

# Council Meeting

## PUBLIC BUSINESS AGENDA

A Council Meeting  
will be held in the Council Chamber,  
Torphin Crescent, Tokoroa  
on Wednesday 26 April 2023  
Commencing at 9.30am

### OUR VISION

“Healthy people thriving in a safe, vibrant and sustainable community.”



## Attendees

|             |  |             |
|-------------|--|-------------|
| Members     | Mayor (Chairperson)                            | G Petley    |
|             | Deputy Mayor (Deputy Chairperson)              | B Machen    |
| Councillors |  | H Daine     |
|             |  | M Farrell   |
|             |  | R Garner    |
|             |  | T Lee       |
|             |  | H Nelis     |
|             |  | K Purdy     |
|             |  | M Te Kanawa |
|             |  | J Teokotai  |
|             |  | S Wallace   |
| Staff       | Chief Executive                                | S Law       |
|             | Interim Executive Manager (IEM) Corporate      | M Booth     |
|             | Interim Executive Manager (IEM) Transformation | D Lascelles |
|             | Interim Executive Manager (IEM) Operations     | J Hassall   |
|             | Group Manager Assets                           | T Anderson  |
|             | Head of Communications                         | K Fabrie    |
|             | Acting Chief Finance Officer                   | W Cortesi   |

## Agenda Confirmed by:

S Law  
**Chief Executive**

*RECOMMENDATIONS contained in reports are NOT to be construed as COUNCIL DECISIONS.  
Refer to Council minutes for RESOLUTIONS.*

## Order of Business

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**1. Welcome / Karakia**

**2. Apologies / Leave of Absences**

**3. Public Forum**

**4. Declaration of Conflicts of Interest**

**5. Confirmation of Agenda**

## **6. Confirmation of Minutes**

### **6.1 Confirmation of Minutes - Public**

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#### **Document Information**

|               |                          |
|---------------|--------------------------|
| Report To:    | Council                  |
| Meeting Date: | Wednesday, 26 April 2023 |
| Author:       | G Petley                 |
| Author Title: | Chairperson              |
| Report Date:  | Monday, 17 April 2023    |

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#### **Purpose**

1. To present past minutes.

#### **Recommendation**

2. That Council:
  - a) confirms the minutes of the public business of the Council meeting held on Wednesday 15 March 2023 as a true and accurate record.
  - b) confirms the minutes of the public business of the Council Extra Ordinary meeting held on Wednesday 5 April 2023 as a true and accurate record.

#### **Attachments**

Unconfirmed Council public minutes – 15 March 2023

Unconfirmed Council Extra Ordinary minutes - 5 April 2023

# Council Meeting

## PUBLIC BUSINESS MINUTES

A Council Meeting  
was held in the Council Chamber,  
Torphin Crescent, Tokoroa  
on Wednesday 15 March 2023  
Commencing at 9.30am

### Attendees

|             |  |              |
|-------------|--|--------------|
| Members     | Mayor (Chairperson)                                  | G Petley     |
|             | Deputy Mayor (Deputy Chairperson)                    | B Machen     |
| Councillors |  | H Daine      |
|             |  | M Farrell    |
|             |  | T Lee        |
|             |  | H Nelis      |
|             |  | K Purdy      |
|             |  | M Te Kanawa  |
|             |  | J Teokotai   |
|             |  | S Wallace    |
| Staff       | Chief Executive                                      | S Law        |
|             | Interim Executive Manager (IEM) Corporate            | M Booth      |
|             | Interim Executive Manager (IEM) Transformation       | D Lascelles  |
|             | Interim Executive Manager (IEM) Operations Via Teams | J Hassall    |
|             | Group Manager Assets                                 | T Anderson   |
|             | Acting Chief Finance Officer                         | W Cortesi    |
|             | Corporate Planning Manager                           | C Litchfield |
|             | Policy Advisor                                       | C Rudolph    |
|             | Head of Communications                               | K Fabrie     |
|             | Project Management Officer                           | N Murphy     |
|             | Executive Support Assistant (Minutes)                | C Cawood     |

### 1. Welcome / Blessing

Cr Teakotai opened with a Karakia.

### 2. Apologies / Leave of Absences

Cr Garner put in her apologies.

### **3. Public Forum**

Ms Anne Buckley spoke on the Stormwater Drains, in particular the stormwater drains her Dalmeny Street Property.

She wanted to bring awareness that despite speaking about the same subject at an open forum a couple of years ago, nothing.

### **4. Conflicts of Interest**

There were no conflicts of interest declared.

### **5. Confirmation of Agenda**

The agenda was as circulated.

#### **6.1 Confirmation of Minutes - Public**

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#### ***Matters of Fact***

There were no matters of fact raised.

#### ***23/08 Resolved***

***Cr Lee / Cr Teokotai***

2. That Council:

- a) confirms the minutes of the public business of the Council Meeting held on Wednesday 1 February 2023 as a true and accurate record.

***Carried***

### **7. Reports for Information**

#### **7.1 Mayoral Report - 24 January 2023 to 24 February 2023**

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The Report was taken as read.

#### ***23/09 Resolved***

***Cr Machen / Cr Te Kanawa***

2. That the Council:

- a) receives Report No 2023-617009, Mayoral Report – 24 January to 24 February 2023.

***Carried***

#### **8.2 Community Contracts 2021-22 Annual Report**

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The Report was taken as read.

#### ***23/10 Resolved***

***Cr Farrell / Cr Purdy***

2. That Council:

- a) receives Report 2023-599569, Community Contracts 2021-22 Annual Report.

***Carried***

### 8.3 Community Contracts July - December 2022 Summary Report

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The Report was taken as read.

Council received a presentation from Community Contract Holders.

**23/11 Resolved**

**Cr Farrell / Cr Purdy**

2. That Council:

- a) receives Report 2023-618687, Community Contracts July-December 2022 Summary Report.

**Carried**

### 8.4 Financial Services Report - January 2023

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The Report was taken as read.

**23/12 Resolved**

**Cr Lee / Cr Daine**

2. That Council:

- a) receives and Notes the Report 2023-617714, Financial Services Report – January 2023.

**Carried**

### 8.5 Capital Portfolio Monitoring Report

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The Report was taken as read.

**23/13 Resolved**

**Cr Lee / Cr Purdy**

2. That Council:

- a) receives the Report 2003-618608, Capital Portfolio Monitoring Report.

**Carried**

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**Moved into adjournment 11.40am**

**Cr Purdy/Cr Farrell**

**Returned 12.15pm**

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**Carried**

### 8.6 Tirau Community Board Report to Council

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The Report was taken as read.

Deputy Chair of the Tirau Community Board , Mr Graham Singers presented to Council on the report.

**23/14 Resolved**

**Cr Lee / Cr Machen**

2. That Council:

- a) receives Report 2023-618780, Tirau Community Board Report to Council.
- b) note that matters outlined in the report.



- c) note the adopted minutes of the Tirau Community Board meeting held on 29 November 2022.

## **9. Reports for Decisions**

### **9.1 Annual Report 2021-2022**

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The Report was taken as read.

#### **23/15 Resolved**

**Cr Lee / Cr Purdy**

2. That Council:

- a) Receives the Council Report – Annual Report 2021-2022- ECM 614965.
- b) Receives the draft 2021-2022 Annual Report and 2021-2022 Annual report summary.
- c) Adopts the draft 2021-2022 2022 Annual Report and 2021-2022 Annual report summary.
- d) Authorises that the 2021-2022 Annual Report and the 2021 -2022 Annual Report Summary be made publicly available.

**Carried**

### **9.2 Fees and Charges Consultation 2023-2024**

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The Report was taken as read.

#### **23/16 Resolved**

**Cr Lee / Cr Purdy**

2. That Council:

- a) receives Report 2023-618613, Fees and Charges Consultation 2023-2024.
- b) receives the draft 2023-2024 Fees and Charges document.
- c) Approves the release for public consultation the draft 2023-2024 Fees and Charges document.
- d) Delegates approval of the consultation summary document for public release to the Chief Executive.

**Carried**

A division was called.

**For:** Cr Nelis, Cr Garner, Cr Lee, Cr Purdy, Cr Farrell, Cr Wallace, Cr Te Kanawa and Cr Machen

**Against:** Cr Daine

### **9.3 Standing Orders and Code of Conduct for Elected Members - Proposal**

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The Report was taken as read.

#### **23/17 Resolved**

**Cr Machen / Cr Neils**

2. That Council:

- a) Receives the report – Standing Orders and Code of Conduct for Elected Members – Proposal – DocSet 618844.

- b) Receives the following documents: Standing Orders – DocSet 516993 and Code of Conduct for Elected Members – DocSet 497737.
- c) Adopts the revised Standing Orders and Code of Conduct for the Elected Members.

***Carried***

A Division was called.

**For:** Cr Nelis, Cr Garner, Cr Lee, Cr Purdy, Cr Farrell, Cr Wallace, Cr Te Kanawa and Cr Machen

**Against:** Cr Daine

Cr Teokotai closed the Public Council Meeting with a Karakia Whakamutunga (closing prayer) at 10.20am.

G Petley  
**MAYOR**

# Extra Ordinary Council Meeting

## PUBLIC BUSINESS MINUTES

An Extra Ordinary Council Meeting  
was held in the Council Chamber,  
Torphin Crescent, Tokoroa  
on Wednesday, 5 April 2023  
Commencing at 9.30am

### Attendees

|             |  |              |
|-------------|--|--------------|
| Members     | Mayor (Chairperson)                            | G Petley     |
|             | Deputy Mayor (Deputy Chairperson)              | W Machen     |
| Councillors |  | H Daine      |
|             |  | M Farrell    |
|             |  | R Garner     |
|             |  | T Lee        |
|             |  | H Nelis      |
|             |  | K Purdy      |
|             |  | M Te Kanawa  |
|             |  | J Teokotai   |
|             | S Wallace                                      |              |
| Staff       | Chief Executive                                | S Law        |
|             | Interim Executive Manager (IEM) Corporate      | M Booth      |
|             | Interim Executive Manager (IEM) Transformation | D Lascelles  |
|             | Interim Executive Manager (IEM) Operations     | J Hassall    |
|             | Corporate Planning Manager                     | C Litchfield |
|             | Head of Communications                         | K Fabrie     |
|             | Acting Chief Finance Officer                   | W Cortesi    |
|             | Executive Support Assistant (minutes)          | C Cawood     |

### 1. Welcome / Blessing

Cr Teokotai opened the meeting with a Karakia.

### 2. Apologies / Leave of Absences

**23/21 Resolved**

**Cr Daine / Cr Lee**

That a leave of absence be granted for Deputy Mayor Machen from 22 July to 6 September 2023.

That a leave of absence be granted for Cr Purdy from 25 May to 4 June 2023.

That a leave of absence be granted for Cr Garner from 6 June to 23 June 2023.

**Carried**

### **3. Conflicts of Interest**

There were no conflicts of interest declared.

### **4. Confirmation of Agenda**

**23/22 Resolved**

**Cr Lee / Cr Teokotai**

That the Agenda, as circulated, be confirmed.

**Carried**

### **5. Reports**

#### **5.1 Draft Significance and Engagement Policy Report**

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The Report was taken as read.

**23/23 Resolved**

**Cr Daine / Cr Machen**

That Council:

- a) receives Report 2022- Draft Significance and Engagement Policy 2023 ECM 620643.
- b) approves the release for public consultation the Draft Significance and Engagement Policy 2023. Docset 620629.

**Carried**

**Meeting closed at 9.55am**

G Petley  
**MAYOR**

## 7. Reports for Information

### 7.1 Mayoral Report - 25 February to 14 April 2023

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#### Document Information

|               |                          |
|---------------|--------------------------|
| Report To:    | Council                  |
| Meeting Date: | Wednesday, 26 April 2023 |
| Author:       | G Petley                 |
| Author Title: | Mayor                    |
| Report Date:  | Wednesday, 12 April 2023 |

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#### Purpose

1. To inform the Council of appointments and activities undertaken during the month.

#### Recommendation

2. That the Council:
  - a) Receives Report No 2023-621437, Mayoral Report – 25 February to 14 April 2023.

#### Context

### 3. Mayoral Appointments

- a) **Monday, 27 February 2023**  
Met with Ken Reid  
Met with the South Waikato Gardening Group
- b) **Tuesday, 28 February 2023**  
Attended Mayoral Forum  
Met with IEM's  
Attended invitation by Air Cadets
- c) **Wednesday, 1 March 2023**  
Attended Growth and Infrastructure Meeting
- d) **Thursday, 2 March 2023**  
Met with Eric Taite  
Met with the Property Services Manager  
Met with the Kaitohutohu Matua
- e) **Friday 3 March 2023**  
Growth & Infrastructure Meeting  
Met with the Fonterra Transport Managers
- f) **Monday 7 March 2023**  
Met with the Pokai Whenua Catchment Group  
MTFJ Hui with the Workit Connector
- g) **Tuesday 8 March 2023**  
Tuia mentor Workshop - online

- h) **Monday 13 March 2023**  
Met with the Pokai Whenua Catchment Group
- i) **Tuesday 14 March 2023**  
Attended a blessing at Kennedy Drive, Putaruru
- j) **Wednesday 15 March 2023**  
Attended the Council and Local Services Meeting
- k) **Thursday 16 March 2023**  
Met with South Waikato DC and Chorus  
Updated at the LGNZ Zoom Meeting
- l) **Friday 17 March 2023**  
Attended the Ko Tatou LGNZ Zone Two Meeting
- m) **Monday 20 March 2023**  
Met with list Labour MP
- n) **Tuesday 21 March 2023**  
Tirau Community Board Meeting
- o) **Wednesday 22 March 2023**  
Attended the Audit Risk & Improvement Meeting
- p) **Thursday 23 March 2023**  
Workshop – Barkers  
Met with Raymond Bishop
- q) **Monday 27 March 2023**  
Attended a Councillor Briefing  
Attended the Mayoral Forum  
Attended the Rangiora Board Meeting & AGM
- r) **Thursday 30 March 2023**  
Attended the Annual Plan Workshop  
Joined the LGNZ Leaders Zoom
- s) **Friday 31 March 2023**  
Attended morning tea with the Senior Citizens  
Attended a Cook Island Blessing
- t) **Monday 3 April 2023**  
Met with the Tirau Senior Citizens Group
- u) **Wednesday 5 April 2023**  
Joined the C4LD Plenary Zoom  
Attended the Internal Workshop Session
- v) **Tuesday 11 April 2023**  
Attended a walk through for ANZAC
- w) **Thursday 13 April 2023**  
Attended the Annual Plan Workshop  
Attended the Standing Orders Workshop

## 7.2 Financial Services Report

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### Document Information

|                 |  |
|-----------------|--|
| Report To:      | Council  |
| Meeting Date:   | <b>Wednesday, 26 April 2023</b>                      |
| Author:         | Wiki Cortesi   |
| Author Title:   | Acting Chief Financial Officer                       |
| Executive Lead: | Michael Booth, Interim Executive Manager - Corporate |
| Report Date:    | Tuesday, 18 April 2023                               |

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### Purpose

1. To inform the Council on the financial performance of Council to 31 March 2023.

### Recommendation

2. That Council:
  - a) Receives and Notes the Report 2023-621633, Financial Services Report – March 2023.

### Executive Summary

3. The financial performance of Council is an indication of what the level of income and expenses are being received and spent in relation to budget estimates at any point in time and how that impacts on Council equity at the same point.
4. At 31 March 2023, we have identified that there is a \$1.95m operating deficit to date. There is \$870k of capital funding included in the subsidies and grants revenue that makes the full deficit picture look better than what is actually occurring from an operational perspective.
5. At 31 March 2023, we have identified that Council has \$99.5m more in net assets. The total assets of Council are \$98m higher than expected and total liabilities are \$1.2m lower than expected.
6. At 31 March 2023, we have identified that the percentage of fixed rate debt maturities are outside policy Our advisors, PriceWaterhouseCoopers (PwC), are currently reviewing our strategy.
7. There is a higher number of accounts in arrears compared to this period last year which corresponds with a lower percentage of rates arrears collection in the same period.
8. The ratio measures indicate that we have a current ratio of 1.44 which means we \$1.44 of current assets to every \$1 of current liabilities and that our net debt to revenue ratio is currently 34%.
9. There are no significant reserve movements since the January 2023 Financial Services Report was presented to Council.

### Context

10. The detail discussed in this report is aligned with the Council vision, community outcomes, Council policies and the Council strategy. We want to keep Council informed and up to date with the relevant financial information through the financial services report.

11. Due to changes in staff availability and current detail around some properties that impact on the arrears, a report will be presented to Council in June 2023 in relation to the current rates arrears of Council.

## **Discussion**

12. The Performance Report to 31<sup>st</sup> March has 4 main components. These are the financial statements comprised of the statement of comprehensive revenue and expenditure and statement of financial position, treasury report, rates overview and Council reserve balances.

## **Reference**

13. Annual Plan 2022/2023

## **Attachments**

Performance Report to 31 March 2023



# PERFORMANCE REPORT

To 31 March 2023



## 1. Financial Statements

| For the year ended 31 March 2023                   |                | YTD           | Annual         | Revised       | YTD             |
|--|----------------|---------------|----------------|---------------|-----------------|
| CONSOLIDATED STATEMENT OF COMPREHENSIVE            |                | Actual        | Budget         | Plan          | Budget          |
| REVENUE AND EXPENSE                                |                | 2023          | 2023           | 2023          | 2023            |
|  |                | \$000s        | \$000s         | \$000s        | \$000s          |
| <b>Revenue</b>                                     |                |               |                |               |                 |
| Rates, excluding targeted water supply rates       | 26,615         | 25,980        | 33,473         | 34,640        | 635             |
| Fees, charges, and targeted rates for water supply | 3,417          | 3,656         | 4,883          | 4,875         | (239)           |
| Development and financial contributions            | 665            | 170           | 227            | 227           | 495             |
| Subsidies and grants                               | 4,546          | 4,638         | 4,879          | 6,183         | (92)            |
| Finance income                                     | 190            | 325           | 370            | 417           | (134)           |
| Other revenue                                      | 1,736          | 1,622         | 2,155          | 2,163         | 113             |
| <b>Total revenue</b>                               | <b>37,168</b>  | <b>36,391</b> | <b>45,987</b>  | <b>48,506</b> | <b>777</b>      |
| <b>Expenditure</b>                                 |                |               |                |               |                 |
| Employee benefits expense                          | 9,712          | 9,357         | 12,476         | 12,476        | 355             |
| Depreciation and amortisation expense              | 7,606          | 7,230         | 9,640          | 9,640         | 376             |
| Finance costs                                      | 797            | 568           | 818            | 757           | 230             |
| Other expenses                                     | 20,136         | 19,818        | 25,507         | 26,424        | 318             |
| <b>Total expenditure</b>                           | <b>38,251</b>  | <b>36,973</b> | <b>48,441</b>  | <b>49,297</b> | <b>1,278</b>    |
| <b>Surplus/(Deficit)</b>                           | <b>(1,083)</b> | <b>(582)</b>  | <b>(2,454)</b> | <b>(791)</b>  | <b>(501)</b>    |
| <b>Other comprehensive revenue and expense</b>     |                |               |                |               |                 |
| Gain/loss in Asset Revaluation Reserve             | -              | 11,409        | 19,558         | 19,558        | (11,409)        |
| Gain/loss in Investment Revaluation Reserve        | 1,140          | -             | -              | -             | 1,140           |
| <b>Total other comprehensive revenue and</b>       | <b>1,140</b>   | <b>11,409</b> | <b>19,558</b>  | <b>19,558</b> | <b>(10,269)</b> |
| <b>Total comprehensive revenue and expense</b>     | <b>57</b>      | <b>10,827</b> | <b>17,104</b>  | <b>18,767</b> | <b>(10,770)</b> |

### Commentary

The statement above indicates that although the year-to-date total revenue is \$777k more than expected, \$870k of the revenue included in the subsidies and grants is capital funding. The statement shows that there has been \$1.28m more year to date total expenditure than expected. This has resulted in an actual operating deficit year-to-date of \$1.95m and a total deficit of \$1.08m.

The main contributors to the increase in revenue over budget include:

- More rates income received because of property improvements allowing us to charge additional rates.
- More development and financial contributions income received from more processed consents than expected.
- The increases noted above are offset by lower subsidy and grant income from lower Waka Kotahi funding due to less work undertaken to date and lower than expected finance income from the Wealthnet portfolio.

The main contributors to the increase in expenditure over budget include:

- the increase in interest costs on borrowing.
- an increase in power costs with the most significant changes identified at our three water services sites.

- an increase in insurance costs mainly attributable to the revaluations on our three waters and roading infrastructure assets.
- an increase in repairs and maintenance requirements especially in the wastewater service and roading vegetation control.

The gain in the investment revaluation reserve is directly attributable to the unrealised gain received to date from the Wealthnet investment portfolio. This portfolio is managed by BNZ and is an investment fund specifically set up for asset replacement/renewal and should align with the asset replacement reserves.

| As at 31 March 2023                          |                          |                                 |   |                                     |                                     |
|--|--------------------------|---------------------------------|---|-------------------------------------|-------------------------------------|
| CONSOLIDATED STATEMENT OF FINANCIAL POSITION | Actual<br>2023<br>\$000s | YTD<br>Budget<br>2023<br>\$000s | Annual Plan<br>Budget<br>2023<br>\$000s | Revised<br>Budget<br>2023<br>\$000s | YTD<br>Difference<br>2023<br>\$000s |
| <b>Equity</b>                                |                          |                                 |   |                                     |                                     |
| Retained earnings                            | 151,886                  | 165,636                         | 163,972                                 | 165,636                             | (13,750)                            |
| Other reserves                               | 419,787                  | 306,491                         | 306,491                                 | 306,491                             | 113,296                             |
| <b>Total equity</b>                          | <b>571,673</b>           | <b>472,127</b>                  | <b>470,463</b>                          | <b>472,127</b>                      | <b>99,546</b>                       |
| <b>Assets</b>                                |                          |                                 |   |                                     |                                     |
| <b>Current assets</b>                        |                          |                                 |   |                                     |                                     |
| Cash and cash equivalents                    | 9,749                    | 2,803                           | 2,803                                   | 2,803                               | 6,946                               |
| Receivables                                  | 6,401                    | 7,058                           | 4,540                                   | 7,058                               | (657)                               |
| Inventories                                  | 106                      | 171                             | 171                                     | 171                                 | (65)                                |
| Other financial assets                       | 176                      | -                               | -                                       | -                                   | 176                                 |
| Non-current assets held for sale             | 1,758                    | -                               | -                                       | -                                   | 1,758                               |
| Derivative Financial Instruments             | 534                      | -                               | -                                       | -                                   | 534                                 |
| <b>Total current assets</b>                  | <b>18,724</b>            | <b>10,032</b>                   | <b>7,514</b>                            | <b>10,032</b>                       | <b>8,691</b>                        |
| <b>Non-current assets</b>                    |                          |                                 |   |                                     |                                     |
| Property, plant and equipment                | 582,714                  | 493,303                         | 493,303                                 | 493,303                             | 89,411                              |
| Other financial assets                       | 21,699                   | 22,548                          | 22,548                                  | 22,548                              | (849)                               |
| Derivative Financial Instruments             | 1,377                    | -                               | -                                       | -                                   | 1,377                               |
| Intangible assets                            | 8                        | 328                             | 328                                     | 328                                 | (320)                               |
| <b>Total non-current assets</b>              | <b>605,798</b>           | <b>516,179</b>                  | <b>516,179</b>                          | <b>516,179</b>                      | <b>89,619</b>                       |
| <b>Total assets</b>                          | <b>624,523</b>           | <b>526,211</b>                  | <b>523,693</b>                          | <b>526,211</b>                      | <b>98,311</b>                       |
| <b>Liabilities</b>                           |                          |                                 |   |                                     |                                     |
| <b>Current liabilities</b>                   |                          |                                 |   |                                     |                                     |
| Payables and deferred revenue                | 6,861                    | 6,819                           | 5,965                                   | 6,819                               | 42                                  |
| Employee benefit obligations                 | 1,078                    | 609                             | 609                                     | 609                                 | 469                                 |
| Borrowings                                   | 5,000                    | 1,904                           | 1,904                                   | 1,904                               | 3,096                               |
| Provision for landfill closure               | 38                       | 748                             | 748                                     | 748                                 | (710)                               |
| Trust accounts                               | -                        | -                               | -                                       | -                                   | -                                   |
| <b>Total current liabilities</b>             | <b>12,977</b>            | <b>10,080</b>                   | <b>9,226</b>                            | <b>10,080</b>                       | <b>2,898</b>                        |
| <b>Non-current liabilities</b>               |                          |                                 |   |                                     |                                     |
| Provision for landfill closure               | 649                      | 873                             | 873                                     | 873                                 | (224)                               |
| Borrowings                                   | 39,000                   | 42,883                          | 42,883                                  | 42,883                              | (3,883)                             |
| Derivative Financial Instruments             | -                        | -                               | -                                       | -                                   | -                                   |
| Employee benefit obligations                 | 223                      | 248                             | 248                                     | 248                                 | (25)                                |
| <b>Total non-current liabilities</b>         | <b>39,872</b>            | <b>44,004</b>                   | <b>44,004</b>                           | <b>44,004</b>                       | <b>(4,132)</b>                      |
| <b>Total liabilities</b>                     | <b>52,849</b>            | <b>54,084</b>                   | <b>53,230</b>                           | <b>54,084</b>                       | <b>(1,235)</b>                      |
| <b>Net assets</b>                            | <b>571,673</b>           | <b>472,127</b>                  | <b>470,463</b>                          | <b>472,127</b>                      | <b>99,545</b>                       |

## Commentary

The statement above indicates that our net assets are \$99.5m more than expected.

The main reasons for the net asset movement includes:

- the increase in the expected non-current property, plant and equipment values. This is mainly due to the movement in the three water and roading infrastructure assets in 2021/2022 because of the revaluation undertaken in that year.
- There has only been \$8.1m of the expected \$33.6m capital expenditure undertaken to date. A full comprehensive capital expenditure report will be provided by the Programme Management team.
- less borrowings undertaken to date because of less capital work completed than expected to date.

## Ratio Measures

South Waikato District Council's current ratio (current assets divided by current liabilities) is 1.44. This ratio identifies the ability to pay short term obligations. At present, we have \$1.44 of current assets to every \$1 of current liabilities which is good.

South Waikato District Council's net debt to revenue ratio (net debt divided by revenue) is 34%. This ratio evaluates the financial leverage of an entity. Our limit is 175%.

## 2. Treasury Report

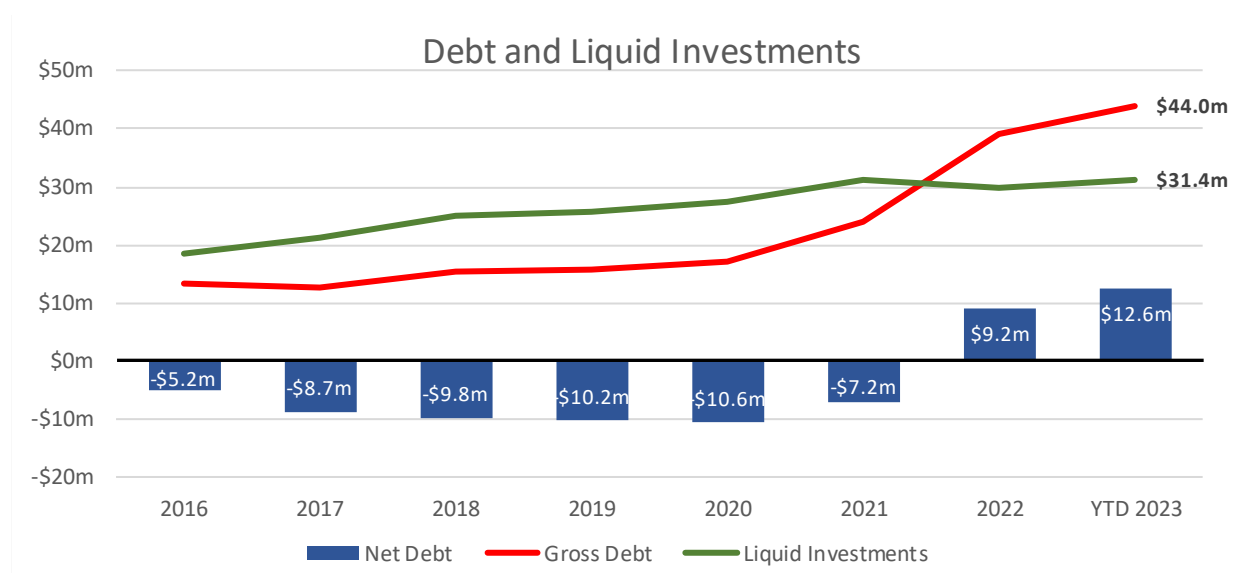
The table below shows our compliance in relation to our Treasury Policy limits and the chart below shows gross debt and liquid investments.

### Compliance with Treasury Policy Limits

| Policy Compliance        | Measure      | Policy                   | Result @ 31-Mar-23    | Policy Compliance |
|--------------------------|--------------|--------------------------|-----------------------|-------------------|
| Fixed rate debt maturity | all years    | within annual parameters | not achieved for some | ✗                 |
| Funding maturity         | 0 - 3 years  | 15% - 60%                | 39%                   | ✓                 |
|                          | 3 - 7 years  | 25% - 85%                | 61%                   | ✓                 |
|                          | 7 - 10 years | 0% - 60%                 | 0%                    | ✓                 |
| Liquidity ratio          | minimum      | 110%                     | 125%                  | ✓                 |
| Counterparty credit risk | maximum      | BNZ \$15m                | achieved              | ✓                 |

We are not within policy for the minimum percentage of fixed rate debt maturities in some years. Staff are in discussion with our advisors, PriceWaterhouseCoopers, to plan our strategy. This measure relies on accurate long-term debt forecasting. Current uncertainty exists as a result of three waters, annual plan and long-term plan outcomes.

### Debt



The chart above shows gross debt and liquid investments. The difference between the two is net debt (as measured by LGFA). Council is well within debt covenants, noting that from the 2022 year we have become a net borrower rather than a net investor.

The weighted average cost of funds for gross debt is 3.3%.

### 3. Rates

Rates are the main source of income for Council. Collection of rates is an important task to ensure that Council can operate and provide services to meet the requirements of the community in which it serves.

The detail that follows provides some information on the outstanding rates in dollar terms, rates collection as a percentage compared to the same month in the prior year and examples of percentage collection and rates accounts arrears in a graph format that shows comparatives for the last four years in relation to this current financial year.

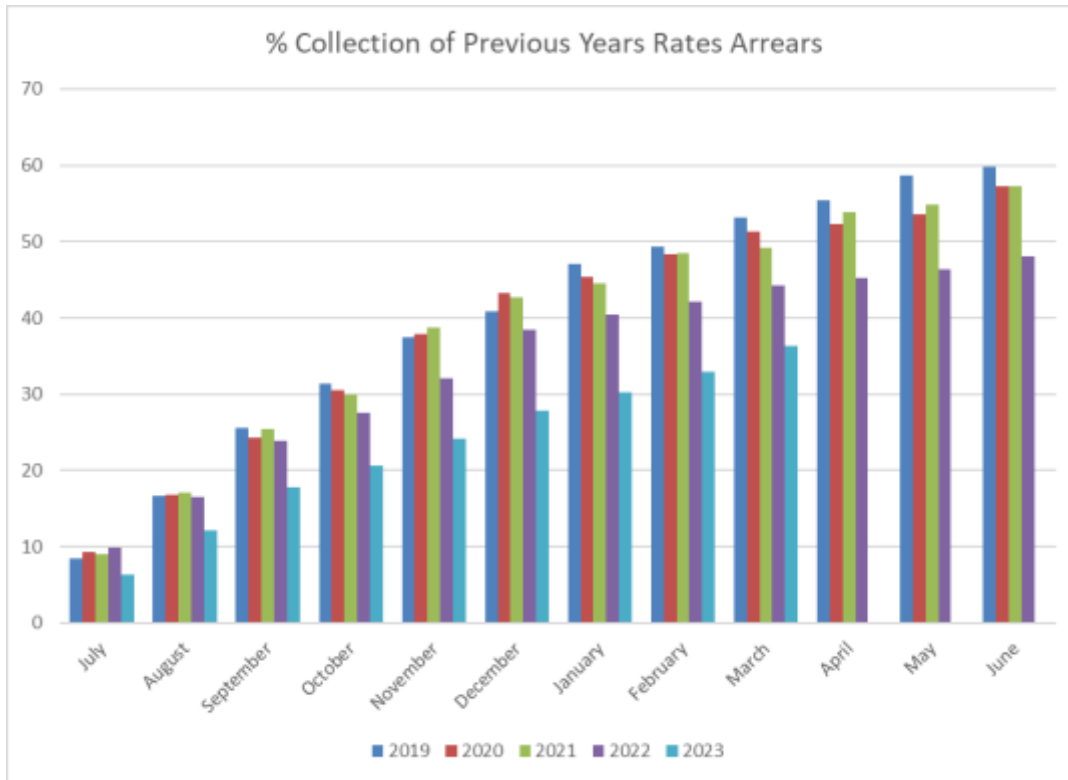
#### Rates outstanding as at 31 March 2023

|   |                     |
|---|---------------------|
| Current instalment balance                    | \$ 538,364          |
| Arrears relating to rates charged this year   | \$ 508,202          |
| Penalties balance                             | \$ 229,324          |
| Arrears still outstanding from previous years | \$ 1,485,800        |
| Court Costs                                   | \$ 0                |
| <b>Total</b>                                  | <b>\$ 2,761,690</b> |

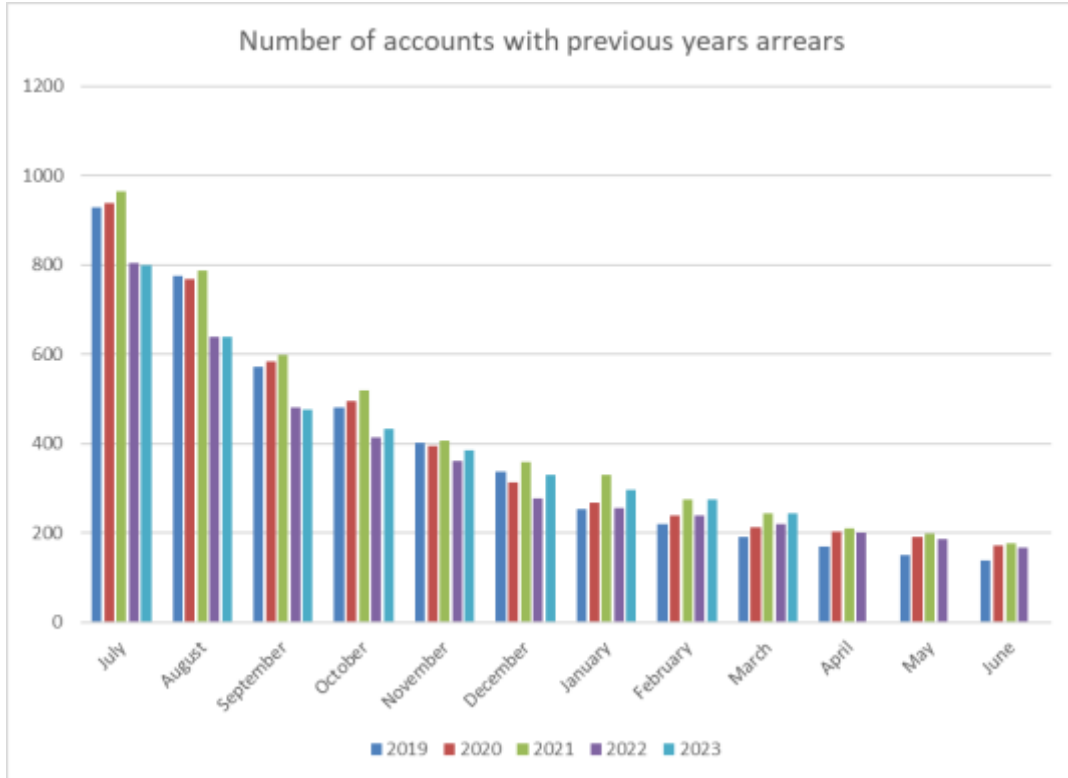
#### Rates Collection – shown as a percentage

|                                  |               | % Rates Collected YTD This Year | Comparison to same month last year |
|----------------------------------|---------------|---------------------------------|------------------------------------|
| Arrears as at 1 July 2022        | \$ 2,333,944  | 36.3%                           | 44.2%                              |
| Current Year Levied              | \$ 29,172,309 | 96.4%                           | 96.8%                              |
| Penalties charged                | \$ 355,673    | 35.5%                           | 34.9%                              |
| Current year including penalties | \$ 29,527,982 | 95.7%                           | 96.2%                              |

### Current Rates and Penalties Collection Percentage History



### Rates Account Arrears History



## 4. Council reserves as at 31 March 2023

### Asset replacement reserves

An amount of money equivalent to the current year's depreciation is transferred to these reserves during the year. These funds are then available to fund future capital expenditure and loan repayments.

| Asset Replacement Reserves | Opening Balance<br>at 1 July 2022<br>\$<br>(favourable) | Closing Balance<br>at 31 March 2023<br>\$<br>(favourable) |
|----------------------------|---|---|
| <b>TOTAL</b>               | <b>(15,503,700)</b>                                     | <b>(13,953,306)</b>                                       |

### Targeted rate reserves

Targeted rates are levied on specific properties for a specific purpose. The funds are kept in separate reserve accounts, so they are only used for that specific purpose.

| Targeted Rate Reserves | Opening Balance<br>at 1 July 2022<br>\$<br>(favourable) | Closing Balance<br>at 31 March 2023<br>\$<br>(favourable) |
|------------------------|---|---|
| <b>TOTAL</b>           | <b>(1,410,914)</b>                                      | <b>(1,452,688)</b>  |

### Council created reserves

These reserves are created by Council for a specific purpose. The funds have been set aside and are able to be used at Council's discretion.

| Council Created Reserves | Opening Balance<br>at 1 July 2022<br>\$<br>(favourable) | Closing Balance<br>at 31 March 2023<br>\$<br>(favourable) |
|--------------------------|---|---|
| <b>TOTAL</b>             | <b>959,735</b>  | <b>1,602,898</b>  |

## Performance Report Explanatory Notes

1. The Financial Statement section in relation to financial performance is as follows:
  - a) The Statement of Comprehensive Revenue and Expenditure (also known as an income statement) looks at the overall operational income and expenses of the organisation.
  - b) The Statement of Financial Position (also known as the balance sheet) looks at the current and non-current assets and liabilities of the organisation.
2. The Treasury Report section in relation to treasury policy compliance and debt and liquid investments is as follows:
  - a) The Treasury Policy compliance

Measures are set with the intention to manage council's various risks associated with borrowing. When policy compliance is achieved, risk is at an acceptable level. If policy is breached it is an indicator that a risk is greater than a prudent level and we will work towards regaining compliance as soon as practicable.
  - b) Fixed rate debt maturity

This places an upper and lower limit on the percentage of debt that is able to be at fixed rates of interest per financial year to manage exposure to interest rate movements.

c) Funding Maturity

Ensures there is a spread of debt maturity dates so that council's exposure to interest rates upon refinancing the debt is not concentrated.

d) Liquidity Ratio

Ensures there is access to liquid investments of at least 10% of debt to enable council to meet cashflow requirements.

e) Counterparty credit risk

Limits any risk of losses arising from a counterparty defaulting on a financial instrument. Note that amounts contracted with the NZ Government and the LGFA are not limited.

3. The rates section provides information as follows:

a) Rates outstanding

Broken down into different line items to give the total value of rates outstanding at the time in which we are reporting

b) Rates collection

Provided on a rates percentage collection in comparison to the same month of the previous year.

c) Graph information

Five years of comparative information showing the rates and penalty collection history and the rates accounts arrears history.

4. The reserves section provides information as follows:

a) Asset replacement reserves

An amount of money equivalent to depreciation that can be used to fund future capital projects and loan repayments.

b) Targeted rate reserves

Levies on specific properties that are then utilised for specific purposes associated with those specific properties.

c) Council created reserves

Created by Council for a specific purpose. The funds are generally generated from a specific action or activity. Funds are then held to be used at the discretion of Council based on the specific purpose.



## 8. Reports for Decisions

### 8.1 Consultation on Draft Interim Speed Management Plan

---

#### Document Information

|                     |                          |
|---------------------|--------------------------|
| Report To:          | Council                  |
| Meeting Date:       | Wednesday, 26 April 2023 |
| Author:             | Robert Cathie            |
| Author Title:       | Road Safety Co-ordinator |
| Group Manager Lead: | James Hassall            |
| Report Date:        | Wednesday, 5 April 2023  |

---

#### Purpose

1. To seek Council approval to release for public consultation the Draft Interim Speed Management Plan ECM Docset 620786 in line with the Statement of Proposal for Consultation ECM Docset 620783.

#### Recommendation

2. That Council:
  - a) receives Report 2023-620780, Consultation on Draft Interim Speed Management Plan.
  - b) receives the Draft Interim Speed Management Plan Docset 620786
  - c) receives the consultation documents supporting the Draft Speed Interim Management Plan.
  - d) approves the release for public consultation of the Draft Speed Management Plan and consultation documents.
  - e) delegates final approval of the consultation summary document for public release to the Chief Executive.

#### Executive Summary

3. Preparing a Speed Management Plan (SMP) is a requirement of the “Land Transport Rule: Setting of Speed Limits 2022” (Speed Limit Rule). It forms part of the Government’s and Waka Kotahi’s national road safety strategy “Road to Zero”.
4. It is intended that an SMP be implemented over a period of 3 years and before December 2027.
5. In developing an SMP, the Council is required to consult with its communities and iwi.
6. The recommendation in this report and attached documents is that Council consult around 4 priority areas for reducing speed limits:
  - Schools
  - Marae
  - Tokoroa CBD
  - Roads of concern
7. The details of the specific roads where reduction in speed limits is proposed have been developed through detailed analysis of technical data.
8. The draft SMP conforms with the requirements of central Government and Waka Kotahi.

## Context

9. The Government and Waka Kotahi are promoting zero tolerance of road deaths and serious injuries under a strategy known as 'Road to Zero'. This is a plan to work towards zero road deaths and serious injuries. The Government is committed to tackling unsafe speeds as part of this vision. Research is clear that the risk of a crash occurring, and the resulting severity of injury resulting from that crash, depends on the speed of the vehicles involved.
10. A key part of the work to support this vision is reviewing speed limits all over the country with a view to lowering them in high-risk areas. Recent changes to the Speed Limit Rule and direction from Waka Kotahi mean the Council must create an SMP that sets out our approach for managing speed and safety within the South Waikato District, including safety goals, speed limit changes for the roading network, and engineering improvements. The plan will be reviewed on a three-yearly basis.
11. Under the Speed Limit Rule, reasonable effort must have been made to implement speed limit changes around schools and marae by December 2027.
12. The draft SMP prepared by Council staff and consultants aligns with the goals set out by Waka Kotahi.
13. Work on the development of the Council's draft SMP commenced in mid-2022. LMC, a consultancy with a background in transport-based asset management, traffic engineering, road safety services and project management services, were engaged to undertake the technical assessments that were used to inform the draft SMP.

## Discussion

14. Staff propose taking a staged approach to speed management as detailed in the draft SMP so that any associated costs can be spread over several financial years. The draft SMP focuses on roads around schools, marae, town centres and on roads of concern. The proposal involves both the lowering of speed limits, as well as safety improvements including improved signage and road marking.
15. Schools and Marae were considered to be areas where tangible improvements could be achieved, as they had strong public/community and iwi interest and were seen as locations where safety was paramount. In other words, reducing the physical dangers from excess speed in environments that attracted large gatherings of vulnerable road and roadside users (particularly children).
16. Town Centres were also identified as they too attracted large numbers of shoppers, business people etc., whose movements needed to be safeguarded by safe and appropriate speeds and supporting infrastructure – again, vulnerable road and roadside users.
17. Roads of concern where those locations where issues had been raised to Council staff or crash rates indicated that there was an underlying issue. It is recognised that this would be the most controversial of all speed management stages. There was much to consider – existing speeds, the road environments, a uniform approach to speed setting, public perceptions, and differences of opinion in terms of the importance of select roads over others.

## Options

18. While the Council could debate the detail in the draft SMP prior to consultation, given the fact that the proposals are likely to prompt strong, conflicting feedback staff recommend that Council start from the high-level position of focussing on the 4 priority areas mentioned above, receive feedback from the community and then work through the detail.
19. Not preparing a draft SMP is not an option as it is a legislative requirement.
20. For these reasons, staff are recommending only one option, namely that consultation proceed with the draft SMP.

## Engagement and Consultation

21. Targeted engagement will be undertaken with schools and marae prior to the public consultation to inform them of the opportunity to engage on the interim speed management plan. Council is using the Section 82 Principals of consultation of the local Government Act 2002.
22. Given the level of significance, it is recommended that the following consultation/ engagement occurs using the normal Communications approach to promote the draft SMP. Items actioned, include website, social, Antenno, posters, flyers and newspaper advertising. A summary document of the key changes will be prepared. In addition, email distribution networks will be used for some targeted messaging to user groups.

|   |                          |                            |
|---|--------------------------|----------------------------|
| Approval to go to consultation                | Wednesday 26 April       | Council meeting            |
| Consultation                                  | Wed 10 May to Fri 9 June | 4 week consultation period |
| Hearings and Deliberations                    | Wed 21 June              | Council                    |
| Adoption of the Interim Speed Management Plan | Wed 19 July              | Council Meeting            |

## Attachments

Appendix one: Draft Interim Speed Management Plan - 620786

Appendix two: Statement of Proposal for Consultation – 620783

Appendix three: Draft Speed Management Plan Technical Assessments April 2023 – 620787

Appendix four: Draft Speed Management Plan – Submission Form - 620788

## 8.2 Draft Aotearoa Reorua Bilingual New Zealand 2023

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### Document Information

|                     |                                    |
|---------------------|------------------------------------|
| Report To:          | Council                            |
| Meeting Date:       | Wednesday, 26 April 2023           |
| Author:             | Marama Tahapehi                    |
| Author Title:       | Community Development Planner      |
| Group Manager Lead: | Debbie Lascelles and James Hassall |
| Report Date:        | Thursday, 6 April 2023             |

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### Purpose

1. To inform Council of the draft Raukawa Charitable Trust and South Waikato District Council Māori Language Revitalisation Strategy.
2. Te Rautaki Whakarauora Reo Māori a Te Poari Manaaki o Raukawa me Te Kaunihera ā-Rohe o Waikato ki te Tonga.
3. To seek approval from Council to proceed with the draft strategy partnership with the Raukawa Charitable Trust.

### Recommendation

4. That Council:
  - a) receives Report 2023-620976, Draft Aotearoa Reorua Bilingual New Zealand 2023.
  - b) receives the draft The Raukawa Charitable Trust and South Waikato District Council Māori Language Revitalisation Strategy Docset 620832
  - c) approves the development of workstreams within Council activities to support Aotearoa Reorua Bilingual New Zealand and the Māori Language Revitalisation Strategy.
  - d) delegates further changes to the strategy to the Chief Executive.

### Executive Summary

5. Staff recommend that Council continue to develop and implement the Aotearoa Reorua Bilingual New Zealand and the Māori Language Revitalisation Strategy in order to continue the developing the relationship with the Raukawa Charitable Trust.
6. Taking this approach will ensure the initiative led by the Department of internal Affairs to support towns and cities across Aotearoa to become bilingual centres is actioned.
7. In this case, Raukawa Charitable Trust, and South Waikato District Council have partnered to develop a draft Aotearoa Reorua Bilingual New Zealand and the Māori Language Revitalisation Strategy.
8. The next step is for DIA to approve the collaborative strategy and funding for the period of July 2023-June 2024.

## Context

9. All councils are governed by the Local Government Act 2022 (LGA) and, in the present context, the requirement that they “improve opportunities for Māori to contribute to local government decision making processes” (section 4) and “promote the social, economic, environmental, and cultural well-being of communities in the present and for the future” (section 10).
10. Te reo Māori was recognised in 1987 alongside English and New Zealand Sign Language as one of the three official languages in Aotearoa New Zealand.
11. Aotearoa Reorua is an initiative led by the Department of Internal Affairs to support towns and cities across Aotearoa to become bilingual centres through the development and implementation of a codesigned, co-shared reo Māori revitalisation strategy between mana whenua and council partners and the Strategy is due to the DIA in March/April to be approved to proceed with funding.

### Linkages to plans

12. Links to the adopted 2021-31 Long Term Plan
13. Links to the (in progress) draft 2024-2034 Long Term Plan
14. Links to Growth Strategies and Town Concept Plans

## Discussion

15. South Waikato District Council have shared previous and ongoing projects with Raukawa such as:
  - Part of Micronisation of street signs in 2007
  - Te Kōwhatu o Hatupatu Project
  - Tokoroa Leith Place Development
  - Te Mauri o Te Waihou Project.
16. Raukawa Kaunihera Kaumātua, Raukawa Settlement Trust and Raukawa Charitable Trust continue to support the Councils cultural, social, economic, and environmental wellbeing.
17. This shared strategy between both organisations will overlap with aims and aspirations of the Raukawa Reo Strategy, ‘Whakareia te Kakara o te Hinu Raukawa’ implemented in 2006 with the purpose of advancing te reo Māori used in priority forums by Raukawa descendants in the broader Raukawa community. Recently, in 2018 the te reo strategy was updated to focus greater attention on the marae and the home as priority language domains.
18. Aotearoa Reorua provides a positive pathway forward for te reo Māori growth throughout the South Waikato District in collaboration with the Council supporting bilingual activities that have already taken place and will grow further into the future. This opportunity sets a platform to identify key areas of focus within a collaborative te reo revitalisation strategy which will support shared goals in both the mana whenua and council spaces.
19. In November 2022 – the CEO of SWDC and Tumu Whakarae met to discuss the development of a shared strategy for the Raukawa Charitable Trust and South Waikato District Council Māori Language Revitalisation Strategy.
20. In December 2022 confirmation of the co-collaboration of this project and presentation from Raukawa Charitable Trust to the Mayor, and Chief Executive, began the development of the strategy.
21. There are nine goals and priority areas, initial implementation plans and outcomes have been stated. Both parties have indicated what each will do in the respective spaces as well as what will be completed collaboratively as joint projects. Despite the higher-level Implementation Plan section outlined in the strategy; more detailed plans will be completed during the months of April and May including budgets, detailed work programmes and individual project implementation plans.

22. Staff recommend that Council continue to develop and implement the Aotearoa Reorua Bilingual New Zealand and the Māori Language Revitalisation Strategy in order to continue the developing the relationship with the Raukawa Charitable Trust.

## Financial Considerations

23. What is proposed in the draft strategy is a multi-year plan which will enable Council to plan for and fund any higher cost initiatives. However, parts of the workstreams will be able to be undertaken within current business as usual budgets with the aim that any physical changes be phased in over time.
24. Small additional expenses may be incurred with design and development in the following areas:
- Council website
  - Signage in Parks and Reserves
  - Signage at other Council facilities internally and externally
  - Signage on vehicles; and
  - Council uniform.

## Risks

25. Iwi relationships to be maintained for the integrity of mana whenua and local district council.
26. Adoption of The Raukawa Charitable Trust and South Waikato District Council Māori Language Revitalisation Strategy will not advance biculturalism in South Waikato District and Aotearoa New Zealand.
27. A small minority of people in the communities will not consider this strategy as of significance based on their own values and beliefs. There must be consideration to ensure safety of others' views will not demoralise their wellbeing internally and externally.

## Engagement

28. No engagement is required for this decision.
29. The below table references the timeline for this work.

|  |                    |   |
|--|--------------------|---|
| Approval to develop communication to inform the changes with bilingualism across our district in partnership with Raukawa Charitable Trust | By end of May 2023 | Internal – Transformation Group and Principal Māori Advisor |
| Adoption of The Raukawa Charitable Trust and South Waikato District Council Māori Language Revitalisation Strategy                         | June 2023          | Council Meeting   |

## Attachments

Appendix A: Draft the Raukawa Charitable Trust and South Waikato District Council Māori Language Revitalisation Strategy Docset 620832

## 8.3 LGNZ AGM

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### Document Information

|               |                                       |
|---------------|---------------------------------------|
| Report To:    | Council                               |
| Meeting Date: | Wednesday, 26 April 2023              |
| Author:       | Michael Booth                         |
| Author Title: | Interim Executive Manager - Corporate |
| Report Date:  | Sunday, 16 April 2023                 |

---

### Purpose

1. To seek Council nominees for attendance at the LGNZ AGM meeting in Christchurch and advice of any Remits for the meeting.

### Recommendation

2. That Council:
  - a) receives and notes the Report 2023-621447, LGNZ AGM.
  - b) seek advice of nominations from Elected Members on attendance.
  - c) seek advice of any Remit for the meeting which will need to be considered at the May Council Meeting.

### Summary

3. LGNZ's AGM will be held in Christchurch on Wednesday 26 July 2023.
4. Nominations from Councillors to attend the conference with the Mayor and Deputy Mayor are now open.
5. Members can submit remits for consideration ahead of the AGM which must be endorsed by the Council.

### Attachments

Remit Application Form

# Remit

## application form

### // HOW TO SUBMIT A REMIT

Remits are positions or policies put to LGNZ's AGM for a vote.

Any remit needs the support of either an LGNZ zone, sector or five councils.

LGNZ reviews all proposed remits to ensure they meet the criteria below.

If your council wants to propose a remit for consideration by the 2023 AGM, please complete this form and email it, along with any supporting information, to [agm@lgnz.co.nz](mailto:agm@lgnz.co.nz) by Wednesday 24 May.

If you have any questions about the remit process, or want help completing your application, please contact Grace Hall, Director of Policy and Advocacy at [grace.hall@lgnz.co.nz](mailto:grace.hall@lgnz.co.nz)

### // THE PROCESS FROM HERE

Once LGNZ receives your proposed remit, it will be considered by our Remit Screening Committee. This Committee is made up of LGNZ's President, Vice-President, Chief Executive and Director of Policy and Advocacy. The Remit Screening Committee will determine whether your proposed remit satisfies the criteria, and whether or not to put it forward to the 2023 AGM.

We will let you know whether your remit is going forward to the AGM by 2 June.

### // CRITERIA FOR REMITS

- 01 The remit is relevant to local government as a whole, not just a single zone, sector or council.
- 02 The remit relates to significant matters, including constitutional and substantive policy, rather than matters that can be dealt with administratively.
- 03 The remit concerns matters that can't be addressed through channels other than the AGM.
- 04 The remit does not deal with issues that already being actioned by LGNZ. This covers work programmes underway as part of LGNZ's strategy.



**COUNCIL PROPOSING REMIT:**

insert text here

**CONTACT NAME:**

**PHONE:**

**EMAIL:**

**REMIT:**

**WHO SUPPORTS THE PROPOSED REMIT?**

List either the LGNZ zone, sector group or five councils that support the remit.

**WHY IS THIS REMIT IMPORTANT?**

Briefly describe what the issue is and why it requires action.

*Max. 150 words*

**BACKGROUND AND CONTEXT:**

You may wish to include:

- // What has caused this issue?
- // Relevant legislation, policy or practice
- // Key statistics to show the scope of the issue
- // An outline of what your council/ others have already done to address this issue or bring about the proposed change

*Max 500 words*

**HOW DOES THIS REMIT RELATE TO LGNZ'S CURRENT WORK PROGRAMME?**

Briefly describe how the proposed remit aligns with LGNZ's strategy and policy priorities but does not duplicate existing or planned work.

*Approx. 150 words*

**HOW WILL YOUR COUNCIL HELP LGNZ TO MAKE PROGRESS ON THIS REMIT?**

Briefly describe the steps that your council would be prepared to take to assist LGNZ to progress the remit.

*100 – 300 words*

**SUPPORTING INFORMATION AND RESEARCH**

PLEASE ATTACH TO YOUR EMAIL:

- // A copy of this application form.
- // Evidence of support from an LGNZ zone or sector group or five councils. This could be in the form of emails, letters or zone/sector group meeting minutes or resolutions.
- // Any further contextual/background information you'd like to share, combined in a single PDF file.

## 8.4 LGNZ President and Vice President Nominations

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### Document Information

|               |                                       |
|---------------|---------------------------------------|
| Report To:    | Council                               |
| Meeting Date: | Wednesday, 26 April 2023              |
| Author:       | Michael Booth                         |
| Author Title: | Interim Executive Manager - Corporate |
| Report Date:  | Sunday, 16 April 2023                 |

---

### Purpose

1. To provide the Council with advice of the process for nominations of LGNZ President and Vice President.

### Recommendation

2. That Council:
  - a) receives and notes the Report 2023-621448, Nominations for LGNZ President and Vice President.
  - b) seek advice of nominations from Elected Members and decide on support for nominees (if any).

### Executive Summary

3. Nominations for LGNZ President and Vice President are open for the 3 year term 2023-2026.
4. Nominations close at 5pm on Wednesday 31 May 2023.
5. Any elected member can stand for the role of **President**, if their nomination is supported by two member councils.

### Context

6. Nominations for LGNZ President and Vice President are open for the three year term 2023-2026.
7. Any elected member can stand for the role of President, if their nomination is supported by two member councils. A nomination form with more details is attached. The description of the President's role is attached.
8. Any member of National Council can stand for the role of Vice President, if their nomination is supported by two member councils. A nomination form with more details is attached. The description of the Vice President's role attached. Details of the National Council are also attached.
9. Nominations close at 5pm on Wednesday 31 May. If we receive more than one valid nomination for either position, an election will be held at our AGM at 2.30pm on Wednesday 26 July in Christchurch.
10. If you have any questions about this process, please direct them to Deputy CE Scott Necklen, [scott.necklen@lgnz.co.nz](mailto:scott.necklen@lgnz.co.nz)

### Attachments

President Nomination Form  
Vice President Nomination Form  
Description of President's role  
Description of Vice President's role  
National Council

## 9. Confidential Business

Section 48, Local Government Official Information and Meetings Act 1987.

### Resolution to Exclude the Public

*Move that the public be excluded from the following parts of the proceedings of this meeting.*

*The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*

| <b>General subject of each matter to be considered</b>                  | <b>Reason for passing this resolution</b>   | <b>Ground(s) Under Section 48(1) for the passing of the resolution</b>  |
|---|---|---|
| <i>Council public excluded minutes<br/>15 March 2023</i>                | <i>Reason(s) for excluding the public are recorded in the public minutes of the meeting 15 March 2023.</i>  | <i>The public conduct of this part of the meeting would be likely to result in the disclosure of information for which there is good reason for it being withheld. Section 48(1)(a)</i> |
| <i>Update on development of social housing at Scotia Glen, Putaruru</i> | <i>This report is <b>CONFIDENTIAL</b> in accordance with section 46A (8) and 46A (9) of the Local Government Official Information and Meetings Act 1987, being a report that the Chief Executive of the South Waikato District Council reasonably expects will be discussed with the public excluded.</i><br><br><i>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to enable the local authority holding the information to carry on, without prejudice or disadvantage, commercial activities – Section 48(1)(a); Section 7 (2)(h)</i> | <i>The public conduct of this part of the meeting would be likely to result in the disclosure of information for which there is good reason for it being withheld. Section 48(1)(a)</i> |

*This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public.*

## 10. Meeting closed



| <b>Council Outcomes</b>  |
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| <b>Growth</b> - Activities and strategies that facilitate sustainable economic growth and lift community pride.  |
| <b>Resilience</b> - A resilient district with good infrastructure, services, a sound financial position, rates affordability and a healthy environment that has the ability to anticipate, resist, respond to and recover from significant change or events. |
| <b>Relationships</b> - Strong relationships with Iwi and Māori, Pacific Peoples and community and business groups that can achieve growth and a resilient community.   |