

Community and Assets Committee Meeting

PUBLIC BUSINESS AGENDA

A Community and Assets Committee Meeting
will be held in the Council Chamber,
Torphin Crescent, Tokoroa
on Wednesday 7 September 2022
Commencing at the conclusion of Council

OUR VISION

“Healthy people thriving in a safe, vibrant and sustainable community.”

Community and Assets Committee

Reporting to Council

Constitution Full Council

Meeting Frequency

Six-weekly

Objective

To overview and, where necessary, determine activities in the Community Development Section and the Assets Group.

Scope of Activity

- To formulate policy, planning and evaluation of performance in activities that foster recreation, arts, culture and heritage and community development
- To consider proposals of an economic and/or community development nature
- To monitor and review economic and community development strategies
- To monitor a sound physical infrastructure for the district, including policy, planning and evaluation of performance
- To consider and determine such reports as are placed before the Committee regarding the activities of the Community and Assets Group
- To consider and determine matters which would normally fall within the Scope of Activity of the Community and Assets Committee.

Power to Act

Pursuant to Clause 32 of Schedule 7 to the Local Government 2002 Council delegates all of its responsibilities, duties and powers to the Community and Assets Committee, with the exceptions required by the LGA (which are also stated in Section 1.1 of this documents).

Management Responsibility

Group Managers Assets & Group Manager Community and Corporate

Attendees

Members	Chairperson (Deputy Mayor)	W Machen
	Mayor (Deputy Chairperson)	J Shattock
	Councillors	H Daine M Glucina A Jansen T Lee H Nelis A Ngāpō G Petley P Schulte S Wallace
Staff	Chief Executive	S Law
	Interim Executive Manager (IEM) Corporate	M Booth
	Interim Executive Manager (IEM) Transformation	D Lascelles
	Interim Executive Manager (IEM) Operations	J Hassall
	Group Manager Assets	T Anderson
	Group Manager Regulatory	S Robinson
	Communications Manager	K Fabrie
	Executive Support Assistant (Minutes)	C Cawood

Agenda Confirmed by:

S Law

Chief Executive

*RECOMMENDATIONS contained in reports are NOT to be construed as COUNCIL DECISIONS.
Refer to Council minutes for RESOLUTIONS.*

Order of Business

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1. **Apologies**

2. **Confirmation of Agenda**

3. **Conflicts of Interest**

4. Confirmation of Minutes

4.1 Confirmation of Minutes - Public

Document Information

Report To: Community and Assets
Meeting Date: Wednesday, 7 September 2022
Author: Jenny Shattock
Author Title: Deputy Chairperson
Report Date: Enter the date the report was written

Purpose

1. To present past minutes.

Recommendation

2. That Community and Assets Committee:
 - a) confirms the minutes of the public business of the Community and Assets Committee meeting held on Thursday 28 July 2022 as a true and accurate record.
 - b) receives the Action Sheet.

Attachments

Unconfirmed Community and Assets Committee public minutes – 28 July 2022
Action Sheet

Community and Assets Committee Meeting

PUBLIC BUSINESS MINUTES

A Community and Assets Committee Meeting
was held in the Council Chamber,
Torphin Crescent, Tokoroa
on Thursday 28 July 2022
Commencing at 11.15am

Attendees

Members

Mayor (Deputy Chairperson) J Shattock

Councillors

H Daine
M Glucina
A Jansen
H Nelis
A Ngāpō
G Petley
P Schulte
S Wallace

Staff

Chief Executive S Law
Group Manager Assets T Anderson
Interim Group Manager Community and Corporate D Lascelles
Chief Financial Officer F Ferrar
Communications Manager K Fabrie
Executive Support Assistant (Minutes) C Cawood

1. Apologies

22/161 Resolved

Cr Daine / Cr Schulte

That apologies from Deputy Mayor Machen, Ms Purdy and Cr Lee are received and sustained.

All in favour

Carried

2. Confirmation of Agenda

That the Agenda is as circulated.

3. Conflicts of Interest

That there were no conflicts of interest

4. Confirmation of Minutes

4.1 Confirmation of Minutes - Public

Matters of fact:

No matters were raised.

22/162 Resolved

Cr Wallace / Cr Jansen

1. That the minutes of the public business of the Community and Assets Committee meeting held on the 9 June 2022 are confirmed as a true and accurate record and the recommendations therein approved.
2. That the Action Sheet, as attached, be received.

All in favour

Carried

Matters arising:

- Cr Daine asked if there had been any updates regarding the South Waikato Indoor Pools. The Assets group manager responded to Cr Daines query.
- Her Worship inquired as to when the carving project of the soffits under the walkway between the toilets on Leith Place will be completed.

Action: The Assets Group Manager to find the information and confirm the date of completion.

5. Reports

5.1 Executive Report

The Chief Executive took the report as being read.

22/163 Resolved

Cr Schulte / Cr Wallace

1. That the Community and Assets Committee:
 - a) receives Report No 2022 – 589849, Executive Report.

All in favour

Carried

5.2 WHCA - Impact of WRC's On the House Proposed Changes-July 2022

The Interim Community and Corporate Group Manager took the report as read.

22/164 Resolved

Cr Daine / Cr Schulte

1. That the Community and Assets Committee:
 - a) receives Report No 2022 – 591533, WHCA-Impact of WRC's On the House Proposed Changes-July 2022.
 - b) Directs staff to provide feedback to Waikato Regional Council to continue with the "On the House" programme, using eased criteria.

All in favour

Carried

6. Members Information Requests

There were no Members Information Requests.

Meeting closed at 11.50am.

A handwritten signature in black ink that reads "Shattock". The signature is written in a cursive style with a large initial 'S'.

J Shattock

DEPUTY CHAIRPERSON

C & A COMMITTEE ACTION SHEET 2022**PUBLIC - CURRENT**

No	Meeting	Action Point/ Requester	Responsibility	Due Date	Action Taken/ Completion Date
8	Community and Assets 28/07/2022	The Asset Group Manager to find the information and confirm the date of completion regarding the carving project of the soffits under the walkway between the toilets on Leith Place.	Assets Group Manager	20/08/2022	Currently one of the two pou has been carved ready for preservation treatment, base boring, the second pou has been started but is not expected to be completed until October.

6. Members Information Requests

Council Outcomes

- Growth - Activities and strategies that facilitate sustainable economic growth and lift community pride.
- Resilience - A resilient district with good infrastructure, services, a sound financial position, rates affordability and a healthy environment that has the ability to anticipate, resist, respond to and recover from significant change or events.
- Relationships - Strong relationships with Iwi and Māori, Pacific Peoples and community and business groups that can achieve growth and a resilient community.