

**Order Paper
Ordinary Meeting of Council
Public Business**

**Council Chamber, First Floor, Administration Building, Torphin Crescent, Tokoroa,
on Thursday 23 August 2007, commencing at 9.30am**

Attendees

| | | |
|----------|---------------|------------------------------------|
| Members: | Mayor: | Mr NA Sinclair |
| | Deputy Mayor: | Cr DB Foote |
| | Councillors: | NW Barker |
| | | MM Brownsey |
| | | FF Campbell |
| | | L Corban |
| | | ME Dunnet |
| | | DR Ria |
| | | RG Robbins |
| | | JR Shattock |
| | | HGA Van Rooijen |
| Staff: | DR Hall | Chief Executive |
| | RJ Fisher | Group Manager Assets |
| | DJL Woltman | Group Manager Corporate |
| | S Robinson | Acting Group Manager Environmental |
| | A Shaw | Special Projects Manager |
| | A Scott | Community Development Manager |
| | MG McAlister | Human Resources Manager |
| | KJ Fabrie | Communications Manager |
| | J Cathie | Personal Assistant (Minutes) |

Presentations/Citizenship Ceremony

| Time | Agenda Item | Presenter/Presentation |
|-------------|--------------------|-------------------------------|
| 10.30 | 8.0 | Citizenship Ceremony |

Prayer

1.0 Apologies

*RECOMMENDATIONS contained in Reports are NOT to be construed as COUNCIL DECISIONS.
Refer to Council Minutes for RESOLUTIONS*

2.0 Confirmation of Agenda

Staff Recommendation

That the Agenda, as circulated, be confirmed.

3.0 Requests for Leave of Absence

4.0 Confirmation of Council Minutes

4.1 Ordinary Meeting of Council - Thursday 9 August 2007 Public Business

1 - 5

Staff Recommendation

That the Minutes of the Public Business of the Ordinary Meeting of Council held on Thursday 9 August 2007 are confirmed as a true and accurate record.

C1.1 Ordinary Meeting of Council – Thursday 9 August 2007 Public-Excluded Business

(Confirmed in Public-Excluded Business).

Staff Recommendation

That the Minutes of the Public-Excluded Business of the Ordinary Meeting of Council held on Thursday 9 August 2007 are confirmed as a true and accurate record, and that this resolution be recorded in the Public Business Minutes of this meeting.

5.0 Confirmation of Committee Minutes

5.1 Regulatory Committee Meeting – Thursday 9 August 2007 Public Business

6 - 7

Staff Recommendation

That the Minutes of the Regulatory Committee meeting held on Thursday 9 August 2007 are confirmed as a true and correct record and the Recommendations contained therein are adopted.

6.0 Community Board Minutes

6.1 Tirau Community Board Meeting - Tuesday 31 July 2007 Public Business 8 - 10

Staff Recommendation

That the Minutes of the Public Business of the Tirau Community Board Meeting held on Tuesday 31 July 2007 are received and the Recommendations contained therein approved.

7.0 Reports

7.1 2007- 4451 – Chief Executive’s Report to Council Period Ending 15 August 2007 11 - 16

To advise Councillors on activities undertaken during the period.

Staff Recommendation

That Report No 2007-4451 "Chief Executive’s Report to Council – Period Ending 15 August 2007" be received.

7.2 2007-4455 – Draft Annual Plan Response Letter - Environment Waikato 17 - 19

To provide Council with a copy of Environment Waikato’s formal response to our submission on their 2007/08 Draft Annual Plan (attached).

Staff Recommendation

That Report No 2007-4455, "Draft Annual Plan Response Letter - Environment Waikato", and the attached correspondence from Environment Waikato, be received.

7.3 2007-4446 – Civil Defence Matters 20 - 21

To update Council on some Civil Defence and Emergency Management matters and to recommend reinforcement to purchase standby generators 2008/09.

Staff Recommendation

- 1. That Report No 2007-4446, "Civil Defence Matters", be received.*
- 2. That the action to procure radio equipment (capital) from operations budgets at a value of \$10,000 approximate be approved.*
- 3. That Council reviews the purchase of mobile generators in the 2008/09 and 2009/10 budgets at expected value of \$25,000 pa.*

7.4 2007-4448 – Special Projects 22 - 27

To update Council on various projects.

Staff Recommendation

That Report No 2007-4448, "Special Projects", be received.

8.0 Presentation

2007-4458 – Citizenship Ceremony 28

To present a Citizenship Ceremony on behalf of the candidate, to Council and friends and to formalise this person becoming a New Zealander.

Staff Recommendation

That Report 2007-4458, "Citizenship Ceremony", be received.

9.0 Members' Information Requests

10.0 Resolution to Exclude the Public

Pursuant to Section 48, Local Government Official Information and Meetings Act 1987.

Staff Recommendation

That the public are excluded from the following parts of the proceedings of the meeting, listed below.

(This resolution is made in reliance on Section 49(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public.)

The general subject of the matters to be considered while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| Reason(s) for passing this Resolution in relation to each matter | Ground(s) under Section 48(1) for the passing of this Resolution |
|---|--|
| C1.0 Confirmation of Council Minutes | |
| C1.1 Ordinary Meeting of Council – Thursday 9 August 2007 Public-Excluded Business | |
| Reason(s) for excluding the public is/are recorded in the Public Minutes of the Meeting. | The public conduct of this part of the meeting would be likely to result in the disclosure of information for which there is good reason for its being withheld. |
| C2.0 Reports | |

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 Refer to Council Minutes for RESOLUTIONS*

| Reason(s) for passing this Resolution in relation to each matter | Ground(s) under Section 48(1) for the passing of this Resolution |
|---|---|
| <p>C2.1 2007-4445 - Electricity Supply</p> | |
| <p>To protect information where making it available would be likely to unreasonably prejudice the commercial position of the organisation which supplied the information</p> <p>The interests of the organisation concerned in not having commercially sensitive information disclosed to the public outweigh any public interest there might be in making that information available.</p> | <p>The public conduct of this part of the meeting would be likely to result in the disclosure of information for which there is good reason for its being withheld.</p> |
| <p>C2.2 2007-4454 - Agrifor Forestry Services</p> | |
| <p>To enable Council, without prejudice or disadvantage, to carry on negotiations</p> <p>The matter to be discussed may involve the expression of opinions which, if made public, may be unhelpful in future negotiations. The interest of the parties involved in reaching the right decisions outweigh any public interest there might be in those opinions being disclosed.</p> | <p>The public conduct of this part of the meeting would be likely to result in the disclosure of information for which there is good reason for its being withheld.</p> |
| <p>C2.3 2007-4456 - Dump Farm</p> | |
| <p>To enable Council, without prejudice or disadvantage, to carry on negotiations</p> <p>The matter to be discussed may involve the expression of opinions which, if made public, may be unhelpful in future negotiations. The interest of the parties involved in reaching the right decisions outweigh any public interest there might be in those opinions being disclosed.</p> | <p>The public conduct of this part of the meeting would be likely to result in the disclosure of information for which there is good reason for its being withheld.</p> |

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 Refer to Council Minutes for RESOLUTIONS*

**Minutes
Ordinary Meeting of Council
Public Business**

**Council Chamber, First Floor, Administration Building, Torphin Crescent, Tokoroa,
on Thursday 9 August 2007, commencing at 9.30am**

Attendees

| | | |
|----------|---------------|----------------------------------|
| Members: | Mayor: | Mr NA Sinclair |
| | Deputy Mayor: | Cr DB Foote |
| | Councillors: | MM Brownsey |
| | | FF Campbell |
| | | L Corban |
| | | ME Dunnet |
| | | DR Ria |
| | | JR Shattock |
| | | HGA Van Rooijen |
| | | |
| Staff: | DR Hall | Chief Executive |
| | RJ Fisher | Group Manager Assets |
| | DJL Woltman | Group Manager Corporate |
| | S Robinson | Acting Group Manager Environment |
| | J Cathie | Personal Assistant (Minutes) |

Presentations/Citizenship Ceremony

Nil

Prayer

The Mayor conducted the Opening Prayer.

1.0 Apologies

Apologies from Cr Barker and Cr Robbins (both on Leave of Absence) were received and sustained.

2.0 Confirmation of Agenda

07/409 Resolved

Cr Foote/Cr Van Rooijen

That the Agenda, as circulated, plus the Supplementary Agenda Item, be confirmed.

3.0 Requests for Leave of Absence**07/410 Resolved****Cr Van Rooijen/Cr Dunnet***That Cr MM Brownsey is granted Leave of Absence from 17-27 August 2007.***4.0 Confirmation of Council Minutes****4.1 Ordinary Meeting of Council - Thursday 26 July 2007
Public Business****07/411 Resolved****Cr Van Rooijen/Cr Dunnet***That the Minutes of the Public Business of the Ordinary Meeting of Council held on Thursday 26 July 2007 are confirmed as a true and accurate record.***C1.1 Ordinary Meeting of Council – Thursday 26 July 2007
Public-Excluded Business***(Confirmed in Public-Excluded Business).***07/412 Resolved****Cr Van Rooijen/Cr Foote***That the Minutes of the Public-Excluded Business of the Ordinary Meeting of Council held on Thursday 26 July 2007 are confirmed as a true and accurate record, and that this resolution be recorded in the Public Business Minutes of this meeting.***5.0 Confirmation of Committee Minutes****5.1 Community Development Committee Meeting - Thursday 26 July
2007 - Public Business****07/413 Resolved****Cr Shattock/Cr Brownsey***That the Minutes of the Community Development Committee meeting held on Thursday 26 July 2007 are confirmed as a true and correct record and the Recommendations contained therein are adopted.***C2.1 Community Development Committee Meeting - Thursday 26 July
2007 - Public-Excluded Business***(Confirmed in Public-Excluded Business)***07/414 Resolved****Cr Shattock/Cr Foote***That the Minutes of the Public-Excluded Business of the Community Development Committee meeting held on Thursday 26 July 2007 are confirmed as a true and accurate record, and that this resolution be recorded in the Public Business Minutes of this meeting.*

6.0 Community Board Minutes

Nil

7.0 Reports**7.1 2007-4443 – Mayoral Report – July 2007****07/415 Resolved****Mayor/Cr Shattock***That Report No 2007-4443 "Mayoral Report – July 2007" be received.***7.2 2007-4442 – Assets Group Report – July 2007****07/416 Resolved****Cr Van Rooijen/Cr Corban***That Report No 2007-4442, "Assets Group Report - July 2007", be received.**Cr Van Rooijen congratulated staff for the great atmosphere created at the Arbor Day planting.**Cr Brownsey requested information in regard to the Tokoroa Main Street Minder. Is the new system working?***7.3 2007-4419 – Strategic Plan for Solid Waste Management****07/417 Resolved****Cr Brownsey/Cr Van Rooijen**

- 1. That Report No 2007-4419, "Strategic Plan for Solid Waste Management", be received.*
- 2. That the Strategic Plan for Solid Waste Management be approved by Council for consultation in accordance with Local Government Act 2002 - Part 6 Section 83(2) Special Consultative Procedure.*

7.4 2007-4437 – Request for a Review of Gambling Policy*It was noted that the Policy had recently been reviewed, and that similar requests, through Annual Plan Submissions, had been declined.***07/418 Resolved****Cr Ria/Cr Van Rooijen**

- 1. That Report 2007-4437, "Request for a Review of Gambling Policy" be received.*
- 2. That the request for review be declined.*

7.5 2007-4439 – Amendments to the Liquor in Public Places Bylaws 2004**07/419 Resolved****Cr Shattock/Cr Van Rooijen**

- 1. That Report No 2007-4439, "Amendments to the Liquor in Public Places Bylaws 2004" be received.*
- 2. That Council adopts the Amended Bylaw that is attached Report No 2007-4439 as (appendix 1) having a commencement date of 1 September 2007.*

7.6 2007-4444 – South Waikato Development Fund – Proposed Process

07/420 Resolved

Cr Van Rooijen/Cr Ria

1. That Report No 2007-4444, "South Waikato Development Fund - proposed process", be received.
2. That staff embark on the Communications Plan for the South Waikato Development Fund using the background and guidelines listed in the report as a basis for media material.

8.0 Presentation

Nil

9.0 Members' Information Requests

Cr Foote has been approached by a gentleman in regard to the Book which was to be written by Mr Burmester. The gentleman had loaned information to Mr Burmester and is considering legal action to have the information returned.

Cr Shattock commented on the old BP Site, stating that it is quite an eyesore. The Mayor requested that staff provide an update on this matter.

Cr Brownsey requested information in regard to the number of people taking advantage of a Rates Rebate. It was noted that Rangiora Rest Home have applied for a rebate. The Chief Executive responded that the results of a Rates Enquiry are due out soon.

10.0 Resolution to Exclude the Public

Pursuant to Section 48, Local Government Official Information and Meetings Act 1987.

07/421 Resolved

That the public are excluded from the following parts of the proceedings of the meeting, listed below.

(This resolution is made in reliance on Section 49(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public.)

The general subject of the matters to be considered while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| Reason(s) for passing this Resolution in relation to each matter | Ground(s) under Section 48(1) for the passing of this Resolution |
|---|--|
| C1.0 Confirmation of Council Minutes | |
| C1.1 Ordinary Meeting of Council – Thursday 26 July 2007 Public-Excluded Business | |
| Reason(s) for excluding the public is/are recorded in the Public Minutes of the Meeting. | The public conduct of this part of the meeting would be likely to result in the disclosure of information for which there is good reason for its being withheld. |
| C2.0 Confirmation of Committee Minutes | |
| C2.1 Community Development Committee Meeting – Thursday 26 July 2007 Public-Excluded Business | |
| Reason(s) for excluding the public is/are recorded in the Public Minutes of the Meeting. | The public conduct of this part of the meeting would be likely to result in the disclosure of information for which there is good reason for its being withheld. |
| C4.0 Reports | |
| C4.1 2007-4429 – Subdivision Proposal | |
| <p>To protect information where making it available would be likely to unreasonably prejudice the commercial position of the organisation which supplied the information</p> <p>The interests of the organisation concerned in not having commercially sensitive information disclosed to the public outweigh any public interest there might be in making that information available.</p> | The public conduct of this part of the meeting would be likely to result in the disclosure of information for which there is good reason for its being withheld. |
| C4.2 2007-4435 – Rates Remission for Sporting Organisation | |
| To request a remission of penalties that is outside the delegation of Council staff. | The public conduct of this part of the meeting would be likely to result in the disclosure of information for which there is good reason for its being withheld. |
| C4.3 2007-4322 - Request to Acquire Stopped Road and Lease Council Land | |
| <p>To enable the Council without prejudice or disadvantage to carry on negotiations</p> <p>It is against the interests of the Council for details of the negotiations to be made known publicly and these interests outweigh any possible public interest there might be in those details being disclosed.</p> | The public conduct of this part of the meeting would be likely to result in the disclosure of information for which there is good reason for its being withheld. |

Neil A Sinclair MNZM JP BDS

MAYOR

**Minutes
Regulatory Committee Meeting
Public Business**

**Council Chamber, First Floor, Administration Building, Torphin Crescent, Tokoroa,
on Thursday 9 August 2007, commencing at 11.15am**

Attendees

| | | |
|----------|-----------------------------------|---|
| Members: | Councillors: | MM Brownsey (Chair) L Corban ME Dunnet |
| Staff: | DR Hall S Robinson J Cathie | Chief Executive Acting Group Manager Environment Personal Assistant (Minutes) |

1.0 Apologies

Apologies from His Worship the Mayor and Cr Barker (on leave of absence) were received and sustained.

2.0 Confirmation of Agenda

3.0 Reports – Part A – Information

3.1 2007-4436 – Environment Group Report - July 2007

07/422 Resolved **Cr Shattock/Cr Dunnet**
That Report 2007-4436 – Environment Group Report – 2007, as amended, be received.

3.2 2007-4431 – District Licensing Agency Report – July 2007

07/423 Resolved **Cr Corban/Cr Dunnet**
That Report No 2007-4431, "District Licensing Agency Report – June/July 2007", be received.

4.0 Reports – Part B - Resolved**4.1 2007-4434 – New Applications Due to be Heard by the District Licensing Agency****07/424 Resolved****Cr Shattock/Cr Corban**

1. That Report No 2007-4434, "New Application due to be heard by The District Licensing Agency", be received.
2. That the General Manager's Certificate (Application No: 017/GM23/2007) of Linda Maree Hodder be issued for a period of one year from 10 August 2007 to 9 August 2008.

5.0 Reports - Part C – Recommendation

Nil

6.0 Members' Information Requests

Chairperson – Does Council have any information about the Application for Tokoroa East Bowling Club? The Acting Group Manager Environment replied that there is a 50th Jubilee planned and following that they will let the licence lapse.

Cr Van Rooijen – A query has been received from a resident living on State Highway 1. The person wishes to sell their property but believes that Transit will expect the driveway access to be changed. Is this correct? The Acting Group Manager Environment responded that this is quite likely the case.

The meeting concluded at 11.45 am.

M M Brownsey

CHAIRPERSON

Minutes
Tirau Community Board
Public Business

Tirau Co-operating Parish Church Hall, Main Road, Tirau
on Tuesday 31 July 2007, commencing at 7.30pm

Attendees

Members: Mrs HM Martelletti (Chair)
 Mr WAL (Les) Syme (Deputy)
 Mrs TE Dillon
 Mrs LL Gardiner
 Mr MD May
 Mr J Wood
 Mrs ME Dunnet (Council Representative)

Mayor: Mr NA Sinclair

Staff: DR Hall (Chief Executive)
 RJ Fisher (GM Assets)
 J Cathie (Personal Assistant – Minutes)

1.0 Apologies

There were no apologies.

2.0 Confirmation of Agenda

Resolved

Mrs Gardiner/Mrs Dillon

That the Agenda, as circulated, be confirmed.

The Agenda was considered in the order listed below.

3.0 Confirmation of Minutes

3.1 Tirau Community Board Meeting – Tuesday 19 June 2007
Public Business

Resolved

Mr Wood/Mr May

That the Public Business Minutes of the Tirau Community Board Meeting, held on Tuesday 19 June 2007 are confirmed as a true and correct record.

Matters Arising from Minutes

Update from Group Manager Assets in regard to the Tirau School Bus Bay. It is on private property. We need to have confirmed by Transit NZ and Tirau School, the original arrangement as this is unclear.

The Chairperson requested information on what the procedure is to make it a public road.

The response was that a letter would need to be sent to Council from the Board of Trustees requesting that Council take over maintenance of the road.

9.0 Presentation

Veronica Luckman, Tirau's representative on the South Waikato Youth Council was present at 7.45pm. The South Waikato Youth Council operate under the leadership of the Community Development Manager and meet on a monthly basis. The Group has been thinking of ideas for the South Waikato and have come up with the following:

- **'Pimp Your Alleyway'** - This will be in the form of a competition run to create a new design for the alleyways in the area.
- **Youth Centre**
This will be manned most days of the week. A Health Nurse and a Counsellor will be available. There may also be a Transport Centre. The Group will be presenting 'Transport Needs' at Environment Waikato on 8 August 2007.

The Group along with Raukawa Young Leaders have received a \$113,000.00 Grant from the Ministry for Youth. The next meeting will be held on 14 August at 4.00pm.

The Mayor thanked Veronica Luckman and the Youth Council for the excellent work they are doing.

4.0 Receipt of Council Minutes and Chief Executive's Report**4.1 2007-4432 – Council Minutes and Chief Executive's Report to Council**

The Chief Executive updated Members on items in his Report.

Resolved

Mrs Dunnet/Mr Wood

That Report No 2007-4432 "Council Minutes and Chief Executive's Report to Council" be received.

5.0 Reports - Part A - Resolved

Nil

6.0 Reports - Part B – Information**6.1 2007-4428 – Resource Management Planning Report
- June/July 2007***Resolved**Mrs Gardiner/Mrs Dillon*

That Report No 2007-4428, "Resource Management Planning Report - June/July 2007", be received.

6.2 2007-4433 – Submission to Council's Draft Annual Plan 2007/08*Resolved**Mr Wood/Mrs Gardiner*

That Report No 2007-4433, "Submission to Councils Draft Annual Plan 2007/08", be received.

There was some discussion held around the Tirau Community Board Submission.

7.0 Reports - Part C – Recommendation

Nil

8.0 Members' Information Requests

- The Chairperson asked if a date has been set for the visit to the Domain. The visit will occur on 16 August.
- Mrs Dillon requested information on the progress of the new road. It is expected that the new road will be completed at the beginning of September. It will be named "Park Road".
- The Chairperson requested information re the Recycling Centre in Depot Street. Is Council able to erect a camera in this area? The CE advised that Council does not have a camera available to use in this area. It may be possible to search through the rubbish and identify names on letters. Instant fines could be issued.
- Mr May asked if the Council has considered Recycling Bins. The Group Manager Assets advised that Council has workshopped this and it will be discussed at the next meeting. Council also need to investigate the need for recycling in rural areas.
- Mr Syme requested information re the connection to sewerage on the new road. The CE advised that there is a Development Fund and, upon application, monies may be available for the above.

The meeting closed at 9.20pm.

Report No: 2007-4451

Agenda Item No: 7.1

Report To: Council

South
Waikato
District
Council

Meeting Date: 23 August 2007

Subject: Chief Executive's Report to Council - Period Ending 15 August 2007

Human Resources

In the last month Council has appointed a Senior Planner, a Personal Assistant (Executive) and a Community Resource Co-ordinator (temporary). Resignations from the Executive Assistant, a temporary Personal Assistant and the Environmental Health Officer became effective.

Staff numbers at **13 August 2007**, with comparable figures from 2006, are as follows:

| | 2007 | 2006 |
|-----------------------|-------------|-------------|
| Full time | 100 | 95 |
| Part time | 27 | 30 |
| TOTAL | 127 | 125 |
| Full time equivalents | 115 | 113 |

The 2007 total of 127 includes the vacancies of Group Manager Environment, Executive Assistant, Personal Assistant, Economic Development Project Officer, Parks Officer, Services Engineers (x2), Credit Control Officer, Cataloguing/Reference Librarian and Environmental Health Officer. At the time of preparing this report, offers have been made for the roles of Group Manager Environment and Parks Officer.

Communication**External Communication**

- Press statements for the month covered:
 - Elections – standing for Council
 - ELCEI milestone 2 and 3 for corporate and community
 - Building Accreditation public meeting
 - Appointment of new Group Manager
 - South Waikato Development Fund – Expressions of Interest
- Adverts generated during the month include:
 - Pools – shop and win
 - Grants Applications open
 - Elections – standing for Council
 - Elections – standing for Council – just a few days to go
 - Recycling Education and introduction of stickers

- New Building Consent Process plus public meeting
- Council Update page – August

Communication Campaigns

- The ArtsFest flyer, distributed with the rates invoice, is out and looks good.
- The Elections campaign is in full swing. Flyers and posters in four languages were produced – English, Maori, Samoan and Cook Island. These have been distributed to Council Offices, Libraries, Pacific Island and Samoan Community Centres and Churches (via Ms Akarere Henry) and the Raukawa Trust Board (via Ms Stephanie O’Sullivan). One press statement and one advert have already been printed. Radio advertising is ongoing. The Electoral Officer spoke at Radio Forestland about the Elections and the importance of standing for Council.
- The public awareness campaign around the South Waikato Development Fund has started. Wednesday 15 August will see the first of a series of press statements and adverts in the local newspaper. Radio advertising has been arranged but is not yet on air. Forms, a FAQ sheet and copies of the Community Outcomes are available from all Council Offices, Libraries and from The Dog. These are also available on the Council Website. Flyers are being printed and will be distributed accordingly.
- Work is continuing around recycling education and the Solid Waste Strategy.

Trade marking Discover it Live it Love it

Some progress has been made on this. The process needs to be completed by 25 August. Once complete, staff will proceed with Trade Marking the Putaruru and Tokoroa Crests.

New Residents Pack

These have proved successful. Prior to a second print run (end October, early November) it is necessary to update the flyers. Councillors, Management, some Section Heads and temp staff have assisted in this process. This is appreciated.

Corporate

| Library Projects | End Date | Comment |
|--|---|---|
| Strategic Plan and Collection Management Plan Review | June 2008 | Project to commence later this financial year. |
| The Hub (Putaruru) Building Project | December 2008 | Council staff advertised for Expressions of Interest for architectural design of the Putaruru Library Building. |
| Library Level of Service | Achieved for July 2007 | |
| Book Issues Target: 8 Issues per resident: 180,000 issues pa. (15,000 per month) | 17,856 for month. (2006/07 18,242) YTD 17,856 (2006/07 YTD 18,242) | |
| Library visits Target: 6 visits per resident: 135,000 visits pa. (11,250 per month) | 13,978 visits for month -5% change YTD 13,978 (2006/07 YTD 14,728) | |

