



## ***Community and Assets Committee - Functions***

### **Reporting to**

Council

### **Constitution**

Full Council

### **Meeting Frequency**

Six-weekly

### **Objective**

To overview and, where necessary, determine activities in the Community Development Section and the Assets Group.

### **Scope of Activity**

- To formulate policy, planning and evaluation of performance in activities that foster recreation, arts, culture and heritage and community development.
- To consider proposals of an economic and/or community development nature.
- To monitor and review economic and community development strategies.
- To monitor a sound physical infrastructure for the District, including policy, planning and evaluation of performance.
- To consider and determine such reports as are placed before the Committee regarding the activities of the Community and Assets Group.
- To consider and determine matters which would normally fall within the Scope of Activity of the Corporate and Environment Committee.

### **Power to Act**

Pursuant to Clause 32 of Schedule 7 to the Local Government 2002 Council delegates all of its responsibilities, duties and powers to the Community and Assets Committee, with the following exceptions:

- (a) The power to make a rate; or
- (b) The power to make a bylaw; or
- (c) The power to borrow money, or purchase or dispose of assets, other than in accordance with the long-term council community plan; or
- (d) The power to adopt a long-term council community plan, annual plan, or annual report; or
- (e) The power to appoint a chief executive; or
- (f) The power to adopt policies required to be adopted and consulted on under this Act in association with the long-term council community plan or developed for the purpose of the local governance statement.
- (g) The adoption of bylaws, reviewed district plans or district plan changes.

### **Management Responsibility**

Group Manager Assets

**Order Paper**  
**Community and Assets Committee Meeting**  
**Public Business**

**Council Chamber, First Floor, Administration Building, Torphin Crescent, Tokoroa,  
on Thursday 8 October 2009, commencing at the conclusion of the Ordinary Meeting  
of Council but, in any event, not before 10.30am**

**Attendees**

Members:	Deputy Mayor:	JR Shattock (Chair)
	Mayor:	NA Sinclair (Deputy)
	Councillors:	E Barker
		FF Campbell
		W Cook
		L Corban
		A Edmeades
		M Gubb
		S McMahon
		HGA Van Rooijen
		B Watkins
Staff:	DR Hall	Chief Executive
	RJ Fisher	Group Manager Assets
	K Morris	Group Manager Corporate
	S Robinson	Group Manager Environment
	A Hema	Community Development Manager
	J Cathie	Personal Assistant – Minutes

Ms K Goulter, Regional Tourism Manager, will be in attendance for Report 2009-5049, Regional Tourism Initiative.

**1.0 Apologies**

**2.0 Confirmation of Agenda**

**3.0 Receipt of Committee Minutes**

**3.1 Community and Assets Committee – Thursday 27 August 2009 -  
Public Business** **1 - 4**

**Staff Recommendation**

*That the Minutes of the Public Business of the Community and Assets Committee held on Thursday 27 August 2009 are confirmed as a true and accurate record.*

**RECOMMENDATIONS contained in Reports are NOT to be construed as COUNCIL DECISIONS.  
Refer to Council Minutes for RESOLUTIONS**

## **4.0 Reports**

### **4.1 2009-5060 – Assets Group Report – September 2009 5 - 15**

To advise Council of the activities and issues in the Assets Group.

#### **Staff Recommendation**

*That Report No 2009-5060, "Assets Group Report - September 2009", be received.*

### **4.2 2009-5057 – Projects Update – September 2009 16 - 20**

To provide an update of economic and community development projects.

#### **Staff Recommendation**

*That Report No 2009-5057, "Projects Update – September 2009", be received.*

### **4.3 2009-5056 – Youth Council Minutes – September 2009 21 - 23**

To present the minutes of the Youth Council meeting held on 16 September 2009.

#### **Staff Recommendation**

*That Report No 2009-5056, "Youth Council Minutes – September 2009", be received.*

### **4.4 2009-5049 – Regional Tourism Initiative 24 - 25**

To inform Council of the regional tourism initiative being undertaken by the shareholders of Hamilton International Airport.

#### **Staff Recommendation**

*That Report 2009-5049, "Regional Tourism Initiative", be received.*

### **4.5 2009-5039 – Resource Management (Simplifying and Streamlining) Amendment Act 2009 26 - 37**

To inform Committee Members of the main changes made to the Resource Management (Simplifying and Streamlining) Amendment Act which will come into effect on 1 October 2009 and the practical administrative and policy implications for the South Waikato District Council.

#### **Staff Recommendation**

1. *That Report No 2009-5039, "Resource Management (Simplifying and Streamlining) Amendment Act", be received.*
2. *That a one hour practical workshop be held with Councillors and Community Board members on the new changes made in the Resource Management Amendment Act and the policy implications therein.*

**4.6 2009-5055 - Transpower NZ Ltd North Island Grid Upgrade 38 - 53**

To update Councillors on the Report and Final Decision from the Board of Inquiry into the Upper North Island Grid Upgrade Project.

**Staff Recommendation**

*That Report No 2009-5055, "Transpower NZ Ltd North Island Grid Upgrade – Final Decision", be received.*

**4.7 2009-5052 – Enviroschools Update 54 - 57**

To update the Community and Assets Committee on the district's Enviroschools programme.

**Staff Recommendation**

1. *That Report No 2009-5052, "Enviroschools Update", be received.*
2. *The Community and Assets Committee support inclusion of Lichfield School and Putaruru Primary School in the Enviroschools programme in the South Waikato District.*
3. *The Community and Assets Committee advise the Enviroschools in the district to focus on \_\_\_\_\_.*

**4.8 2009-5053 – Local Government Leaders Position Statement for Local Government on Climate Change 58 - 60**

To inform and obtain the support of the Council to adopt the attached Local Government Leaders Position Statement for Local Government on Climate Change.

**Staff Recommendation**

1. *That Report No 2009-5053, "Local Government Leaders Position Statement for Local Government on Climate Change", be received.*
2. *That Council endorses the attached "Local Government Leaders Position Statement" and supports His Worship the Mayor being a signatory.*

**4.9 2009-5063 – Energy Audit Outcomes 61 - 63**

To inform the Community and Assets Committee of the outcomes of the recent Energy Audits that were undertaken as part of the Local Action Plan during the 2008/09 financial year.

**Staff Recommendation**

*That Report No 2009-5063, "Energy Audit Outcomes", be received.*

**4.10 2009-5066 – Sale Price for Stopped Roads – Kinleith Forest 64**

To propose for approval, a sale price for the stopped Kinleith Forest Roads (Stage 1).

**Staff Recommendation**

1. *That Report No 2009-5066, "Sale Price for Stopped Roads – Kinleith Forest", be received.*
2. *That payment of \$401,920.00 plus GST be accepted from Carter Holt Harvey Limited for their purchase of stopped Kinleith Forest Roads (Stage 1) covered by Certificates of Title 484205 to 484222 (inclusive) and 491952.*

**6.0 Resolution to Exclude the Public**

Pursuant to Section 48, Local Government Official Information and Meetings Act 1987.

**Staff Recommendation**

*That the public be excluded from the following parts of the proceedings of the meeting, listed below.*

This resolution is made in reliance on Section 49(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public.

The general subject of the matters to be considered while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Reason(s) for passing this Resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this Resolution
<b>C2.0 Reports</b>	
<b>C2.1 2009-5054 – Update the Committee on Resource Consent Appeal and Enforcement Matters</b>	
<p><b>To protect the privacy of a natural person</b>                      The interests of the person involved in this matter in not disclosing the information contained in a report dealing with it outweigh any public interest there may be in making that information available to the public.</p>	<p>The public conduct of this part of the meeting would be likely to result in the disclosure of information for which there is good reason for its being withheld.</p>

**Minutes****Community and Assets Committee Meeting  
Public Business****Council Chamber, First Floor, Administration Building, Torphin Crescent, Tokoroa,  
on Thursday 27 August 2009, commencing at 10.29am****Attendees**

Members:	Deputy Mayor:	JR Shattock (Chair)
	Mayor:	NA Sinclair (Deputy) – 10.29am – 12.25pm
	Councillors:	E Barker FF Campbell W Cook L Corban A Edmeades M Gubb S McMahon HGA Van Rooijen B Watkins
Staff:	DR Hall RJ Fisher K Morris S Robinson K Fabrie A Hema G Naidoo R Gaby G Shaw J Cathie	Chief Executive Group Manager Assets Group Manager Corporate Group Manager Environment Communications Manager (10.29am – 11.40am) Community Development Manager Southtech Business Unit Manager (10.45am – 11.24am) Pools Manager (10.35am – 11.24am) Parks and Property Manager (10.35am – 11.24am) Personal Assistant – Minutes

**1.0 Apologies**

Nil

**2.0 Confirmation of Agenda****09/231 Resolved****Van Rooijen/McMahon***That the Agenda, as circulated, be confirmed.*

**3.0 Confirmation of Committee Minutes****3.1 Community and Assets Committee – Thursday 16 July 2009 - Public Business**

**09/232 Resolved** **Barker/Campbell**

*That the Minutes of the Public Business of the Community and Assets Committee held on Thursday 16 July 2009 are confirmed as a true and accurate record.*

**4.0 Reports****4.1 2009-5019 – Assets Group Report – July 2009**

Cr Van Rooijen thanked the Group Manager Assets for organising the Road Trip yesterday, 26 August, and he asked that it be an annual occurrence.

Cr Campbell advised that water washes in across the floor of the Leith Place toilets when it is raining. The Group Manager Assets offered to have this issue checked out.

Cr Barker raised the issue of the closure of the Fitzgerald Glade toilets and added that there are not enough toilets in the Tirau area.

**09/233 Resolved** **His Worship/Van Rooijen**

*That the Fitzgerald Glade toilet block be demolished.*

**Voted In Favour: 6**

Crs Cook, Gubb, McMahon, Van Rooijen, Watkins and His Worship.

**Voted Against: 4**

Crs Barker, Campbell, Corban and Edmeades.

**09/234 Resolved** **Campbell/Barker**

*That Report No 2009-5019, "Assets Group Report - July 2009", be received.*

**4.2 2009-5028 – Naming of New Street, Totara Park, Putaruru**

**09/235 Resolved** **McMahon/His Worship**

1. *That Report No 2009-5028, "Naming of New Street, Totara Park, Putaruru." be received.*
2. *That the legal road into Totara Park be named "Nola Street".*

**4.3 2009-5021 – Biff it in the Bin Anti-Littering/Anti-Dumping Campaign**

**09/236 Resolved** **McMahon/Watkins**

*That Report No 2009-5021, "Biff it in the Bin Anti-Littering/Anti-Dumping Campaign", be received.*

The meeting adjourned at 11.50am during Report 2009-5026, due to the arrival of Senior Sergeant Lincoln Sycamore and Sergeant Jason Shailer, to present a verbal Police Report.

The meeting reconvened at 12.15pm for the continuation of the report as below.

#### **4.4 2009-5026 – Projects Update – August 2009**

**09/237 Resolved** **Watkins/Campbell**

*That Report No 2009-5026, "Projects Update – August 2009", be received.*

It was moved (Watkins/Campbell) as follows:

"That Council utilises money through Economic Development to pay for the machinery to provide training for our young people".

It was moved (His Worship/Van Rooijen) as an amendment:

"That Council accepts in principle to utilise money through Economic Development to pay the amount of \$30,000 for machinery to provide training for our young people district wide".

**09/238 Resolved** **His Worship/Van Rooijen**

*That Council accepts in principle to utilise money through Economic Development to pay the amount of \$30,000 for machinery to provide training for our young people district wide.*

#### **4.5 2009-5024 – Changes to Youth Council Recruitment and Work Programme**

**09/239 Resolved** **Cook/Corban**

1. *That Report No 2009-5024, "Changes to Youth Council Recruitment and Work Programme", be received.*
2. *That the recommendations, as below, be accepted:*
  - (a) *That the two places associated with the tertiary education sector be removed.*
  - (b) *That the position held for a SCC Representative be removed.*
  - (c) *That one space be reserved for a Raukawa Trust Board Youth Representative from within the South Waikato District.*
  - (d) *That nominations for the 2010 South Waikato Youth Council be received by 4 December 2009 and that future recruitment for the Youth Council be permanently scheduled for December.*

#### **4.6 2009-5025 – Youth Council Minutes – August 2009**

**09/240 Resolved** **Campbell/Watkins**

*That Report No 2009-5025, "Youth Council Minutes – August 2009", be received.*

#### **4.7 2009-5022 – Warm Homes Clean Air Project Update**

**09/241 Resolved** **McMahon/Gubb**

*That Report No 2009-5022, "Warm Homes Clean Air Project Update", be received.*

**5.0 Members' Information Requests**

Nil

The meeting closed at 12.50pm.

Handwritten initials 'PP' and a signature.

JR Shattock

**CHAIRPERSON**

Report No: 2009-5060

Agenda Item No: 4.1

**Report To: Community and Assets Committee**

South  
Waikato  
District  
Council

Meeting Date: 8 October 2009

Subject: Assets Group Report - September 2009

**Purpose of Report**

To advise Council of the activities and issues in the Assets Group.

**Roading****Programme**

The 2009/10 Roading Programme is underway with Totman Road Pavement Rehabilitation complete and Paraonui and Soldiers Road in progress.

Approval for the District Land Transport Study carry over was received from NZ Transport Agency (NZTA) with the study making good progress and programmed to be completed late November.

The 2009/10 amended Roading Budgets were also received from NZTA early September with only 97% of the budget being approved. The largest cut was with Maintenance and Operation of local roads and Community Focused Activities (Road Safety Education). Southtech is confident that there will be minimal changes to the proposed Renewal Programme with the new adjusted budgets.

**Table 1 - Proposed Budget vs Approved Budget**

Activity	Proposed Budget 09/10	Approved Budget 09/10
Maintenance and Operations of Local Roads	2,311,500	2,191,740
Renewal of Local Roads	2,443,000	2,403,040
Improvement of Local Roads	371,900	366,222
Use of Land Transport System	80,900	67,700
<b>Totals</b>	<b>5,207,300</b>	<b>5,028,702</b>

**District Roading Projects 09/10**

Rural Works:

- Totman Rd (6.030-6.620km) pavement rehabilitation complete
- Paraonui Rd (1.850-2.220km) pavement rehabilitation and seal widening in progress
- Soldiers Rd (0.060-0.715) pavement rehabilitation and seal widening in progress

**Maintenance/Capital**

Six tenderers submitted for the 2009-2012 Resurfacing Contract. The tenders were evaluated by John Harris a qualified independent Evaluator as per the requirements of NZTA. The tender prices ranged from \$897,469.60 - \$971,629.06 with the estimate at \$955,527.34. HEB Construction with the lowest price of \$897,469.60 was awarded the contract by the Tenders Board on the recommendation of the Evaluator. This competitive price will help off set the budget cuts by NZTA.

Downer EDI Ltd (Roading Maintenance Contractor) is currently undertaking pre-reseal work in preparation for the reseal programme. General maintenance is also being addressed, e.g. footpath repairs, potholes, drainage, etc.

---

Sign Maintenance Contract is ongoing with the "What's Up" billboard installed early September.

Odyssey Energy Limited has submitted a proposed capital upgrade programme for street lighting. Work will continue in Tokoroa to complete the outstanding capital upgrade and the capital improvements programme will move across to Putaruru.

Odyssey has also reported three instances of lights being deliberately shot at during the month, which have been reported to the Police.

### **New Zealand Transport Agency - (State Highways)**

A proposed New Zealand Transport Agency Maintenance and Renewal Programme of Works on State Highways was forwarded to Council. The proposed programme subject to funding outlines work to be carried out within the South Waikato District.

#### **Pavement Rehabilitation**

A total of 5.5km of pavement rehabilitation is planned for the current financial year, however completion of this is dependent on tender prices falling within available funding. These areas are:

- SH 1 north of Tirau between Puketirau Road and the top of Baileys Hill (2.7km)
- SH 1 between Tirau and Putaruru (0.5km)
- SH 27 at Rangipai (1.2km)
- SH 32 in Tokoroa (0.4km)
- SH 32 between Tokoroa and Whakamaru (0.7km)

#### **Minor Safety**

The following minor safety projects have been approved for completion during this financial year:

- SH 1/5 Intersection safety improvements (largely completed)
- SH 1 Amisfield School crossing, electronic warning signals
- SH 32 #7 Hill slow vehicle bay extension

Other projects being considered are:

- SH 5/28 Tapapa truck pull off area
- SH 27 Tirau drainage improvements
- SH 30 & 32 – short areas of safety seal widening

#### **Resurfacing**

A total of 20 kilometres has been programmed for resurfacing this summer.

The renewal of existing asphaltic surfacing is programmed for SH 1/Princes Street intersection in Putaruru and also at SH 1/Kinlieth intersection.

The maintenance of existing bauxite seal areas at SH1/5 Intersection, and in Tirau, Putaruru and Tokoroa townships is scheduled to be completed over summer.

---

## Minor Safety Improvements

The design for the Horahora and Arapuni Road intersection improvement project identified for the current financial year is complete. The project will require some land purchase and will be negotiated with the Land Owners shortly.

## Road Safety

The South Waikato District Council's submission for the Ministry of Transport Safer Journey's discussion document was approved by council at the Corporate and Environment Committee Meeting on the 17 September 2009 and forwarded onto the Ministry.

A Draft Regional Road Safety Strategy for the Waikato region 2009-2012 is out for consultation. The Waikato region has one of the worst road safety records in the country. The Regional Stakeholders are committed to working together to face the regional road safety challenges and to drive down the road toll. The targets addressed within the Strategy are as follows:

- By 2040 there will be a 50% reduction in road related fatalities compared with the annual five year average (2004-2008) of 79 deaths. This is equivalent of 40 less deaths.
- By 2040 there will be a 25% reduction in road related serious injuries compared with the annual five year average (2004-2008) of 299 serious injuries. This is the equivalent of 74 less serious injuries.
- By 2012 there will be an overall reduction in fatal and serious injury crashes per vehicle kilometre travelled (VKT) in the Waikato region and a measureable reduction in crashes in each of the named priority areas.

Environment Waikato is seeking feedback from road safety stakeholders and interested parties. A submission will be forwarded to EW on behalf of Council by the Road Safety Coordinator.

The Speed Indication Device was deployed on Bridge Street for two weeks as part of its field trials. No major problems were encountered with the device. The average speed recorded was 40 km/h and while this is well under the posted limit of 50 km/h there were two instances' of excessive speed recorded - a speed of 88 km/h at approximately 10pm on Saturday 5 September and the highest speed recorded of 94 km/h at 10pm on Monday 14 September. Any issues highlighted by the information collected will be passed onto the police. The Speed Indication Device was used with both the speed display turned off and on. The device will next be deployed on the 70km/hr rural zone along Overdale Road. There have been a number of complaints received in regard to excessive speeds.

Three Tokoroa Primary Schools are participating in a cycle skills challenge. The resulting top two students from Tokoroa will then go on to compete against students from Taupo, Mangakino and Taumarunui. The winner from that event will then compete against students from the lower North Island.

The total number of fatalities in the South Waikato District has increased to seven as of 25 September 2009 due to the latest accident on SH32 during September. All have occurred on State Highways.

## Subdivision Consent - "Tokoroa East Block" (The Super 14 Roads)

### - Carter Holt Harvey Properties Limited

The Super 14 road construction is underway with the replacement of all plastic culverts to Council's standard concrete pipes including earthworks along Mossop Rd. SouthTech will monitor the progress with weekly meetings to address quality assurance. Council will also second an Engineering Cadet three days a week to report back on progress. Plans on two section of the upgrade were submitted to Council for approval. There is agreement between CHH and Council for the approval of all work prior to commencement. Thus far this has been adhered to.

---

## Services

### Waste Management

The Putaruru Landfill Capping Contract was put on hold during the winter. The final top soiling and grassing was completed in September. The open stormwater drain was cleared of silt and should remain clear now that the grass has taken.

This was the third year that the district took part in e-day, which is the collection of old computers and their accessories for recycling. Council collected 17 pallets which were delivered to the central collection area in Hamilton. Collection points were set up at the Tokoroa Landfill, Putaruru Transfer Station and the Dog in Tirau.

The six monthly delivery of refuse bags took place on Saturday 19 September.

A number of "No Dumping \$400 fines" signs are to be erected around known dumping areas in the District.

The leachate pump from Tokoroa Landfill had to be rewound and have new seals and bearings. The low points of the leachate rising main were flushed to remove any silt build up.

### Water

A new water connection was installed at the Tokoroa Memorial Sportsground for the drinking fountain.

The road crossing had to be re-laid across Wawa Road after a Contractor working for Carter Holt Harvey ripped out the original, CHH were invoiced for the work.

A generator was set up at Arapuni's water supply due to a six hour programmed power cut undertaken by Northpower.

A new Mag meter was installed at the bore field in Arapuni, which will give Council a more accurate reading of water supplied.

Divers spent two days cleaning out silt, pumice and debris from around the intake at Te Waihou Blue Springs.

Work has commenced on replacing the last section of water main in Kelso Street. The 50mm ridermain is complete and work has started on the 100mm firemain.

### Wastewater

A generator had to be supplied to the Wastewater Pump Station at the Memorial Sportsground while Northpower replaced a transformer that supplies the Sportsground.

A pump at Tasman Drive Pump Station had to be rewound after it burnt out.

Eighteen metres of the main sewer pipe entering the Putaruru Wastewater Plant had to be relaid as it had subsided.

At the Tokoroa Wastewater Plant the boiler for the digester was replaced. The sludge recirculation pump was replaced and the biogas meter was replaced as part of the capital works programme. Timbertanks rebuilt the biogas timber tank.

### Storm Water

Hydrocarbon spill kits were purchased and distributed to Council Staff and the Stormwater Contractor to ensure if there is a hazard spill, it is cleaned up before it enters a waterway.

Tirau's comprehensive Stormwater Annual Plan was completed and submitted to Environment Waikato.

---

## Pools

### Indoor Pools

The next report will include a quarterly breakdown of Attendance/Revenue and Water Quality results for July/August and September.

September figures are not available for this report due to the timing of deadlines for the Assets Group Report.

### Water Quality - August

The total number of samples taken was 680, 93.58% being within the NZ Standard. The forecast target for the year is 91%.

### Patronage - August

Actual patronage figures for the month was 7,979 which was below last year's figure of 11,356 for the same month. This figure for 2008/2009 however, was a massive increase in the schools usage for the month with a large number of schools using August for their swimming sports or recreation for the year. Also two organizations ran community events at the pools with over 400 attending each event.

### Capital Expenditure

A number of items have been purchased/delivered and awaiting invoicing. New test equipment for water quality recording is now being used. Three companies have been sought for costing the Putaruru Pool's covers. We are awaiting a final cost before the successful company will begin manufacturing these, ready for the upcoming season.

### General

Preparation is underway for the Annual Triathlon/Duathlon which is being run by the Pools and Sport Waikato on Saturday 10 October.

The Workshops held at the Pools as part of our Winter Challenge, attracted 80 adults who are now more informed on healthy alternatives, exercise tips around home/work, food knowledge and labels.

An incident occurred at the Indoor Pools when a child became unconscious and sank to the bottom of the 25 metre pool. This occurred after he came off the rope swing and splashed into the water. He was then landed on by the next person who had come off the rope.

He was brought to the side by two boys and attended to by a staff member. Luckily the boy regained consciousness after action from the staff, however we have taken actions to ensure this type of incident doesn't happen again.

An audit of our procedures involving equipment like the rope swing, inflatables etc is being carried out. Also staff have been spoken to regarding the seriousness of the incident. Even though this has been a rare occurrence in the past 13 years, they are aware that we need to be alert at all times.

Coming up in the final term of ten weeks is Learn to Swim (LTS) Swim Academy, Toddlers Tadpoles and a new Ante-Natal Exercise Class.

---

## Parks and Property

The Highlights for August and September for the Parks and Property section are as follows:

