as a new dog exercise area. This area will be a great addition to the Putāruru district. The Compliance Team are brainstorming some ideas to promote this new area to the dog exercise schedule once it is up and running.

Animal Control Statistics 2018 - 2019

Monthly report for July 2018 – February 2019	July	August	September	October	November	December	January	February	Totals
Urgent KPI's - total	12	9	10	5	10	16	6	16	84
Attacks	6	2	3	1	4	8	1	5	30
Rushing/Aggression	2	4	1	2	5	6	3	7	30
Stock on Roads	4	3	6	2	1	2	2	4	24
Barking	27	12	19	10	15	18	24	24	149
Roaming	75	64	68	54	70	59	53	51	494
Animal Welfare (begun October 2016)	10	4	6	2	13	14	13	9	71
Other Complaints/jobs	55	7	189	301	78	60	58	59	807
Total Jobs/Complaints									0
Impoundings	41	33	29	31	48	37	52	40	311
Euthanised	7	12	9	7	17	11	12	3	78
Claimed	26	17	16	11	23	18	26	21	158
Rehomed	3	4	2	0	4	4	1	3	21
Seized	11	7	10	5	16	7	10	8	74
Handover	2	2	2	2	2	4	6	3	23
Total Dog Infringements Issued	2	2	4	134	3	7	0	4	156
Failing to Register	0	1	2	134	1	4	0	1	143
Failing to Control or Confine	1	0	0	2	2	1	0	2	8
Failing to provide care and attention	1	0	0	0	0	0	0	0	1
Failing to implant a Microchip	0	0	2	0	0	0	0	0	2
Failure to Comply with Dog Bylaws	0	1	0	0	0	0	0	1	2
Failing to comply with a classification	0	0	0	0	0	0	0	0	0
Desexed PAWS Funded	0	0	0	0	0	0	0	0	0
Desexed Council Funded	3	4	2	0	4	4	0	4	21
Desexed dual funded with PAWS	0	0	0	0	0	0	0	0	0
Microchipping	5	1	9	0	5	2	13		35
Total Parking Infringements Issued	0	0	3	2	1	1	0	1	8
Mobility Breach	0		1	2	1	1	0	1	6
Time Restriction Breach	0		2	0	0	0	0	0	2
Extra Compliance Duties app 1.5hrs per job	21	13	13	12	7	17	18	13	114

Resilience

Resource Management

Monitoring and Compliance

The team has to date, completed 81 hours monitoring and compliance. This has exceeded the 2018-19 KPI of 80 hours with a further three months or so to run. Much of this work was RMA compliance rather than resource consent condition monitoring.

While the team is still currently under-resourced, they are committed to exceed this KPI. The reality on the ground is that issues such as unauthorised signage is unable to be attended to being low priority.

Advertising for an Environmental Projects Officer has been successful with a suitably qualified person due to start in the near future.

Environment Aotearoa 2019

On 18 April 2019, the Ministry for the Environment and Statistics NZ will release Environment 2019, a comprehensive report looking at the state of our environment. The report draws on data from the five previous environmental domain reports - marine, freshwater, land, air and atmosphere and climate.

Eighty indicators are in the report, including 17 that are updated or revised since their publication in a domain report. These include nitrate leaching from livestock, conservation status of indigenous land species, and conservation status of indigenous freshwater species, highly erodible land quality and river water quality. One indicator is new i.e. nitrogen and phosphorus in fertiliser.

The areas of interest for South Waikato District Council would be predominantly in the fresh water and land domain reports, appreciating that Council has a minor monitoring obligation as this is essentially the role of the Regional Council.

Healthy Rivers Wai Ora Waikato Regional Plan Change

Our Council evidence via Her Worship the Mayor and Planning Consultant Murray Kivell was presented to the hearing panel on 18 March and was well received. In addition, the Council collaborative WARTA also presented evidence which highlighted the adverse impact on our communities. Staff will continue to advocate strongly through the WARTA group for improvements for the South Waikato District during the next phases of the process.

Environmental Health

MPI Collaboration

Ministry for Primary Industries (MPI) have been engaging with Territorial Authorities (TA) that have recently become Recognised Agencies. This allows for a wider scope of verification services (to include National Programmes). Should TA Exclusivity of template Food Control Plans verifications be revoked, this recognition will allow SWDC to undertake verifications for these at that time also. As part of this recognition process, SWDC as an agency must produce a Quality Management System (QMS) and each officer must demonstrate their competency. In MPI's engagement with staff, there have been areas identified requiring improvement for which a plan has since been put in place (training opportunities). In coming months, staff will be looking at collating current procedures into creating this QMS.

MPI representatives have visited the Environmental Health team last year and again this year as part of its national audit to assess the provision of regulatory services under the Food Act 2014 and to ensure consistency of delivery across all co-regulators. This audit provided an opportunity to inform MPI on what is working well and what areas require further improvement and/or support.

Building Control

Work continues on preparing for the scheduled accreditation audit for the Building Consent Authority (BCA) in August.

Advertising for a Building Control Officer has been successful with a suitably qualified person with current competencies due to start in the near future. Additionally, the replacement Building Control Administrator role has also been filled.

Currently advertising for a replacement Building Services Officer, this role includes building warrant of fitness (BWOFF) administration, derelict buildings, swimming pool inspection and administrative support.

With the following appointments a return to enhanced Building Control Officer counter/phone availability (away from the current 10-3 block out) is due to start from Monday 18 March.

Current use of external Contractors for processing of 12 building consent applications has occurred in an effort to reduce the current workload (13 day average).

Building Warrant of Fitness Audits

Currently there are 20 buildings throughout the district that have out of date BWOFF's (building warrant of fitness), reminder letters have been sent to all owners. Five BWOFF audits have been carried out during the period and all found to be compliant. Staff continue to follow to ensure that the building owner is able to provide the required documentation is fit for purpose.

Swimming Pool Barrier Inspections

20 residential properties have been contacted to confirm the existence of a pool on the property,

15 pool barrier inspections have been undertaken and only two had passed on their first inspection. Staff follow up and education continues.

Derelict Buildings

The Building Services Officer has developed relationships with owners to ensure that consideration is given to demolitions and new builds rather than renovations for known derelict buildings.

1-3 Princes St, Putāruru (ex BNZ) A site inspection was undertaken with the owner, FENZ and NZ Police as the property remains insecure and there is evidence of significant damage, vandalism and loitering. The owner has been given the opportunity to make the building secure and should this not be undertaken then Council would need to look at issuing a dangerous building notice under section 124 of the Building Act 2004. A report has been received from FENZ to support any notice issued by Council, Officers are also aware that the current owner is looking to on sell the property. The building is also a listed heritage building under the District Plan and Heritage NZ.

Animal and Compliance Control

Whakarau v South Waikato District Council

Early last month, Council was notified that an appeal for a dog attacking a person on Leith Place, Tokoroa had been lodged in the High Court in Rotorua. Ms Whakarau was required to provide written submissions in support of her appeal in the High Court by 4 March 2019. That did not occur. It has been assumed by the legal firm appointed to act for Council in this regard, that Ms Whakarau's intentions are to abandon this appeal. Communication asking for confirmation from Ms Whakarau has been sent to her with no reply at this stage.

Emergency Management

Emergency Management was part of the Putāruru Water Festival in February. There was a fantastic Council presence and engagement with the public was well above expectations. Conversations held

with the community showed that most are aware or are prepared in some way for an emergency. Most said they could cope short term while assistance was organised. Additionally, we asked what Council should get up and running first in an emergency and the answers were wide and varied. This information is being collated and will assist in writing a recovery plan.

Training within Council is progressing with a good level of uptake with staff and local community groups are now showing more interest in upskilling so they can provide assistance.

The emergency generator project for the Events Centre is about to be put out to tender. As it is a specialised project there may only be two to three companies interested.

Relationships

Resource Management

Business Case Management (BCM)

There have been a steady number of BCM meetings over the last four to five months. Some are ongoing like the Pokaiwhenua Stream commercial tourist operators where a balance is sought between commercial and recreational uses, iwi and other stakeholder groups. A further meeting was held on the evening of 13 March 2018 between the three main commercial operators.

There have been no mishaps reported this summer and all three operators reported fewer clients but greater profit margins. There was one renegade raft reported on the stream which evidently caused more damage to the banks than all the other users combined. The consent process is now underway commencing with the three operators consulting with all local iwi and hapu. Two of the operators commence their trips on the opposite bank of the Waikato river, Waipa District Council may become another consenting authority. This is a rather unique consent activity which will have a number of challenges and complexities including the threshold tests for public notification.

It is intended to have a full meeting with the community and the steering group to advise progress made, the consenting process and future directions. The positive outcome from Council intervention has been a more self-regulated use of the river by the commercial operators including a Memorandum of Understanding and a general awareness and Taonga for the area. The tensions and frustrations experienced last summer between local and commercial recreational users have been resolved and demonstrate an excellent example of building community relationships.

There are a number of life style block proposals being considered as well as new cafes, bars and tourist accommodation. Some positive outcomes include the granting of a resource consent for a medical centre/retail/first floor residential at 5 Rose Street, Tīrau (the uncompleted concrete structure); the Wa Wa Bar and Grill now being able to be fully open for business and the free range poultry layer park on SH32 due to be approved.

From time to time a more unorthodox proposal comes along such as a commercial hydro biking business venture on Lake Moananui or possibly the "twin lakes" on SH32 towards Whakamaru. The Economic Development and Business Case Management arms of Council are working in unison with many BCM meetings being generated from economic development intervention. This in house relationship has proved very successful.

Te Arawa River Iwi Trust (TARIT) Joint Management Agreement (JMA)

Staff met with TARIT representatives to review the 17/18 implementation agreement and consider future priorities for both organisations. A JMA committee meeting will be scheduled to formalise further in May. Both organisations are pleased with the relationship.

Environmental Health

Noise Control

There have been several complaints regarding the noise control services which have been raised at the recent monthly contract meeting for which specific commentary/explanation from the contractor is yet to be received. During this meeting, the Client Services Manager discussed her concerns regarding the level of service provided by the contractor in recent and coming months due to resource capacity and capability. Staff will continue to work with our contractor to ensure expectations understood and improvement for the community.

Food stalls at community events

Successful communication between staff and the event holders of the recent Shining Light on the Dark event ensured operators trading at the event did so in accordance with the Food Act 2014 requirements. Improvements were identified for next year in terms of information submitted to staff.

Sale and Supply of Alcohol

Most applications require significant efforts from staff to ensure that all parties are well informed of the process. When the Liquor Inspector meets with potential licensees, time is spent with them to explain exactly what involved, potential costs and fish hooks. The legislation, is explained from the start, then the potential licensee knows what could potentially occur and can make an informed decision to continue or amend application. Two recent applications have demonstrated this inasmuch as both applicants knew that there might be objections and knew the possible time frame if hearings necessary.

While the whole process of an application being lodged and the various stages this goes through, the Licensing Inspector tries to keep in contact with the applicant to inform them of progress. This applies to the other agencies (Police and Medical Officer of Health) as well. The further afield relationships are probably something that the Licensing Inspector would encourage potential licensees to work on and develop further. Some potential licensees may resist this. They just want to get their licence and start trading, so tact and diplomacy will be required on staff's part.

ARLA Appeal Bridle/Pockets 8 Ball Shotz Pool Lounge Renewal

The liquidator has formally surrendered the renewed licence to sell alcohol in question and therefore the appeal due to be heard by the Authority will now no longer be necessary. The Ministry of Justice has confirmed no further action will be taken in this regard.

Building Control

Two separate meetings with designers and builders (key stakeholders) have been scheduled for early April, agenda items include quality of building consent applications, prevalent/ongoing requests for information, inspection reporting and outcomes and availability of Building Control Officers.

Liaison is ongoing with Fire Emergency New Zealand (FENZ) Safety Officers and supporting assessments/reviews are being requested and received to support with Dangerous and/or Insanitary building issues. In addition, support is also requested from FENZ when issues arise with any buildings that have a Building Warrant of Fitness that have any ongoing compliance matters.

Proposed fees and charges have recently been sent to key personnel for feedback.

Animal and Compliance Control

Closure of Tīrau Pools and Putāruru Pools

With the summer season coming to an end, so does the closure of Tīrau and Putaruru Community Pools. To celebrate and publicise this, both pools have been opened up to dog owners being able to take their dog to these areas for a swim. This is an event that occurs in other districts around New

Zealand. This is the first time that the SWDC have opened up their community pools for this type of activity, so it will be interesting to see how well liked it is in the respective communities. The Compliance Team have been asked to attend. There will be three officers in attendance who will be on hand to promote dog education and be on hand to assist if there are any problems on the day. The Compliance Team will have bags of dog biscuits to hand out and will be throwing some floatable dog toys in the pools for the dogs to play with. The team are anticipating a great day.

Emergency Management

The Emergency Manager was on standby for deployment to Nelson during the recent fires and Civil Defence emergency, however was not required. Five staff from the Waikato Group were deployed.

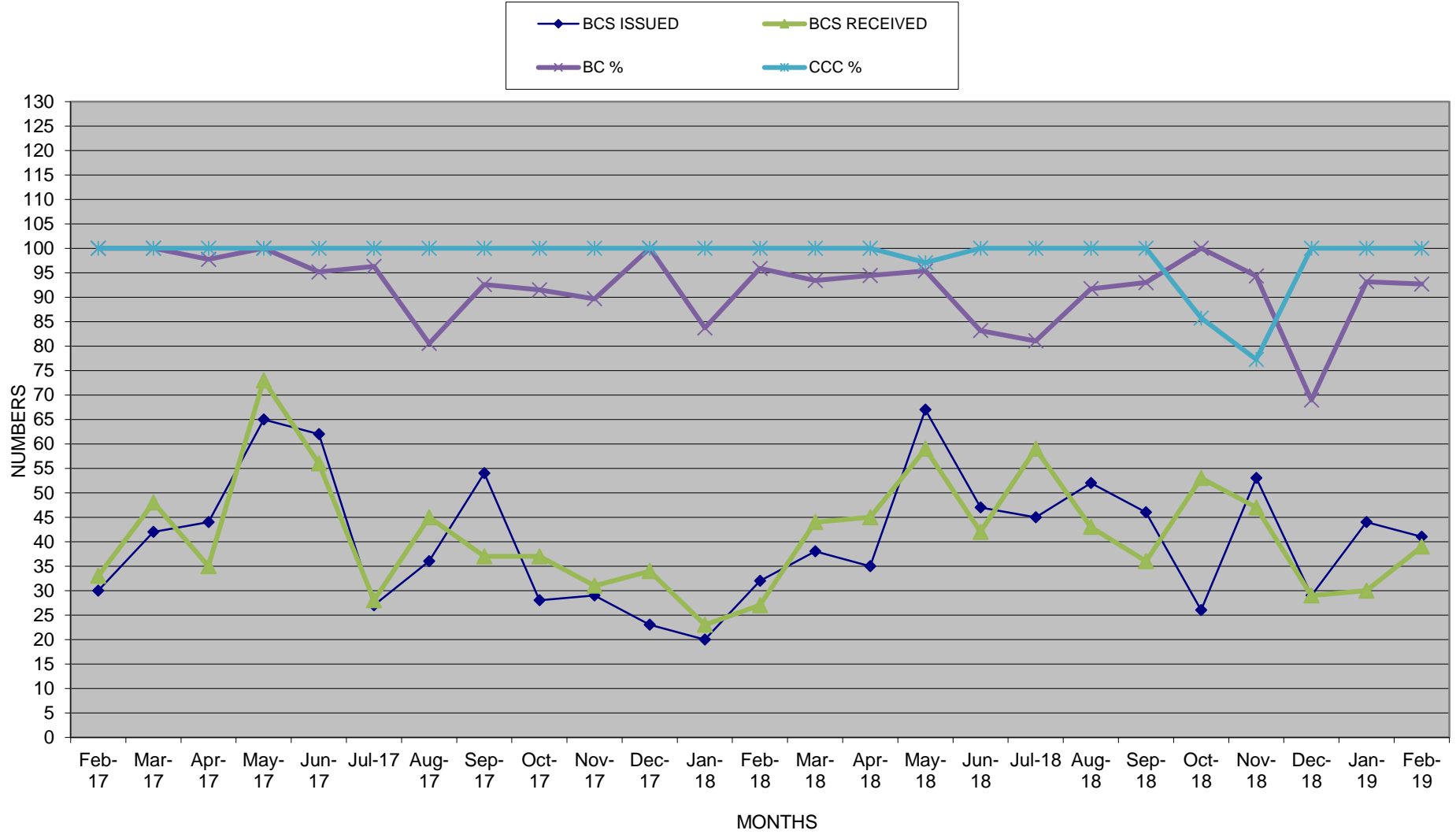
The Civil Defence Emergency Response Trailer rebuild project is nearing completion and with the generous assistance of local businesses, it has been used for several events. Most recently, the green waste fire at the Putāruru Transfer Station where the team responded in the early hours of the morning to feed and water the firefighters attending this long duration event.

Staff have good lines of communication with Oji at Kinleith and are assisting them along with other stakeholders to complete the new Emergency Response Plan. Several meetings have been held to provide assistance with Council media contacts and writing an Emergency Alert template to support getting messages out to the community quickly.

Attachment

Building Control operational statistics

BC'S & PIMS 24 MONTHS



Summary of Building Consent Issues for Dec 18- Feb19

	Tirau		Putaruru		Tokoroa		Totals	
1100 New (& prebuilt) House, U	6	2,790,000	8	1,975,000	0	0	14	4,765,000
1461 New Offices	0	0	0	0	1	65,000	1	65,000
1489 New Other-aircraft hanger	0	0	0	0	1	36,000	1	36,000
1499 New Farm Bldgs,Other-apai	0	0	1	192,700	2	155,586	3	348,286
1702 New Office/Warehouse Buil	1	200,000	0	0	0	0	1	200,000
2501 Other Buildings - new fou	0	0	0	0	1	100,000	1	100,000
3100 Dwellings - Alterations &	1	180,000	8	705,000	8	568,125	17	1,453,125
3302 Domestic Fireplaces	0	0	3	14,652	16	76,981	19	91,633
3303 Resited Houses	0	0	2	115,000	0	0	2	115,000
3304 Domestic only - garages	1	27,000	4	90,000	6	132,600	11	249,600
3305 Domestic only - carports	0	0	0	0	1	8,000	1	8,000
3359 Other outbuildings eg she	0	0	1	20,000	2	27,000	3	47,000
3431 Education Bldgs - alterat	0	0	2	525,000	1	300,000	3	825,000
3441 Social Bldgs - Alteration	0	0	1	41,000	0	0	1	41,000
3451 Shops, restaurants - Alte	0	0	1	20,000	1	200,000	2	220,000
3461 Alterations & additions -	0	0	0	0	1	275,000	1	275,000
4603 Bulk Tanks/Silos	1	64,100	0	0	1	91,805	2	155,905
4604 Retaining Walls	0	0	1	20,000	0	0	1	20,000
	10	3,261,100	32	3,718,352	42	2,036,097	84	9,015,549

6. Members Information Requests

Council Outcomes
Growth - Activities and strategies that facilitate sustainable economic growth and lift community pride.
Resilience - A resilient district with good infrastructure, services, a sound financial position, rates affordability and a healthy environment that has the ability to anticipate, resist, respond to and recover from significant change or events.
Relationships - Strong relationships with Iwi and Māori, Pacific Peoples and community and business groups that can achieve growth and a resilient community.