

Order Paper

**An Ordinary Meeting of Tirau Community Board will be held
in the Tirau Co-operating Parish Church Hall
on Tuesday 2 December 2008,
commencing at 7.30pm**



DR Hall
Chief Executive

The South Waikato ...

Discover it ... Live it ... Love it ...

Tirau Community Board Meeting
Public Business

Distribution

Board/Council	7	Staff:	1	Other	3
Board Members (4)		Personal Assistant (1)		Mr N Barker (Env Waikato)	
Cr E Barker (Council Rep)				Mrs L Gardiner (Tirau Bus Assn)	
Mayor		Offices/Libraries/Info Centres	6	Mr G Brunton (Tokoroa Info Centre)	
Deputy Mayor		Tokoroa Library			
		Putaruru Library		News Media	6
Management Team:	8	Tirau Library		South Waikato News	
Chief Executive		Tokoroa Office (CSOs)		Waikato Times	
GM Assets		Putaruru Office		Matamata Chronicle	
GM Corporate		Tirau Info Centre (Agency)		NZ Herald	
GM Environment				Radio Forestland	
Special Projects Manager				Radio Raukawa	
Human Resources Manager					
Communications Manager				Total	31
Comm Dev Manager					

Tirau Community Board - Functions

Reporting to

Council and Standing Committees, as appropriate.

Constitution

Four elected members.

Ward Councillor.

Meeting Frequency

Six weekly.

Objective

Overview Council activities within the community (Tirau Ward) and consider and report on matters of concern to the community.

Scope of Activity

- To consider and report on all matters referred to it by Council.
- To consider and convey the concerns of community organisations and special interest groups within the community.
- Overview road work, water supply, sewerage, stormwater drainage, parks and recreational facilities, community activities and traffic management within the community.
- To provide community input to District planning and regulatory issues.
- To ensure community input to Council and Committee processes.
- To make annual submissions to Council on budgetary and annual planning process as they may impact on the community.

Power to Act

Such matters as may from time to time be delegated by Council.

Management Responsibility:

Chief Executive

**Order Paper
Tirau Community Board
Public Business**

**Tirau Co-operating Parish Church Hall, Main Road, Tirau
on Tuesday 2 December 2008, commencing at 7.30pm**

Attendees

Members: Mrs HM Martelletti (Chair)
Mrs TE Dillon (Deputy)
Mrs LL Gardiner
Mr MD May
Mrs E Barker (Council Representative)

Mayor: Mr NA Sinclair

Staff: DR Hall (Chief Executive)
RJ Fisher (GM Assets)
K Morris (GM Corporate)
S Robinson (GM Environment)
J Cathie (Personal Assistant – Minutes)

Mr Ratcliffe, Tirau Deputy Chief Fire Officer, will be in attendance at 8pm to speak to the Board.

1.0 Apologies

2.0 Confirmation of Agenda

Staff Recommendation

That the Agenda, as circulated, be confirmed.

3.0 Confirmation of Minutes

**3.1 Tirau Community Board Meeting – Tuesday 21 October 2008
Public Business**

1 - 4

Staff Recommendation

That the Public Business Minutes of the Tirau Community Board Meeting, held on Tuesday 21 October 2008 are confirmed as a true and correct record.

4.0 Receipt of Council and Committee Minutes

4.1 2008-4857 – Council and Committee Minutes 5

To place Council and Committee Minutes before the Board in order for them to be received.

Staff Recommendation

That Report No 2008-4857", Council and Committee Minutes" be received.

5.0 Reports

5.1 2008-4849 – Resource Management Report – 4 October 2008 to 19 November 2008 6 - 7

To inform the Tirau Community Board of the progress of applications being processed by the Planning Team so that the Board is informed when dealing with the public.

Staff Recommendation

That Report No 2008-4849, "Resource Management Report - 4 October 2008 to 19 November 2008", be received.

5.2 2008-4856 – Community Board Zone 2 Meeting – 31 October 2008 8

To report on the Zone 2 Community Board Forum held on 31 October in Thames.

Staff Recommendation

That Report No 2008-4856, "Community Board Zone 2 Meeting - 31 October 2008", be received.

5.3 Walkways Update

Verbal – G Shaw

5.4 Station Street Carpark Lighting

Verbal – N Martelletti

6.0 Members' Information Requests

7.0 Resolution to Exclude the Public

Pursuant to Section 48, Local Government Official Information and Meetings Act 1987.

Staff Recommendation

That the public be excluded from the following parts of the proceedings of the meeting, listed below.

(This resolution is made in reliance on Section 49(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public.)

The general subject of the matters to be considered while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Reason(s) for passing this Resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this Resolution
C1.0 Reports	
C1.1 2008-4858 – 20 Oxford Street, Tirau Property – Proposed Village Green Site	
Reason(s) for excluding the public is/are recorded in the Public Minutes of the Meeting.	The public conduct of this part of the meeting would be likely to result in the disclosure of information for which there is good reason for its being withheld.

**Minutes
Tirau Community Board
Public Business**

**Tirau Co-operating Parish Church Hall, Main Road, Tirau
on Tuesday 21 October 2008, commencing at 7.30pm**

Attendees

Members: Mrs HM Martelletti (Chair)
Mrs TE Dillon (Deputy)
Mrs LL Gardiner
Mrs E Barker (Council Representative)

Mayor: Mr NA Sinclair

Staff: RJ Fisher (GM Assets)
J Cathie (Personal Assistant - Minutes)

Mr John Anderson, Team Leader Health, was in attendance to advise of Licensing Requirements for the Food and Wine Festival.

1.0 Apologies

T08/042 Resolved

Dillon/Gardiner

Apologies from Mr D Hall, Cr J Shattock and Mr MD May were received and sustained.

2.0 Confirmation of Agenda

T08/043 Resolved

Barker/Dillon

That the Agenda, as circulated, with the additional Item 5.8, "Meeting Dates for 2009", be confirmed.

3.0 Confirmation of Minutes

**3.1 Tirau Community Board Meeting – Tuesday 9 September 2008
Public Business**

T08/044 Resolved

Dillon/Gardiner

That the Public Business Minutes of the Tirau Community Board Meeting, held on Tuesday 9 September 2008 are confirmed as a true and correct record.

Matters arising from Minutes

Report 2008-4785 – Long Term Council Community Plan 2009-2019 – the items have been forwarded to be budgeted.

4.0 Receipt of Council and Committee Minutes**4.1 2008-4817 – Council and Committee Minutes**

To place Council and Committee Minutes before the Board in order for them to be received.

T08/045 Resolved

Dillon/Barker

That Report No 2008-4817 "Council and Committee Minutes", be received.

The following minutes were received:

Hearing Committee	- 24 September 2008
Council	- 9 October 2008
Community & Assets Committee	- 9 October 2008

5.0 Reports**5.1 2008-4815 – Resource Management Report – 21 July 2008 to 3 October 2008**

T08/046 Resolved

Gardiner/Dillon

That Report No 2008-4815, "Resource Management Report – 21 July 2008 to 3 October 2008", be received.

It was advised that two Habitat for Humanity Homes will be built in Tirau.

5.2 2008-4816 - Tirau Car Parks Lighting Improvements

T08/047 Resolved

Barker/Gardiner

- 1. That Report No 2008-4816, "Tirau Car Parks Lighting Improvements", be received.*
- 2. That the lighting of Station Street Car Park be reconsidered when there is an increase in regular use of the car park at night.*
- 3. That a single light is attached on an existing power pole to the east of Station Street Car Park entrance.*

T08/048 Resolved

Martelletti/Gardiner

That the meeting be adjourned at 8.00pm upon the arrival of Mr J Anderson, Team Leader Health.

Mr Anderson gave a very informative talk on Licensing Requirements.

He advised that Section 76 of the Sale of Liquor Act 1989 applies to an event such as a Wine and Food Festival being considered for staging in the Domain.

Excerpt taken from the Government Website:**Section 76 - Applications for special licences**

- (1) Every application for a special licence shall—
 - o (a) Be made in the name of the person who will hold the licence if the application is granted; and
 - o (b) Be made in the prescribed form and manner; and
 - o (c) Contain the prescribed particulars; and
 - o (d) Be accompanied by the prescribed fee.
- (2) An application in respect of any premises shall be made to the District Licensing Agency for the district in which the premises are situated.
- (3) An application in respect of any conveyance shall be made to the District Licensing Agency for the district in which the applicant's principal place of business is situated.
- (4) Within 10 working days after filing the application, the applicant must, if required to do so by the Secretary, ensure that notice of the application in the prescribed form is attached in a conspicuous place on or adjacent to the site to which the application relates, unless the Secretary agrees that it is impracticable or unreasonable to do so.

The Chairperson offered thanks to Mr Anderson for attending the meeting.

The meeting reconvened at 8.45pm.

5.3 Community Board Zone Meeting – 31 October

The following Board Members will attend the Zone Meeting in Thames:

Mrs Martelletti, Mrs Gardiner, Mr May and Cr Barker.

5.4 Submission to Environment Waikato

The Chairperson asked the Board Members if they wished to make a submission to Environment Waikato.

His Worship advised that Council will be making a submission re the proposed changes to Waihou River Rating and a report expressing concern is to be presented about the impact on Tirau Industrial properties.

The Chairperson offered support from the Board for the submission being made.

5.5 Christchurch Conference – 19-21 March 2009

The following motion was put forward:

T08/049 Resolved

Gardiner/Dillon

That the Board does not send a representative to the Conference.

CARRIED

5.6 Walkway Workshop

A presentation was made by Mr G Shaw, Parks and Property Manager, on 8 October.

Possible areas for walkways to be created was discussed. The Group Manager Assets added that this does address items in the Tirau Concept Plan and that a Report will be put forward in due course.

5.7 Safer Community Council Report

Mrs T Dillon advised that the Committee are in the process of appointing a Co-ordinator/Administrator.

The Strategic Plan will be dealt with in due course.

The Chairperson thanked Mrs Dillon for attending the meeting.

5.8 Meeting Dates for 2009

T08/050 Resolved

Barker/Dillon

That the following Meeting Dates for 2009 be adopted.

10 February	24 March
5 May	16 June
28 July	8 September
20 October	1 December

6.0 **Members' Information Requests**

Board Members discussed meeting for a Christmas Dinner on Thursday 11 December.

Cr Barker advised that she recently attended the Business Association Meeting at which the following items were discussed:

- Mrs S Clothier has arranged for a Steam Train to come to Tirau on 13 November. Cr Barker is to contact Mrs Clothier to obtain more details.
- Mr M Jones attended the meeting to give an update on the Levels of Service Meetings recently held.

It was advised that Christmas Lights around the District will be put on in the 3rd week of November.

The meeting closed at 9.20pm.

Report No: 2008-4857

Agenda Item No: 4.1

Report To: Tirau Community Board

South
Waikato
District
Council

Meeting Date: 2 December 2008

Subject: Council and Committee Minutes

Purpose of Report

To place Council and Committee Minutes before the Board in order for them to be received.

Background

The Board has decided not to include Council and Committee Minutes with the Agenda as these items were already circulated as part of the Council and Committee Agendas. As you receive these, please highlight items for the next agenda and notify the Chairperson.

Recommendation

That Report No 2008-4857, "Council and Committee Minutes", be received.

J Cathie

PERSONAL ASSISTANT

26 November 2008

Council Resolution/Date:	
Associated Documents:	

Report No: 2008-4849

Agenda Item No: 5.1

Report To: Tirau Community Board

South
Waikato
District
Council

Meeting Date: 2 December 2008

Subject: Resource Management Report - 4 October 2008 to 19 November 2008

Purpose of Report

To inform the Tirau Community Board of the progress of applications being processed by the Planning Team so that the Board is informed when dealing with the public.

Background

All land use and subdivision activities are assessed under the Operative South Waikato District Plan. Where resource consent is required, Council becomes involved with all non-notified applications being processed by Council officers acting under delegated authority.

Discussion

Current matters pertaining to Tirau are reported in the following tables:

Resource Consent Applications Received

Applicant	Location	Proposal	District Plan Zone
B & J Watkins RM080114	Horahora Road	Stage 2 of subdivision to create Lot 3 (3900m ²), Lot 4 (4000m ²), and Lot 5 (35.0ha).	Rural
R Barrett RM080117	3 Jordan Place	Construct a garage/sleep-out 1.0m from rear boundary.	Residential
Glomile Farm Ltd & Dept of Conservation RM080119	Waiohotu Road	A two-stage subdivision of land contained in 3 Certificates of Title, adjusting boundaries between Crown reserve and rural land.	Rural/Reserve

Resource Consent Applications Approved

Applicant	Location	Proposal	Working Days
K & P Baker RM080078	10 Bridge Street	To subdivide into 26 lots ranging in size from 700m ² to 2850m ² .	> 20
G & D Thomas RM080095	Paparamu Road	To subdivide into two lots – Lot 1 (6.1ha) and Lot 2 (13.3ha).	11
B & J Watkins RM080114	Horahora Road	Stage 2 of subdivision to create Lot 3 (3900m ²), Lot 4 (4000m ²), and Lot 5 (35.0ha).	14
R Barrett RM080117	3 Jordan Place	Construct a garage/sleep-out 1.0m from rear boundary.	7

Approved Survey Plans for Subdivisions

The following table demonstrates the subdivision certified to Section 223 requirements received and processed by Council staff since the last report.

Applicant	Location	Proposal	Working Days
B & J Watkins RM070108	Horahora Road	To subdivide into three lots - Lot 1 (3800m ²), Lot 2 (3900m ²) and Lot 3 (36.5ha).	10
J & M Cooke and R & S Henderson RM080065	655 Okoroire Road / Te Poi Road	To subdivide into three lots - Lot 1 (4.6ha), Lot 2 (13.7ha), and Lot 3 (35.6ha).	> 10

224 Certificates issued for Subdivision

The following table demonstrates the subdivision certified to Section 224 requirements received and processed by Council staff since the last report.

Applicant	Location	Proposal
J & L Scott RM070110	Pahihi Road	To subdivide into two lots - Lot 1 (2.88ha) and Lot 2 (46.44ha).

Recommendation

That Report No 2008-4849, "Resource Management Report - 4 October 2008 to 19 November 2008", be received.



Alan Moss
PLANNING MANAGER

20 November 2008

Council Resolution/Date:	
Associated Documents:	

Report No: 2008-4856

Agenda Item No: 5.2

Report To: Tirau Community Board

South
Waikato
District
Council

Meeting Date: 2 December 2008

Subject: Community Board Zone 2 Meeting - 31 October 2008

Purpose of Report

To report on the Zone 2 Community Board Forum held on 31 October in Thames.

Discussion**Sustainable Communities - Are they possible and how can Community Boards best help their rural communities?**

Senior Sergeant Sandra Venebales from Thames spoke on community safety. Working for them in their area are Volunteer Community patrols. Liquor bans are also making communities safer.

TCDC Mayor Phillipa Barriball presented the National Council Climate Change Report. Some of TCDC actions are Tsunami action plans, Civil defence Emergency management response and recovery plans. They have also developed new public information on Civil Defence and possible environmental impacts on buildings and subsequent effects on equipment, fittings, computer hardware and vehicles.

Corporate sustainability is encouraged by energy efficiency. Increased storage capacity for water is also an issue. They are to introduce alternative ways of conserving and consuming water.

Rural Sector Committee Chairman, Opotiki Mayor John Forbes, was also a presenter.

He spoke of the need for long term vision when renewing and restructuring is occurring particularly in LTCCP's. He also mentioned the challenges faced by rural communities relating to legislation.

Minister for Local Government Hon Nanaia Mahuta, spoke of her community experience and answered many questions.

It was a very informative day and a great opportunity to listen to the speakers and network with other Community Board's and hear their concerns and action plans.

Recommendation

That Report No 2008-4856, "Community Board Zone 2 Meeting - 31 October 2008 ", be received.

E Barker
COUNCILLOR

26 November 2008

Council Resolution/Date:	
Associated Documents:	