

Order Paper

**An Ordinary Meeting of Tirau Community Board will be held
in the in the Tirau Co-operating Parish Church Hall
on Tuesday 6 May 2008,
commencing at 7.30pm**



DR Hall
Chief Executive

The South Waikato ...

Discover it ... Live it ... Love it ...

Distribution

Board/Council

Board Members (4) 7
Cr E Barker (Council Rep)
Mayor
Deputy Mayor

Management Team:

Chief Executive 8
GM Assets
GM Corporate
GM Environment
Special Projects Manager
Human Resources Manager
Communications Manager
Comm Dev Manager

Staff:

Personal Assistant (1) 3
Archives (2)

Offices/Libraries/Info Centres

6
Tokoroa Library
Putaruru Library
Tirau Library
Tokoroa Office (CSOs)
Putaruru Office
Tirau Info Centre (Agency)

Other

4
Mr N Barker (Env Waikato)
(Tirau Bus Assn)
Mr G Brunton (Tokoroa Info
Centre)
Cruise FM

News Media

6
South Waikato News
Waikato Times
Matamata Chronicle
NZ Herald
Radio Forestland
Radio Raukawa

Total

33

Tirau Community Board Meeting
Public Business

Tirau Community Board - Functions

Reporting to

Council and Standing Committees, as appropriate.

Constitution

Four elected members.

Ward Councillor.

Meeting Frequency

Six weekly.

Objective

Overview Council activities within the community (Tirau Ward) and consider and report on matters of concern to the community.

Scope of Activity

- To consider and report on all matters referred to it by Council.
- To consider and convey the concerns of community organisations and special interest groups within the community.
- Overview road work, water supply, sewerage, stormwater drainage, parks and recreational facilities, community activities and traffic management within the community.
- To provide community input to District planning and regulatory issues.
- To ensure community input to Council and Committee processes.
- To make annual submissions to Council on budgetary and annual planning process as they may impact on the community.

Power to Act

Such matters as may from time to time be delegated by Council.

Management Responsibility:

Chief Executive

**Order Paper
Tirau Community Board
Public Business**

**Tirau Co-operating Parish Church Hall, Main Road, Tirau
on Tuesday 6 May 2008, commencing at 7.30pm**

Attendees

Members: Mrs HM Martelletti (Chair)
Mrs TE Dillon (Deputy)
Mrs LL Gardiner
Mr MD May
Mrs E Barker (Council Representative)

Mayor: Mr NA Sinclair

Staff: DR Hall (Chief Executive)
RJ Fisher (GM Assets)
DJL Woltman (GM Corporate)
S Robinson (GM Environment)
J Cathie (Personal Assistant – Minutes)

1.0 Apologies

2.0 Confirmation of Agenda

Staff Recommendation

That the Agenda, as circulated, be confirmed.

3.0 Confirmation of Minutes

**3.1 Tirau Community Board Meeting – Tuesday 25 March 2008
Public Business**

1 - 5

Staff Recommendation

That the Public Business Minutes of the Tirau Community Board Meeting, held on Tuesday p025 March 2008, are confirmed as a true and correct record.

4.0 Receipt of Council Minutes

- 4.1 2008-4669 – Council Minutes and Reports to Council 6**
For the Board to bring any items from Council Minutes and Reports that need clarification.

Staff Recommendation

That Report No 2008-4669, "Council Minutes and Reports to Council" be received.

5.0 Reports

- 5.1 2008-4679 – NZ Community Boards' Executive Committee 2008 Elections – Zone 2 7**
To inform the Tirau Community Board members of the outcome of the NZ Community Boards' Executive Committee 2008 Elections for the Zone 2 Representatives.

Staff Recommendation

That Report No 2008-4679, "NZ Community Boards' Executive Committee 2008 Elections – Zone 2", be received.

- 5.2 2008-4676 – Resource Management Planning Report – September 2007 – March 2008 8 - 11**
To inform the Tirau Community Board of the progress of the Planning Department so that the Board is informed when dealing with the public.

Staff Recommendation

That Report No 2008-4676, "Resource Management Planning Report – September 2007 to March 2008", be received.

- 5.3 2008-4678 - Annual Plan Submission to Council 12**
To allow Tirau Community Board members to consider items for inclusion in a Submission to Council's 2008/09 Annual Plan.

Staff Recommendation

That Report No 2008-4678, "Annual Plan Submission to Council", be received.

- 5.4 Community Board Workshop – Monday 14 April 13**
(Memorandum attached – E Barker)

6.0 Members' Information Requests

**Minutes
Tirau Community Board
Public Business**

**Tirau Co-operating Parish Church Hall, Main Road, Tirau
on Tuesday 25 March 2008, commencing at 7.30pm**

Attendees

Members: Mrs HM Martelletti (Chair)
Mrs TE Dillon
Mr MD May
Mrs E Barker (Council Representative)

Deputy Mayor: Cr J Shattock

Staff: RJ Fisher (GM Assets)
J Cathie (Personal Assistant – Minutes)

1.0 Apologies

Apologies were received and sustained from Mayor NA Sinclair and the Chief Executive DR Hall.

2.0 Confirmation of Agenda

It is noted that Lauren Way and Jo Stolzenberg will be in attendance at 8pm to speak about their proposal to set up a Childcare Centre in Tirau.

T08/006 Resolved

Barker/May

That the Agenda, as amended, be confirmed.

3.0 Confirmation of Minutes

3.1 Tirau Community Board Meeting – Tuesday 12 February 2008 Public Business

T08/007 Resolved

May/Dillon

That the Public Business Minutes of the Tirau Community Board Meeting, held on Tuesday 12 February 2008 are confirmed as a true and correct record.

Matters arising from the minutes:

Mr M May offered his apologies for not attending the Patetere Street Opening. The Group Manager Assets advised that it was a very successful celebration.

Re Letter Box issue – 4 Rose Street/4 County Place. The Chairperson has not yet been to visit the residents of 4 Rose Street.

Mr M May raised an issue with trucks travelling down Okoroire Road and turning right into the Street over the footpath. There is a concern that the footpath will get broken. It has also

been noticed that Excell truck drivers are not turning left to drive around the roundabout. The Group Manager Assets will work on a solution to these problems and he will contact Excell about their driving habits.

Christine Stark has been elected as the Zone 2 Representative for NZ Community Boards.

3.2 Tirau Community Board Meeting – Tuesday 12 February 2008 Public-Excluded Business

(Confirmed in Public-Excluded Business)

T08/008 Resolved

That the Public-Excluded Business Minutes of the Tirau Community Board Meeting, held on Tuesday 12 February 2008 are confirmed as a true and correct record, and that this resolution be recorded in the Public Business Minutes of this meeting.

4.0 Receipt of Council Minutes

4.1 2008-4645 – Council Minutes and Chief Executive’s Report to Council

To place Minutes of Ordinary Meetings of Council and the Chief Executive’s Report before the Board in order for them to be received.

T08/009 Resolved

May/Barker

That the following Minutes of Meetings of Council are hereby received:

- *Ordinary Meeting of Council – Thursday 31 January 2008*

There were no minutes for 21 February 2008 as the meeting had been cancelled.

The Chief Executive’s Report will in future be sent separately to the Board.

5.0 Reports

5.1 2008-4646 – Asset Management Report

To update the Board on several matters in the Tirau area.

T08/010 Resolved

Dillon/Barker

That Report No 2008-4646 – “Asset Management Report”, be received.

Mr M May asked for confirmation that the land between the playground and toilet block on Church Street is Council land. The Group Manager Assets replied “yes”.

The Deputy Mayor asked if there was anything identified for the above area in the Concept Plan. The Chairperson replied that there is not.

5.2 Business Association – 5 Year Plan

Table for next agenda.

T08/011 Resolved

May/Barker

5.3 Budgeting Process

The issue of the cleanliness/tidiness of Tirau was raised. The Chairperson asked if Council can arrange for Assets staff to go around the district with Board members.

The Group Manager Assets advised that Council recently held an Annual Plan Workshop. Some items were discussed that concerned Tirau Community Board/Tirau.

1. An amount of \$8,000 would be required for maintenance/upkeep of the Oxford Hotel toilets if Council was to reach agreement for them to be public toilets. The item has not been included in the budget.
2. Walkway initiative – past bridge across stream then into domain. This was not accepted through the budget workshop. The Board could make a submission for this.

The meeting adjourned at 8.07pm due to the arrival of Lauren Way and Jo Stolzenberg.

T08/012 Resolved

May/Barker

Jo and Lauren introduced themselves to the Board and proceeded to give the Board a background on why they were interested in opening a Day Care Centre in the Tirau District.

Jo, a Plunket Nurse for Tokoroa/Putaruru/Tirau has identified a huge gap in the community for childcare as residents in this area are having to travel either to Putaruru or Matamata for their children to attend Kindergarten.

She explained the differences between Day Care, Kindergarten and Playcentre. Day Care is a learning centre and comes under the same scope as Kindergarten though the ratio of teacher to child is different. A Kindergarten has a ratio of 1:20 (teacher to children) and Day care has a ratio of 1:8 (teacher to children). Playcentre is run more so by parents.

The Deputy Mayor asked what Jo and Lauren require from the Council. They advised that a letter of support from the Council to pass onto the Ministry of Education would be appreciated.

The possibility of moving the Bowling Club building to a new location was discussed by the Board. Also the Chairperson suggested that they look at the old school house beside the Church.

Jo asked what they would be required to do if they were to consider relocating the old Bowling Club building. The Group Manager Assets advised that they should write to Council. Both the Chairperson and the Group Manager Assets also suggested that Jo and Lauren make contact with the Group Manager Environment regarding planning requirements.

The meeting resumed at 8.35pm.

5.3 Budgeting Process (Continued)

Mr M May had viewed a map that a staff member had brought in which outlined areas that the Contractor looked after. This was very informative in regard to the Mowing Contract, Gutter Cleaning Contract and Maintenance.

Mr M May also advised that he had received complaints about the cemeteries not being mown since before Christmas.

Level of Service:

The Group Manager Assets asked the Tirau Community Board if they would be interested in holding a Workshop to go through the issues. The Board agreed that a Workshop should be held prior to the next meeting.

6.0 Members' Information Requests

Cr E Barker commented on the Transit signs showing directions to the Castle. The Castle is not always open and travellers are getting frustrated. Signage needs to be updated if they are not open. The Group Manager Assets will follow this up.

Mr M May asked a question re the Events Centre being on the market. He wished to know what would happen to the grants they have received. He was aware that they had received a grant for a financial feasibility study. The Group Manager Assets will investigate.

ANZAC DAY 25 April – Guest speaker will be Karen McLay. She will talk about her Father, Allan's experiences in World War II.

Cr E Barker and Mrs T Dillon will be attending the Professional Development Programme in Manukau on Monday 14 April.

T08/013 Resolved

Dillon/Barker

The Public Business Meeting closed at 8.45pm.

7.0 Resolution to Exclude the Public

Pursuant to Section 48, Local Government Official Information and Meetings Act 1987.

T08/014 Resolved

May/Dillon

That the public be excluded from the following parts of the proceedings of the meeting, listed below.

(This resolution is made in reliance on Section 49(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public.)

The general subject of the matters to be considered while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Reason(s) for passing this Resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this Resolution
C1.0 Confirmation of Minutes	

Reason(s) for passing this Resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this Resolution
C1. Tirau Community Board Meeting - Tuesday 12 February 2008 Public-Excluded Business	
Reason(s) for excluding the public is/are recorded in the Public Minutes of the Meeting.	The public conduct of this part of the meeting would be likely to result in the disclosure of information for which there is good reason for its being withheld.

Mrs HM Martelletti
CHAIRPERSON

Report No: 2008-4669

Agenda Item No:

Report To: Tirau Community Board

South
Waikato
District
Council

Meeting Date: 6 May 2008

Subject: Council Minutes and Reports to Council

Purpose of Report

For the Board to bring any items from Council Minutes and Reports that need clarification.

Background

The Board has decided not to include Council Minutes and Reports with the Agenda as these items were already circulated as part of Council Agenda's. Instead, members are requested to bring forward any items that they would like clarified.

Discussion

The following have been distributed since the last Board Meeting.

- Ordinary Meeting of Council Minutes – Thursday 13 March 2008
- Ordinary Meeting of Council Minutes – Thursday 3 April 2008

Recommendation

That Report No 2008-4669, "Council Minutes and Reports to Council", be received.

Julie Cathie
PERSONAL ASSISTANT

18 April 2008

Council Resolution/Date:	
Associated Documents:	

Report No: 2008-4679

Agenda Item No:

Report To: Tirau Community Board

South
Waikato
District
Council

Meeting Date: 6 May 2008

Subject: NZ Community Boards' Executive Committee 2008 Elections - Zone 2

Purpose of Report

To inform the Tirau Community Board members of the outcome of the NZ Community Boards' Executive Committee 2008 Elections for the Zone 2 Representative.

Background

Elections for the positions of Representative and Deputy Representative on the NZ Community Boards' Executive Committee were held in February. The call for nominations was sent to the Board in November 2007.

Discussion**Zone 2 Representative:**

Three nominations were received from Zone 2 Community Boards for the position of Representative. Following the elections held in February 2008, Local Government NZ has declared:

Christine Stark, Colville-Coromandel Community Board

appointed to the NZ Community Boards' Executive Committee. The appointment was effective from the Community Boards' Executive Committee meeting at the end of March and remains effective until her successor assumes office in 2011.

Zone 2 Deputy Representative

Only one nomination was received from Zone 2 Community Boards for the position of Deputy Representative; this was for Christine Stark. As Christine has been appointed to the Representative position, there are no further candidates for the position of Deputy. LGNZ will endeavour to fill this vacancy as soon as possible.

Recommendation

That Report No 2008-4679, "NZ Community Boards' Executive Committee 2008 Elections - Zone 2", be received.



David Hall

CHIEF EXECUTIVE

30 April 2008

Council Resolution/Date:	
Associated Documents:	

Report No: 2008-4676

Agenda Item No:

Report To: Tirau Community Board

South
Waikato
District
Council

Meeting Date: 15 May 2008

Subject: Resource Management Planning Report - September 2007 to March 2008

Purpose of Report

To inform the Tirau Community Board of the progress of the Planning Department so that the Board is informed when dealing with the public.

Background

All land use and subdivision activities are assessed under the Operative South Waikato District Plan. Where resource consent is required, Council becomes involved with all non-notified applications being processed by Council officers acting under delegated authority.

Discussion**Resource Management**

Current matters pertaining to Tirau are reported in the following tables:

Resource Consent Applications Received

Applicant	Location	Proposal	District Plan Zone
PJ & TE Van Heuven RM070107	Rangipai Road TIRAU	To subdivide into two allotments of 2500m ² and 29.7ha. Lot 3 is to be amalgamated with adjoining property.	Rural
B & J Watkins RM070108	Horahora Road TIRAU	To subdivide into two allotments of 3800m ² and 3900m ² .	Rural
JR & LJ Scott RM070110	Pahihi Road TIRAU	To subdivide into two allotments of 2.88ha and 46.44ha.	Rural
NSA & CJ Cumming RM070114	123 Hetherington Road TIRAU	To subdivide into two allotments of 3550m ² and 7980m ² .	Rural
White Gold Farms Ltd RM070115	Paparamu Road TIRAU	To subdivide into two allotments of 11ha and 18ha.	Rural
R Stolzenberg RM070122	State Highway 27 TIRAU	To subdivide into two allotments of 8890m ² and 3.1ha.	Rural
WT & JL Gosling RM070125	State Highway 5 TIRAU	To subdivide into three allotments of 5400m ² , 9700m ² , and 75.1ha.	Rural
RJ & ME Leach RM070126	208 State Highway 5 TIRAU	To subdivide the property into two allotments of 7900m ² and 2.1ha.	Rural
MW & TL Webb RM070137	Taumangi Road TIRAU	To place potable water tank 1m from the northwest boundary.	Rural
DL Swap Family Trust	State Highway 1	To import and permanently place up to 200,000m ³ of cleanfill over a	Rural

Applicant	Location	Proposal	District Plan Zone
RM080002	Tirau	period of 24 months.	
Telecom Mobile Ltd RM080005	McMillan Road Tirau	To upgrade existing mobile phone site.	Rural
B & K Raupi RM080008	State Highway 27 Tirau	To subdivide into two allotments of 4200m ² and 1.2ha.	Rural

Resource Consent Applications Approved

Applicant	Location	Proposal	Working days
LL & MG Gardiner RM070019	28 Main Road Tirau	To erect a shop extension that cannot comply with yard or car parking requirements.	17
Rolystone Holdings Ltd RM070083	10 Hillcrest St Tirau	To subdivide into ten allotments ranging from 620m ² to 3.7ha.	>20
J Crabb RM070096	Langlands Road TIRAU	To subdivide into two allotments of 1.4ha and 54.3ha with an esplanade reserve area of 450m ² .	>20
The Dairy Factory RM070098	State Highway 27 TIRAU	To subdivide into nine allotments ranging from 680m ² to 3000m ² .	19
Ron Trust RM070100	6 Goodwin Street TIRAU	To subdivide into two allotments of 363m ² and 439m ² .	>20
PJ & TE Van Heuven RM070107	Rangipai Road TIRAU	To subdivide into two allotments of 2500m ² and 29.7ha. Lot 3 is to be amalgamated with adjoining property.	>20
B & J Watkins RM070108	Horahora Road TIRAU	To subdivide into two allotments of 3800m ² and 3900m ² .	>20
JR & LJ Scott RM070110	Pahihi Road TIRAU	To subdivide into two allotments of 2.9ha and 46.4ha.	>20
NSA & CJ Cumming RM070114	123 Hetherington Road TIRAU	To subdivide into two allotments of 3550m ² and 7980m ² .	>20
WT & JL Gosling RM070125	State Highway 5 TIRAU	To subdivide into three allotments of 5400m ² , 9700m ² , and 75.1ha.	20
RJ & ME Leach RM070126	208 State Highway 5 TIRAU	To subdivide the property into two allotments of 7900m ² and 2.1ha.	18
MW & TL Webb RM070137	Taumangi Road Tirau	To place potable water tank 1m from the northwest boundary.	1
DL Swap Family Trust RM080002	State Highway 1 Tirau	To import and permanently place up to 200,000m ³ of cleanfill over a period of 24 months.	10

Other Applications Approved

Applicant	Location	Proposal
C & A Watkins RM040157	Paparamu Road TIRAU	To amend/delete some conditions on the original resource consent proposal granted on 16/02/05 to subdivide into 4 lots ranging from 4.43ha to 147.12ha.
Transit New Zealand RM070135	Horahora Road State Highway 1 Tirau	Outline Plan of Works for the construction of the Piarere to Oak Tree Bend realignment.

Approved Survey Plans for Subdivision

The following table demonstrates the subdivision certified to Section 223 requirements received and processed by Council staff over the last month.

Applicant	Location	Proposal	Working Days
SWDC & The Dairy Factory RM060049	State Highway 27 Tirau	To separate five CTs into 31 allotments including road to vest, residential sections and industrial sections.	>10
D Courtney RM070050	13 Little Street Tirau	To subdivide into two allotments of 341m ² and 465m ² .	2
DR & GL Aplin RM070062	Totman Road Tirau	To adjust boundaries so that Lot 1 is 69.8ha and Lot 2 is 1ha.	1
HH Spring RM070082	Waimakariri Rd Tirau	To subdivide into two allotments of 5.0ha and 9.2ha. Lot 2 to be amalgamated with adjoining property.	4
PJ & TE Van Heuven RM070107	Rangipai Road Tirau	To subdivide into two allotments of 2500m ² and 29.7ha. Lot 3 to be amalgamated with adjoining property.	3
NSA & CJ Cummings RM070114	123 Hetherington Rd Tirau	To subdivide into two lots of 3550m ² and 7980m ² .	6

224 Certificates Released for Subdivision

The following table demonstrates the subdivision certified to Section 224 requirements received and processed by Council staff since the last report.

Applicant	Location	Proposal
D Courtney RM070050	13 Little Street Tirau	To subdivide into two allotments of 341m ² and 465m ² .
DR & GL Aplin RM070062	Totman Road Tirau	To adjust boundaries so that Lot 1 is 69.8ha and Lot 2 is 1ha.
HH Spring RM070082	Waimakariri Rd Tirau	To subdivide into two allotments of 5.0ha and 9.2ha. Lot 2 to be amalgamated with adjoining property.

PJ & TE Van Heuven RM070107	Rangipai Road Tirau	To subdivide into two allotments of 2500m ² and 29.7ha. Lot 3 to be amalgamated with adjoining property.
NSA & CJ Cummings RM070114	123 Hetherington Rd Tirau	To subdivide into two lots of 3550m ² and 7980m ² .

Other Planning Matters

Expressions of interest have been sought from consultants to assist Council in its Review of the District Plan by 29 May 2008.

Submissions to Proposed Plan Change 16: Settlement Rezoning were heard at a Special Meeting of Council on 1 May 2008 and included a number of properties located in Tirau.

Recommendation

That Report No 2008-4676, "Resource Management Planning Report - September 2007 to March 2008", be received.



Alan Moss
PLANNING MANAGER

28 April 2008

Council Resolution/Date:	
Associated Documents:	

Report No: 2008-4678

Agenda Item No:

Report To: Tirau Community Board

South
Waikato
District
Council

Meeting Date: 6 May 2008

Subject: Annual Plan Submission to Council

Purpose of Report

To allow Tirau Community Board members to consider items for inclusion in a Submission to Council's 2008/09 Annual Plan.

Discussion

To discuss the following items of interest as previously raised by the Board:

Purchase of Cemetery

Caravan Dump

Kittow Street Water Pressure

Library Extension Hours

Pedestrian Crossing – The Group Manager Assets is to gather some facts re this proposal. Another option is currently being investigated.

Station Road Carparking – The Group Manager Assets will check the Capital Works Programme.

Toilet Access – Top of the Hill

Gardening/Mowing

Street Cleaning

Stormwater – Prospect Street

Telecommunications – Exchange/Land Lines

Visitor Survey

Walkway Development

Attendance at National Community Board Conference

Rural Hall – Okoroire/Tapapa

Recommendation

That Report No 2008-4678, "Annual Plan Submission to Council", be received.

A handwritten signature in black ink that reads "Julie Cathie".

Julie Cathie

PERSONAL ASSISTANT

29 April 2008

Council Resolution/Date:	
Associated Documents:	

**Community Board Workshop Manukau City Council offices
Monday April 14th 2008**

Tena Dillon and I drove up on the morning of the 14th (only one wrong turn) and were met in the council car park where there was reserved parking and we were directed to the venue.

It was very interesting to meet Community Board members from Auckland area as well as BOP (Whakatane, Ohope, Murapara and Katikati).

Every area is different in the running and responsibility of their community boards. Many of the Auckland areas manage a substantial budget and allocate grants as well as being actively involved in planning for their area.

The day was facilitated by Mike Richardson of LGNZ and Sandra Scrimshaw from LGNZ Wellington was also in attendance.

Mike spoke of building communities and good community outcomes, acting as an advocate for the interests of the community and focusing on local characteristics.

Tirau Community Board is fortunate that the Mayor, Deputy Mayor, Chief Executive and management team attend meetings as many boards do not have council representatives at meetings.

Thanks for the opportunity to attend an invigorating and informative day.

Eileen Barker