

Local Services Committee Meeting

PUBLIC BUSINESS AGENDA

Kaupapa pakihi Tūmatanui

9:30 AM

Thursday, 24 August 2023

Council Chamber,
Torphin Crescent, Tokoroa

Attendees / Te hunga kua tae mai: Cr Haine (Chair), Cr Garner, Cr Lee, Cr Purdy, Cr Teokotai, Mayor Petley (Ex Officio)

OUR VISION / TŌ MĀTOU WHAKAKITENGA

“Healthy people thriving in a safe, vibrant and sustainable community.”

Local Services Committee

Purpose

The purpose of the Local Services Committee is to:

- Inform the strategic direction for the Council in relation to locally delivered services and monitor implementation through approved planning and policy frameworks and reporting mechanisms.
- Identify local service issues resulting from emerging trends and reported data and provide input on developing a strategic response.

Role

- Inform Council's strategic direction, including prioritisation and policy responses as it relates to locally delivered services.
- Enhance awareness and understanding of emerging issues and trends relating to meeting Council's strategic direction of local delivered services.
- To consider the impacts of the Council's network of infrastructure and assets on the environment.
- Review and monitor Council Bylaws Framework as it relates to services used by the local community.
- Oversee and monitor:
 - The preparation and implementation of Council's asset management plans.
 - The operation of Council's local roads, parks and reserves, waste – solid, facilities and events in accordance with adopted annual and long-term plans.
 - The management of Council's properties.
 - Provide advice to the Council on priorities for the Council's capital expenditure on infrastructure.
 - Liaise with the Growth and Infrastructure Committee to make recommendations to Council on strategic infrastructure investments.

Power to Act

The Committee has no power to act on behalf of the Council.

The Committee may be a conduit for hearing of public submissions.

The Committee may also appoint sub-committees to enquire into specific matters.

Power to Recommend

The Local Services Committee is authorised to:

- Review, develop and recommend policy and strategy to Council.
- Recommend to Council submissions on legislation, policy, regulations, standards, plans and other instruments prepared by Central Government, Local Government and other organisations
- Identify, monitor and evaluate necessary actions by the organisation and other relevant organisations under co-governance arrangements as they relate to local services

Review

The committee's operation, terms of reference and membership will be reviewed after 12 months.

Order of Business / Rārangi take

1. Apologies / Ngā whakapāha

Members are requested to provide their apology or leave of absence to the Chair prior to the meeting.

2. Confirmation of Agenda / Kaupapa whakatūturutanga

Recommendation:

That the Agenda, as circulated, be confirmed.

3. Declaration of Conflicts of Interest / Tauāki pānga

Members are reminded to declare and stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interest they may have.

4. Confirmation of Minutes / Tuhi whakatūturutanga

4.1 Confirmation of Minutes

5. Reports / Ngā pūrongo

5.1 Resolution to Exclude the Public

6. Confidential Business / Pakihi tūmatanui

6.1 Kerbside Organics Collection Service Report

6.2 Temporary Closure of Te Waihou Walkway

RECOMMENDATIONS contained in reports are NOT to be construed as COUNCIL DECISIONS. Refer to Council minutes for RESOLUTIONS.

4.1 Confirmation of Minutes

Report To: Local Services Committee
Meeting Date: Thursday, 24 August 2023
Author: Jillian Anderson
Author Title: Executive Officer
Authorised by: Chief Executive

Purpose

To present past minutes for confirmation by the Local Services Committee.

Recommendation

That the Local Services Committee:

- a. Confirms the minutes of the public business of the Local Services Committee meeting held Wednesday 15 March 2023 as a true and accurate record.

Attachments

1. Unconfirmed Local Services Committee Meeting Minutes 15 March 2023

Local Services Committee Meeting

PUBLIC BUSINESS MINUTES

A Local Services Committee Meeting
was held in the Council Chamber,
Torphin Crescent, Tokoroa
on Wednesday 15 March 2023
commencing at 11.25am

Attendees

Members	Chairperson	H Daine
	Councillors	R Garner T Lee K Purdy J Teokotai
	Mayor (Ex Officio)	G Petley
Staff	Chief Executive	S Law
	Interim Executive Manager Corporate	M Booth
	Interim Executive Manager Operations	J Hassall
	Interim Executive Manager Transformation	D Lascelles
	Group Manager Assets	T Anderson
	Group Manager Regulatory	S Robinson
	Acting Chief Financial Officer	W Cortesi
	Communications Manager	K Fabrie
	Minutes	C Cawood

1. Apologies

There were no apologies.

2. Confirmation of Agenda

That the Agenda was as circulated.

3. Conflicts of Interest

No conflicts of interest were declared.

4. Reports

4.1 Assets Report

The report was taken as read.

23/18 Resolved

Cr Purdy / Cr Teokotai

That the Local Services Committee:

- a) receives Report 2023-615708, Assets Report.
- b) notes that a separate report on the Section 17 Analysis of Parks and Reserves is being presented to this Committee.

Carried

5.2 Kerbside Food Waste Collection Update

The report was taken as read.

23/19 Resolved

Cr Lee / Cr Purdy

That the Local Services Committee:

- a) receives Report 2023-617857, Project Update – Kerbside Food Waste Collection.
- b) recommends to Council:
 - i. A Council workshop be held to discuss the proposed kerbside food waste collection and to consider the options which are appropriate for our communities.
 - ii. Councillors be invited to a site visit of the Hamilton Materials Recovery Facility, followed by a discussion with Hamilton City Council staff on the rollout of their kerbside food waste collection. A site visit to the MyNoke vermicomposting facility should also be considered.

Carried

5.3 Service Delivery Options for Open Spaces Maintenance and Litter Collection Services Report

The report was taken as read.

23/20 Resolved

Cr Lee / Cr Purdy

That the Local Services Committee:

- a) receives Report 2023-617984, Service Delivery Options for Open Spaces Maintenance and Litter Collection Services Report.
- b) recommends to Council:
 - i. That South Waikato District Council contract out the majority of its open space maintenance services and all of its urban litter collection services into a single 5-year contract

- ii. That South Waikato District Council contract out the native vegetation/wetland maintenance services as a separate contract to the primary open space maintenance contract
- iii. That South Waikato District Council contracts out the pensioner housing ground maintenance services as a separate contract to the primary open space contract, managed by the SWDC Property Team.
- iv. That Council staff investigate the viability of removing the urban street/CBD litter bin servicing and urban street loose litter patrol component from the green space/reserves-based Parks Activity, to bring under the Solid Waste Activity's core services.

Carried

Meeting Closed 12.01pm

Cr H Daine
Chairperson

Unconfirmed

5.1 Resolution to Exclude the Public

Report To: Local Services Committee
Meeting Date: Thursday, 24 August 2023
Author: Jillian Anderson
Author Title: Executive Officer
Authorised by: Chief Executive

Purpose

Resolution to exclude the public pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987.

Recommendation

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is **moved**:

- a. That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of the matters to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds for excluding the public, as specified by s 48(1) of the Local Government Official Information and Meetings Act 1987, are set out below:

Meeting Item No. and Subject	Reason for Excluding Public	Grounds for Excluding Public
6.1 Kerbside Organics Collection Service Report (Resolve # 2023-66).	To carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (s7(2)(i)).	s48(1)(a) the public conduct of the relevant or whole part of the proceedings of the meeting would be likely to result in the disclosure of information for which there is good reason for withholding would exist.
6.2 Temporary Closure of Te Waihou Walkway (Resolve # 2023-85).	To carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (s7(2)(i)).	s48(1)(a) the public conduct of the relevant or whole part of the proceedings of the meeting would be likely to result in the disclosure of information for which there is good reason for withholding would exist.