

Order Paper

**An Ordinary Meeting of Council will be held in the
Council Chamber, First Floor, Administration Building,
Torphin Crescent, Tokoroa
on Thursday 8 November 2007,
commencing at 10am**



**Dr Hall
Chief Executive**

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GM Corporate		Putaruru Office		NZ Herald	
GM Environment		Tirau Information Centre (Agency)		Radio Forestland	
Human Resources Manager				Radio Raukawa	
Communications Manager		Other	14	This Week	
Special Projects Manager		All Tirau Comm Board Members (6)			
Community Development Manager		Mrs B Rice-Lloyd (Ara Res Comm)			
		Tokoroa Citizens Advice Bureau			
Staff:	12	Mr N Barker (Env Waikato)			
Services Manager		Canmap Hawley (Rotorua)			
Manager – Southtech		Mr G Brunton (Tok Info Centre)			
Manager – Watermark		SW Econ Dev Trust			
Manager Asset Strategy		Mrs S Clothier (Tirau Bus.Assn)			
Legal Services Manager		Raukawa Trust Board			
Executive Assistant (5)					
Archives (2)					
				Total	59

**Ordinary Meeting of Council
Public Business**

Order Paper
Ordinary Meeting of Council
Public Business

Council Chamber, First Floor, Administration Building, Torphin Crescent, Tokoroa,
on Thursday 8 November, commencing at 10am

Attendees

Members:	Mayor:	NA Sinclair
	Deputy Mayor:	JR Shattock
	Councillors:	E Barker
		FF Campbell
		W Cook
		L Corban
		A Edmeades
		M Gubb
		S McMahon
		HGA Van Rooijen
		B Watkins

Staff:	DR Hall	Chief Executive
	RJ Fisher	Group Manager Assets
	DJL Woltman	Group Manager Corporate
	S Robinson	Group Manager Environment
	A Shaw	Special Projects Manager
	C Burborough	Executive Assistant (Minutes)

Presentations/Citizenship Ceremony

Prayer

1.0 Apologies

2.0 Requests for Leave of Absence

*RECOMMENDATIONS contained in Reports are NOT to be construed as COUNCIL DECISIONS.
Refer to Council Minutes for RESOLUTIONS*

3.0 Council Minutes (for receipt only)

Note: Pursuant to Standing Order 3.18.2, the following Minutes were authenticated by the Mayor and Chief Executive. They are therefore included for information only and are to be received.

3.1 Minutes of Ordinary Council Meeting Page 1-8 – Thursday 11 October 2007 – Public Business

Recommendation

That the Minutes of the Public Business of the Ordinary Meeting of Council held on Thursday 11 October 2007 are received.

3.2 Ordinary Meeting of Council – Thursday 11 October 2007 – Public Excluded Business

(To be received in Public Excluded Business)

Recommendation

That the Minutes of the Public Excluded Business of the Ordinary Meeting of Council held on Thursday 11 October 2007 are received, and that this resolution be recorded in the Public Business Minutes of this meeting.

4.0 Council Minutes (for confirmation)

4.1 Inaugural Meeting of Council Page 9-11 – Thursday 25 October 2007

Recommendation

That the Minutes of the Public Business of the Inaugural Meeting of Council held on Thursday 25 October 2007 are confirmed as a true and accurate record.

5.0 Confirmation of Committee Minutes (for receipt only)

Note: Pursuant to Standing Order 3.18.2, the following Minutes were authenticated by the Mayor and Chief Executive. They are therefore included for information only and are to be received.

5.1 Regulatory Committee Meeting Page 12-14 – Thursday 11 October 2007 – Public Business

Recommendation

That the Minutes of the Regulatory Committee meeting held on Thursday 11 October 2007 are received.

6.0 Community Board Minutes

6.1 Tirau Community Board - Inaugural Meeting – Thursday 25 October 2007 Page 15-17

Staff Recommendation

That the Minutes of the Public Business of the Tirau Community Board Meeting held on Thursday 25 October 2007 are received and the Recommendations contained therein approved.

7.0 Reports

7.1 2007-4515 - Mayoral Report Page 18-20

To inform Councillors of appointment and fund allocations undertaken during this month.

Staff Recommendation

That report No 2007-4515 "Mayoral Report – October 2007" be received.

7.2 2007-4510 – Chief Executive's Report to Council – Period Ending 15 October 2007 Page 21-25

Recommendation

That report No 2007-4510, "Chief Executive's Report to Council – Period Ending 15 October 2007", be received.

7.3 2007-4512 Committee Structure Page 26-40

The purpose of this report is to discuss a possible committee structure to be implemented over the current term of Council. The objective of the Committee structure is to enable effective and efficient governance of the Council. It is expected that the Committees will be reviewed from time to time during the term of the Council, to ensure that they are achieving their purpose.

Staff Recommendation

1. *That Report No 2007-4512, "Committee Structure", be received.*
2. *That the Council appoint the following Committees:*
 - a. *Corporate and Environment Committee.*
 - b. *Community and Assets Committee.*
 - c. *Hearings Committee.*
 - d. *Grants Committee.*
 - e. *Lichfield / Tirau Reserves Management Committee.*
 - f. *Chief Executive Relationship Committee.*
 - g. *Waikato Region Civil Defence Emergency Management Group.*

- h. and that the constitution, powers, duties and functions of the Committees be those detailed in Appendix B of this report.*
- 3. That the meeting schedule shown in Appendix C of this report be adopted.*
 - 4. That _____ be appointed Chairperson of the Corporate and Environment Committee.*
 - 5. That _____ be appointed Deputy Chairperson of the Corporate and Environment Committee.*
 - 6. That _____ be appointed Chairperson of the Community and Assets Committee.*
 - 7. That _____ be appointed as Deputy Chairperson of the Community and Assets Committee.*
 - 8. That _____ be appointed as Members of the Hearings Committee.*
 - 9. That _____ be appointed (Co-) Chairperson(s) of the Hearings Committee.*
 - 10. That _____ be appointed as Members of the Grants Committee.*
 - 11. That _____ be appointed Chairperson of the Grants Committee.*
 - 12. That _____ be appointed as a Member of the Chief Executive Relationship Committee.*
 - 13. That _____ be appointed as a Member of the Lichfield / Tirau Reserves Management Committee.*
 - 14. That His Worship the Mayor be appointed as a Member of the Civil Defence Emergency Management Committee.*
 - 15. That in the absence of the Mayor, Cr _____ (as first alternate) or Cr _____ (as second alternate) have delegated authority to act for the Mayor as Council's representative on the Waikato Region Civil Defence Emergency Management Group;*
 - 16. That Council's representative or alternate representative be granted full delegated authority to commit to action and expenditure on behalf of the Council within approved budgets per Section 7 of the Waikato Region Civil Defence Emergency Management Group Constituting Agreement.*

**7.4 2007-4514 – Councillor Remuneration and Expenses Page 41-57
Post 2007 Election**

To enable Council to provide a recommendation to the Remuneration Authority for distribution of the net remuneration pool amongst elected members of the South Waikato District Council and the Tirau Community Board.

Staff Recommendation

- 1. That Report No 2007-4514, "Councillor Remuneration and Expenses Post 2007 Election", be received.*
- 2. That option 1 be recommended to the remuneration authority as the preferred remuneration for South Waikato District Council.*
- 3. That the Expenses Rules attached as appendix 1 to the report be forwarded to the Remuneration Authority as the expenses/allowances payable to members.*
- 4. That the Car supplied to the Mayor has full private use.*

7.5 2007-4520 – Appointments to External Organisations Page 58-60

The South Waikato District Council appoints Councillors to several community organisations. The purpose of these appointments is usually to maintain a liaison between Council and the community, although in some cases (e.g. the Regional Land transport Committee) the appointment is a statutory requirement. As a result of the recent local body election it is necessary for Council to reconsider these appointments.

Staff Recommendation

1. That Report No 2007-4520, "Appointments to External Organisations", be received.
2. That the following appointments be made:

Organisation	Appointee
TANGS	_____
PIPs	_____
Overdale Community Centre	_____
SW Education Trust	_____
Community Arts Council Tokoroa	_____
Community Arts Council Putaruru	_____
Waiariki Polytechnic	_____
Putaruru Timber Museum Trust	_____
SW Achievement Centre	_____
Senior Citizens	_____
SW Economic Development Trust	_____
Talking Poles / PAWS	_____
Safer Communities	_____
Rangiura Home	_____
TCOSS	_____
Kinleith Environmental	_____
Spring into Summer / Artsfest	_____
Sports and Leisure Board	_____
SW Arts Trust	_____
EW Regional Land Transport Committee	_____
Tirau Business Association	_____
Middle Waikato Management	_____
Waihou Piako Liaison Committee	_____
Waikato River Trails	_____
Youth Council	_____
Trades Training Industry Liaison	_____

7.6 2007-4506 – Review of the Code of Conduct for Elected Members Page 61-76

To review the Code of Conduct for Elected Members.

Recommendation

1. That Report No 2007-4506, "Review of the Code of Conduct for Elected Members", be received.
2. That the updated Code of Conduct be adopted effective 8 November 2007.

RECOMMENDATIONS contained in Reports are NOT to be construed as COUNCIL DECISIONS.
 Refer to Council Minutes for RESOLUTIONS

7.7 2007-4518 – Strategic Plan for Solid Waste Management Page 77

To present the Strategic Plan for Solid Waste Management to Council for adoption.

Staff Recommendation

1. That Report No 2007-4518, "Strategic Plan for Solid Waste Management", be received.
2. That the Strategic Plan for Solid Waste Management be adopted by Council.

7.8 2007-4513 – Contracts over \$25,000 Page 78
– June to September 2007

To advise Council on matters considered by the Tenders Board over \$25,000.
There were no matters considered by the Tenders Board in June and August 2007.

Recommendation

That report No 2007-4513, "Contracts over \$25,000 – June to September 2007" be received.

7.9 2007-4516 - Environment Waikato's Draft Page 79-83
Regional Transport Plan

To advise the Council on the response it has received to its submission on Environment Waikato's Draft Regional Transport Plan.

Recommendation

That Report No 2007-4516, "Environment Waikato's Draft regional Transport Plan", be received.

7.10 2007-4523 – Financial Statements – September 2007 Page 84-106

To present the financial performance of the South Waikato District Council for the three months ended 30 September 2007, and its financial position as at September 2007.

Recommendation

That Report No 2007-4523, "Financial Statements – September 2007", be received.

7.11 2007-4517 – Annual Report on Dog Control for Page 107-111
the Year Ended 30 June 2007

This Report covers the year 1 July 2006 to 30 June 2007 and has been prepared pursuant to Section 10A of the Dog Control Act 1996.

Recommendation

That Report No 2007-4517, "Annual Report on dog control for the Year Ended 30 June 2007", be received.

8.0 Resolution to Exclude the Public

Pursuant to Section 48, Local Government Official Information and Meetings Act 1987.

Staff Recommendation

That the public are excluded from the following parts of the proceedings of the meeting, listed below.

(This resolution is made in reliance on Section 49(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public.)

The general subject of the matters to be considered while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Reason(s) for passing this Resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this Resolution
C1.0 Confirmation of Council Minutes	
C1.1 Ordinary Meeting of Council – Thursday 11 October 2007 Public-Excluded Business	
Reason(s) for excluding the public is/are recorded in the Public Minutes of the Meeting.	The public conduct of this part of the meeting would be likely to result in the disclosure of information for which there is good reason for its being withheld.
C2.0 Reports	
C2.1 2007-4521 – Proposed Exchange of Land - Tokoroa	
To enable Council, without prejudice or disadvantage, to carry on negotiations The matter to be discussed may involve the expression of opinions which, if made public, may be unhelpful in future negotiations. The interest of the parties involved in reaching the right decisions outweigh any public interest there might be in those opinions being disclosed.	The public conduct of this part of the meeting would be likely to result in the disclosure of information for which there is good reason for its being withheld.

RECOMMENDATIONS contained in Reports are NOT to be construed as COUNCIL DECISIONS.
 Refer to Council Minutes for RESOLUTIONS

**Minutes
Ordinary Meeting of Council
Public Business**

**Council Chamber, First Floor, Administration Building, Torphin Crescent, Tokoroa,
on Thursday 11 October 2007, commencing at 9.30am**

Attendees

Members:	Mayor:	Mr NA Sinclair
	Deputy Mayor:	Cr DB Foote
	Councillors:	NW Barker
		MM Brownsey
		FF Campbell
		L Corban
		ME Dunnet
		DR Ria
		RG Robbins
		JR Shattock (9.30am-10.05am), (11.30am-11.50am)
		HGA Van Rooijen
Staff:	DR Hall	Chief Executive
	RJ Fisher	Group Manager Assets
	DJL Woltman	Group Manager Corporate (9.30am-10.10am)
	S Robinson	Group Manager Environment
	C Burborough	Executive Assistant (Minutes)
	P Parker	Parks Officer (9.30am-9.45am)

Prayer

The Mayor conducted the opening prayer.

The Mayor welcomed Philip Parker, the new Parks Officer.

The Mayor invited Councillors to join him for lunch today as it was the final Council meeting for four members not standing.

Apologies

Nil

2.0 Confirmation of Agenda

07/472 Resolved

Robbins/Van Rooijen

That the Agenda, as circulated, be confirmed.

3.0 Requests for Leave of Absence

Cr Shattock advised that she would be retiring from the meeting from 10.30am until 11am.

Cr Campbell advised that she would be retiring from the meeting for 15 minutes at 12noon.

4.0 Confirmation of Council Minutes**4.1 Ordinary Meeting of Council - Thursday 27 September 2007 Public Business**

07/473 Resolved

Robbins/Van Rooijen

That the Minutes of the Public Business of the Ordinary Meeting of Council held on Thursday 27 September 2007 are confirmed as a true and accurate record.

C1.1 Ordinary Meeting of Council – Thursday 27 September 2007 Public-Excluded Business

07/474 Resolved

Ria/Campbell

That the Minutes of the Public-Excluded Business of the Ordinary Meeting of Council held on Thursday 27 September 2007 are confirmed as a true and accurate record, and that this resolution be recorded in the Public Business Minutes of this meeting.

5.0 Confirmation of Committee Minutes**5.1 Community Development Committee Meeting – Thursday 27 September 2007 Public Business**

Add Cr Dunnet to attendance list for this meeting.

07/475 Resolved

Shattock/Foote

That the Minutes of the Community Development Committee meeting held on Thursday 27 September 2007 are confirmed as a true and correct record with the above amendment and the Recommendations contained therein are adopted.

5.2 Audit Committee Meeting - Thursday 27 September 2007 Public Business

07/476 Resolved

Van Rooijen/Foote

That the Minutes of the Audit Committee meeting held on Thursday 27 September 2007 are confirmed as a true and correct record and the Recommendations contained therein are adopted.

6.0 Community Board Minutes*Nil***7.0 Reports****7.1 2007-4502 – Mayoral Report – September 2007**

To inform Councillors on appointments undertaken during the month.

07/477 Resolved**N Sinclair/Robbins**

That Report No 2007-4502 "Mayoral Report – September 2007" be received.

7.2 2007-4492 – Local Government New Zealand – Nominations

Nominations for the positions of Chair of Zone 2; Zone 2 Representative on LGNZ National Council; and Rural Sector Representative on LGNZ National Council have been called for. Nominations close on 30 October 2007.

07/478 Resolved**Barker/Dunnet**

1. *That Report No 2007-4492, "Local Government New Zealand - Nominations", be received.*
2. *That Council authorise the Mayor and Deputy Mayor to, at their discretion, nominate representatives for the positions of Chair of Zone 2; Zone 2 Representative on LGNZ National Council; and Rural Sector Representative on LGNZ National Council.*

7.3 2007-4479 – Delegations Manual Update 2007

To approve the Delegations Manual update subsequent to the organisation review.

07/479 Resolved**Corban/Foote**

1. *That Report No 2007-4479, "Delegations Manual Update 2007", be received.*
2. *That the Delegations Manual updated as at September 2007 with the following amendments be adopted with effect from 27 September 2007.*

Page 22, 22.6 - Replace "Council has delegated the approval of renewal application to designated Officers"

With "To approve unopposed applications for new and renewed club on and off licences, and renewals of Managers' Certificates".

Page 19, 16.1.02 - Replace "Terminate any lease, licence to occupy or tenancy in respect of all non-residential property".

With "To approve any assignment or sub-lease or sub-licence of any lease, licence to occupy or tenancy, or to terminate any lease, licence or occupy or tenancy of non-residential property where such action best suits Council's interests.

Page 20, 19.3 - Abandoned Motor Vehicles

Add "Services Manager" to sub-delegation names.

D Woltman tabled pages outlining further proposed alterations to the delegations (as recorded in the above resolution).

Sale of Liquor Act

It was proposed that the issue of new liquor licences and manager' certificates be delegated to staff. Council queried the issue of Liquor Licenses and if the application was not contested did Council still have the authority to turn down the application. The Chief Executive noted Council could request the Licensing Inspector review his report.

Mayoral Grants

07/480 Resolved

Shattock/Robbins

That delegation for approving Mayoral Grants be amended as follows "From time to time to make allocations from the Mayoral Grants Account. All such allocations are to be reported to the next Council meeting".

Common Seal

Clarification was required surrounding the use of the Common Seal stamp. It was not clear whether the existing criteria were both intended to be satisfied ("and") or only one required ("or").

7.4 2007-4494 – Assets Group Report – September 2007

To advise Council of the activities and issues in the Assets Group.

07/481 Resolved

Barker/Robbins

That Report 2007-4494, "Assets Group Report – September 2007", be received.

Roads

Roads that are taken over by Council as a result of the farm-forest conversions will be brought up to Council's normal standards for roads. The Council's Code of Practice outlines the standards for roading. Cr Barker suggested that Council publicise this.

Cr Van Rooijen asked when the sealing of Te Whetu Road would occur. The Group Manager - Assets stated that Council have a number of roads for sealing consideration and prioritisation would be given on the basis of traffic usage and number of residents.

Stock Truck Effluent Disposal

Transit New Zealand has designated the entrance to the Putaruru landfill for the new stock truck effluent disposal site. Cr Barker commented that a number of stock truck drivers were happy with this.

Princes Street, Putaruru

The triangular gardens are not popular with residents and Councillors receive complaints regarding the unattractive plantings and the parking problems these pose. Cr's Van Rooijen and Robbins supported the removal of the gardens.

The Mayor congratulated Council workers on replanting the beds around the Garden of Memories.

7.5 2007-4496 – New Street Name

To seek Council's agreement to a new street name.

07/482 Resolved**Foote/Van Rooijen**

1. That Report No 2007-4496, "New Street Name", be received.
2. That the name of the new street be Satco Drive, and that all relevant survey plans be marked accordingly.

The meeting adjourned at 10.25am.

The meeting recommenced at 10.40am.

7.6 2007-4497 – Proposed Plan Change 20: Settlement Rezoning

This report advises Council of Plan Change 16: Settlement Rezoning, and seeks approval to publicly notify the plan change pursuant to the Resource Management Act 1991 process. This report follows an analysis of the various rezoning proposals initially considered, and a period of landowner and stakeholder consultation recently undertaken.

07/483 Resolved**Barker/Brownsey**

1. That Report No 2007-4497, entitled 'Proposed Plan Change 16: Settlement Rezoning' be received.
2. That the Proposed Settlement Rezoning Plan Change (Plan Change No. 16) be approved for public notification pursuant to the Resource Management Act 1991 process.

Craig Sharman from Environmental Consultants presented his findings along with the Group Manager, Environment. Twelve zone changes relating to properties and one retail zone change were proposed.

Some shopping/retail areas are presently zoned residential – the proposed change would make these areas residential zoned. This would make it easier for new and existing business to continue. The Mayor and Cr Brownsey congratulated staff and C Sharman on the work done on this project.

Neal Street – Cr Barker asked if this street was included in the plan change. Three residents were planning to build homes in Neal Street and therefore it was decided not to rezone this street.

7.7 2007-4501 - Putaruru Community Security Camera Project

To allow Council to further consider a request for funding from Pride in Putaruru for the Putaruru Community Security Camera Project.

PIPs have requested the opportunity to make a presentation to Council in support of their application for funding.

07/484 Resolved (1-4)**Barker/Shattock**

1. That Report No 2007-4501, "Putaruru Community Security Camera Project", be received.
2. That Pride in Putaruru be granted \$50,000 for the purpose of supporting the Putaruru Community Security Camera Project. This funding is to come from the Economic Development Project Fund.

3. *That funding for the Putaruru Community Security Camera Project be conditional on the following:*
- a. *Funding to be retained by Council until the total project cost has been raised;*
 - b. *Funding to be disbursed only upon proof (such as invoices) that the funds have been used for the purpose requested;*
 - c. *That in the absence of a tender process or competitive quotes, satisfactory evidence is adduced that the project costs are fair and reasonable;*
 - d. *That Pride in Putaruru enter into a contract with Council for the ongoing operation of the security cameras. This contract is to specify any costs to be provided by Council and reflect any policy adopted by Council regarding the use of security cameras in public places.*
 - e. *Operational costs of \$12,000 to be considered in the development of Council's 2008/09 Annual Plan, including the possibility of funding these costs through the Putaruru Promotion rate.*

07/485 Resolved (5)**Robbins/Van Rooijen**

1. *That funds remaining in the Economic Development Project Fund be transferred to the South Waikato Economic Development Trust. This transfer to be conditional on the following:*
- a. *That funds are solely used for the purpose of supporting innovative economic development;*
 - b. *That the Trust has regard to the criteria developed by Council and referred to in Report No 2007-4501, "Putaruru Community Security Camera Project", in all disbursement decisions; and*
 - c. *That an annual report is forwarded to Council outlining disbursements to date.*

Discussion on items 1-4

A group of representatives from Pride in Putaruru (PIP) presented their proposal. Initially five fixed cameras are sought, it is the intention that two mobile units be purchased at a later date. Permission has already been granted to install a camera in the centre of the roundabout. The options for fibre optic or wireless had been discussed and fibre optic was the best option for PIP.

Cr Barker sought clarity for operational costs of \$12,000 per year, PIP's representative confirmed that this included depreciation.

PIP had approximately \$30,000 and asking Council for \$50,000. If Council support this proposal then PIP would seek additional funding from other sources.

Discussion on items 5

The Economic Development Project Fund trustees comprise of N Sinclair, D Foote and J Shattock. Cr Robbins requested that the Trust Report back more frequently on disbursements from this Fund.

Cr Robbins suggested that rather than giving grants out that the trust could look at loaning funds.

8.0 Presentation

Cr Dunnet was presented a certificate for 15 years service as a Councillor.
Cr Brownsey was presented a certificate for 12 years service as a Councillor.
Cr Barker was presented a certificate for 9 years service as a Councillor.
Cr Foote was presented a certificate for 4.5 years service, 3 of those as Deputy Mayor.

9.0 Members' Information Requests

Nil.

10.0 Resolution to Exclude the Public

Pursuant to Section 48, Local Government Official Information and Meetings Act 1987.

07/486 Resolved**Ria/Campbell**

That the Auditors remain in the Public Excluded part of the Council meeting

07/487 Resolved**Robbins/Van Rooijen**

That the public are excluded from the following parts of the proceedings of the meeting, listed below.

(This resolution is made in reliance on Section 49(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public.)

The general subject of the matters to be considered while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Reason(s) for passing this Resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this Resolution
C1.0 Confirmation of Council Minutes	
C1.1 Ordinary Meeting of Council - Thursday 27 September 2007 Public - Excluded Business	
Reason(s) for excluding the public is/are recorded in the Public Minutes of the Meeting.	The public conduct of this part of the meeting would be likely to result in the disclosure of information for which there is good reason for its being withheld.

C2.0 Reports	
C2.1 2007-4503 – Adoption of the Audited Annual Report for the Year Ended 30 June 2007	
<p>To protect information which is subject to an obligation of confidence, where the making available of the information would be likely otherwise to damage the public interest.</p> <p>Part of the information contained in this report is in the form of a Memorandum from Council's Auditors, Deloitte. This is labeled, "Confidential to the Council". Council should receive and consider this report before its contents are disclosed to the public. It is recommended that the report be released immediately following the meeting.</p>	<p>The public conduct of this part of the meeting would be likely to result in the disclosure of information for which there is good reason for its being withheld.</p>

The meeting concluded at 11.45 am.

Pursuant to Standing Order 3.18.2 these Minutes were confirmed by the Mayor and the Chief Executive.



NA Sinclair MNZM JP BDS
MAYOR



DR Hall
CHIEF EXECUTIVE

Inaugural Meeting of Council Public Business

**Council Chamber, First Floor, Administration Building, Torphin Crescent, Tokoroa,
on Thursday 25 October, commencing at 7pm**

Attendees

Members:	Mayor Elect: Councillors:	Mr NA Sinclair E Barker FF Campbell L Corban W Cook A Edmeades M Gubb S McMahon JR Shattock HGA Van Rooijen B Watkins
Staff:	DR Hall RJ Fisher DJL Woltman S Robinson A Shaw MG McAlister KJ Fabrie C Burborough J Cathie	Chief Executive Group Manager Assets Group Manager Corporate Group Manager Environment Special Projects Manager Human Resources Manager Communications Manager Executive Assistant (Minutes) Personal Assistant

Public Business

The Chief Executive chaired the meeting until the Mayor has made his declaration under Clause 14 Schedule 7, Local Government Act 2002.

Prayer

The Chief Executive opened the meeting with a prayer and welcome.

1.0 Apologies

Nil

2.0 Mayor's Declaration – Clause 14 Schedule 7, Local Government Act 2002

His Worship the Mayor made his declaration in front of Council and was presented with the Mayoral Chain. The Mayor assumed the Chair.

3.0 Members' Declaration – Clause 14 Schedule 7, Local Government Act 2002

The Councillors made their declaration.

4.0 Election of the Position of Deputy Mayor (Report No. 2007-4485)

To advise Council of the requirement and process for electing the Deputy Mayor at the first meeting of the Triennium commencing 2007.

Cr Shattock was nominated by His Worship the Mayor and seconded by Cr Van Rooijen. There were no other nominations.

07/492 Resolved

Corban/Campbell

1. That Report No 2007-4485, "Election of Deputy Mayor", be received.
2. That nominations close and that Cr Jennifer Shattock is declared to be Deputy Mayor of the Council pursuant to Clause 17 of Schedule 7, Local Government Act 2002.

5.0 General Explanation of Legislation Affecting Members (Report No. 2007-4495)

Clause 21(5) of Schedule 7 of the Local Government Act requires that at Council's first meeting of the triennium a general explanation is given, or arranged, by the Chief Executive of legislation affecting elected members.

07/493 Resolved

Shattock/Van Rooijen

That report No 2007-4495 "Explanation of Legislation Affecting Members" be received.

6.0 Fixing of Date for the First Council Meeting (Report No. 2007-4505)

Clause 21 of Schedule 7 to the Local Government Act 2002 requires each local authority to fix the date and time of their first ordinary meeting (or a schedule of meetings) at their inaugural meeting.

07/494 Resolved

Corban/Campbell

1. That Report No 2007-4505, "Fixing the Date for the First Council Meeting", be received.
2. That the first meeting of the South Waikato District Council be held on Thursday 8 November 2007 in the Council Chambers, First Floor, Administration Building, Torphin Crescent, Tokoroa, commencing at 10.00am.

Other important dates to note:

- Mayors Trip – Wednesday 31 October
- Photos – 9.30am, 8 November
- Council Workshop – 14 November
- Habitat for Humanity – 21 November
- Councillors Workshop – Okoroire 13 December
- Councillors wanting access to the building and business cards to contact C Burborough after the meeting.
- Local Government New Zealand - Newly Elected Members' Workshops, date and location to be confirmed.

7.0	<i>Appointment of Tirau Ward Councillor to Tirau Community Board (Report No. 2007-4486)</i>
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To advise Council that it may appoint the Tirau Ward Member as a member of the Tirau Community Board for the Triennium commencing 2007.

07/495 **Resolved**

Corban/Van Rooijen

1. That Report No 2007-4486, "Appointment of Tirau Ward Councillor to Tirau Community Board", be received.
2. That Cr Barker be appointed as a Member of the Tirau Community Board, pursuant to Section 19F of the Local Electoral Act 2001.

The meeting concluded at 7.35pm.



NA Sinclair MNZM JP BDS
MAYOR

