

Order Paper

**An Ordinary Meeting of Tirau Community Board will be held
in the Tirau Co-operating Parish Church Hall
on Tuesday 10 February 2009,
commencing at 7.30pm**



DR Hall
Chief Executive

The South Waikato ...

Discover it ... Live it ... Love it ...

Tirau Community Board Meeting
Public Business

Distribution

Board/Council

7
Board Members (4)
Cr E Barker (Council Rep)
Mayor
Deputy Mayor

Management Team:

8
Chief Executive
GM Assets
GM Corporate
GM Environment
Special Projects Manager
Human Resources Manager
Communications Manager
Comm Dev Manager

Staff:

1
Personal Assistant (1)

Offices/Libraries/Info Centres

6
Tokoroa Library
Putaruru Library
Tirau Library
Tokoroa Office (CSOs)
Putaruru Office
Tirau Info Centre (Agency)

Other

3
Mr N Barker (Env Waikato)
Mrs L Gardiner (Tirau Bus Assn)
Mr G Brinton (Tokoroa Info Centre)

News Media

7
South Waikato News
Waikato Times
Matamata Chronicle
NZ Herald
Radio Forestland
Radio Raukawa
Focus

Total

32

Tirau Community Board - Functions

Reporting to

Council and Standing Committees, as appropriate.

Constitution

Four elected members.

Ward Councillor.

Meeting Frequency

Six weekly.

Objective

Overview Council activities within the community (Tirau Ward) and consider and report on matters of concern to the community.

Scope of Activity

- To consider and report on all matters referred to it by Council.
- To consider and convey the concerns of community organisations and special interest groups within the community.
- Overview road work, water supply, sewerage, stormwater drainage, parks and recreational facilities, community activities and traffic management within the community.
- To provide community input to District planning and regulatory issues.
- To ensure community input to Council and Committee processes.
- To make annual submissions to Council on budgetary and annual planning process as they may impact on the community.

Power to Act

Such matters as may from time to time be delegated by Council.

Management Responsibility:

Chief Executive

**Order Paper
Tirau Community Board
Public Business**

**Tirau Co-operating Parish Church Hall, Main Road, Tirau
on Tuesday 10 February 2009, commencing at 7.30pm**

Attendees

Members: Mrs HM Martelletti (Chair)
Mrs TE Dillon (Deputy)
Mrs LL Gardiner
Mr MD May
Mrs E Barker (Council Representative)

Mayor: Mr NA Sinclair
Deputy Mayor: Cr J Shattock

Staff: DR Hall (Chief Executive)
RJ Fisher (GM Assets)
K Morris (GM Corporate)
S Robinson (GM Environment)
S Westbrooke (Personal Assistant – Minutes)

1.0 Apologies

2.0 Confirmation of Agenda

Staff Recommendation

That the Agenda, as circulated, be confirmed.

3.0 Confirmation of Minutes

**3.1 Tirau Community Board Meeting – Tuesday 2 December 2008
Public Business**

1 - 5

Staff Recommendation

That the Public Business Minutes of the Tirau Community Board Meeting, held on Tuesday 2 December 2008 are confirmed as a true and correct record.

**3.2 Tirau Community Board Meeting – Tuesday 2 December 2008
Public-Excluded Business**

(Confirmed in Public-Excluded Business)

Staff Recommendation

That the Public-Excluded Business Minutes of the Tirau Community Board Meeting, held on Tuesday 2 December 2008 are confirmed as a true and correct record, and that this resolution be recorded in the Public Business Minutes of this meeting.

4.0 Receipt of Council and Committee Minutes

4.1 2008-4869 – Council and Committee Minutes 6

To place Council and Committee Minutes before the Board in order for them to be received.

Staff Recommendation

That Report No 2008-4869, "Council and Committee Minutes" be received.

5.0 Reports

5.1 2009-4878 – Resource Management Report – 20 November 2008 to 28 January 2009 7 - 8

To inform the Tirau Community Board of the progress of applications being processed by the Planning Team so that the Board is informed when dealing with the public.

Staff Recommendation

That Report No 2009-4878, "Resource Management Report - 20 November 2008 to 28 January 2009", be received.

5.2 Meeting Dates (Changes Required)

Verbal – N Martelletti

6.0 Members' Information Requests

7.0 Resolution to Exclude the Public

Pursuant to Section 48, Local Government Official Information and Meetings Act 1987.

Staff Recommendation

That the public be excluded from the following parts of the proceedings of the meeting, listed below.

(This resolution is made in reliance on Section 49(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by

Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public.)

The general subject of the matters to be considered while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| Reason(s) for passing this Resolution in relation to each matter | Ground(s) under Section 48(1) for the passing of this Resolution |
|--|--|
| C1.0 Confirmation of Minutes | |
| C1.1 Tirau Community Board Meeting - Tuesday 2 December 2008 Public-Excluded Business | |
| Reason(s) for excluding the public is/are recorded in the Public Minutes of the Meeting. | The public conduct of this part of the meeting would be likely to result in the disclosure of information for which there is good reason for its being withheld. |

**Minutes
Tirau Community Board
Public Business**

**Tirau Co-operating Parish Church Hall, Main Road, Tirau
on Tuesday 2 December 2008, commencing at 7.30pm**

Attendees

Members: Mrs HM Martelletti (Chair)
Mrs TE Dillon (Deputy)
Mrs LL Gardiner
Mrs E Barker (Council Representative)

Mayor: Mr NA Sinclair
Deputy Mayor: Cr J Shattock

Staff: DR Hall (Chief Executive)
G Shaw (Parks and Property Manager)
J Cathie (Personal Assistant – Minutes)

Mr Ratcliffe, Tirau Deputy Chief Fire Officer, was in attendance to speak to the Board about the Tirau Volunteer Fire Service.

1.0 Apologies

T08/051 Resolved **Dillon/Barker**
Apologies from Mr MD May were received and sustained.

2.0 Confirmation of Agenda

T08/052 Resolved **Gardiner/Barker**
That the Agenda, as circulated, be confirmed.

3.0 Confirmation of Minutes

3.1 Tirau Community Board Meeting – Tuesday 21 October 2008 Public Business

T08/053 Resolved **Dillon/Gardiner**
That the Public Business Minutes of the Tirau Community Board Meeting, held on Tuesday 21 October 2008 are confirmed as a true and correct record.

Matters Arising from Minutes:

The Submission to Environment Waikato is to be heard on Tuesday 9 December.

Mrs T Dillon recently attended the Safer Community Council Meeting and updated the Board:

- The Secretary/Co-ordinator position of 15 hours per week has been offered to Mrs S John.
- The Strategic Plan is still to be completed.
- The Police have arranged a camp for the District's at risk youth.
- A letterhead is to be printed.

The Tirau Community Board Christmas Dinner will be held on 11 December at Okoroire Hotel.

4.0 Receipt of Council and Committee Minutes**4.1 2008-4857 – Council and Committee Minutes**

To place Council and Committee Minutes before the Board in order for them to be received.

T08/054 Resolved**Dillon/Gardiner**

That Report No 2008-4857", Council and Committee Minutes" be received.

The following minutes have been received:

- 30 October – Council
- 30 October – Corporate and Environment Committee
- 20 November – Community and Assets Committee

The Chairperson advised that she will speak to the Principal of Tirau School in regard to the Walking School Bus Programme.

T08/055 Resolved**Gardiner/Barker**

That the meeting be adjourned at 7.40pm.

The Chairperson welcomed Mr Geoff Ratcliffe, Deputy Chief Fire Officer. Mr Ratcliffe offered apologies from Mr G Yorke, the Chief Fire Officer.

Mr Ratcliffe advised that Year to Date incident attendance figures are as follows:

- 42 Motor Vehicle Accidents
- 49 Medical
- 39 Fires
- 3 PFA's – (Private Monitored Fire Alarms)

The Tirau Brigade has nine firefighters which includes three fire police (who can protect the scene and direct traffic). More trainees are currently going through the system.

The operational side of the Brigade is funded by the New Zealand Fire Service. This covers new gear and its upkeep, fire fighting equipment, fuel and rescue equipment. The rescue gear is quite outdated and if required the Rotorua Fire Service is called in to assist at incidents as they carry heavy duty rescue gear.

Fundraising is necessary when the Fire Brigade needs something specific. A total of \$5,000 was raised towards a new van.

In New Zealand there are 13-14,000 fire fighters and only 2,500 are paid.

On 13 December, an Open Day will be held by the Tirau Fire Brigade. His Worship the Mayor made an offer of \$400 towards the Open Day. A cheque will be sent to the group.

The Chairperson thanked Mr Ratcliffe for attending the meeting and giving a very informative talk.

The meeting reconvened at 8.25pm.

5.0 Reports

5.1 2008-4849 – Resource Management Report – 4 October 2008 to 19 November 2008

T08/056 Resolved

Barker/Dillon

That Report No 2008-4849, "Resource Management Report – 4 October 2008 to 19 November 2008", be received.

5.2 2008-4856 – Community Board Zone 2 Meeting – 31 October 2008

T08/057 Resolved

Barker/Gardiner

That Report No 2008-4856, "Community Board Zone 2 Meeting – 31 October 2008", be received.

5.3 Walkways Update

The Parks and Property Manager updated the Board on walkways in the Tirau area. He requested feedback from the Board in regard to the marked maps.

The Chairperson asked if Parapara Road could be considered as the first walkway to be established and also asked if a style could be erected to link the track behind the Event Centre to Rose Street. The Parks and Property Manager advised that it would have to be checked out first and he would investigate for the Board.

Other sites were also discussed and the Chairperson suggested that the Parks and Property Manager make contact with Mr L Symes re the possibility of establishing a heritage type walkway through the village.

5.4 Station Street Carpark Lighting

There are currently two lamps on the Library side and the proposal is to put a third light opposite the entrance to the car park.

Currently the bulbs are a low wattage so higher wattage bulbs will be trialed.

If the lighting is insufficient, consideration can then be given to taking lines underground to car park entrance.

6.0 Members' Information Requests

His Worship advised that in recognition of Mrs Martelletti's 20 year service, the Council would like to pay for her to attend the 'Celebrating 20 Years of Community Boards' Conference in Christchurch.

The Chairperson gratefully accepted and thanked Council.

7.0 Resolution to Exclude the Public

Pursuant to Section 48, Local Government Official Information and Meetings Act 1987.

T08/058 Resolved

Dillon/Barker

That the public be excluded from the following parts of the proceedings of the meeting, listed below.

(This resolution is made in reliance on Section 49(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public.)

The general subject of the matters to be considered while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| Reason(s) for passing this Resolution in relation to each matter | Ground(s) under Section 48(1) for the passing of this Resolution |
|--|--|
| C1.0 Reports | |
| C1.1 2008-4858 – 20 Oxford Street, Tirau Property – Proposed Village Green Site | |
| Reason(s) for excluding the public is/are recorded in the Public Minutes of the Meeting. | The public conduct of this part of the meeting would be likely to result in the disclosure of information for which there is good reason for its being withheld. |

8.0 Resumption of Business

The Chairperson thanked the Board for their support over the past year and asked the Chief Executive to convey thanks to the Council Staff.

The Chief Executive responded, thanking the Chairperson and the Board for doing their best to support the Council.

The meeting closed at 8.58pm.

Mrs HM Martelletti
CHAIRPERSON

Report No: 2008-4869

Agenda Item No: 4.1

Report To: Tirau Community Board

South
Waikato
District
Council

Meeting Date: 10 February 2009

Subject: Council and Committee Minutes

Purpose of Report

To place Council and Committee Minutes before the Board in order for them to be received.

Background

The Board had decided not to include Council and Committee Minutes with the Agenda as these items were already circulated as part of the Council and Committee Agendas. As you receive these, please highlight items for the next Agenda and notify the Chairperson.

Recommendation

That Report No 2008-4869, "Council and Committee Minutes", be received.

S Westbrooke

PERSONAL ASSISTANT

24 December 2008

| | |
|--------------------------|--|
| Council Resolution/Date: | |
| Associated Documents: | |

Report No: 2009-4878

Agenda Item No: 5.1

Report To: Tirau Community Board

South
Waikato
District
Council

Meeting Date: 10 February 2009

Subject: Resource Management Report - 20 November 2008 to 28 January 2009

Purpose of Report

To inform the Tirau Community Board of the progress of applications being processed by the Planning Team so that the Board is informed when dealing with the public.

Background

All land use and subdivision activities are assessed under the Operative South Waikato District Plan. Where resource consent is required, Council becomes involved with all non-notified applications being processed by Council officers acting under delegated authority.

Discussion

Current matters pertaining to Tirau are reported in the following tables:

Resource Consent Applications Received

| Applicant | Location | Proposal | District Plan Zone |
|-----------------------------------|------------------|--|--------------------|
| L Way & J Stolzenberg RM080118 | State Highway 27 | To build and operate a Childcare Centre Facility in a general industrial zone. | General Industrial |
| B & J Williams RM080124 | State Highway 27 | To subdivide into two lots of 20.7ha (Lot 1) and 19.1ha (Lot 2). | Rural |

Resource Consent Applications Approved

| Applicant | Location | Proposal | Working Days |
|--|------------------|--|--------------|
| L Way & J Stolzenberg RM080118 | State Highway 27 | To build and operate a Childcare Centre Facility in a general industrial zone. | 20 |
| Glomile Farm Ltd & Dept of Conservation RM080119 | Waiohotu Road | A two-stage subdivision of land contained in 3 Certificates of Title, adjusting boundaries between Crown reserve and rural land. | 19 |

Received – Other Applications

| Applicant | Location | Proposal | District Plan Zone |
|---|---------------------------------|--|--------------------|
| South Waikato District Council RM080128 | Hetherington Road | To alter a designation of the District Plan to realign a section of Hetherington Road. | Rural |
| South Waikato District Council RM090001 | Tirau Cemetery Okoroire Road | To alter a designation to provide additional land for the expansion of the Tirau Cemetery and to seek approval of the Outline Plan of Works. | Rural |

Approved Survey Plans for Subdivisions

The following table demonstrates the subdivision certified to Section 223 requirements received and processed by Council staff since the last report.

| Applicant | Location | Proposal | Working Days |
|----------------------------|-----------------|---|---------------------|
| GA & DK Thomas RM080095 | Paparamu Road | To subdivide into two lots of 6.1ha (Lot 1) and 13.3ha (Lot 2). | 2 |
| G Buchanan RM070047 | Harwoods Road | Approval of Stage 1 of a 2 stage subdivision to subdivide into 3 lots of 6400m ² (Lot 1), 1.29ha (Lot 2) and 55.86ha (Lot 3) | 5 |
| J & M Watkins RM080082 | State Highway 1 | To subdivide into 2 lots of 139.7ha (Lot 1) and 2500m ² (Lot 2). | 5 |

No 224 Certificates were issued for the Tirau area during this time period.

RMA Compliance

Ongoing monitoring is being undertaken regarding sandwich board signage in the Tirau commercial centre. Monitoring of conditions of resource consents is also continuing including the properties at 7 Puketirau Road (Corrugated Creations/MercWorx) and 125 State Highway 5 (G & W van de Steeg).

Recommendation

That Report No 2009-4878, "Resource Management Report - 20 November 2008 to 28 January 2009", be received.



Alan Moss
PLANNING MANAGER

29 January 2009

| | |
|--------------------------|--|
| Council Resolution/Date: | |
| Associated Documents: | |