

# Order Paper

An Ordinary Meeting of Tirau Community Board will be held  
in the in the Tirau Co-operating Parish Church Hall  
on Tuesday 25 March 2008,  
commencing at 7.30pm



DR Hall  
Chief Executive

*The South Waikato ...*

*Discover it ... Live it ... Love it ...*

## Distribution

<b>Board/Council</b>	<b>7</b>	<b>Staff:</b>	<b>3</b>	<b>Other</b>	<b>3</b>
Board Members (4)		Personal Assltant (1)		Mr N Barker (Env Waikato)	
Cr E Barker (Council Rep)		Archives (2)		Mrs L Gardiner (Tirau Bus Assn)	
Mayor				Mr G Brunton (Tokoroa Info Centre)	
Deputy Mayor		<b>Offices/Libraries/Info Centres</b>	<b>6</b>		
		Tokoroa Library		<b>News Media</b>	<b>6</b>
<b>Management Team:</b>	<b>8</b>	Putaruru Library		South Waikato News	
Chief Executive		Tirau Library		Waikato Times	
GM Assets		Tokoroa Office (CSOs)		Matamata Chronicle	
GM Corporate		Putaruru Office		NZ Herald	
GM Environment		Tirau Info Centre (Agency)		Radio Forestland	
Special Projects Manager				Radio Raukawa	
Human Resources Manager					
Communications Manager				<b>Total</b>	<b>33</b>
Comm Dev Manager					

Tirau Community Board Meeting  
Public Business

## ***Tirau Community Board - Functions***

### **Reporting to**

Council and Standing Committees, as appropriate.

### **Constitution**

Four elected members.

Ward Councillor.

### **Meeting Frequency**

Six weekly.

### **Objective**

Overview Council activities within the community (Tirau Ward) and consider and report on matters of concern to the community.

### **Scope of Activity**

- To consider and report on all matters referred to it by Council.
- To consider and convey the concerns of community organisations and special interest groups within the community.
- Overview road work, water supply, sewerage, stormwater drainage, parks and recreational facilities, community activities and traffic management within the community.
- To provide community input to District planning and regulatory issues.
- To ensure community input to Council and Committee processes.
- To make annual submissions to Council on budgetary and annual planning process as they may impact on the community.

### **Power to Act**

Such matters as may from time to time be delegated by Council.

### **Management Responsibility:**

Chief Executive

**Order Paper  
Tirau Community Board  
Public Business**

**Tirau Co-operating Parish Church Hall, Main Road, Tirau  
on Tuesday 25 March 2008, commencing at 7.30pm**

**Attendees**

Members: Mrs HM Martelletti (Chair)  
Mrs LL Gardiner  
Mrs TE Dillon  
Mr MD May  
Mrs E Barker (Council Representative)

Mayor: Mr NA Sinclair

Staff: DR Hall (Chief Executive)  
RJ Fisher (GM Assets)  
DJL Woltman (GM Corporate)  
S Robinson (GM Environment)  
J Cathie (Personal Assistant – Minutes)

**1.0 Apologies**

**2.0 Confirmation of Agenda**

**Staff Recommendation**

*That the Agenda, as circulated, be confirmed.*

**3.0 Confirmation of Minutes**

**3.1 Tirau Community Board Meeting – Tuesday 12 February 2008  
Public Business**

**1 - 4**

**Staff Recommendation**

*That the Public Business Minutes of the Tirau Community Board Meeting, held on Tuesday 12 February 2008 are confirmed as a true and correct record.*

**3.2 Tirau Community Board Meeting – Tuesday 12 February 2008  
Public-Excluded Business**

*(Confirmed in Public-Excluded Business)*

**Staff Recommendation**

*That the Public-Excluded Business Minutes of the Tirau Community Board Meeting, held on Tuesday 12 February 2008 are confirmed as a true and correct record, and that this resolution be recorded in the Public Business Minutes of this meeting.*

**4.0 Receipt of Council Minutes**

**4.1 2008-4645 – Council Minutes and Chief Executive’s Report to Council 5**

To place Minutes of Ordinary Meetings of Council and the Chief Executive’s Report before the Board in order for them to be received.

**Staff Recommendation**

*That the following Minutes of Meetings of Council are hereby received:*

- *Ordinary Meeting of Council – Thursday 31 January 2008*
- *Ordinary Meeting of Council – Thursday 21 February 2008*

**5.0 Reports**

**5.1 2008-4646 – Asset Management Report 6 - 7**

To update the Board on several matters in the Tirau area.

**Staff Recommendation**

*That Report No 2008-4646 – “Asset Management Report”, be received.*

**5.2 Business Association – 5 Year Plan**

(Verbal Report by L Gardiner)

**5.3 Budgeting Process**

(Verbal Report by N Martelletti)

**6.0 Members’ Information Requests**

## **7.0 Resolution to Exclude the Public**

Pursuant to Section 48, Local Government Official Information and Meetings Act 1987.

### **Staff Recommendation**

*That the public be excluded from the following parts of the proceedings of the meeting, listed below.*

(This resolution is made in reliance on Section 49(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public.)

The general subject of the matters to be considered while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>Reason(s) for passing this Resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this Resolution</b>
<b>C1.0 Confirmation of Minutes</b>	
C1.1 Tirau Community Board Meeting - Tuesday 12 February 2008 Public-Excluded Business	
Reason(s) for excluding the public is/are recorded in the Public Minutes of the Meeting.	The public conduct of this part of the meeting would be likely to result in the disclosure of information for which there is good reason for its being withheld.



**Minutes  
Tirau Community Board  
Public Business**

**Tirau Co-operating Parish Church Hall, Main Road, Tirau  
on Tuesday 12 February 2008, commencing at 7.30pm**

### **Attendees**

Members: Mrs HM Martelletti (Chair)  
Mrs TE Dillon (Deputy)  
Mrs LL Gardiner  
Mr MD May  
Mrs E Barker (Council Representative)

Mayor: Mr NA Sinclair

Staff: DR Hall (Chief Executive)  
J Cathie (Personal Assistant – Minutes)

### **1.0 Apologies**

Apologies were received and sustained from Deputy Mayor J Shattock.

### **2.0 Confirmation of Agenda**

**T08/001 Resolved**

**Dillon/May**

*That the Agenda, as circulated, be confirmed.*

### **3.0 Confirmation of Minutes**

#### **3.1 Tirau Community Board Meeting – Tuesday 4 December 2007 Public Business**

**T08/002 Resolved**

**Barker/Dillon**

*That the Public Business Minutes of the Tirau Community Board Meeting, held on Tuesday 4 December 2007 are confirmed as a true and correct record.*

#### **Matters arising from the minutes:**

The bus bay at Tirau School has been sealed. There was an article in the school newsletter thanking Mr Roger Fisher. The letter can be viewed on the school website – [www.tirauschool.co.nz](http://www.tirauschool.co.nz).

Mr May asked for information in regard to the island at the junction of Okoroire and Patetere Streets. The Chief Executive will talk to the Group Manager Assets about this issue. It was also suggested that a sign be erected indicating how to get to the shopping centre.

Mr May also expressed concern at the number of milk tankers/Civil Whey trucks/Excell vehicles which are still being driven along Okoroire and Prospect Streets. These vehicles should be utilising the new Patetere Street.

The Chairperson responded that Fonterra Management had been advised to inform their tanker drivers of this.

Mrs Gardiner asked about who is responsible for mowing the grass by the Recycle Centre. It is currently very long. The Chief Executive responded that he will need to check the Contract.

#### **4.0 Receipt of Council Minutes**

##### **4.1 2007-4595 – Council Minutes and Chief Executive’s Report to Council**

To place Minutes of Ordinary Meetings of Council and the Chief Executive’s Report before the Board in order for them to be received.

**T08/003 Resolved**

**May/Dillon**

*That the following Minutes of Meetings of Council are hereby received:*

- *Ordinary Meeting of Council – Thursday 29 November 2007*
- *Ordinary Meeting of Council – Thursday 20 December 2007*

#### **5.0 Member’s Declaration – Clause 14 Schedule 7, Local Government Act 2002**

The following member made her declaration:

Mrs L Gardiner

#### **6.0 Reports**

##### **6.1 Opening of Patetere Street**

The official opening of Patetere Street is scheduled to occur on 11 March at 11am. Invitations will be sent out in due course.

##### **6.2 South Waikato Development Fund**

The amount of \$100,000 has been granted for the purchase and/or development of a Village Green.

The Chairperson will write to the Rose Family about land which would be suitable.

Several options were discussed as possibilities, if the Rose property was not available.

The Mayor commented on an article which appeared in 'This Week' stating that the South Waikato Development Fund was a farce.

The Mayor explained the distribution process for the development fund and commented on the spin off for groups who did not meet the criteria. These groups had been referred onto other grant providers such as Transpower and the Lotto Commission.

The Chief Executive also expressed disappointment at the comments in the paper. Long hours had been put into the process to ensure it was well distributed.

### **6.3 Zone 2 Representative**

**T08/004 Resolved**

**Martelletti/May**

*That the Board cast their vote for the Zone 2 Representative on the NZ Community Boards Executive Committee as follows:*

1. *Christine Stark*
2. *Donald Campbell*
3. *Chris Dohrman*

### **6.4 Five Year Business Plan**

The Business Association is working on a five year Business Plan. The Report will be deferred until the March meeting.

### **6.5 Youth Employment**

A public meeting was held last year and a group was set up to manage this project, but they have not met for a number of months. The need was expressed to call the group back together and get things up and running again.

Mrs Gardiner will raise this issue with the Business Association.

### **6.6 Youth Council Representative**

The Chairperson has spoken with Veronica Luckman and she is willing to remain on the Council.

## **7.0 Members' Information Requests**

Mrs Gardiner advised that she has contacted Council on several occasions to complain about the build up of leaves in the drains. She would like to see a Report back on this.

Mr May received a letter from a Tirau resident who is having issues with a neighbour placing their letterbox from their street into hers. This is causing confusion for tradespeople and others visiting the area. The Chairperson will visit the residents.

Cr E Barker commented on the issue of blocked drains in the Main Street. The Chief Executive responded that there is a rotation of street cleaning and that he will discuss the issue with the Group Manager Assets.

The Mayor advised that Mary Dunnet has been co-opted to the Rangiora Trust Board.

Public Business concluded at 8.40pm.

**8.0 Resolution to Exclude the Public**

Pursuant to Section 48, Local Government Official Information and Meetings Act 1987.

**T08/005 Resolved**

**Martelletti/May**

*That the public be excluded from the following parts of the proceedings of the meeting, listed below.*

(This resolution is made in reliance on Section 49(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public.)

The general subject of the matters to be considered while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>Reason(s) for passing this Resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this Resolution</b>
<b>C1.0 Reports</b>	
C1.1 2008-4606 – Proposal to Lease Ex-Tirau Bowling Club	
<p><b>To enable Council, without prejudice or disadvantage, to carry on negotiations</b></p> <p>The matter to be discussed may involve the expression of opinions which, if made public, may be unhelpful in future negotiations. The interest of the parties involved in reaching the right decisions outweigh any public interest there might be in those opinions being disclosed.</p>	<p>The public conduct of this part of the meeting would be likely to result in the disclosure of information for which there is good reason for its being withheld.</p>

Report No: 2008-4645

Agenda Item No:

**Report To: Tirau Community Board**

South  
Waikato  
District  
Council

Meeting Date: 25 March 2008

Subject: Council Minutes and Chief Executive's Report to Council

**Purpose of Report**

For the Board to bring any items from Council Minutes and the Chief Executive's Monthly Report that need clarification.

**Background**

The Board has decided not to include Council Minutes and the Chief Executive's Monthly Report with the Agenda as these items were already circulated as part of Council Agenda's. Instead, members are requested to bring forward any items that they would like clarified.

**Discussion**

The following have been distributed as part of the Council Agenda's since the last Board Meeting.

- Ordinary Meeting of Council – Thursday 31 January 2008
- Ordinary Meeting of Council – Thursday 21 February 2008

**Recommendation**

That Report No 2008-4645, "Council Minutes and Chief Executive's Report to Council", be received.

Julie Cathie  
**PERSONAL ASSISTANT**

17 March 2008

Council Resolution/Date:

Associated Documents:

Report No: 2008-4646

Agenda Item No:

**Report To: Tirau Community Board**

South  
Waikato  
District  
Council

**Meeting Date:** 25 March 2008

**Subject:** Asset Management Report

**Purpose of Report**

To update the Board on several matters in the Tirau area.

**Issues****Okoroire Street/Patetere Street Intersection**

At the Board's request a new sign will be erected at this intersection to indicate the way to the "TOWN CENTRE".

**Recycling Site, Depot Street**

The Parks and Reserves maintenance contractor will be instructed to include the new recycling site in his litter collection and mowing activities.

**Use of Okoroire Street by Milk Tankers**

The use of Okoroire St by milk tankers has reduced considerably. Some use will continue although this is unlikely to occur at time of heavy traffic congestion. The Council does not have powers to ban milk tankers from using this street or any other legal road as they have the same rights as other heavy vehicle road users.

**Motor Caravan Dump Site**

It is proposed to remove the dump site in the alleyway near Alleycats Café and move it to a new position just inside the entrance to the Station St Carpark. This site will be readily accessible for all sizes of motor homes for discharge of waste directly to the sewer. An application has been made to the Motor Caravan Association for subsidy and signage.

**Subdivision – Parapara Road**


A 10 lot subdivision has been approved on the western side of Parapara Rd, just below Hillcrest St. The Council will be constructing a new pump station and rising main further south in the low point of Parapara Rd which will service this and future subdivision in the area. Existing properties in Kittow St will be encouraged to connect to the new sewer and will be provided with information on the level of contribution that each property will be required to pay to Council before the work will proceed. It is expected that this installation will encourage further subdivision in this catchment.

**Okoroire Road/Hetherington Road Intersection**

The process of obtaining a designation for the road realignment of Hetherington Rd has been commenced and will be publicly notified soon. The realignment is required to improve the sight distance at the intersection and make the right turns into and out of Hetherington Rd safer.

**Recommendation**

That Report No 2008-4646, "Asset Management Report", be received.



R J Fisher  
**GROUP MANAGER ASSETS**

17 March 2008

Council Resolution/Date:	
Associated Documents:	