

9.4 2026-27 Fees and Charges Consultation Report

Report To:	Council
Meeting Date:	Thursday, 26 March 2026
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Purpose

To present the Statement of Proposal to accompany the draft 2026-27 Fees and Charges Schedule, for consultation between 30 March and 29 April 2026.

Recommendation

That the Council:

- a. Receives and notes the 2026-27 Draft Fees and Charges Consultation Report (Resolve# 2026-130).
- b. Adopts the Statement of Proposal (attached) in accordance with Section 82 of the Local Government Act 2002 for consultation from 30 March 2026 to 29 April 2026.

Executive Summary

At the full Council meeting on 5 March 2026, Council adopted the following resolution:

- a. Receives and notes the 2026-27 Fees and Charges Report (Resolve # 2026-46)
- b. Approves the draft 2026-27 Fees and Charges full schedule document in preparation for public consultation using the special consultative procedure under the Local Government Act 2002.

A Statement of Proposal has now been prepared (attachment1), and Council approval is sought for this as part of the Special Consultative Procedure.

A copy of the approved draft 2026-27 Fees and Charges Schedule (attachment2) is provided for information only.

Context

The Special Consultative Procedure (section 83 Local Government Act 2002) is required for setting or amending fees and charges under the following legislations:

- Resource Management Act 1991
- Food Act 2014

On this basis Council resolved at its meeting on 5 March 2026, to consult on the full draft 2026-27 Fees and Charges Schedule using the Special Consultative Procedure.

Accordingly, Council must:

- prepare and adopt a Statement of Proposal that outlines the reasons for the proposal including an analysis of options

- ensure that the following is publicly available:
 - i. the Statement of Proposal
 - ii. a description of how persons interested in the proposal can present their views to Council
 - iii. a description of the submission period (being not less than 1 month after the statement is issued)

Discussion

The Statement of Proposal attached outlines:

- the reasons for the proposal, what the key changes to the Fees and Charges Schedule include and an analysis of options
- how interested persons can make a submission
- the submission period and hearing date
- the adoption date of Fees and Charges Schedule.

Key dates are:

- Submissions Open – **30 March 2026**
- Submissions Close – **29 April 2026**
- Hearings and Deliberations on Submissions – **14 May 2026**
- Adoption of Fees and Charges Schedule – **28 May 2026**

Options

Adopting the Statement of Proposal is necessary to support consulting on the draft 2026-27 Fees and Charges Schedule. There is no other viable option.

Linkage to Strategic Plan Priorities

The proposal aligns with Council's Financial Strategy (as part of the 2024-34 Long Term Plan) and the Revenue and Financing Policy that seek to recover actual and reasonable costs of delivering services to our community.

Consultation (Internal and External)

The Resource Management Act 1991 and Food Act 2014 require the Special Consultative Procedure to be followed when any fees are amended or set. Adopting a Statement of Proposal is a requirement of the Special Consultative Procedure (Section 83 Local Government Act 2002).

Financial Considerations

No specific financial considerations have been identified in approving the Statement of Proposal.

Risks

No risks have been identified in approving the Statement of Proposal.

Significance & Engagement Policy

The Significance and Engagement Policy does not apply to decision-making under the Resource Management Act 1991 and / or other legislation that includes a prescribed consultative/engagement process.

Reference

Resource Management Act 1991
Food Act 2014

Attachments

1. Attachment 1 Statement of Proposal Draft 2026-27 Fees and Charges
2. Attachment 2 Copy of Draft 2026-27 Fees and Charges