

Order Paper

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**An Ordinary Meeting of Tirau Community Board will be held
in the Tirau Co-operating Parish Church Hall
on Tuesday 21 October 2008,
commencing at 7.30pm**



DR Hall
Chief Executive

The South Waikato ...

Discover it ... Live it ... Love it ...

Distribution

Board/Council

Board Members (4) 7
Cr E Barker (Council Rep)
Mayor
Deputy Mayor

Management Team:

Chief Executive 8
GM Assets
GM Corporate
GM Environment
Special Projects Manager
Human Resources Manager
Communications Manager
Comm Dev Manager

Staff:

Personal Assistant (1) 1

Offices/Libraries/Info Centres 6

Tokoroa Library
Putaruru Library
Tirau Library
Tokoroa Office (CSOs)
Putaruru Office
Tirau Info Centre (Agency)

Other

Mr N Barker (Env. Waikato) 3
Mrs L Gardiner (Tirau Bus Assn)
Mr G Brunton (Tokoroa Info Centre)

News Media

South Waikato News 6
Waikato Times
Matamata Chronicle
NZ Herald
Radio Forestland
Radio Raukawa

Total

31

**Tirau Community Board Meeting
Public Business**

Tirau Community Board - Functions

Reporting to

Council and Standing Committees, as appropriate.

Constitution

Four elected members.

Ward Councillor.

Meeting Frequency

Six weekly.

Objective

Overview Council activities within the community (Tirau Ward) and consider and report on matters of concern to the community.

Scope of Activity

- To consider and report on all matters referred to it by Council.
- To consider and convey the concerns of community organisations and special interest groups within the community.
- Overview road work, water supply, sewerage, stormwater drainage, parks and recreational facilities, community activities and traffic management within the community.
- To provide community input to District planning and regulatory issues.
- To ensure community input to Council and Committee processes.
- To make annual submissions to Council on budgetary and annual planning process as they may impact on the community.

Power to Act

Such matters as may from time to time be delegated by Council.

Management Responsibility:

Chief Executive

Order Paper
Tirau Community Board
Public Business

Tirau Co-operating Parish Church Hall, Main Road, Tirau
on Tuesday 21 October 2008, commencing at 7.30pm

Attendees

Members: Mrs HM Martelletti (Chair)
Mrs TE Dillon (Deputy)
Mrs LL Gardiner
Mr MD May
Mrs E Barker (Council Representative)

Mayor: Mr NA Sinclair
Deputy Mayor: Cr J Shattock

Staff: DR Hall (Chief Executive)
RJ Fisher (GM Assets)
K Morris (GM Corporate)
S Robinson (GM Environment)
J Cathie (Personal Assistant – Minutes)

Mr John Anderson, Team Leader Health, will be in attendance at 8.00pm to advise of Licensing Requirements for the Food and Wine Festival.

1.0 Apologies

2.0 Confirmation of Agenda

Staff Recommendation

That the Agenda, as circulated, be confirmed.

3.0 Confirmation of Minutes

**3.1 Tirau Community Board Meeting – Tuesday 9 September 2008
Public Business**

1 - 4

Staff Recommendation

That the Public Business Minutes of the Tirau Community Board Meeting, held on Tuesday 9 September 2008 are confirmed as a true and correct record.

4.0 Receipt of Council and Committee Minutes

4.1 2008-4817 – Council and Committee Minutes 5

To place Council and Committee Minutes before the Board in order for them to be received.

Staff Recommendation

That Report No 2008-4817 "Council and Committee Minutes", be received.

5.0 Reports

5.1 2008-4815 – Resource Management Report – 21 July 2008 to 3 October 2008 6 - 7

To inform the Tirau Community Board of the progress of applications being processed by the Planning Team so that the Board is informed when dealing with the public.

Staff Recommendation

That Report No 2008-4815, "Resource Management Report – 21 July 2008 to 3 October 2008", be received.

5.2 2008-4816 - Tirau Car Parks Lighting Improvements 8 - 10

To report to the Tirau Community Board on Council decisions to light up the Public Car Park in front of Settlers Inn along State Highway 1 and to advise the postponement of the Station Street Car Park.

Staff Recommendation

- 1. That Report No 2008-4816, "Tirau Car Parks Lighting Improvements", be received.*
- 2. The lighting of Station Street Car Park be reconsidered when there is an increase in regular use of the car park at night.*
- 3. Attach a single light on an existing power pole to the east of Station Street Car Park entrance.*

5.3 Community Board Zone Meeting – 30 October

Verbal – N Martelletti

5.4 Submission to Environment Waikato

Verbal – N Martelletti

5.5 Christchurch Conference – 19-21 March 2009

Verbal – N Martelletti

5.6 Walkway Workshop

Verbal – N Martelletti

5.7 Safer Community Council Report

Verbal – T Dillon

6.0 <i>Members' Information Requests</i>

**Minutes
Tirau Community Board
Public Business**

**Tirau Co-operating Parish Church Hall, Main Road, Tirau
on Tuesday 9 September 2008, at 7.30pm**

Attendees

Members: Mrs HM Martelletti (Chair)
Mrs T Dillon (Deputy)
Mrs L Gardiner
Mr MD May (Apology for lateness)
Cr E Barker

Mayor: Mr NA Sinclair
Deputy Mayor: Mrs JR Shattock

Staff: A Pascoe (Acting Group Manager Assets)
G Shaw (Parks and Property Manager) (Apology for lateness)
C Beach (Personal Assistant – Minutes)

1.0 Apologies

Apologies were received and sustained from Mr DR Hall, Mrs S Robinson and Mr R Fisher.

2.0 Confirmation of Agenda

T08/036 Resolved

Dillon/Barker

That the Agenda, as circulated, be confirmed.

3.0 Confirmation of Minutes

3.1 Tirau Community Board Meeting – Tuesday 29 July 2008 Public Business

T08/037 Resolved

Barker/May

That the Public Business Minutes of the Tirau Community Board Meeting, held on Tuesday 29 July 2008 are confirmed as a true and correct record.

Matters Arising from Minutes

Page 2 – 5.1 should read "N Martelletti gave an update from the Tapapa/Okoroire Hall Meeting."

Further update - Plans now need to go back to the drawing board. Costs issues for Tapapa Hall and Okoroire Hall where to site it.

4.0 Receipt of Council and Committee Minutes**4.1 2008-4782 – Council and Committee Minutes****T08/038 Resolved****Martelletti/Dillon**

That Report No 2008-4782 "Council and Committee Minutes" be received.

Matters Arising

7/8 Ordinary Council

- Heritage Inventory is for actual buildings; there are others that should be included that are missing. Sites are a different inventory.

7/8 Corporate and Environment Committee

- Proposed South Waikato Sports Events Centre a Memorandum of Understanding has been signed with exit points available if needed. Meetings happening for the Committee to raise the \$3.2m required.

28/8 Community and Assets Committee

-Tirau Hall Maintenance has been done

-Graffiti man Mr Gilchrist has been reemployed. Do terms of new employment include dealing with Tirau Graffiti? Hot line 0800 NO TAGS - 0800 668 245 is understood to cover graffiti over the whole district but needs to be relooked at.

-Talking Poles. Each area has their own theme; Putaruru – water; Tirau – corrugated iron; Tokoroa – talking poles.

-Draft Solid Waste and Trade Waste Bylaws going out for public consultation 17/9 to 17/10.

-Local Government Act Review status quo, some recognition of need for more flexibility to the +/- 10% rule.

-Voting System. Council decided to stick with the first past the post system for 2010 – 2013.

-Carry Forward Projects. Stock effluent possibility Regional Land Transport may contribute towards costs.

5.0 Reports**5.1 Proposal to Close State Highway 1, Tirau to Vehicular Traffic**

Date for filing objection of 5 September has past. Businesses are aware of it and only one business has laid an objection. Staff are meeting with Contractor later in week and will look at Traffic Management Plan.

The meeting adjourned at 8.00pm due to the arrival of Mr Schofield.

T08/039 Resolved**Gardiner/Barker**

Apologies from Mr Russell the Clock Doctor. Mr Schofield explained that they intend to make Tirau the Clock Capital of New Zealand. The idea is that the gentlemen get the clock from Te Puke and restore it at their own expense. They would need Council's approval to install

It is similar size to the Matamata clock. Has four faces and can be lit up at night. Restoration would take between six months to a year. Suggestion that this could be a promotional/community project.

T08/040 Resolved

Gardiner/Dillon

Community Board accept the offer in principle and asked that a package be put together so the matter could be further investigated

N Martelletti thanked Mr Schofield for coming and presenting his proposal.

The meeting resumed at 8.15pm.

Dillon/Barker

5.2 South Waikato Safer Community Council Meeting

T08/041 Resolved

Martelletti/May

T Dillon to represent the Tirau Community Board on the South Waikato Safer Community Council.

5.7 Workshop for Walkways

Greg Shaw informed members that the areas for the Walkways need to be thought out and a plan to prioritize them over the next five – ten years. Needs to have community involvement as that has proven more successful. WINZ are looking at establishing Task Force Green again and are looking for projects.

Greg Shaw gave out aerial photographs for members to identify areas and consult the public.

Community Board Workshop 8 October 2008 at 5pm at Tirau Co-operating Parish Church Hall. Public to be invited.

N Martelletti thanked Greg Shaw for attending the meeting.

Discussion was held on maintenance. Drains have been cleaned out during the week. Pruning of trees around the area need to be looked at.

Greg Shaw left meeting at 8.40pm

5.3 Tourism Meeting

L Gardiner went as representative from the Tirau Community Board and also as a business representative and gave a verbal report about the South Waikato Tourism and Event Strategy meeting held at the Tirau Information Centre. Interesting information, discussions were had and it was a good opportunity for the locals to voice their opinions. Unfortunately items not raised were about where the district should target in terms of potential tourism and event initiatives over the next 10 years and the main priorities for the District of Tourism and Events.

5.4 NZ Community Board's Executive Committee Report to Zones – June-August

Cr Shattock asked N Martelletti if she qualified for 20 year certificate. Yes

5.4 NZ Community Board's Executive Committee Report to Zones –**June-August**

Cr Shattock asked N Martelletti if she qualified for 20 year certificate. Yes

5.8 2008-4785 –Long Term Council Community Plan 2009-2019

Discussion held on items to be included in Council's 2009-2019 Long Term Council Community Plan.

Aniwaniwa Toilets

Walkway Planning

Ongoing Tree Planting

Current Footpath – high maintenance

Storm Water – (Bridge Street, Parapara Road)

Hetherington Road – lighting each end

Waiomou Road - lighting

Street lighting – (members questioned two new lights installed at Hall carpark and wondered if it should be Station Road?)

Domain – (adoption of Council's Policy/Management Plan)

Environment School Presentation

Cr Barker attended the presentation and commented that it was a good start. Content of the course is amazing. Course funded by EW and SW.

6.0 Members Information Requests

M May asked if the Health Inspector could come and inform members of what is involved in organising an event in the Domain.

N Martelletti distributed Conference agenda for next year March 2009 in Christchurch. To be put on agenda for next meeting.

The meeting closed at 9.40pm.

Mrs HM Martelletti

CHAIRPERSON

Report No: 2008-4817

Agenda Item No:

Report To: Tirau Community Board

South
Waikato
District
Council

Meeting Date: 21 October 2008

Subject: Council and Committee Minutes

Purpose of Report

To place Council and Committee Minutes before the Board in order for them to be received.

Background

The Board has decided not to include Council and Committee Minutes with the Agenda as these items were already circulated as part of the Council and Committee Agendas. As you receive these, please highlight items for the next agenda and notify the Chairperson.

Recommendation

That Report No 2008-4817, "Council and Committee Minutes", be received.

J Cathie
PERSONAL ASSISTANT

10 October 2008

Council Resolution/Date:	
Associated Documents:	

Report No: 2008-4815

Agenda Item No:

Report To: Tirau Community Board

South
Waikato
District
Council

Meeting Date: 21 October 2008

Subject: Resource Management Report - 21 July 2008 to 3 October 2008

Purpose of Report

To inform the Tirau Community Board of the progress of applications being processed by the Planning Team so that the Board is informed when dealing with the public.

Background

All land use and subdivision activities are assessed under the Operative South Waikato District Plan. Where resource consent is required, Council becomes involved with all non-notified applications being processed by Council officers acting under delegated authority.

Discussion

Current matters pertaining to Tirau are reported in the following tables:

Resource Consent Applications Received

Applicant	Location	Proposal	District Plan Zone
SC & CW Wallace & Shannon Wrigley & Co Trustees Ltd RM080091	Puketirau Road	To subdivide into four lots of 6.3ha (Lot 1), 4.9ha (Lot 2), 0.6ha (Lot 3) and 19.0ha (Lot 4).	Rural
GA & DK Thomas RM080095	Paparamu Road	To subdivide into two lots of 6.1ha (Lot 1) and 13.3ha (Lot 2).	Rural
Nicholson Poultry RM080096	Nicholson Road	To build second dwelling on property that could exceed permitted site coverage.	Rural
C J Cherry RM080101	State Highway 5	To build garage 1.0m from side boundary and 1.5m from front boundary, and also exceeds permitted site coverage.	Rural

Resource Consent Applications Approved

Applicant	Location	Proposal	Working Days
R & M Bird Properties RM080057	19 Okoroire Street	To subdivide property into two lots of 843m ² (Lot 1) and 675m ² (Lot 2).	> 20
R Clothier & S Drake RM080074	1 Prospect Avenue	To subdivide into six lots ranging from 551m ² to 917m ² .	> 20
S & L Cottle RM080075	Paparamu Road	To subdivide into two lots of 8.8ha (Lot 1) and 63.5ha (Lot 2).	13

Applicant	Location	Proposal	Working Days
J and M Watkins RM080082	State Highway 1	To subdivide into two lots of 139.7ha (Lot 1) and 2500m2 (Lot 2)	> 20
C J Cherry RM080101	State Highway 5	To build garage 1.0m from side boundary and 1.5m from front boundary and also exceeds permitted site coverage.	12

Approved Survey Plans for Subdivisions

The following table demonstrates the subdivision certified to Section 223 requirements received and processed by Council staff since the last report.

Applicant	Location	Proposal	Working Days
The Dairy Factory RM070098	Goodwin Street	To subdivide into 9 lots ranging from 680m2 to 3000m2	10
J & L Scott RM070110	Pahihi Road	To subdivide into two allotments of 2.88ha and 46.44ha.	3
L & B Carmichael RM080044	Carmichael Road	To subdivide into 2 lots of 10.1ha and 69.8ha.	1

224 Certificates issued for Subdivision

The following table demonstrates the subdivision certified to Section 224 requirements received and processed by Council staff since the last report.

Applicant	Location	Proposal
The Dairy Factory RM070098	Goodwin Street	To subdivide into 9 lots ranging from 680m2 to 3000m2
L & B Carmichael RM080044	Carmichael Road	To subdivide into 2 lots of 10.1ha and 69.8ha.

Recommendation

That Report No 2008-4815, "Resource Management Report - 21 July 2008 to 3 October 2008", be received.



Alan Moss

PLANNING MANAGER

9 October 2008

Council Resolution/Date:	
Associated Documents:	

Report No: 2008-4816

Agenda Item No:

Report To: Tirau Community Board

South
Waikato
District
Council

Meeting Date: 21 October 2008

Subject: Tirau Car Parks Lighting Improvements

Purpose of Report

To report to the Tirau Community Board on the following Council decisions to light up the Public Car Park in front of Settlers Inn along State Highway One and to advise the postponement of the Station Street Car Park lighting.

Background**Station Street Car Park**

In 2006, Council had a request to investigate lighting of the Station Street car park which was (and still is) unlit. Odyssey Energy Limited, the Consultant that manages Council's lighting contract, was tasked to carry out a lighting design to address the request.

Once the site was visited and the design approved, Odyssey Energy Ltd consulted with the surrounding businesses and affected home owners. Only one home owner expressed concern over the possible spill lighting into their property. Measures were taken to mitigate this. However, all of the surrounding businesses that were consulted, stated that the night use of the car park was non-existent due to the fact that none of the businesses around the car park were open for business late evenings.

It was therefore decided at the time to postpone lighting Station Street car park until the night time occupancy could be ascertained.

Hall/Settlers Inn Car Park

A request was received from Mr Malcolm Samuels, the Manager of Settlers Inn, dated 22 May 2008. (See attached).

Mr Samuels raised a concern over the safety and security of the public using the car park at night due to the lack of lighting within the car park. He had also stated that the car park was the subject of theft earlier this year.

Odyssey Energy was once again tasked to investigate and propose a design to address the lighting of the car park.

Due to the frequent use of the Inn by both locals and visitors, and to resolve the issues raised by Mr Samuels, including the creation of a safe and secure image of Tirau for both locals and visitors, the decision was taken to provide lighting for the Hall/Settlers Inn car park.

Issues**Hall/Settlers Inn Car Park**

Once the approval was given for the improvements of lighting to the Hall/Settlers Inn car park, a number of issues were raised and addressed.

- The main pedestrian usage for this car park appears to be Settlers Inn, the only pedestrian access to the Inn from the car park being via a staircase. Although it is not Council's responsibility to illuminate these stairs as they are on private land, the view was taken that they should be illuminated as they form a vital part of the car park usage after

dark, hence the location of the light adjacent to the stairs. This would prevent any trip hazard to pedestrians using the car park at night.

- As the adjacent state highway lights do not illuminate the car park, it was felt that there was a potential risk that a single light would cast shadows from cars that could potentially hide vandals or thieves and that a second light would prevent this possibility. If a single light could be located in an optimal location, then one light could suffice, but the potential for pole damage from manoeuvring vehicles due to the tight confines of the car park meant that an optimum location for a single light could not be utilised. The poles have therefore been located where vehicle damage (and hence ongoing maintenance costs) are likely to be minimal.
- The electrical supply point for the lights was adjacent to the clothes shop outside wall and the supply cable for the light adjacent to the stairs passed directly under the location of the proposed second light. This reduced the overall installation costs for the second light.

Discussion

Station Street Car Park

Council is prepared to revisit Station Street car park in the future if there is increased regular utilisation of the car park during the night.


In the interim Council will look at attaching a single light on an existing power pole to the east of Station Street car park entrance. This will illuminate Station Street and make it safe to cross over when the Hall is in use at night, also to cut back trees and reduce shading into the car park.

Hall/Settlers Inn Car Park

The safety, security and the theft issues raised by Mr Samuels and the creation of a safer image for Tirau for both locals and visitors to the district, has been addressed by the lighting improvements for Hall/Settlers Inn car park.

Recommendation

1. That Report No 2008-4816, "Tirau Car Parks Lighting Improvements", be received.
2. The lighting of Station Street Car Park be reconsidered when there is an increase in regular use of the car park at night.
3. Attach a single light on an existing power pole to the east of Station Street car park entrance.



Gordon Naidoo
SOUTHTECH BUSINESS UNIT MANAGER

10 October 2008

Council Resolution/Date:	
Associated Documents:	

The Settlers Inn

29 Main Rd

Tirau
(beside town hall)

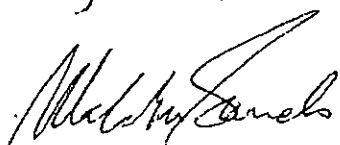
22 May 2008

To Whom It May Concern,

Our business is situated behind the public carpark adjacent to the town hall on Main Rd, Tirau. It has been brought to our attention by various patrons, that this car park is very dark at night, and poses not only a security but also safety concern. I hereby request on behalf of the public who use the carpark, for some form of lighting to illuminate the both the entrance to the car park and the parking spaces. Some Ambient light drifts over from current street lighting, but in no way provides enough lighting for the public to safely manoeuvre through the area, nor ~~se~~ maintain the security of vehicles parked there.

Earlier this year our mobile sign was stolen from this area - and after some investigation of our own, it was returned anonymously.

Thank you for your time, I would appreciate it immensely if this could be looked at/actioned in the very near future. I look forward to your reply.


Malcolm Samuels.

