

7.2 Workplace Health and Safety Report

Report To:	Local Services Committee
Meeting Date:	Thursday, 8 May 2025
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Purpose

To provide an update to the Local Services Committee on the status of Workplace Health and Safety for the Delivery portfolio during the period 1 February to 20 April 2025.

Recommendation

That the Local Services Committee:

- a. receives and notes the Workplace Health and Safety Report (Resolve # 2025-159).

Executive Summary

This report provides information on health and safety observations, incidents and trends for the Delivery portfolio between 1 February and 20 April 2025.

Discussion

Hazard Identification, Risk Assessment and Management

Table one: Summary of safety observations, hazards, and health and safety inspections for the current reporting period.

Delivery		
Safety Observation Classification	Number of Observations raised	Number completed or resolved
Safe behaviour Observation	0	0
Unsafe behaviour Observation	4	4
Hazards / Unsafe conditions	4	4
Health and Safety Inspections		29

** During the reporting period, a total of 23 contractor health and safety inspections were completed on SWDC contractors. Additionally, 6 Temporary Traffic Management Condition Inspections were completed.*

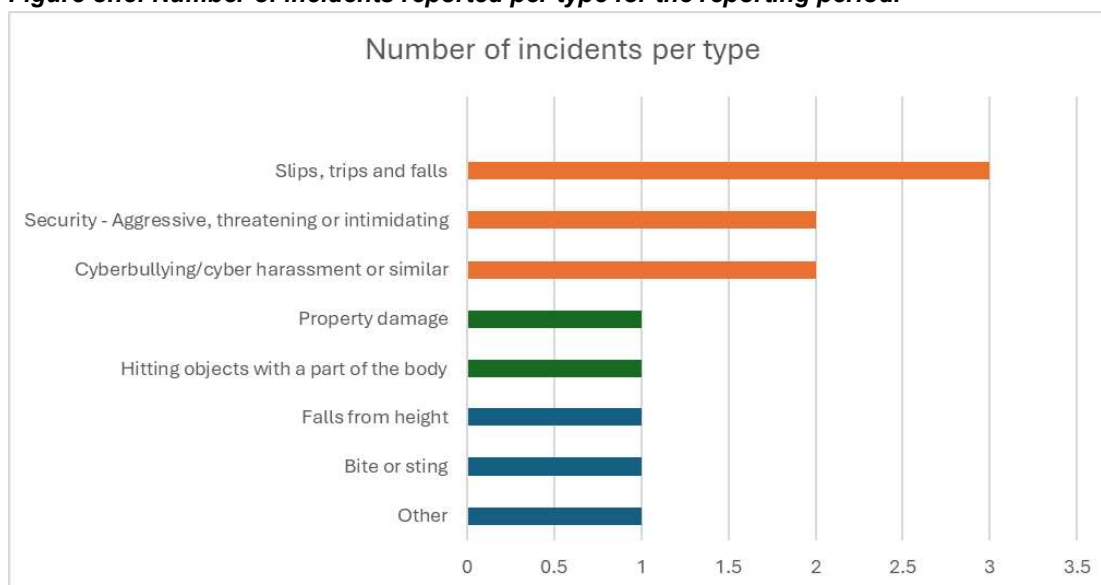
Incident and Injury Reporting, Recording and Investigation

Notifiable Events:

No Notifiable Incidents during this reporting period.

Worker related medical treatment and lost time injuries:

No worker related medical treatment or lost time injuries during this reporting period.

Safety Trends for the reporting period:**Figure one: Number of incidents reported per type for the reporting period.**

One incident classified under 'Slips, Trips and Falls' was reported at the South Waikato Indoor Pool facility prior to its closure for renovation. Excluding this incident from the analysis, the data indicates that incidents involving 'Security – Aggressive, Threatening or Intimidating Behaviour' and 'Cyberbullying/Cyber Harassment or Similar' are occurring at comparable frequencies to 'Slips, Trips and Falls'. These categories will continue to be focus areas for the Council.

Table two: Summary of incidents by severity for the reporting period.

Number of incidents by area:		Number of incidents by severity by area:			
Customer Services	3	Insignificant	Minor	Moderate	Major
		0	3	0	0
Event Centre	1	Insignificant	Minor	Moderate	Major
		0	1	0	0
Libraries – Tokoroa	1	Insignificant	Minor	Moderate	Major
		0	1	0	0
Parks and Reserves	3	Insignificant	Minor	Moderate	Major
		0	3	0	0
Pools – Tokoroa	2	Insignificant	Minor	Moderate	Major
		0	1	1	0
Projects and Programmes	1	Insignificant	Minor	Moderate	Major
		0	1	0	0
Wastewater Services	1	Insignificant	Minor	Moderate	Major
		0	1	0	0
Totals	12	0	11	1	0

Table three: Details of events with a severity rating of moderate of above.

Date	Event Type	Severity	Description	Outcome
15/02/2025	Slips, trips and falls	Moderate	A pool patron slipped on the concrete floor between mats and hit their head requiring medical treatment.	Injury required some medical treatment but otherwise ok.

Training and competency

Training completed during the reporting period:

- Dog Safety Awareness Training - 9
- Handle Hazardous Substances Safely - 5
- First Aid - 3

Health and Safety at Work Act 2015: proposed reform

Workplace Relations and Safety Minister Hon Brooke van Velden announced a series of proposed reforms to the Health and Safety at Act 2015, aiming to reduce compliance costs and provide greater certainty for businesses. In summary some of the key changes include:

Recreational Land Use - Landowners will not be held responsible if someone is injured while engaging in recreational activities on their land. Responsibility will lie with the organiser of the activity, though landowners must still manage risks from their own operations nearby. This change will apply to local council land.

Governance vs. Operational Roles - The Act will clarify that managers are responsible for day-to-day health and safety, allowing directors to focus on strategic oversight. This aims to reduce confusion and over-compliance at governance level.

Greater Use of ACOPs - Approved Codes of Practice (ACOPs) will play a bigger role in guiding compliance. Following an ACOP will be considered sufficient to meet legal duties. Industry groups will be able to develop ACOPs, with final approval from the Minister.

It is expected the changes to legislation will be finalised later this year and come into effect in 2026.

Attachments

None